



TOWN OF TYNGSBOROUGH
Capital Asset Management Committee
Town Offices
25 Bryants Lane
Tyngsborough, MA 01879
Tel: (978) 649-2300 Ext. 100 | Fax: (978) 649-2320

APPROVED 4-9-2014

Meeting Notice

Thursday, March 20, 2014

6:30 PM

Community Room, Town Offices, 25 Bryants Lane

AGENDA:

- Approve Minutes of February 6, 2014 Meeting
- Presentation of Departmental Capital Requests
- Discuss Capital Asset Bylaw
- Schedule next meeting
- Adjournment





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The meeting was convened at 6:35 PM and the Pledge of Allegiance was recited.

Members in attendance: Karyn Puleo (Board of Selectmen); Scott Hammer (Finance Committee); Kerry Colburn-Dion (Town Treasurer).

Members absent: Barry Dick (School Committee); and Catherine Gabriel Town Accountant

On a motion by Kerry Colburn-Dion, seconded by Scott Hammer, the committee approved the minutes of the February 6, 2014 meeting.

Department heads presented their needs as follows:

Highway Department: Jim Hustins, Senior Highway Foreman; and Robert Morency, Skilled Laborer. There was discussion of both Fy 2015 and long-term needs. Heavy duty plow/sand trucks are sorely needed.

Board of Fire Engineers: Art Michaud, Chairman. There was discussion of the request for station two replacement, which will be reevaluated as part of the townwide building master plan. A brush truck is needed in Fy 2016 and engine 3 will need to be replaced in FY 2019 to maintain the Town's ISO rating.

Police Department: Chief Richard Howe. Technology and building needs were reviewed in detail. The windows may be a Green Community item.

Sewer Commission: Chair Jeff Hannaford presented the proposed Phase I West project. There was discussion of the Sewer Commission possibly absorbing existing CWMP debt into the enterprise fund, freeing up general fund dollars to cover the Town's "6%" portion of the proposed project at approximately \$22,000 per year. The remaining 94% would be funded by betterment.

The Committee scheduled their next meeting for March 26th at 6:30 PM at as location to be determined.

The Committee voted 3-0-0 on a motion made by Kerry Colburn-Dion, seconded by Scott Hammer, to adjourn the meeting. Meeting adjourned at 8:35 PM.

Respectfully submitted:

Michael P. Gilleberto, Town Administrator

