



Tyngsborough Board of Health

Town Hall
25 Bryants Lane
Tyngsborough, MA01879
Office: (978) 649-2300 Ext 118
FAX: (978) 649-2301

Sheila Perrault, Chairperson

Bernadette Harper – Vice Chairperson
Steve Berthiuame

Christopher Mellen
Tracie Looney

Board of Health Meeting Minutes **September 9, 2013**

Members Present: Sheila Perrault (SP), Bernadette Harper (BH), Christopher Mellen (CM), Tracie Looney (TL), Steve Berthiuame (SB)

Also Present: Kerri C. Oun (KO) – Health Agent, Dariza Chan (DC) – Administrative Assistant

6:08 Mosquito Control:

Board of Health joined Board of Selectmen to discuss mosquito control. The Massachusetts Department of Public Health (DPH) had raised the EEE threat level to “Critical” in Tyngsborough after a case of Eastern Equine Encephalitis (EEE) in a horse was discovered in Town. Tim Deschamps, Executive Director of Central Mass Mosquito Control Project (CMMCP), was present to educate and answer questions regarding spraying and the mosquito control project. Although the Town currently is not a member of CMMCP, the project offered the Town spraying (free of charge) due to the critical status with the condition that the Town sponsor an article at the next Annual Town Meeting to join the project. The request has to come from the Board of Selectmen. The Board of Health voted 3 to 2 for recommendation to spray. The Board of Selectmen voted 3 to 2 not to spray.

8:30 Solid Waste Contract

BOH and Recycling Subcommittee (RSC) joined Board of Selectmen to discuss the solid waste contract. Michael Gillerberto (MG), the Town Administrator gave update on the negotiation of solid contract. MG will invite Republic Service to come back in 2 weeks to answer questions that any Board may have.

8:50 Health Agent’s Report/ Old Business:

KO reported that owner from 104 Middlesex Rd. and representatives from Olive Garden arrived for meeting but due to the meeting with the Board of Selectmen went longer than expected, KO asked for updates and for them to return for next meeting.

Tyngsborough Housing Authority (THA) – THA asked BOH to waive site evaluation fee. The Board asked KO to find past policy on waiving fees. KO reported she had spoken with Joan Ferrari (former Board of Health Administrator) and Ms. Ferrari did not recall waiving fee for THA in the past and pointed out that she remembered charging the Town septic fee for the Town Hall. BH pointed out that BOH paid consultant to do inspection for BOH.

TL: made motion to waive site evaluation fee for Tyngsborough Housing Authority.

CM: 2nd the motion

Vote: yes - 0 no – 5

Motion Failed

Health Care Consultant –Dr. Bown has passed away and BOH will need doctor for a standing order. SP does not know of any doctor practicing in Tyngsborough. Board asked KO to research for doctor who may be able to help with this flu clinic.

Flu Clinic – KO informed the Board that BOH has received the 100 doses of flu vaccine that was ordered. SP suggested that the flu clinic is held earlier rather than later.

Coalition and MOUs – Coalition needed a Memorandum of Understanding (MOU) from each community within the coalition. The MOU is an agreement from each community to provide mutual aid and assistance to one another in the event that one or more community requires help in responding to an emergency. KO and the Town Administrator (Michael Gilleberto) signed the MOU.

Business Cards: Continued from last meeting. SB requested business cards as BOH member. KO consulted with Town Administrator's (TA) office and was advised it is a BOH policy. TA's assistant also offered the following suggestions:

1. Any decision and policy on the subject is discussed and approved in an open meeting; and
2. If a decision is made to issue business cards, that the policy clearly outline the instances when members are authorized to represent the BoH versus themselves as individuals.

SB pointed out that some of the selectmen have business cards and found there may be several occasions where it may have been helpful. SP and BH felt that an individual member's decision and opinion may be look at as a whole Board. BH felt that the Board makes a decision as a whole.

TL: Made motion to issue business card to individual members.

CM: 2nd the motion

Vote: Yes -1 no – 3 Abstain (TL) - 1

9:30 TL: Made motion to adjourn

CM: 2nd the motion

Vote: Yes -4 no – 0

Respectfully submitted for the Board of Health,
Kerri C. Oun