



Tyngsborough Board of Health

Town Hall

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Sheila Perrault, Chairperson

Bernadette Harper – Vice Chairperson

Steve Berthiaume

Carolyn Rae Ryan

Joseph DelGaudio

Board of Health Meeting Minutes

March 14, 2016

Members Present: Sheila Perrault(SP), Steve Berthiaume(SB), Bernadette Harper(BH), Carolyn Rea Ryan (CR)

Also Present: Kerri C. Oun(KO)-Health Agent, Tracie Looney(TL)-Administrative Assistant

6:05 **Meeting Opened**
SP opened meeting

6:05 **Meeting Minutes**
BH: Made motion to approve January 11th, 2016 meeting minutes
SB: 2nd the motion
Vote: All in Favor

6:10 Jeff Hannaford, Norse Design Services, Inc. representing 384 Middlesex Road, Dream Diner. The owner, Marybeth Shanahan, is looking to expand the business by putting on an addition to the existing structure. Jeff mentioned that there will not be an increase in flow to the existing septic system beyond it's original design flow. The design was base on 57 seats for an estimated daily flow of 1,995 gpd. The proposed expansion is to have 61 seats including an function room with an additional 14 seats for a total of 75 seats. Jeff said the average daily use of water is 580gpd based on the last two years of water meter readings. Title V would allow the use of water meeting readings for determining estimated daily sewer flow of 1,160 gpd for the existing restaurant. The additional seating would be in increase of 32% (75 seats vs. 57 seats). According to Jeff the increase of 185 gpd of water flow would equate to 370 gpd estimated sewer flow for a total of 1,530, which is below the 1,995 gpd that is approved for that location. The board was concerned about the addition of the function room and how often it would be utilized. The owner emphasized that only during peak weekend hours that the booths are at full capacity. The booths that are currently seating 4 are only being used to seat a party of 2. It was recommended by the board that if the expansion was to happen, the esatblishment would upgrade the restrooms with water conservative toilets and sink, water meter readings to be taken quartely, pump quarterly, add a septic plan, change the function room capacity This issue will be brought in front of the town ZBA for further evaluation.

6:45 Glen Stanbury from Rubin's Cigar- Requesting for an extension to comply with Tyngsborough Tobacco regulations- Mr. Stanbury proposed having a 90 extension from the March 14th deadline that other Tobacco retailers had to abide to. Mr. Stanbury was notified

twice in letters to his establishment that the deadline was approaching in March. He pleaded with the Board that his business plan to re-do the space needed more time. The Board agreed to a 45 day extension which will take into effect on April 27th. BP made a motion to extend Rubins's Cigar deadline to comply with the towns regulations for 45 days from March 14th. By April 27th this establishment will comply. CR second that motion. Board voted all in favor.

6:30 Health Agents Notes and Administrative Notes

Hazardous Waste Day is scheduled for May 21st and we are looking for volunteers
Town Election- Board of Health seats available for this election and what seats are available and who pulled papers.

Town Hall rehab-discussed the installing of new rugs for the town hall offices

Michelle Riley has been helping out in office with Kerri. She is working on her Masters Degree and is fulling hours needed by her curriculum. Michelle will be helping with the MAVEN system and also helping pull together a town wide Health Fair to be held at the new Senior Center. She comes in once a week for a couple hours.

Bill/Payroll Signing-Board members made aware of new requirement of signing all bills and payroll.

Overflow for Trash Toters- talked about trash toter issues -residents that were ticketed by Republic due to the lids not being closed. Showed Board members pictures of residents toters that had complained with their trash not being picked up.

7:30 Meeting Adjourned

CR motioned to adjourn the meeting

BP second the motion

Votes: All in favor