



*Town of Tyngsborough*  
*Board of Selectmen*  
25 Bryants Lane,  
Tyngsborough, Massachusetts 01879-1003  
Office: (978) 649-2300

MINUTES OF AMBULANCE STUDY COMMITTEE

December 16, 2014

Attachments:

1. Meeting Agenda

Members Present: Arthur Michaud – Board of Fire Engineers  
Catherine Gabriel – Capital Asset Management Committee  
David Carney – Citizen-at-large William Gramer – Board of Selectmen  
Darryl Wickens – Finance Committee

Also in Attendance: Tim Madden – Chief, Tyngsboro Fire Department  
Wes Russell – Captain, Tyngsboro Fire Department

Members Absent: William Gramer – Board of Selectmen

**7:00 p.m.** - Meeting called to order.

Agenda Item #1 – Review and approve previous meeting minutes

Minutes for the prior meeting are not ready for review and approval.

Agenda Item #2 – Discuss data received from New England Medical Billing, Comstar and Westford FD.

Reviewed and discussed information of the Georgetown Ma. Fire Department upstarting their Ambulance Service. Presented by Catherine Gabriel. Reviewed information as to how they generated start up money, total revenue and expenses. Also discussing the revenue stream and placing it into an Enterprise fund

David Carney presented information from an ambulance billing service that showed billing data from 3 towns in Massachusetts. Data included gross billables, receivables. It also showed the break down in percentages of various insurance carriers ie: Medicare, Medicaid, Private insurance and self payers. In addition, information was provided on the “average” dollar amount recived per transported patient.

Agenda Item #3 – Establish objectives for next meeting

The group came to a conclusion to take all of the financial data provided tonight and apply those comparable figures to the amount of expected transports, as provided by chief maddens projections and historical data.

Agenda Item #5 – Schedule next meeting.

The members discussed a possible next meeting for January 13, 2015.

8:00 p.m.

**Daryl:** Motion to adjourn

**Dave:** 2<sup>nd</sup> the motion

**Passes:** 4-0-0

Minutes respectfully submitted by  
Dave Carney