



# TOWN OF TYNGSBOROUGH

Town Offices  
25 Bryants Lane  
Tyngsborough, MA 01879  
Tel: (978) 649-2314 | Fax: (978) 649-2320

## PUBLIC RECORDS REQUEST FORM

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Department: (Circle as needed)    BUILDING    PLANNING    CONSERVATION

BOARD OF SELECTMEN    POLICE    FIRE    OTHER \_\_\_\_\_

Description of Records Requested: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

For assistance, please reference Office of the Secretary of the Commonwealth  
950-CMR-32.00: Public Records Access

Or review the Town's public record guidelines and Record Access Officer information online at:  
<http://www.tyngsboroughma.gov/government/public-records-requests/>

Or by visiting the Office of the Town Clerk, 25 Bryants Lane, Tyngsborough, MA 01879

