

NOTES FROM TOWN HALL
Town Administrator Rosemary Cashman

Campground. The Town has purchased the Campground on Frost Road. This is river front property of approximately 7 acres. Community preservation funds paid for the purchase and will be used to clean up any debris and materials on the property. It is hoped that the property will be available for use by residents next summer.

Town Accountant. The Selectmen have appointed Jacqueline Cronin as Town Accountant. Jacquie has previously served as the Town Accountant in Stow, Massachusetts, and she has worked as a certified public accountant. She has a Bachelor's degree in Economics/Accounting from the College of the Holy Cross. Her accounting knowledge will be invaluable in ensuring that the Town's financial records are maintained and reconciled properly. She will provide assistance in such areas as the annual budget, financial planning, and purchasing. She will administer the weekly payables system and property/liability insurance. The previous Town Accountant resigned in October. Richard Choate has been providing interim accounting services, and he deserves much thanks for his valuable assistance during this interim period.

Town Meeting. The Annual Town Meeting and Special Town Meeting will be held on Tuesday, May 15, 2007. Warrant articles are due in the Selectmen's Office by 4:00 p.m. on Thursday, February 8, 2007. If you need any information or assistance, please contact me at 978-649-2314.

Budget. I have been meeting with department heads to review their operating budgets for the fiscal year that begins on July 1, 2007. The Selectmen and Finance Committee will be reviewing these budget requests in the next several weeks. The Capital Assets Management Committee will review requests for capital items costing at least \$50,000 and with a useful life of at least 5 years; the Committee will update the Town's 5 year capital plan. Also, town officials and employees will be working on developing a long-term financial plan for the Town, incorporating both operating and capital budgets.