

Memorandum

To: Kerry Colburn-Dion, Town Treasurer
CC: Michael P. Gilleberto, Town Administrator
Tyngsboro Board of Selectman
From: Tyngsboro Board of Fire Engineers
Date: 7/12/2013
Re: Fire Chief Salary Adjustment: 7/13

Dear Ms. Colburn-Dion:

This memo is to communicate that the Board of Fire Engineers approved to adjust the Fire Chief's salary with an increase of 2% effective on July 1, 2013. The new annual salary level will be \$96,844.

Please call me if you have any questions. Daytime phone: 978-761-8995

Sincerely,



Arthur E. Michaud
Chairperson, Tyngsboro Board of Fire Engineers