



Annual Town Report



Littlefield Library, built in 1904

2015

Here within this document is the annual report delivered to the residents of Tyngsborough, MA in Middlesex County.





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Tyngsborough Elected Boards and Commissions

OFFICE	TERM	OFFICE	TERM
BOARD OF SELECTMEN		LIBRARY TRUSTEE	
Richard D. Reault	2016	William B. Shambley	2016
William F. Gramer	2017	Julie A. Iatron	2016
Corliss F. Lambert	2017	Ann Marie G. Conant	2017
Robert G. Jackson	2018	William E. Lekas	2017
Steven A. Nocco	2018	Paula M. Flaherty	2018
		Renee V. Lantz	2018
BOARD OF ASSESSORS		MODERATOR	
Marc R. Welch	2016	Robert L. Kydd, Jr.	2017
Ann Marie G. Conant	2017		
Marie R. Lambert	2018		
BOARD OF HEALTH		PLANNING BOARD	
Stephen F. Berthiaume	2016	Steven A. Nocco	2016
Joseph F. Del Gaudio, appt. 12/14/15	2016	Steven P. O'Neill	2017
Sheila M. Perrault	2017	Kimberly D. O'Brien	2018
Carolyn Rae Ryan	2017	Thomas M. Delmore	2019
Bernadette C. Harper	2018	Corliss F. Lambert	2020
Tracie A. Looney, resigned 9/30/15	2018		
CEMETERY COMMISSIONERS		GREATER LOWELL VOCATIONAL TECHNICAL H.S. COMMITTEE	
Robert J. Pelletier, Sr.	2016	George A. Tatseos	2018
Open	2017		
Open	2018		
CONSTABLES		SCHOOL COMMITTEE	
Christopher W. Dery	2018	Herbert G. Desrosiers, res. 7/10/15	2016
John R. Pelletier	2018	Joseph G. Durham	2016
		Amy M. Pozerski, appt. 10/5/2015	2016
		Paul R. Mitchell	2017
		Hillari Wennerstrom	2017
		Andrew Michael Moran	2018
		Robert L. Mullin II	2018
		Anthony F. Tinnirella	2018
FINANCE COMMITTEE		SEWER COMMISSION	
Christopher Mellen	2016	Brian J. Martin	2016
Paul J. Morin	2016	Frederick H. Perrault	2017
Burton J. Buchman	2017	Jeffrey L. Hannaford	2018
Marie R. Lambert	2018		
Darryl A. Wickens	2018		
HOUSING AUTHORITY		TOWN COLLECTOR	
vacant	Appointed	Gene R. Spickler	2016
Corliss F. Lambert	2016		
Margaret A. Giguere	2018		
John R. Pelletier	2019		
Richard J. DeLeo, Jr.	2020		
TOWN CLERK		TREE WARDEN	
		Joanne Shifres	2018
		Douglas P. Latulippe	2017
Submitted by: Joanne Shifres, Town Clerk			



Appointed Boards and Committees

SURVEYOR OF WOOD, BARK AND LUMBER

Alan A. Sherburne 2016

MEMORIAL DAY COMMITTEE

Christopher W. Dery 2016
Nancy A. Johnson 2016

SELECTMEN APPOINTMENTS

ACCOUNTANT

Catherine Gabriel-Heusser

CAPITAL ASSET MANAGEMENT COMMITTEE

Kerry Colburn-Dion 2016
Catherine Gabriel-Heusser 2016
Robert Jackson 2016
Paul Morin 2016
Rob Mullin 2016

AMBULANCE STUDY COMMITTEE

Kerry Colburn-Dion 2016
Catherine Gabriel-Heusser 2016
Chief, Timothy J. Madden 2016
Arthur E. Michaud 2016
Wesley W. Russell 2016

CITIZEN'S TAXATION AID COMMITTEE

Charlotte B. Chafe 2016
Kerry L. Colburn-Dion 2016
Ann Marie Conant 2016
Pauline S. Knight 2017
Richard J. DeLeo, Jr. 2018

ANIMAL CONTROL OFFICER

David E. Robson 2017

ANIMAL INSPECTOR

David E. Robson 2016

COMMUNITY PRESERVATION COMMITTEE

Guy Denommee 2016
John R. Pelletier 2016
Joelyn Riley 2016
Warren W. Allgrove, Jr. 2017
Edward L. Smith 2017
Linda L. Geyer 2018
Steve Nocco 2018
Kenneth A. Times, III 2018

BOARD OF APPEALS

Christina M. Mechalides, res. 12/28/15 2016
Charles F. Doughty, II 2017
Robert L. Kydd, Jr. 2017
Adriana Giombakis 2018
Harvey Miller, Associate 2018
Joseph A. Polin 2018

BOARD OF FIRE ENGINEERS

James P. Doster 2016
Raymont J. Ledoux 2016
Chief, Timothy J. Madden 2016
Wilfred D. Mercier 2016
Arthur E. Michaud 2016
Donald B. Singleton 2016

CONSERVATION COMMISSION

Linda M. Bown 2016
Brian J. Martin 2016
Lucy Gertz, resigned 11/10/15 2017
J. Jeffrey Kablik 2017
Jerome Earl 2018
Patrick T. Mical 2018
Edward L. Smith 2018

BOARD OF REGISTRARS

David W. Coles 2016
Colleen J. Gabriel 2017
Juli Rogers 2018

CONSTABLES

Guy J. Gill 2017
John R. Pelletier 2017
Raymond W. Reekie 2017

BUILDING COMMISSIONER

Paul L. Welcome

BURIAL AGENT

Robert J. Pelletier 2016

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Board of Selectmen

Richard D. Reault, Chair
William F. Gramer, Vice Chair
Robert G. Jackson, Clerk

Corliss F. Lambert, Member
Steven A. Nocco, Member

At the annual election in May, Robert Jackson was re-elected, and Steven Nocco was elected, both for 3-year terms. At the re-organization meeting after the election, Richard Reault was elected Chairman, William Gramer was elected Vice Chairman, and Robert Jackson was elected Clerk. Activities occupying much of the Selectmen's attention during the year included:

1. Town Meeting: The Board held the Annual and Special Town Meetings in May of 2015 where the town considered over 40 warrant articles. The Board, at the request of the School Committee, held a Special Town Meeting on February 10, 2015 to consider the Massachusetts School Building Authority project approval for a new roof and boiler for the high school. Also considered at that meeting was an article for funding improvements of town roads. The Board also called for a special town meeting on December 8 where the town considered several articles.
2. Budget: In May of 2015, the annual budget was approved at Annual Town Meeting. The Town continues to provide quality service with the funds approved by Town Meeting.
3. Tax Rate: The Selectmen approved keeping the property tax rate the same for businesses and residential properties. This helps to attract and maintain businesses thereby providing tax revenues and jobs and lessening the burden on residential taxpayers. The tax rate for Fiscal Year 2016 was set at \$17.56 per \$1,000 of valuation.
4. Solar Special Permit: The Board approved a special permit to allow for the construction of 2.4 MW solar array at the former Charles George landfill. The benefits of the project will include an increase in revenue to the town as well as savings on municipal energy bills.
5. Street Acceptance/Road Repair: The Board continued the street acceptance program to lay out Mascuppic Trail. This allows the town to continue to move forward on major improvements to the drainage and roadway system. Additional roadways that were reconstructed and/or paved include Lakeview, Sherburne, Island, Butterfield, Dunstable, Cummings, and Lawndale.
6. First Parish Meeting House: Purchased in August, using Community Preservation Funds.
7. New Senior Center: A Grand Opening of the new Senior Center was held on Saturday, July 11, 2015. The new building now houses the Council on Aging and many senior activities.
8. Government Study: The Selectmen continued to work with the Government Study Commission to make recommendations to the Board for greater efficiency in Town government.
9. Ambulance Study: At the recommendation of the Board of Fire Engineers, the Selectmen supported the creation of an Ambulance Revolving Fund at town meeting. The committee has been reviewing the existing emergency medical response services and facilities in Tyngsborough and make recommendations regarding a Fire Department operated ambulance service.
10. Surplus Equipment: The Board oversaw the disposition of 21 surplus vehicles and equipment.
11. Town Buildings Master Plan: The Board met with a consultant and discussed the study of town buildings towards the creating a master plan.
12. Personnel: The Selectmen appointed Mathew Hanson to the position of Assistant Town Administrator on November 30, 2015.
13. Senior Tax Work-Off Program: The town continued the senior tax-work off program. A joint effort with the Board of Assessors and Council on Aging provided a maximum tax abatement of \$1,000 for 125 hours worked. Sixteen senior citizens participated in the 2015 program.

The Selectmen thank Town employees for their work during the year. Also, we appreciate the many hours performed by our volunteers on behalf of the Town and its citizens. Our Town would not be the first-rate community that it is without the continued efforts of our employees and volunteers.

Respectfully submitted,
Richard Reault, Chair, Board of Selectmen

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COUNCIL ON AGING

Roger N. Downing	2016
Theresa Martineau	2016
Fred E. French	2017
Michael H. Knight	2017
Robert McCarthy	2017
Charlene R. Muscato	2017
Mary Jo Tatseos	2017
Claire Downing	2018
Jean E. Jacoppi	2018
Mildred R. Poirier	2018
Patricia M. Quinn	2018

CULTURAL COUNCIL

Tamara K. Adams	2016
Christina L. Dugas	2016
Sujatha S. Meyyappan	2016
Barbara A. Monleon	2016
Juli M. Rogers	2016

ELECTRICAL INSPECTOR

Joseph Smith	2016
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EMERGENCY MGMT. DIRECTOR

Wesley W. Russell	2016
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EMERGENCY MGMT. DEPUTY

Michael W. Cassella	2016
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EMERGENCY PREPAREDNESS COMMITTEE

Richard D. Howe, Police Chief	2016
Timothy J. Madden, Fire Chief	2016

FIELDS USE COMMITTEE

Alison J. Page, resigned	2015
George Trearchis	2016

FIRE DEPARTMENT

FIRE CHIEF/FOREST WARDEN

RIGHT TO KNOW

Timothy J. Madden	2016
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DEPUTY FIRE CHIEF

Lt. Jason Newton	2016
Wesley W. Russell	2016

STATION 1

Capt. Wesley W. Russell	2016
Capt. Christopher P. Newton	2016
Lt. Andrew McAllister	2016

PARKING CLERK

PERMITTING AUTHORITY

STATION 2

Lt. Dana M. Cocozziello	2016
Lt. Douglas P. Latulippe	2016

STATION 3

Capt. Patrick E. Sands	2016
Lt. Laval Blanchette	2016
Lt. John Colburn	2016

GAS/PLUMBING INSPECTOR

Ken Kleynen	2016
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GOVERNMENT STUDY COMMITTEE

Linda M. Bown	2016
Burton J. Buchman	2016
Paula A. Derby	2016
Robert G. Jackson	2016
Diana R. Keohane	2016
Donald A. Lampron	2016
Robert A. Mercier	2016
Karyn M. Puleo	2016
Jacqueline M. Schnackertz	2016

HISTORICAL COMMISSION

Warren W. Allgrove, Jr.	2016
Marie R. Lambert	2016
Herbert F. Morton	2017
Robert L. Kydd, Jr.	2017
Rodney J. Wood	2017
Jill E. Bowen	2018
George L. Dupras	2018
Joy K. Richardson	2018

INSURANCE ADVISORY COMMITTEE

Kathleen Cayer	2016
Gloria Clancy, retired	2016
Christopher Dery	2016
Shelby Gauvin	2016
James Hustins	2016
George Richardson	2016

LIQUOR LICENSE AGENTS

Michael W. Cassella	2016
Stephen J. Desilets	2016

LRTA BOARD

Kevin V. O'Connor	2016
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NMCOG

Richard D. Reault, representative	2016
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E-911 MUNICIPAL COORDINATOR	2016
Glenna Greenslade	

PART-TIME CLERK DISPATCHER

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Paul L. Welcome		Kimberly Desmarais	2016
		Matt Leung	2016
		Pollyanna Leung	2016

RESERVE OFFICERS

Alison Bailey	
Daniel Campbell	2016
Jason Kushmerek	2016
Dennis Leach	2016
Timothy Sullivan	2016

POLICE MATRON

Kathie L. Comer	2016
Walesca Gomez	2016
Glenna Greenslade	2016
Jamie Weinberg	2016

LIEUTENANTS

Bryan V. Nasworthy	2017
Shaun M. Wagner	2017
Shaun M. Woods	2017

SPECIAL POLICE OFFICERS

TYNGSBOROUGH OFFICERS

Carlos Borges	2016
Sean Carson	2016
Christopher Gustafson	2016
Michael J. Jelley	2016
Michael Koziol	2016
Joseph Pivirotto	2016
Scott Reidy	2016
Anthony Rotella	2016

SERGEANTS

Mark J. Bourque	2017
Michael W. Cassella	2017
John J. Manning	2017
Steve Manning	2017
Charles R. Melanson	2017
Cynthia Shay	2017

DUNSTABLE OFFICERS

Daniel Adams	2016
Charles Chaprales	2016
James W. Dow	2016
James G. Downes, III	2016
Shawn Drinkwine	2016
Darrell Gilmore	2016
Erik Hoar	2016
John Koyutis	2016
Nicholas Papageorgiou	2016
Sean Ready	2016
Gregg Sanborn	2016
Matthew Sech	2016
Philip Sepe	2016
Jeffrey Swift	2016
Matthew Tully	2016

PATROLMEN

Nathan A. Abdallah	2017
John A. Coburn, Jr.	2017
Robert V. Cote	2017
Stephen J. Desilets	2017
Kenneth Healey	2017
Peter D. Kulisich	2017
Christopher Rider	2017
Charles Rubino	2017
Thomas F. Walsh	2017
Daniel Whitman	2017

COMMUNICATIONS SPECIALIST

Walesca Gomez	2017
Glenna Greenslade, Supervisor	2017
John Martin	2017
Jose Martinez	2017
Bonnie Murray	2017
Jamie Weinberg	2017
Peter S. Breslin	2016
Edward Bushnoe	2016
Gordon A. Candow	2016
Paul R. Connell	2016
Omar A. Connor	2016
Timothy Cooper	2016
James A. Cullen, III	2016
Bethany Evans-Bonczar	2016
Derrick J. Gemos	2016
Jason M. Goodwin	2016
Kevin Henehan	2016
Michael A. Lynn	2016
Thomas Mace	2016

GROTON OFFICERS

Nicholas C. Beltz	2016
Robert L. Breault	2016

ROAD INSPECTOR

James R. Hustins	2016
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SEALER OF WEIGHTS & MEASURES

Edward P. Johnson	2016
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ASSISTANT TAX COLLECTOR

Nancy Dutton

ASSISTANT TOWN ADMINISTRATOR

Nina Nazarian, resigned 8/4/2015
Matthew J. Hanson

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Stephen McAndrew 2016
 Timothy McGibbon 2016
 Rachel E. Mead 2016
 Kathleen Newell 2016
 Donald L. Palma, Jr. 2016
 Michael Ratte 2016
 Dale P. Rose 2016
 Victor Sawyer 2016
 Kayla Sheehan 2016
 Edward P. Sheridan, Sr. 2016
 Gregory W. Steward 2016
 Patrick Timmins 2016
 Cory E. Waite 2016

**RECREATION & PARKS
 COMMISSION**

Eric L. Estochen, resigned 2017
 Michael H. Knight 2017
 Heather B. McGaffigan 2017
 Dennis Stewart 2017
 Carol E. Chisolm 2018
 Theresa J. Clawson 2018
 Molly F. Culver 2018
 Philip A. Culver 2018
 Scott D. Ellis 2018
 Linda L. Geyer 2018
 Wendy M. Wood 2018

ASSISTANT TOWN CLERK

Nancy A. Johnson

ASSISTANT TREASURER

Gloria A. Clancy, resigned 7/31/2015
 Brittany M. Langlois

**DIRECTOR OF VETERANS'
 SERVICES**

**VETERANS' AGENT/VETERANS'
 GRAVES OFFICER AND BURIAL
 AGENT**

Christopher W. Dery 2016

**ASSESSORS' APPOINTMENT
 ASSIST. ASSESSOR/APPRaiser**

Lauren M. Woekel

TOWN ADMINISTRATOR

Curt Bellavance

TOWN TREASURER

Kerry Colburn-Dion

TRUST FUND COMMITTEE

Curt Bellavance 2016
 Kerry Colburn-Dion 2016
 Christopher W. Dery 2016
 Richard D. Howe 2016
 Barbara Roche 2016

Board of Assessor

The total property valuation of \$1,424,602,785 includes \$302,680 in new growth this past fiscal year, which is an increase of about \$116,270. After a review of home sales that occurred during calendar year 2014, the Board determined that property values would increase 3% from the prior year. The average residential property assessment is \$327,400. As in previous years, the Board of Selectmen voted a multiplier of 1 for all commercial and industrial properties, meaning their tax rate stays the same as residential properties. Therefore, the tax rate was set at \$17.56 per thousand of assessed value, an increase of \$.60 over the prior year. The town relies heavily on individual homeowners for tax revenues as residential properties account for 86% of all properties in town. A total of 5,056 real estate and personal property tax bills were issued for Fiscal Year 2016.

In Fiscal Year 2015 (prior year) of the 5,034 real and personal property tax bills that were issued, 25 resulted in abatement filings. The percentage of abatement filings was less than 1%. Approved abatements resulted in a \$3,760.42 reduction in taxes. The Board of Assessors granted 151 personal exemptions totaling \$107,705.88 in reduced taxes to qualified homeowners based on age, financial condition, blindness or veteran's service connected disability. The Board of Assessors also granted abatements of the Community Preservation Surcharge due to age and financial status, which totaled \$7,644.83. An additional \$13,100.00 was abated due to the Senior Tax Work-off Program, which consisted of fourteen participants.

Motor vehicle excise taxes resulted in \$1,852,925.60 in income to the town from all registered motor vehicles. A considerable workload is created from these bills due to corrections, transfers, vehicle sales, address changes and delinquencies. Vehicle owners should be aware that in order to receive an abatement, the vehicle must be disposed of (i.e. sold, traded, junked, etc.) as well as the plates being cancelled, or transferred to another vehicle.

Data collection and maintenance of current and accurate property inventory is a critical element in the development of uniform, fair market value. The department continued our Cyclical Inspection Project, in accordance with the Department of Revenue's recommendations that each property be inspected once in every nine-year cycle. The inspections are being conducted by our vendor, Patriot Properties.

The Board lost long time Chairman, Philip F. O'Brien, who passed away suddenly in April. The Board and staff appreciates the time he gave not only to the Board of Assessors, but to the Town and the various other Boards and Committees to which he contributed. Phil was a wealth of knowledge and had a tremendous love for the Town; he will be greatly missed. At the annual town election in May, Marie Lambert was elected to serve on the Board. Ann Marie Conant was named Chairwoman.

The Board of Assessors would like to thank Chief Assessor Lauren Woekel and Assessor's Assistant Jennifer Wilson for their professionalism and ongoing efforts to maintain fair and equitable assessments. The Board members and office staff also appreciate the help and support received from other town departments and townspeople.

Respectfully submitted,

Ann Marie Conant, Chairwoman
Marc Welch
Marie Lambert

Board of Health

Board of Health Members

Sheila Perrault, Chairperson

Bernadette Harper, Vice Chairperson
Carolyn Rae Ryan

Steve Berthiaume
Joe DelGaudio

To the Citizens of Tyngsborough:

The mission of the Board of Health is to promote and protect public health in Tyngsborough. Our main focus is through prevention by routine inspections, investigating complaints, plan reviews, and education.

The Board of Health consists of an elected five member committee. A Board of Health meeting is held once a month on the second Monday of the Month.

The Board of Health is a part time office. The Board of Health oversees food and retail establishments, tobacco establishments, public and semi-public swimming pools and spa, tanning salons, public beach, campground, recreational camp, septic systems, drinking water wells, communicable disease control, trash and recycling program, housing, nuisance and complaints. Health Agent is responsible for most of the inspections. Land-Tech Consultants is our contracted engineering services that reviews plans and inspects septic systems to meet compliance with Title V.

Trash and recycling pick up for the Town is on Mondays. Republic Services is the waste hauler for the Town. Trash is picked up every week, limited to a 64 gallon toter, and lid must be fully closed. Recycling is picked up every other week and is on a single stream recycling system where all recyclables can be placed into the blue 96 gallon recycling toter. Cardboard can also be dropped off at 2 cardboard dumpster locations: Tyngsborough Middle School and Highway Department. Residents can purchase extra trash bag stickers, bulky item stickers, composters, and extra recycling cart at Board of Health office. Board of Health also run a Household Hazardous Waste Day once a year in May.

The Board of Health office maintains the recycling website. For more information on recycling such as Household Hazardous Waste Day, Yardwaste pick-up dates, downloading a recycling calendar, how to get rid of items that are not allowed in the solid waste system, etc, please visit <http://www.tyngsboroughma.gov/recycling/>.

Tyngsborough Board of Health is part of the Upper Merrimack Valley Health Coalition. The Coalition consists of 7 communities: Tyngsborough, Westford, Dracut, Lowell, Chelmsford, Billerica, and Tewksbury. The coalition is formed through the grant from CDC and Massachusetts Department of Public Health. The Health Coalition's role is to be prepared to set up an Emergency Dispensing Site (EDS) in the event of an emergency, whether man-made or natural. The Town also belongs to the Upper Merrimack Valley Medical Reserve Corps which is comprised of volunteers from the communities and volunteers may be called upon to help in an emergency situation.

Respectfully submitted for the Board of Health,
Kerri C. Oun
Health Agent

Tyngsborough Public Library Board of Trustees



Board of Library Trustees

William E. Lekas, Chairman
Julie Iatron, Trustee

Ann Conant, Vice Chairman
Renee Lantz, Trustee

Paula Flaherty, Secretary,
Will Shambley, Trustee

Greetings, Tyngsborough:

And, Thank You! Thank you to our town's residents, our patrons, staff, individual contributors of their resources, and to the groups with whom we collaborate, and who give their support to the town's library. When reflecting upon the day-to-day life of the library, including all the activities, services, and events, it is profoundly evident it is the Tyngsborough community that embraces the essence of the library.

The twenty-first century continues, as does the integration of technology into the library's offerings and services. STEM programming has increased for patrons of all ages. Recognizing the significance the arts in our lives STEM morphs into STEAM in relevant areas. There has been a dramatic increase in online test proctoring services. Today, a patron can access eBooks, audio books, stream videos, and download music. Visit the library's website to link into OverDrive and Freegal. You can also visit the library to seek support in learning how to use these services. Challenges and changes in technology certainly are part of the library's reality. Monitoring website security, network connections, updating software, and hardware have become part of the work the library director and staff have incorporated into their workday. Currently, the entire staff is involved in the assessment of new integrated library systems being evaluated by the MVLC, the consortium to which the library belongs. In house, technology is being implemented to develop a strategic plan that will evaluate the use of the special collection room and its inventory.

Outreach to all schools in town continues with staff visits, participation in school events, collaborating on school reading projects, school book fairs, initiating library card registrations, and scheduling youth oriented programming. Partnerships with town groups remain a priority. Toys for Tots and the participating in the Recreation Department's Festival of Trees are two such partnerships and the launch of Toastmasters International, a Tyngsborough club, at library is a recent example of community outreach.

In turn, the library benefits from the contributions of many varied volunteers. Five Senior Tax Work-Off participants continued their work well beyond the program requirements. Joined by teens and other adult residents, volunteers provided more than 1400 hours of true community service. The Trustees also recognize the invaluable service and generosity of the Friends of the Library, whose mission is to enhance the library's collection and services. Hopefully, all library supporters will become members of the Friends, whose contributions have included funding of museum passes, special events, children's books and innovative projects.

Town residents, the selectmen, and finance committee at town meeting continued to demonstrate their support of the library by recommending and passing a budget that earns the library certification by the Mass. Board of Library Commissioners. This designation earns Tyngsborough access to many outside library resources, including the much utilized interlibrary loan program.

This year brought significant changes to the staff. We thank Carol Sides for her earnest, dedicated service to the library. Thank you, Carol and best wishes for a happy retirement.

We congratulate Sandy Geoffroy as she takes on her new position in the library and welcome Naomi Needle and Kelly Johnson as they transition to their new roles in the library as well.

Respectfully submitted,
William E. Lekas, Chair

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Tyngsborough Public Library	FY2011	FY2012	FY2013	FY2014	FY2015
Public Computing					
Terminals Available	11	11	10	10	10
Sessions	7,998	7,246	6,153	6,457	5,771
Hours of Use	4,617	3,962	3,005	4,122	3,897
Library Passes					
Museum Passes Borrowed	659	668	434	644	579
Collection Development					
Total Holdings	68,662	74,400	72,495	72,435	72,297
Print Holdings	51,451	52,702	51,377	48,056	46,299
Audio-Visual Holdings	15,787	16,140	21,289	22,925	26,911
Materials Added	5,470	6,454	6,037	6,336	6,041
Material Circulation					
Print Material Circulation	61,491	60,747	54,742	52,158	49,293
Audio-Visual Circulation <i>(i.e. DVDs, Audiobooks, ebooks, CDs)</i>	37,525	38,311	36,712	38,092	37,245
Total Print & AV Circulation	99,016	99,058	91,454	90,250	86,538
Library Users					
Registered Library Users	6,270	6,478	7,082	7,418	7,743
Interlibrary Loan					
Interlibrary Loan <i>(Materials sent to Tyngsborough)</i>	12,185	12,980	12,351	11,337	11,409
Reciprocal Borrowing					
Total Materials Borrowed <i>(Materials borrowed at other Libraries)</i>	12,779	11,345	10,408	9,688	11,281
Summer Reading/School Support					
Summer Reading Participants	510	473	473	429	525
Materials Checked Out to Teachers	334	307	1,271	698	696
Website Use					
Website - "Unique Visitors"	18,307	18,820	35,636	26,598	22,845
Website - "Pages Viewed"	156,963	170,293	265,577	210,398	163,929
Programming					
Adult - # of Programs	139	101	82	107	148
Adult - Attendance	928	1,250	874	1,192	871
Teens - # of Programs	4	5	6	8	27
Teens - Attendance	93	176	184	111	171
Children's - # of Programs	91	109	137	135	169
Children's - Attendance	1,945	2,170	3,225	2,494	2,023



Building Department

Paul Welcome, Building Commissioner/Zoning Enforcement
Donna Lane-McPartlan, Administrative Assistant
Joseph Smith, Wire Inspector
Kenneth Kleynen, Plumbing & Gas Inspector
Phone: (978) 649-2300, Ext. 112

To: The Citizens of Tyngsborough

**780 CMR: State Board of Building Regulations and Standards 8TH Edition, 2009 IRC and IBC with Massachusetts Amendments
780 CMR 105 PERMITS**

105.1 Required: It shall be unlawful to construct, reconstruct, alter, repair, remove or demolish a *building* or *structure*; or to change the **use** or *occupancy* of a *building* or *structure*; or to install or alter any equipment for which provision is made or the installation of which is regulated by this code without first filing a written application with the *building official* and obtaining the required *permit*.

Rule of Thumb: Call first to see if you will need a permit. Thank you!

The Building Commissioner, Wire Inspector, and the Plumbing/Gas Inspector submit the following report from **July 1, 2014 to June 30, 2015.**

Building Department

Building permits issued	558
Valuation of jobs	\$ 18,379,188.33
Fees collected	\$ 228,284.49

Plumbing and Gas Department

Plumbing / Gas permits issued	324
Fees collected	\$ 25,365.00

Electrical Department

Electrical permits issued	333
Fees collected	\$ 32,620.32

Total All Permits	1215
Total Building Valuations	\$ 21,130,919.34
Total of all Fees Collected	\$ 286,269.81

Paul Welcome, Building Commissioner
pwelcome@tyngsboroughma.gov | (978) 649-2300, Ext 112



Capital Asset Management Committee

Robert Jackson (Board of Selectmen) Paul Mitchell (School Committee)
William Gramer (Board of Selectmen) Robert Mullin (School Committee)
Paul Morin (Finance Committee)

Ex-Officio Members with no voting powers include:
Kerry Coburn-Dion (Town Treasurer/Finance Coord.)
Catherine Gabriel (Town Accountant)

In accordance with Article XL of the Town Bylaws, the Capital Asset Management Committee (CAMC) meets to review proposed capital projects and improvements involving major, non-recurring tangible assets and projects which:

Capital improvement projects are major, non-routine expenditures for new construction, major equipment purchase, or improvement to existing buildings, facilities, land or infrastructure with an estimated useful life of five years or more. Items in this plan are typically funded by debt. For Fiscal Year 2017 the Capital Asset Management Committee is recommending using free cash rather than borrowing.

The Committee met and finalized their Fiscal Year 2017–2021 Plan on April 28, 2016. The Committee reviewed the requests from Town Departments totaling \$1,998,847 for Fiscal Year 2017 and \$28,111,347 for the five year 2017-2021 plan.

An outlay of all requests is shown in the Capital Asset Management Committee FY17-21 Report.

In compliance with the bylaw, the comprehensive CAMC report is published and made available at the annual Town elections in May.

Respectfully Submitted,

Curt Bellavance,
Town Administrator



Cemetery Commission

Robert Pelletier, Chair – Term Expires 2016
Member, Vacant
Member, Vacant

Greetings:

It is the mission of the Tyngsborough Cemetery Commission to maintain the five Cemeteries in Town, The Drake Cemetery, the Flint Cemetery, the Memorial Cemetery, the Sherburne Cemetery and the Thompson Cemetery. The Chairman, coordinates burials with the Town Clerk, and the Funeral Directors. During 2015, we sold eleven graves and handled twenty-nine burials. Over the next few years we will be analyzing the need for opening another section in the Memorial Cemetery. The Chair is actively seeking members to fill the vacant positions. The Commissioners are elected officials, serving three year terms. The terms are staggered to ensure the commission has experience members on board at all times.

Respectfully submitted,

Robert Pelletier, Chair



Community Preservation Committee

Edward L. Smith (Conservation Committee)
Linda L. Geyer (Recreation Committee)
Warren W. Allgrove, Jr. (Historical Commission)
Kimberly O'Brien (Planning Board)
John Pelletier (Housing Authority)

Darryl Wickens (Finance Committee)
Kenneth A. Times, III (Member at Large)
Guy Denommee (Member at Large)
Joelyn Riley (Member at Large)

The Community Preservation Act (CPA) was passed in Tyngsborough in May 2001. The Act requires that a Community Preservation Committee (CPC) be formed to investigate the preservation needs of the community and make recommendations to Town Meeting for use of the CPA funds. CPA monies are raised by a community-wide real estate property surcharge of 3%. The State will provide matching funds to the extent that it has collected through the state registry of deeds. Tyngsborough passed the Act at the maximum 3% surcharge level and the State matched this money dollar for dollar from FY2002 through FY2008 at the approximate rate of \$375,000.00 per year. In FY2009 the town received another 92% match, however in FY2012 and FY2013, FY2014 the receipt of state matching funds varied at 41.6% and 43.65%, and 75% match, respectively. Matching for FY2015 was 48.5%. This program is a terrific way to put monies into a savings account for the ability to make Tyngsboro a better community and with state matching is an added bonus.

In FY2015, between Town and State contributions the Tyngsborough CPA fund accrued approximately \$697,672 (\$470,329 from Tyngsboro residents and \$227,343 from state matching). The funds must be spent in four areas; open space protection, historic preservation, affordable housing, and outdoor recreation. At least 10% of the monies must be allocated for current or future spending on each of the three categories. The Act also allows for the CPC to recommend that up to 5% of the funds be allocated for the potential use of administrative expenses each year. The remaining 65% can be put toward any combination of the four. The CPC makes recommendations for allocation and use of the funds at Town meetings after carefully scrutinizing proposals. Before CPA funds can be spent on the Committee's recommendation the Finance Committee and the Board of Selectman also vote on their recommendations. The residents of Tyngsborough at Town Meeting must vote the final purchase or allocation for future purchases. Applications for projects are available on the town website. A submission window of no less than 60 days prior to Town Meeting is necessary to allow the CPC to review and qualify proposals submitted.

Since its inception the CPC has been meeting with Town Boards to collaborate on the four core areas of preservation. For example, the Housing Authority for Affordable Housing, Historical Commission for Historic Preservation, the Conservation Commission for Open Space preservation, and the Recreation & Parks Committee for recreational open space. Areas of interest and focus in 2015 would be the completion of the Town center Barn restoration, the acquisition and restoration of the First Parish Meeting House, and the formation and structure support of future affordable housing initiatives. The revitalization of Tyngsborough's Town Center remains a top priority of this Committee.

In 2015 the CPC project constructing two duplex family units for the Tyngsborough Housing Authority Red Pines Complex on Frost Road were completed. Construction of the two bedroom units began in the June of 2014 and were completed the following spring and occupied in June of 2015. The newly constructed units have housed 4 additional families in forever-affordable units. Eight hundred thousand dollars of CPC funds formed the catalyst enabling the \$1.2 million dollar project to materialize. Officials of the Massachusetts Department of Housing and Community Development and the Tyngsborough Housing Authority formed a team to expedite design and construction of the duplexes. The members of the Tyngsborough Housing Authority would like to thank the residents of Tyngsborough for their support of this important project."

The CPC also continues to work with Boards and Committees as well as residents to identify important community projects.

Respectfully Submitted,
Darryl Wickens, Chairman

Conservation Commission

Brian Martin, Chairman	Jerry Earl
Jeffrey Kablik, Vice Chairman	Ed Smith
Linda Bown	Lucy Gertz, Resigned
Patrick Mical	Matthew Marro, Director
	Pamela Berman, Administrative Assistant

The Conservation Commission had a productive year in 2015. The Commission held seventeen public meetings with a total of 45 hearings. These hearings included seven Notice of Intent filings, seven Requests for Determination of Applicability filings, 18 Certificates of Compliance, eight Stormwater Management Permits, four Director's Determinations and one Abbreviated Notice of Intent.

Commission members also attended the Massachusetts Association of Conservation Commissions annual meeting in March, and the Massachusetts Environmental Health Association meeting. Maintenance and program activities continued at the Sherburne Nature Center and included a well-attended Earth Day celebration in April where the Director continued to educate attendees on stormwater and environmental issues. The Town's conservation lands were maintained through many volunteer efforts throughout the year, and the Commission thanks those residents who care and volunteer their time and efforts to aid in the continued protection of our precious natural resources. Students from Tyngsborough High School teacher Beth Craig's Community Service Learning class were instrumental in helping with this and other similar endeavors.

Stormwater management continues to be a high priority issue in the Town. With the new EPA regulations for stormwater set to take effect in 2016, the Conservation Director closely monitored Tyngsborough's own by-law regulations to ensure compliance with State and Federal mandates. As part of the implementation, the Director submitted the Town's annual stormwater report to EPA and continued to inspect outfalls and basins as well as portions of the Merrimack River and the Town's lakes and ponds.

The Commission also worked with the Lake Mascuppic Association and the Lake Massapoag Rod and Gun Club for the continued management and protection of the vital lake resources.

The Commission and Director also started to work with the Flint Pond Subcommittee on recommendations to the Board of Selectmen on methods to clean the weed and excessive pollution issues within the pond, as well as potential short and long term funding measures.

The Director continued to carefully monitor activities on the former Charles Georges Landfill and worked with the Army Corps of Engineers on the monitoring requirements. In addition, the Director diligently monitored ongoing projects and consulted with developers, engineers and Town officials to ensure compliance with Federal, State, and Local regulations.

Commission member Lucy Gertz resigned after many years of dedicated service to the Town of Tyngsborough. Her tireless volunteer hours ensured the continuation of public programs at the Sherburne Nature Center, and the many trail networks in Town. The Commission wishes to thank Lucy for her selfless service to the Commission and to the Town of Tyngsborough.



Council on Aging

The Tyngsborough Council on Aging and Senior Center is the bridge to an aging generation. The mission is to advocate for an improved quality of life for all seniors through supportive services, programs, events, and education and also to identify and assess the health, economic, social and cultural needs of seniors. Our primary goal is to link needs to resources. According to the US Census, the elder population (age 60 years and older) in Tyngsborough went from 1,043 in 2000 to 1,629 in 2010. It is projected to be 3,241 by 2020. Over 200% growth in 20 years.

Activity Report for Calendar Year 2015:

Transportation (2 nd Bus added)	3121 rides provided to 54 senior and disabled clients
Congregate meals	3142 meals served to 138 clients at the Center
Recreation/Social	611 clients attended over 60 events
Wellness programs	175 provided to 68 seniors
Fitness programs	308 classes attended by 2400 seniors (combined)
Brown Bag through Food Bank	178 bags provided to 29 seniors/residents
Volunteers (not counting over 5,000 hours of services provided by 71 volunteers Town departments & other agencies)	
Who came to the Center in FY2015?	74.1% from Tyngsborough/25.9% from other towns
The service population is approximately	73% female/27% male

Affiliate and supporting agencies: Elder Services of Merrimack Valley (ESMV), Circle Home Health of Greater Lowell, Inc. (formerly VNA), Community Teamwork, Inc. (CTI), AARP, and Lowell Regional Transit Authority (LRTA). We offer a variety of programs and presentations to elders that improve communication and provide information from town departments such as the Fire Department, Police Department, Assessors Office, Veterans Office, Highway Department and the Board of Selectmen.

As the aging population continues to grow, there is a heavier reliance on the Center in the role of a social service agency. The Center continues to operate with minimal staff every year and is heavily reliant on volunteers. The Center also offers referral services to non-seniors as a social service agency for the town.

Some of our programs/events that were added or continued in 2015 were: 2nd Zumba Gold; 2nd Bone Builders; 2 Line Dancing Classes; Virtual vacation to France; cookout sponsored by the Tyngsborough Police Union; Ice Cream Socials sponsored by Senator Eileen Donoghue and the Tyngsborough Firefighters Association; Parties for special occasions with entertainment provided by the Local Cultural Council; Yoga; Wii bowling; Tai Chi; Exercise; Casino Day; Pampered chicks; Paint Classes; Drawing Classes; Free Tax Preparation; Cinco de Mayo; Pinochle and more. We also have had many educational speakers following our breakfasts and other occasions. Our "Feast/Soup Friday" is still quite popular with 68 different seniors attending.

Goals of the Council on Aging for 2016: Focus on maintaining the current programs, provide more critical programs and services and implement programs that will improve better safety for the elder population; concentrate on more outreach and create new programs that are creative and will attract new seniors to the NEW Center through the use of members of the community and volunteers. The new center allows us more opportunities to provide additional services to the senior population as well as programs and events.

Cultural Council

Juli M Rogers, Chair
Tamara Adams, Treasurer
Christina Dugas, Secretary
Sujatha Meyyappan, Member
Barbara Monleon, Member

Greetings, fellow residents:

It is the mission of the Tyngsborough Cultural Council (TCC) to promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Tyngsborough residents and to contribute to the economic vitality of the Tyngsborough community through the re-granting of public monies awarded to the TCC by the Massachusetts Cultural Council (MCC).

The Tyngsborough Cultural Council is an agent of the Massachusetts Cultural Council, which receives funding from the Massachusetts Legislature and the National Endowment for the Arts. Distributions are based on a local aid formula devised by the state and are not determined by the individual municipality.

The Cultural Council meets the needs of Tyngsborough residents throughout the year. As in past years, cultural services and on-going activities continue to be available to Tyngsborough residents.

The Current Council is looking forward to musical programs held throughout the year at venues including the new Tyngsborough Senior Center and the Tyngsborough Library to be provided by grant recipients. The events will be free and open for all to attend.

As of this writing, the council has approved the cultural grants for 2016 grant cycle, allowing the funded applicants to move forward and begin the process for which they have been awarded. \$5,143 was awarded to grant applicants for the fiscal year 2016.

The challenge for the Tyngsborough Cultural Council is to advocate for cultural arts and humanities and appropriate the funding for the programs upon completion.

We wish to thank all the former Tyngsborough Cultural Council members who provided the service and volunteer hours prior to the appointment of the current Tyngsborough Cultural Council, and recognize their dedication and hard work.

Furthermore, the former and current Tyngsborough Cultural Council and the grant applicants serve to remind us all there are numerous ways that individuals working together can enhance public services, in this case, arts and humanities.

Indeed, we wish to thank all of you. It is our hope we can count on continued support in participation in the process and programs that had been granted funding for future enhancement of our town.

Respectfully submitted,

Juli M. Rogers, Chair



Board of Fire Engineers:

Timothy Madden
 Arthur E. Michaud
 Raymond J. Ledoux
 James P. Doster
 Wilfred Mercier
 Donald Singleton

Chief Officers:

Fire Chief: Timothy Madden
 Deputy Chief: Jason Newton
 Deputy Chief: Wes Russell

The Tyngsborough Fire Department would like to congratulate Wes Russell on his promotion to Deputy Chief and also congratulate Tom Geoffroy, Luis Diaz and Sean Russell with their Graduation from the Massachusetts Firefighting Academy.

Alarm Report Summary 2015:

Activated Alarm.....	266	MVA/Medical	54
False Alarm	52	MVA/Extrication	9
Haz-Mat	25	MVA/other	168
Vehicle/Equipment Fire .	9	Electrical	16
Chimney Fire	0	Food on Stove.....	9
Building Fire	3	Smoke in Building	12
Brush Fire.....	19	Other.....	231
Fire/other	1	Total.....	1,490
Medical Aid	573		
Carbon Monoxide.....	11		
Mutual Aid	32		





Government Study Committee

Karyn M. Puleo, Chair
Diana Keohane, Vice-Chair
Linda Bown
Burt Buchman
Paula Derby

Robert Jackson
Donald Lampron
Robert Mercier
Jacqueline Schnackertz

The Government Study Commission was established to review and evaluate certain areas of Town government in order to make recommendations for improvement of government efficiency, cost savings, and enhancement of productivity and customer service. The Government Study Commission is tasked with the evaluation of the form of town management, efficiency and effectiveness of boards, committees and employees; and town meeting processes.

In 2015 the Committee met 13 times and continued their efforts to review actions taken by other communities throughout Massachusetts. The Committee, after meeting with representatives of the Massachusetts Municipal Association's Form of Government Committee, the Commission discussed broad forms of government options with the Commission. Ms. Marilyn Contreas, Program and Policy Director of DHCD and Ms. Selina Shaw, Town Administrator of the Town of Boxborough met with the Commission and presented discussion on the following broad topics:

1. Home Rule Charter Commission;
2. Special Acts of the Legislature; and
3. Enabling or optional legislation choices.

Following the detailed discussion with the Form of Government representatives, and subsequent meetings, the Commission began working with Town Counsel on a proposal to present a charter for the Town to review and discuss.

It is the intent of the Committee to hold several public forums in order to gain feedback from the public. Following those meetings, the Committee expects to present the proposal before town meeting.

Respectfully Submitted,
Karyn M. Puleo, Chair



Highway Department

James Hustins	Senior Foreman	Robert Morency	Skilled Laborer
Richard Gill	Highway Foreman	Joshua Clancy	Skilled Laborer
Michael Bergeron	Equipment Operator	William Wilson	Skilled Laborer
Robert Lareau	Skilled Maintenance Craftsman	Thomas Feeney	Skilled Laborer
William Lannan	Working Foreman	Susan Silvia	Highway Clerk

The Tyngsborough Highway Department maintains the safety and quality of more than 100 miles of road in town. Our department is on call 24 hours a day, 365 days per year. Some of our duties include; road repairs, catch basin maintenance, drainage pipe maintenance, culvert maintenance and repair, beaver dam mitigation, manage and maintain fuel storage for all town vehicles, street sweeping, crosswalk painting, street signs, traffic signs, street opening permits, snow plowing and treating of roadways throughout the winter months, maintaining town beach, lawn maintenance at the center of town, town hall, Frost Road Park, intersections and select town fields. These duties are performed in conjunction with many other highway related tasks.

Along with the numerous responsibilities our department is faced with, we provide mechanical maintenance and auto body work for our aging fleet of trucks as well as landscaping equipment. We are fortunate to have skilled mechanics performing these repairs in house resulting in significant savings to the town. Thank you gentlemen, your vast knowledge and skill keeping us moving.

In 2015 State appropriated Chapter 90 funds to complete intersection improvements at 2 locations; Lakeview Avenue at Coburn Road and Frost Road at Norris Road. Traffic lights and crosswalks were installed at the intersection of Frost Rd at Norris Rd. A 4-way stop, with blinking red lights and signage, was installed at the intersection of Coburn Road and Lakeview Avenue. Both of these areas are extremely busy and dangerous with many serious accidents occurring over the years.

An AED (Automated External Defibrillator) was installed at the Highway Department Garage. All employees in the Highway Department attended training and are CPR and AED certified. All members of our department attended training, certification and/or required continuing education classes offered by Mass DOT, Mass Dept. of Health, FEMA and MIIA throughout the year including Electrical Hazard and Tree Safety and Syringe Safety for Non-Healthcare Workers.

Through funds appropriated at Town Meeting we purchased a Dump Truck and plow which we took delivery of in January. This vehicle replaced an extremely old truck which was costly and difficult to maintain and obtain parts, due to its age.

Also completed through funds appropriated at Town Meeting were the Paving and Reconstruction of Lakeview Avenue (Coburn Road to Frost Road), Lawndale Road,

The 2015 Annual Town Report



Dunstable Road, Sherburne Avenue, Butterfield Road and the Dunstable end of Cummings Road.

This past year we again utilized the services of The Commonwealth of Massachusetts, Middlesex Sheriff's Office, Community Work Program. This program provides supervised inmate work crews to help us with some of our maintenance tasks. The officer supervised crews helped with trash pick-up in several locations, lawn trimming around the community as well as chipping of tree branches and limbs which come down around town throughout the year.

My colleagues and I would like to extend our appreciation and thanks to the residents of Tyngsborough for their support and patience during the long, cold winter. Please visit the town website for information regarding winter operations, parking bans, street light outage reporting and how residents can help.

www.tyngsboroughma.gov/government/departments/highway/winter-parking/

Respectfully Submitted,

James Hustins
Senior Foreman
jhustins@tyngsboroughma.gov
(978)649-2310



Historical Commission

Members

Warren W. Allgrove, Jr.	Robert L. Kydd
Marie R. Lambert	Rodney J. Wood
Herbert F. Morton	Jill E. Bowen
Joy K. Richardson	Ashley Tzelias

To: The Citizens of Tyngsborough

It has always been the goal of the Historical Commission to preserve historical buildings and sites within the town. Studies and dealings behind the scenes seem on the surface to be going 'nowhere fast', a frustration that is felt by our members as well as the public. Old clichés such as "Rome wasn't built in a day" or "All good things come to those who wait" do not ease the eagerness to get things done.

The twelve-year interval working to restore the Old Town Hall is a case in point. So too, the First parish Meeting House in the center has not been forgotten. Funds for the restoration project are secured and by the end of summer major advances will be seen. We hope to eventually have all the buildings in the town's center restored.

The meeting house and adjacent barn will be the first. The Winslow School is another matter. The Town has thus far kept up with developing leaks and breaches in the abandoned edifice, and dealt with various break-ins during the past year. It is hoped the building will once again be used by the town for public offices, police, fire or elderly affairs.

Another function of the Historical Commission is to take note of historical homes in town. The oldest of these are older than the town itself, pre 1789, when the land was part of Dunstable. In this regard we are interested in helping property owners understand the historical significance of the area and well as their homes when they were connected.

The commission meets every second and fourth Tuesday of each month at the Littlefield Library on Middlesex Road at 7 PM.

Information Technology

The Information Technology department is responsible for managing all systems, networking infrastructure and peripherals in town, including copiers, printers and phones. The past year has been challenging with technology-related hurdles, but the department looks forward to the coming year when its first IT-dedicated employee will work on the following projects:

- Complete a review of current technology, software and infrastructure
- Make plans to begin a refresh of the website
- Review and implement new software for the Fire Department and for users in Inspectional Services
- Begin to formally track assets, helpdesk requests and monitor servers and networking equipment
- Work with the Media Director to aide in the selection of a site for the PEG center and possible IT datacenter
- Implement or refresh all technology-related policies and procedures

The IT Department exists to help town employees accomplish their goals, but it is also in service of the town as a whole. We will continue to work with Town Administration to provide more access to materials and documents on the town website, social media and on the cable access channels, but if you know of a way the IT Department could provide more access please let us know.

Respectfully Submitted,

Jason Bulger, IT Administrator
978-649-2300 x140
itdept@tyngsboroughma.gov

Media Department

During the 2015/2016 fiscal year the Media Department faced a number of challenges as well as opportunities. Given the challenges we continued to document all the government meetings on video for later re-broadcast. These challenges also allowed us to identify deficiencies in our equipment and service and will help us greatly improve these in the future.

Challenges include:

- Broadcast unit damaged beyond repair due to moisture entering the building.
- Currently operating on a borrowed broadcast unit.
- Channels were "Off Air" for 3-4 weeks until the borrowed broadcast unit was installed.
- Government meetings did not appear LIVE or replay in Tyngsborough during that 3-4 week period.
- Video on Demand streaming was unable to be updated during the down period.
- A number of ancillary broadcast related units had failed or become unusable.
- Broadcast site located at elementary school is currently unused and inactive.
- Silent and non-updated community bulletin board.
- Broadcasting same signal across all available channels (2 Verizon and 1 Comcast).

Opportunities include:

- Ability to purchase a new broadcast system that offers more function, greater ease of use and the ability to broadcast on all three channels when they become activated.
- Added music and updated all slides playing on the community bulletin board to reflect current info.
- Removed a large amount of unused, redundant and non-functioning devices from the broadcast rack.
- Reconfigured broadcast and meeting equipment for easier access and greater efficiency.
- Separated available channels so they can be programmed independently (2 Verizon).
- Began an archive of past meetings on a durable medium.
- Created a new budget to better reflect the needs of the department.
- Developed a plan to allow for broadcast from both Tyngsborough school sites and update their equipment.
- Worked with IT dept. on a plan to connect all town buildings on a network which will allow for easier data sharing and TV broadcast from those locations.

Overall the department finished on an upward note and we look forward to expanding broadcasts across all 3 channels, expanded coverage of meetings and town events and a new access station in the coming 18 months.

Recreation and Parks Department

Recreation Committee

Michael Knight, Chairman
Scott Ellis, Voting Member
Dennis Stewart, Vice Chairman
Teresa Clawson, Secretary
Molly Culver, Associate Member
Lenzi, Associate Member
Patrick McLaughlin, Associate Member
Brett Pacewicz, Associate Member

Phillip Culver, Voting Member
Wendy Wood, Voting Member
Laura Barton, Voting Member
Linda Geyer, Voting Member
Heather McGaffigan, Voting Member
Chris Carol Chisolm, Voting Member
Steve Kirby, Associate Member

January begins the youth basketball programs and a men's pick-up. The Shamrock Ball, the Father-Daughter Dance was a toe tapping experience for approximately 360 Girls and their Dads.

The Girls Youth Softball program rolled forward into its Eighth year. The winter clinic was again offered for these players during January and February. Over 150 girls participated in the clinic alone. A second specialize clinic for pitching was held in March.

Track and Field Night held at Pierce Field Thursday night throughout the summer for over 175+ children. An outdoor movie night was held at Pierce Field and was a great event which was enjoyed by many. The Committee continues to maintain the Town Beach. With the assistance of the Lake Mascuppic Assoc. the beach continues to have much activity.

The holiday season begins with the annual Tree Lighting ceremony. The Festival of Trees grew to having over 83 entries at the Old Town Hall. Opening Night reception for vendors along with a Paint Nite on Thursday, Friday a Free Senior Citizens Tea, Cookie Decorating Event for Children, Floral workshop with on Sunday and Children's holiday crafts and activities were offered free of charge.

The Recreation Committee continues to run and operate the concession stand at Wicasse Ball Park from April to August. All proceeds are used to self-fund the Committees programming and events.

The Department maintains the towns three athletic field complexes; Community Center, Bridge Meadow and Wicasse Park. Maintenance is carried out with the assistance of the Parks liaison at the Highway Department. New Plays capes were installed at Wicasse Park, Town Beach and a new fitness circuit at Bicentennial Complex.

Tri-yearly permitting and scheduling of all athletic fields is handled through the Department for Recreation programs, youth sports, and all schools in town.

The Director continues to work as a member of the Fields Committee and continues to oversee the Bicentennial Fields facilities at the TES site. Annual lawn care bids are requested for the maintenance of this property. The user groups of this facility directly pay for the maintenance of this new complex, and are all facilitated by the three member Field Committee. Town monies are not spent at this site. The committee continues to plan for a future concession/bathroom/storage facility. New and creative avenues for continue funding are still being sought.

Alison Page, Recreation Director



Planning Board

Thomas Delmore, Chairman	Steven O'Neill
Kimberly O'Brien, Vice Chairman	Steven Nocco
Corliss Lambert	Patrick Sands, Associate
	Pamela Berman, Administrative Assistant

The Tyngsborough Planning Board held 17 public meetings in 2015 and continued to provide valuable assistance to the residents of Tyngsborough and project developers. The Board held public hearings for several new projects in Town and included the following:

347 Middlesex Rd. – Top Line Granite Special Permit (Approved)
50 Westford Rd. at Potash Hill Rd. – Mass Crane & Hoist Special Permit (Approved)
50 Westford Rd. at Potash Hill Rd. – Tyngsboro Sports Center Special Permit (Approved)
4 Middlesex Rd. – 3,800 s.f. Commercial Building Special Permit (Approved)
166 & 168 Middlesex Rd. – Riverview Plaza Modification to Special Permit (Approved)
138 Middlesex Rd. – Tyngsboro Family Pharmacy Special Permit (Approved)
4 Cassaway Dr. – Tyngsboro Funeral Home (Approved)

The Board approved one Approval Not Required (ANR) plan at 33 Farwell Rd.

Definitive Subdivision approval was granted for Heritage Hill Subdivision, a 9 lot project located off of Groton Rd.

The Board approved street acceptance for Mascuppic Trail and continues to work with Administration with their efforts to accept as public ways the unaccepted roads in Tyngsborough.

The Board held public hearings on proposed amendments and/or additions to the Zoning By-Laws which were recommended for Town Meeting vote, and they include:

- Re-Zoned 4 Cassaway Drive from a Business 1 Zone to a Business 2 Zone
- Re-Zoned 194 Frost Road from a Business 2 Zone to a Business 3 Zone
- Amendment to Section 2.16.00 "Mixed Use Overlay District" to add a 12.2 acre parcel along Westford Rd. to Section 2.16.20 (boundaries)

Finally, Board member Caryn DeCarteret resigned from the Board after 13 years on the Board. Corliss Lambert was elected to fill the vacancy.

The Board wishes to thank Ms. DeCarteret for her valuable contribution to the Planning Board and her dedication to the Town of Tyngsborough.



**Police Department
Submitted by Richard D. Howe, Chief of Police**

To the Town Administrator, Board of Selectmen & residents of Tyngsborough, I submit my annual report. This report is intended to give you a brief overview of the Police Department for the calendar year of 2015, covering the department's activity, accomplishments and plans for 2016.

While this report gives an overview of 2015, we do so with a focus on the future of the town and public safety. As the town continues to see growth in population, traffic and businesses we also see an increase in activity and public safety needs to adjust and maintain our services to the community. We will continue with a focus on providing our community with a police department that is community oriented, highly trained, and continue to update policy and procedures with a goal of becoming a fully state accredited agency. For the coming year we intend on expanding our efforts in drug enforcement and other criminal activity with an increased focus and support for our Detective division. We will also be promoting several initiatives during the year that are intended to improve safety on our roadways through additional enforcement and proactive efforts.

I am grateful to the community for the support we receive and am proud to serve the town as your Police Chief, I will do everything I can to promote safety and community partnerships, both are essential for a strong and safe community.

Table of Organization

Chief of Police

Richard D. Howe

Executive Officer of Patrol Operations

Deputy Christopher C. Chronopoulos

Patrol

Lt. Shaun Woods – Shift Commander

Lt. Shaun Wagner – Shift Commander

Lt. Bryan Nasworthy – Shift Commander

Sgt. Mark Bourque – Shift Supervisor

Sgt. Charles Melanson – Shift Supervisor

Sgt. Michael Cassella – Shift Supervisor

Ofc. Thomas Walsh

Ofc. Robert Cote

Ofc. Edward Caissie

Ofc. Christopher Rider

Ofc. Dan Whitman

Ofc. Evan Donnelly

Ofc. Charles Rubino

Ofc. John Coburn

Ofc. Dennis Leach

Ofc. Kenneth Healey

Ofc. Stephen Desilets

Ofc. Peter Kulisich

Ofc. Nathan Abdallah

K-9 Ofc. Jagr



Administrative Services Division

Kimberly Morrison – Executive Assistant to the Chief

Support Services

Sgt. Jack Manning - Prosecutor
Det./Sgt. Cynthia Shay – Criminal Investigations

School Resource Officer

Sgt. Steve Manning

Communication Division

Supervisor Glenna Greenslade
Assistant Supervisor Walesca Gomez
Dispatcher John Martin
Dispatcher Bonnie Murray
Dispatcher Jose Martinez
Dispatcher Jamie Volianites
Part Time Dispatcher Colleen Sheehy
Part Time Dispatcher Kimberly Desmarais
Part Time Dispatcher Matthew Leung

Reserve Police Officers

Ofc. Daniel Campbell
Ofc. Jason Kushmerek
Ofc. Paul Patalano
Ofc. Timothy Sullivan

Special Police Officers

Joseph Pivrotto (Ret. Sgt.) * Carlos Borges * Felix Concepcion (Ret. Ofc.)* Chris Guftason*
Sean Caron* Matthew Koziol



2015 Activity

Logged calls by dispatch	-	24,085
Arrests / Criminal charges	-	238
Incident reports generated	-	990
Traffic Citations Issued	-	1,830
Motor vehicle accidents investigated	-	301
(\$1,000 in damage or injuries)		

Criminal Activity Investigated

Traffic related criminal offenses	-	235
Larceny	-	97
Assault & Battery	-	60
Destruction / damage / vandalism	-	49
Burglary / break & entering	-	46
OUI / Drug or Alcohol	-	36
Drug offenses	-	28
Fraud / identify theft	-	26
Assault with dangerous weapon	-	26
Abuse prevention order violations	-	10
Threat to commit a crime	-	9
Liquor law violations	-	7
Trespassing	-	6
Assault & Battery on a police officer	-	6
Witness intimidation	-	5
Firearm offenses	-	4
Resisting arrest	-	4
Possess child pornography /obscene	-	3
Annoying / obscene telephone calls	-	3
False bomb threat	-	3
Attempted murder	-	2
Arson	-	2
Motor vehicle theft	-	2
Rape	-	1
Obstruction of justice	-	1
Dangerous weapon on school grounds	-	1
School disturbance	-	1
Up skirting	-	1
False report of crime	-	1



Sewer Department

Commissioners:

Jeff Hannaford, Chairman
Brain Martin
Fred Perrault

Employees:

Caryn DeCarteret, Administrator
Paul Provencher, Sewer Senior Forman

The Tyngsborough Sewer Commission and the Sewer Department would like to acknowledge Allen Curseaden, retired Sewer Superintendent, who passed away last year. Mr. Curseaden was instrumental in making improvements to the sewer infrastructure and maintenance of the system during his tenure.

The Sewer Commission would also like to congratulate Paul Provencher in becoming our new Sewer Senior Forman. This position replaces the Sewer Superintendents position.

Scheduled maintenance of the town-owned pump stations is ongoing and other major capital improvements have been recently completed or planned. Electrical upgrades and the installation of web-based monitoring systems are providing real-time data resulting in early detection of potential problems and a more efficient use of the resources. We installed 3 new energy efficient pumps at the Mascuppic Pump Station last year thru a DOER Green Community grant. We anticipate a savings of approximately \$2000/yr in electrical costs. We will be pursuing more energy saving ideas this coming year including more energy efficient pumps and solar panels.

The Sewer Enterprise Fund is in sound financial condition. The economic climate is improving with new construction. We are hopeful that the fund will realize growth from new connections through FY 2016 & FY2017. Although we do not anticipate a User Fee rate increase for FY 2017, we are currently reviewing our user rate system in accordance with state and local requirements. To aid those property owners that do wish to connect to the sewer system, the Sewer Commission has implemented a covenant agreement that can be utilized to pay the connection fee over time. There are separate agreements for both residential and commercial properties.

The Sewer Commission is pleased to announce that the Phase I West sewer project construction will begin in April of this year. The project was approved at the Annual Town Meeting this past June. The low interest rate loan from the State's Revolving Loan fund (SRF) for this project has been approved and implemented. We are also beginning preliminary planning of Phase II of the CWMP.

Once again, all data collection information indicates that inflow and infiltration (I/I) continues to be the most costly problem with the system. Infiltration is caused by leaks in the system allowing groundwater or surface storm water runoff to enter the system. This represents approximately 32% of the I/I problem and the Sewer Department has identified those areas and is proactively repairing the system. Inflow is the deliberate dumping of water into the sewer system from basement sump pumps and other similar sources. This volume of clean water is metered at the town lines and the town is invoiced for every gallon. Discharging clean water into the sewer system is a fineable offense, but difficult to enforce. We request that all users seek alternative means for discharging sump pumps.

The Sewer Commission meets the second and fourth Thursday of every month. Deviations from that schedule are posted in advance. The first item on every agenda is Citizens Time. If you have any questions or concerns, please attend one of our meetings or call 978-649-2300 Ext. 134.



Town Accountant

Catherine M. Gabriel, Town Accountant
Kathleen Cayer, Assistant Town Accountant

Pursuant to the General Laws of Massachusetts chapter 41 Section 61, I submit herewith the reports of the accounts of Tyngsborough for the fiscal year ending June 30, 2014. Contained therein are statements of:

- General Fund Revenue Report
- Budget Report (Expenditures)
- Fund Balance Report
- Trust Fund Report
- Combined Balance Sheet
- Community Preservation Balance Sheet
- Community Preservation – Open Projects
- Capital Outlay – Open Projects
- Statement of Outstanding Debt
- Cherry Sheet (Summary of State Revenue for Tyngsborough)
- Tax Rate Recapitulation

Respectfully submitted,
Catherine M. Gabriel, Town Accountant

**TOWN OF TYNGSBOROUGH
GENERAL FUND REVENUE REPORT
JULY 1, 2014 - JUNE 30, 2015**

Category	DEPT	Revenue Source	BUDGETED REVENUE (from Tax Recap)	ACTUAL REVENUE
<i>PP Excise</i>		Personal Property Tax >2007		-
<i>PP Excise</i>		Personal Property Tax-2008		0.36
<i>PP Excise</i>		Personal Property Tax-2009		-
<i>PP Excise</i>		Personal Property Tax-2010		44.58
<i>PP Excise</i>		Personal Property Tax-2011		-
<i>PP Excise</i>		Personal Property Tax-2012		15.84
<i>PP Excise</i>		Personal Property Tax-2013		31.04
<i>PP Excise</i>		Personal Property Tax-2014		302.56
<i>PP Excise</i>		Personal Property Tax-2015	577,989.83	571,759.58
Total PERSONAL PROPERTY:			577,989.83	572,153.96
<i>RE Excise</i>		Real Estate Tax-2000		-
<i>RE Excise</i>		Real Estate Tax-2001		-
<i>RE Excise</i>		Real Estate Tax-2002		-
<i>RE Excise</i>		Real Estate Tax-2003		-
<i>RE Excise</i>		Real Estate Tax-2004		-
<i>RE Excise</i>		Real Estate Tax-2005		-
<i>RE Excise</i>		Real Estate Tax-2006		1,647.17
<i>RE Excise</i>		Real Estate Tax-2007		-
<i>RE Excise</i>		Real Estate Tax-2008		-
<i>RE Excise</i>		Real Estate Tax-2009		-
<i>RE Excise</i>		Real Estate Tax-2010		-
<i>RE Excise</i>		Real Estate Tax-2011		5,518.39
<i>RE Excise</i>		Real Estate Tax-2012		17,083.13
<i>RE Excise</i>		Real Estate Tax-2013		36,980.33
<i>RE Excise</i>		Real Estate Tax-2014		156,586.73
<i>RE Excise</i>		Real Estate Tax-2015	22,689,438.23	22,333,292.22
Total REAL ESTATE:			22,689,438.23	22,551,107.97
<i>RE Excise</i>		SUPP Real Estate Tax-2012		159.15
<i>RE Excise</i>		SUPP Real Estate Tax-2013		494.59
<i>RE Excise</i>		SUPP Real Estate Tax-2014		13,600.34
<i>RE Excise</i>		SUPP Real Estate Tax-2015		-
Total SUPPLEMENTAL REAL ESTATE:			-	14,254.08
<i>Other Property Related</i>		2011 Rollback Tax CH # 61		-
<i>Other Property Related</i>		2013 Rollback Tax Ch#61		-
<i>Other Property Related</i>		Tax Liens Redeemed		291,099.51
<i>Other Property Related</i>		Water Lien Redeemed		-
<i>Other Property Related</i>		Tax Foreclosures		-
<i>Other Property Related</i>		Deferred Taxes		-
Total PP & RE RELATED:			-	291,099.51
Total PERSONAL PROPERTY & REAL ESTATE TAXES:			23,267,428.06	23,428,615.52

Category	DEPT	Revenue Source	BUDGETED REVENUE (from Tax Recap)	ACTUAL REVENUE
1		MV Excise Motor Vehicle Excise Tax >2005		-
1		MV Excise Motor Vehicle Excise Tax-2005		-
1		MV Excise Motor Vehicle Excise Tax-2006		-
1		MV Excise Motor Vehicle Excise Tax-2007		-
1		MV Excise Motor Vehicle Excise Tax-2008		148.65
1		MV Excise Motor Vehicle Excise Tax-2009		423.75
1		MV Excise Motor Vehicle Excise Tax-2010		483.75
1		MV Excise Motor Vehicle Excise Tax-2011		794.38
1		MV Excise Motor Vehicle Excise Tax-2012		2,692.40
1		MV Excise Motor Vehicle Excise Tax-2013		10,321.36
1		MV Excise Motor Vehicle Excise Tax-2014		208,390.58
1		MV Excise Motor Vehicle Excise Tax-2015	1,550,000.00	1,629,670.73
Total MOTOR VEHICLE EXCISE:			1,550,000.00	1,852,925.60
2		Other Excise Other Excise - Meals	260,000.00	259,845.23
2		Other Excise Other Excise - Room	30,000.00	22,980.83
2		Other Excise Other Excise - Other		-
Total OTHER EXCISE:			290,000.00	282,826.06
3		Penalty & Interest Penalties & Interest- RE/PP	90,000.00	61,340.42
3		Penalty & Interest Penalties & Interest- Tax Title		114,678.72
3		Penalty & Interest Penalties & Interest- Excise	10,000.00	9,713.47
Total PENALTIES & INTEREST:			100,000.00	185,732.61
4		PILOT Payments in Lieu of Taxes	22,000.00	34,827.39
Total PAYMENT IN LIEU OF TAXES(PILOT):			22,000.00	34,827.39
5		Chrgs Srvs-Solid Waste Trash Collection Usage Charges	6,000.00	6,624.00
5		Chrgs Srvs-Solid Waste Sale of Trash Bins	10,000.00	9,375.00
5		Chrgs Srvs-Solid Waste Sale of Recycle Bins / Toters	2,000.00	
5		Chrgs Srvs-Solid Waste Hazzardous Waste		740.69
Total CHARGES FOR SERVICES - TRASH REMOVAL:			18,000.00	16,739.69
10	SEL	Fees Copy Fees		-
10	SEL	Fees Administrative Fees		-
10	SEL	Fees Public Hearings	1,000.00	2,140.00
10	TRS	Fees Bank Charge Fees	600.00	426.38
10	TRS	Fees Tax Title Fees		-
10	TRS	Fees Administrative Fees	600.00	840.00
10	COL	Fees Copy Fees	4,500.00	5,241.96
10	COL	Fees Municipal Lien Certificates	25,000.00	19,500.00
10	COL	Fees Demand and Warrant Fees	52,000.00	52,565.00
10	COL	Fees Constable: Civil Process Fees	15.00	-

Category	DEPT	Revenue Source	BUDGETED	ACTUAL
			REVENUE	REVENUE
			(from Tax Recap)	
10 Fees	CLK	Fish & Wildlife Fees	250.00	145.10
10 Fees	CCM	Public Hearings	1,675.00	1,672.34
10 Fees	PBD	Public Hearings	5,000.00	14,400.00
10 Fees	ZBD	Public Hearings	4,000.00	5,600.00
10 Fees	POL	Copy Fees	800.00	1,724.00
10 Fees	POL	Administrative Surcharge	18,000.00	20,095.43
10 Fees	BLD	Building Dept - Copy Fees		-
Total FEES:			113,440.00	124,350.21
13 LIB Dept Rev	LIB	Library Fees	1,500.00	1,969.58
13 LIB Dept Rev	LIB	Misc Departmental Revenue	300.00	302.93
13 LIB Dept Rev	LIB	Library Fines	3,500.00	2,898.00
Total LIBRARY DEPARTMENTAL REVENUE:			5,300.00	5,170.51
14 CEM Dept Rev	CEM	Certificates and Deeds	60.00	40.00
14 CEM Dept Rev	CEM	Internments	8,440.00	12,950.00
Total CEMETERY DEPARTMENTAL REVENUE:			8,500.00	12,990.00
16 Other Dept Rev	SEL	Misc Departmental Revenue	1,000.00	10.00
16 Other Dept Rev	ASR	Maps, Books, St Listings, & Rpts	850.00	655.00
16 Other Dept Rev	ASR	Misc Departmental Revenue		-
16 Other Dept Rev	COL	Motor Vehicle Excise - PAA	500.00	511.98
16 Other Dept Rev	COL	Misc Departmental Revenue	600.00	559.29
16 Other Dept Rev	CLK	Maps, Books, St Listings, & Rpts	75.00	40.00
16 Other Dept Rev	CLK	Certificates and Deeds	4,000.00	4,190.00
16 Other Dept Rev	CLK	Misc Departmental Revenue		-
16 Other Dept Rev	CCM	Misc Departmental Revenue	500.00	10.50
16 Other Dept Rev	PBD	Maps, Books, St Listings, & Rpts	60.00	10.00
16 Other Dept Rev	PBD	Misc Departmental Revenue		2.00
16 Other Dept Rev	ZBD	Misc Departmental Revenue		-
16 Other Dept Rev	POL	Misc Departmental Revenue	2,500.00	7,074.82
16 Other Dept Rev	ECC	AMBULANCE	4,615.00	7,661.01
16 Other Dept Rev	FIR	Misc Departmental Revenue		-
16 Other Dept Rev	SCH	Refund / Overpayment		118.50
16 Other Dept Rev	BOH	Misc Departmental Revenue	300.00	11.50
Total OTHER DEPARTMENTAL REVENUE:			15,000.00	20,854.60
17 License	SEL	Alcoholic Beverage Licenses	50,000.00	55,050.00
17 License	SEL	Wine & Malt Licenses	11,500.00	4,000.00
17 License	SEL	Common Victualler Licenses	3,250.00	3,300.00
17 License	SEL	Theatre, Entertainment & Amusement	14,000.00	15,800.00
17 License	SEL	New and Used Car Licenses	1,200.00	1,200.00
17 License	SEL	Other Licenses	100.00	-
17 License	CLK	Gasoline Storage License	300.00	320.00
17 License	CLK	Marriage Licenses	2,500.00	2,730.00

Category	DEPT	Revenue Source	BUDGETED REVENUE (from Tax Recap)	ACTUAL REVENUE
17 License	BOH	Other Licenses	16,500.00	19,530.00
17 Permits	SEL	Other Permits		-
17 Permits	CLK	Other Permits	100.00	100.00
17 Permits	POL	Firearm ID Cards	4,500.00	2,887.50
17 Permits	FIR	Smoke Alarm Inspections	2,000.00	4,800.00
17 Permits	FIR	Alarm Applications	2,000.00	3,950.00
17 Permits	FIR	Other Permits	3,000.00	3,960.00
17 Permits	BLD	Building Permits	225,000.00	228,133.49
17 Permits	BLD	Trench Permits	1,600.00	3,920.00
17 Permits	INS	Gas Permits	10,000.00	11,030.00
17 Permits	INS	Plumbing Permits	12,000.00	15,405.00
17 Permits	INS	Electrical Permits	28,000.00	33,608.32
17 Permits	BOH	BOH Inspection Permits	16,000.00	13,695.00
Total LICENSES & PERMITS:			403,550.00	423,419.31
19 Fines	TRS	CMVI Fines	32,000.00	21,350.00
19 Fines	POL	Court Fines - District Courts	1,800.00	1,590.10
19 Fines	COL	RMV Surcharge	8,800.00	10,100.00
19 Fines	CLK	Civil Disposition Violation Fines	1,400.00	1,200.00
19 Fines	POL	Parking Tickets	500.00	725.00
19 Fines	POL	Court Fines - District Courts	500.00	-
19 Fines	BOH	Smoking Fines		-
Total FINES:			45,000.00	34,965.10
20 Invest Income	TRS	Earnings on Investments	9,600.00	9,345.81
20 Invest Income	TRS	Earnings on Invest - Cap Proj	400.00	287.53
20 Invest Income	COL	Earnings on Investments		-
Total EARNINGS ON INVESTMENT:			10,000.00	9,633.34
21 Medicaid Reimb	SCH	Medicare Reimb DSC/AAC	100,000.00	139,965.56
Total MEDICAID REIMBURSEMENT:			100,000.00	139,965.56
22 MISC Revenue		Misc Rev	50,616.00	390.00
22 MISC Revenue		DUE FROM GLTHS FOR SRO	53,000.00	55,686.00
22 MISC Revenue		Ins Dividends / Credits		-
22 MISC Revenue		Retiree Insurance Contributions		1,051.30
22 MISC Revenue		Ban / Bond Premium		7,635.92
Total MISCELLANEOUS REVENUE:			103,616.00	64,763.22
23 MISC Non Recurring		FEMA Reimbursement		-
23 MISC Non Recurring		FEMA Reimbursement - State		-

Category	DEPT	Revenue Source	BUDGETED REVENUE	ACTUAL REVENUE
			(from Tax Recap)	
23 <i>MISC Non Recurring</i>		Misc NR Rev	50,000.00	14,427.17
23 <i>MISC Non Recurring</i>		Misc NR Rev - 111f & WC	30,000.00	37,435.71
Total MISCELLANEOUS REVENUE (Non-Recurring):			80,000.00	51,862.88
		Trfr from Special Revenue Fund		117,165.00
		Trfr from Proprietary Funds		70,588.84
		Trfr from Trust Fund		-
Total TRANSFERS:			-	187,753.84
Total ESTIMATED RECEIPTS:			2,864,406.00	3,448,779.92
OTHER GENERAL FUND REVENUE:				
<i>Cherry Sheet</i>	CO MA	COBRA Premium Assistance		-
<i>Cherry Sheet</i>	CO MA	State-Owned Land	24,023.00	24,023.00
<i>Cherry Sheet</i>	CO MA	Vets, Blind, & Survivors	56,672.00	56,672.00
<i>Cherry Sheet</i>	CO MA	Elderly Persons		-
<i>Cherry Sheet</i>	CO MA	Chapter 70	7,125,624.00	7,125,624.00
<i>Cherry Sheet</i>	CO MA	MSBA: School Construction		-
<i>Cherry Sheet</i>	CO MA	Charter Tuition Reimbursement	189,176.00	189,176.00
<i>Cherry Sheet</i>	CO MA	Unrestricted Gen'l Govt Aid	859,942.00	859,942.00
<i>Cherry Sheet</i>	CO MA	Police Career Incentive		-
<i>Cherry Sheet</i>	CO MA	Veterans Benefits	178,983.00	178,983.00
Total COMMONWEALTH OF MASSACHUSETTS:			8,434,420.00	8,434,420.00
TOTAL GENERAL FUND REVENUE:			34,566,254.06	35,311,815.44

**TOWN OF TYNGSBOROUGH
BUDGET REPORT
JULY 1, 2014 - JUNE 30, 2015**

			FY15 ORIGINAL BUDGET	FY15 AMENDED BUDGET	FY15 EXPENDED
GENERAL FUND:					
GENERAL GOVERNMENT					
122	Selectmen	SAL & WAGES	120,204.00	44,004.00	43,915.01
122	Selectmen	EXPENSE	12,250.00	12,250.00	11,888.14
123	Town Administrator	SAL & WAGES	184,765.00	160,765.00	159,682.13
123	Town Administrator	EXPENSE	2,500.00	2,965.98	2,965.98
131	Finance Committee	EXPENSE	675.00	675.00	204.00
132	Reserve Fund		55,000.00	-	-
135	Town Accountant	SAL & WAGES	71,164.00	72,274.00	71,004.80
135	Town Accountant	EXPENSE	10,420.00	10,920.00	10,775.34
136	Audit	EXPENSE	31,500.00	30,900.00	30,900.00
141	Assessors	SAL & WAGES	107,877.00	108,969.00	105,194.63
141	Assessors	EXPENSE	24,250.00	17,250.00	14,499.08
142	Revaluation	EXPENSE	24,500.00	24,500.00	24,500.00
145	Treasurer	SAL & WAGES	150,399.00	153,224.00	152,757.20
145	Treasurer	EXPENSE	30,415.00	30,415.00	16,624.95
146	Town Collector	SAL & WAGES	110,430.00	112,052.00	111,067.26
146	Town Collector	EXPENSE	31,730.00	31,730.00	30,235.01
151	Town Counsel	EXPENSE	63,200.00	64,400.00	64,318.31
159	Other Legal Services	EXPENSE	35,000.00	49,000.00	47,553.44
160	Town Clerk	SAL & WAGES	81,546.00	82,812.25	82,811.92
160	Town Clerk	EXPENSE	1,760.00	1,760.00	907.35
162	Elections/Registration	SAL & WAGES	10,835.00	12,835.00	11,164.88
162	Elections/Registration	EXPENSE	20,915.00	25,865.00	23,834.77
169	Other Licensing and Reg	EXPENSE	350.00	350.00	243.95
171	Conservation Commission	SAL & WAGES	48,818.00	49,554.00	49,554.00
171	Conservation Commission	EXPENSE	2,750.00	3,068.75	3,068.75
175	Planning Board	SAL & WAGES	19,836.00	20,139.00	20,138.83
175	Planning Board	EXPENSE	7,880.00	7,880.00	6,555.02
176	Zoning Board of Appeals	SAL & WAGES	2,974.00	3,020.00	3,018.89
176	Zoning Board of Appeals	EXPENSE	6,700.00	6,700.00	4,303.33
182	Economic Develop Comm	EXPENSE	-	-	-
192	Public Buildings and Prop	SAL & WAGES	5,000.00	5,000.00	1,870.00
192	Public Buildings and Prop	EXPENSE	156,650.00	164,150.00	135,015.28

		FY15 ORIGINAL BUDGET	FY15 AMENDED BUDGET	FY15 EXPENDED	
193	Information Technology	SAL & WAGES	5,100.00	6,470.25	6,461.63
193	Information Technology	EXPENSE	16,000.00	52,409.60	52,409.60
195	Town Reports	EXPENSE	600.00	600.00	600.00
198	Capital Asset Mngt Comm	EXPENSE	-	-	-
199	Media & Technology	SAL & WAGES	-	-	-
199	Media & Technology	EXPENSE	-	-	-
TOTAL GENERAL GOVERNMENT EXPENSES:		1,453,993.00	1,368,907.83	1,300,043.48	

PUBLIC SAFETY

210	Police Department	SAL & WAGES	2,141,552.00	2,198,383.00	2,178,060.85
210	Police Department	EXPENSE	272,452.00	292,452.00	292,391.34
211	Police Station	SAL & WAGES	23,515.00	24,555.00	24,458.86
211	Police Station	EXPENSE	50,300.00	55,600.00	55,590.98
215	Communication Center	SAL & WAGES	323,861.00	330,339.00	317,611.18
215	Communication Center	EXPENSE	62,500.00	62,500.00	56,111.46
220	Fire Department	SAL & WAGES	494,000.00	503,880.00	474,719.21
220	Fire Department	EXPENSE	168,997.00	168,997.00	168,484.96
241	Building Inspection	SAL & WAGES	99,492.00	100,979.00	100,960.18
241	Building Inspection	EXPENSE	21,760.00	28,760.00	21,819.37
242	Gas Inspection	SAL & WAGES	11,511.00	11,939.00	11,058.45
242	Gas Inspection	EXPENSE	-	-	-
243	Plumbing Inspection	SAL & WAGES	11,511.00	11,672.00	11,058.33
243	Plumbing Inspection	EXPENSE	-	-	-
244	Weights and Measures Insp	EXPENSE	-	-	-
245	Electrical Inspection	SAL & WAGES	29,995.00	30,446.00	30,443.98
245	Electrical Inspection	EXPENSE	-	-	-
291	Emergency Management	SAL & WAGES	1,400.00	1,400.00	1,400.00
291	Emergency Management	EXPENSE	800.00	800.00	-
292	Animal Inspection & Control	EXPENSE	38,775.00	38,775.00	38,745.41
294	Forestry	EXPENSE	7,450.00	7,450.00	6,123.40
TOTAL PUBLIC SAFETY EXPENSES:		3,759,871.00	3,868,927.00	3,789,037.96	

EDUCATION

300	TYNGSBOROUGH SCHOOL DEPT		18,102,309.00	18,225,971.00	18,225,971.00
301	REGIONAL SCHOOL ASSESSMENT		1,257,065.00	1,251,334.00	1,218,655.00
302	ESSEX NORTH SHORE TECHNICAL		22,389.00	12,389.00	-
TOTAL EDUCATION EXPENSES:		19,381,763.00	19,489,694.00	19,444,626.00	

			FY15 ORIGINAL BUDGET	FY15 AMENDED BUDGET	FY15 EXPENDED
PUBLIC WORKS					
410	Engineering	EXPENSE	6,000.00	5,211.50	-
421	Highway & Streets-Admin	SAL & WAGES	19,288.00	19,576.00	19,575.00
421	Highway & Streets-Admin	EXPENSE	22,080.00	22,080.00	20,109.10
422	Highway & Streets Maint/Constr	SAL & WAGES	492,350.00	501,727.00	498,961.08
422	Highway & Streets Maint/Constr	EXPENSE	121,000.00	121,000.00	120,724.45
423	Snow and Ice Removal	SAL & WAGES	37,500.00	136,061.43	136,061.43
423	Snow and Ice Removal	EXPENSE	212,500.00	396,933.17	396,933.17
424	Street Lighting	EXPENSE	51,000.00	58,500.00	56,164.51
425	Vehicle Maintenance	EXPENSE	91,750.00	91,750.00	70,361.89
430	Waste Collection & Disposal	SAL & WAGES	500.00	500.00	314.37
430	Waste Collection & Disposal	EXPENSE	829,122.00	789,122.00	790,890.34
491	Cemetery	SAL & WAGES	23,200.00	22,200.00	21,052.00
491	Cemetery	EXPENSE	11,150.00	11,150.00	6,635.41
TOTAL PUBLIC WORKS EXPENSES:			1,917,440.00	2,175,811.10	2,137,782.75

HUMAN SERVICES

510	Board of Health - Inspection	SAL & WAGES	54,113.00	55,146.00	55,026.58
510	Board of Health - Inspection	EXPENSE	24,490.00	24,490.00	19,997.86
520	Other Clinical Services	EXPENSE	200.00	200.00	-
541	Council on Aging	SAL & WAGES	98,323.00	94,194.00	91,817.90
541	Council on Aging	EXPENSE	22,700.00	29,200.00	24,010.73
543	Veterans Services	SAL & WAGES	68,282.00	69,294.00	68,197.95
543	Veterans Services	EXPENSE	268,850.00	243,850.00	234,473.14
TOTAL HUMAN SERVICES EXPENSES:			536,958.00	516,374.00	493,524.16

CULTURE & RECREATION

610	Library	SAL & WAGES	242,278.00	244,604.00	244,168.58
610	Library	EXPENSE	88,374.00	88,540.00	88,528.32
630	Recreation	SAL & WAGES	43,697.00	44,352.00	44,352.00
630	Recreation	EXPENSE	22,998.00	22,998.00	22,834.12
691	Historical Commission	EXPENSE	900.00	900.00	900.00
692	Memorial Day Committee	EXPENSE	900.00	900.00	800.26
TOTAL CULTURE & RECREATION EXPENSES:			399,147.00	402,294.00	401,583.28

			FY15 ORIGINAL BUDGET	FY15 AMENDED BUDGET	FY15 EXPENDED
DEBT					
710	Retirement of Debt	EXPENSE	661,959.00	661,959.00	647,013.37
751	Interest on Long-Term Debt	EXPENSE	212,170.00	212,170.00	212,114.00
752	Interest on Short Term Interests	EXPENSE	9,713.00	9,713.00	-
TOTAL DEBT EXPENSES:			883,842.00	883,842.00	859,127.37

INTERGOVERNMENTAL

820	State Assessments and Charges	REV OFFSETS		1,330,445.00	1,359,677.00
840	Other Intergovernmental Assess	NMCOG ASSESS	3,157.00	3,157.00	3,156.34
TOTAL INTERGOVERNMENTAL EXPENSES:			3,157.00	1,333,602.00	1,362,833.34

UNCLASSIFIED

900	Transfer to/from	EXPENSE		963,127.34	963,127.34
910	Employee Benefits				
	County Retirement Fund	EXPENSE	1,399,358.00	1,399,358.00	1,399,358.00
	Workers comp Insurance	EXPENSE	99,435.00	99,435.00	86,037.62
	Unemployment	EXPENSE	67,500.00	67,500.00	15,690.26
	Health Insurance	EXPENSE	2,920,976.00	2,920,976.00	2,904,831.77
	Life Insurance	EXPENSE	2,700.00	2,700.00	2,406.97
	FICA	EXPENSE	290,192.00	290,192.00	281,718.69
940	Other Unclassified				
	Insurance - Property & Liability	EXPENSE	160,500.00	160,500.00	153,894.23
	Insurance - Fire Accident	EXPENSE	21,000.00	22,800.00	22,793.00
	Insurance - Police Accident	EXPENSE	58,000.00	58,000.00	56,041.00
	Insurance - Deductibles	EXPENSE		730.00	7,500.00
TOTAL UNCLASSIFIED EXPENSES:			5,019,661.00	5,985,318.34	5,893,398.88

TOTAL GENERAL FUND:			33,355,832.00	36,024,770.27	35,681,957.22
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TOTAL GENERAL FUND (LESS SCHOOL):			13,974,069.00	16,535,076.27	16,237,331.22
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SEWER ENTERPRISE FUND:

600	Sewer Enterprise Fund	SAL & WAGES	286,830.00	286,830.00	152,674.91
600	Sewer Enterprise Fund	EXPENSE	1,505,424.00	1,505,424.00	1,195,760.70
TOTAL SEWER ENTERPRISE FUND:			1,792,254.00	1,792,254.00	1,348,435.61

**TOWN OF TYNGSBOROUGH
TRUST FUND REPORT
JULY 1, 2014 - JUNE 30, 2015**

TRUST FUND	Beginning Bal/Principal	Beginning Interest	Balance 7/1/2014	Interest Earned	Other Income	Expended	Balance 6/30/2015
GENERAL CEMETERY FUNDS							
CLARA A PERHAM FAMILY	500.00	6,028.21	6,528.21	61.49			6,589.70
DAVID PERHAM FAMILY LOT		1,671.86	1,671.86	15.65			1,687.51
HISTORICAL COMMISSION TRUST FUNDS							
CATHERINE LAMBERT TRUST	320.00	1,262.85	1,582.85	14.93			1,597.78
LIBRARY MEMORIAL TRUST FUNDS							
MARY E BENNETT LIBRARY TRUST	5,000.00	39,020.53	44,020.53	414.65			44,435.18
LUCY LITTLEFIELD LIBRARY TRUST	4,000.00	53,184.04	57,184.04	516.84		(3,616.88)	54,084.00
FREDERICK BLANCHARD LIBRARY TRUST	2,000.00	22,214.36	24,214.36	228.06			24,442.42
POLLY R. BENNETT LIBRARY TRUST	300.00	1,354.42	1,654.42	15.57			1,669.99
MARY F BRIDGES LIBRARY TRUST	100.00	436.51	536.51	5.05			541.56
ANNA F ELLIOT LIBRARY TRUST	1,100.00	4,530.03	5,630.03	53.05			5,683.08
BESSIE NORRIS LIBRARY TRUST	965.00	2,264.57	3,229.57	30.42			3,259.99
LUCY A PARK LIBRARY TRUST	148.12	949.75	1,097.87	10.36			1,108.23
EDGAR PERHAM LIBRARY TRUST	1,000.00	8,448.60	9,448.60	88.94			9,537.54
CARL & KATHERINE RICHMOND LIBRARY TRUST	1,000.00	4,610.08	5,610.08	52.84			5,662.92
MAUDE COBURN LIBRARY TRUST		1,428.14	1,428.14	13.47			1,441.61
ETHEL KEYES LIBRARY TRUST		293.16	293.16	2.69			295.85
<i>FB EQUITY- MARY E BENNETT</i>	25,136.56		25,136.56	5,056.10			30,192.66
<i>FB EQUITY- LUCY LITTLEFIELD</i>	64,646.03		64,646.03	-30,096.51			34,549.52
<i>FB EQUITY- FREDERICK BLANCHARD</i>	28,763.83		28,763.83	48,886.49			77,650.32
GENERAL CHARITY FUNDS							
DANIEL LAWRENCE FUND FOR THE POOR	8,000.00	13,868.57	21,868.57	205.97			22,074.54
LAWRENCE WOOD LOT POOR FUND	1,000.00	4,184.79	5,184.79	48.85			5,233.64
TOWN FARM CHARITY	7,000.00	12,538.83	19,538.83	172.01		(2,600.00)	17,110.84
LAWRENCE / TOWN FARM	2,000.00	10,929.45	12,929.45	121.80			13,051.25
ENLO A. PERHAM SCHOLARSHIP	5,000.00	154.77	5,154.77	51.84			5,206.61
CHARLES H. COBURN SCHOLARSHIP	2,000.00	47.08	2,047.08	19.30			2,066.38
ED SCARBOROUGH		2,229.91	2,229.91	20.67		(200.00)	2,050.58
WANG INSTITUTE		3,148.07	3,148.07	29.32		(200.00)	2,977.39
KEN & RUTH LAMBERT		970.89	970.89	8.82		(200.00)	779.71
MICHAEL S. JOHNSON		9,255.54	9,255.54	82.51		(3,000.00)	6,338.05
OTHER FUNDS RESERVED FOR GIVING							
ELDERLY & DISABLED FUND	8,578.68		8,578.68	0.91	1,723.89	(1,500.00)	8,803.48
EDUCATION FUND	595.68		595.68	0.12	435.00		1,030.80
PERPETUAL CARE TRUST FUNDS							
CEMETERY PERPETUAL CARE	173,967.50	99,164.01	273,131.51	2,592.77	3,500.00	(600.00)	278,624.28
SPECIAL PURPOSE FUNDS							
CONSERVATION FUND	29,173.50		29,173.50	274.81			29,448.31
PENSION RESERVE FUND	15,555.93		15,555.93	0.00			15,555.93
STABILIZATION FUND	777,105.71		777,105.71	5,141.23	76,378.00		858,624.94
CAPITAL ASSET STABILIZATION FUND	164,914.35		164,914.35	355.66	76,378.00		241,648.01
BILLBOARD STABILIZATION FUND	20,000.00		20,000.00		20,000.00	(20,000.00)	20,000.00
DEBT STABILIZATION	0.00		-	0.00	661,840.00	(9,211.50)	652,628.50
COMPENSATED ABSENSES	33,721.20		33,721.20	1.22	47,301.00		81,023.42
OTHER POST EMPLOYEE BENEFITS (OPEB) FUND	42,636.75		42,636.75	3,381.20	30,567.00		76,584.95
TOTALS	1,426,228.84	304,189.02	1,730,417.86	37,879.10	918,122.89	(41,128.38)	2,645,291.47

**TOWN OF TYNGSBOROUGH, MA
COMBINED BALANCE SHEET**

June 30, 2015

ASSETS AND OTHER DEBITS

CASH AND SHORT-TERM INVESTMENTS

Unrestricted Deposits
Petty Cash
Investments
Restricted Deposits

CASH & INVESTMENTS:

RECEIVABLES:

Real Estate & Personal Property Taxes
Tax Liens
Deferred Real Estate
Tax Possessions & Foreclosures
Payment in Lieu of Taxes
Excise taxes
Due from Veteran's Administration
Sewer Use and Liens
State Aid; Grants & Contracts
Due From Other Agencies
Amount to be Provided - Payment of BAN

**AMOUNTS TO BE PROVIDED FOR RETIREMENT
OF LONG-TERM OBLIGATIONS**

TOTAL ASSETS AND OTHER DEBITS:

LIABILITIES AND FUND EQUITY

LIABILITIES:

Warrants payable
Accrued payroll
Payroll Withholdings
Other liabilities
Due to Other Funds
Prepaid Taxes
Bonds & Notes Payable
Deferred Revenues

TOTAL LIABILITIES:

FUND BALANCES (DEFICIT):

Reserved for:
Encumbrances & Continuing Appropriations
Overlay Surplus
Expenditure
Special Revenue Funds
Capital Project Funds
Expendable Trust Funds
Nonexpendable trusts
Stabilization
Other Special Purpose Funds
Agency
Unreserved:
Undesignated
Overlay Deficit

TOTAL FUND EQUITY (DEFICIT):

TOTAL LIABILITIES AND FUND EQUITY

	Governmental Fund Types				Proprietary Fund Type Sewer Enterprise Fund 600 & 602 (Sp Rev)	Fiduciary Fund Type Trust & Agency Funds 290,500,850,900	Debt Group General Long Term Debt Fund 050	TOTALS (Memorandum Only)
	General Fund 001	CPA Fund 230	Special Revenues Funds 220-289	Capital Projects Fund 300 - 399				
4,064,052.85	2,658,044.23	3,604,096.34	3,875,619.65	2,206,697.89	2,520,673.45		18,929,184.41	
400.00	-	100.00	-		-		500.00	
-	(893.37)	-	-		134,485.08		133,591.71	
-	-	-	-		218,900.62		218,900.62	
4,064,452.85	2,657,150.86	3,604,196.34	3,875,619.65	2,206,697.89	2,874,059.15	-	19,282,176.74	
990,539.49	12,936.10						1,003,475.59	
1,391,550.84	18,242.47						1,409,793.31	
42,408.68							42,408.68	
309,407.47							309,407.47	
-							-	
131,998.45				91,864.85			131,998.45	
174,797.00					72,613.17		174,797.00	
		339,603.72					91,864.85	
	3,370,000.00						339,603.72	
							72,613.17	
							3,370,000.00	
6,038,692.67							6,038,692.67	
7,105,154.78	6,058,329.43	3,943,800.06	3,875,619.65	2,298,362.74	2,946,672.32		32,266,631.65	
768,764.63	-	119,454.27	379,074.95	73,608.62	14,678.54		1,355,581.01	
421,380.02							421,380.02	
40,889.67							40,889.67	
3,040,701.93	3,370,000.00	339,603.72	4,232,000.00	91,864.85	72,613.17		13,640,692.67	
31,178.57							3,528,612.92	
4,271,736.25	3,401,178.57	459,057.99	4,611,074.95	165,273.47	87,291.71		22,545,769.21	
220,280.26	765,209.48			142,801.13			1,128,090.87	
-	575,618.44	3,484,742.07	(735,455.30)	767,130.00			1,342,748.44	
							3,484,742.07	
							(735,455.30)	
							411,764.87	
							357,067.20	
							1,850,243.37	
							29,448.31	
							210,856.86	
2,613,138.27	1,316,322.94			1,223,358.14			5,152,819.35	
2,833,418.53	2,657,150.86	3,484,742.07	(735,455.30)	2,133,089.27	2,859,380.61		13,232,326.04	
7,105,154.78	6,058,329.43	3,943,800.06	3,875,619.65	2,298,362.74	2,946,672.32		32,266,631.65	

**COMMUNITY PRESERVATION FUND
FY 2015 BALANCE SHEET
07/01/2014 - 06/30/2015**

ASSETS

Cash		<u>2,658,044.23</u>
Surcharges		
Surcharge Receivable 2015	6,654.05	
Surcharge Receivable 2014	1,714.95	
Surcharge Receivable 2013	(326.41)	
Surcharge Receivable 2012	1,263.86	
Surcharge Receivable 2011	504.36	
Surcharge Receivable 2010	1,072.67	
Surcharge Receivable 2009	449.33	
Surcharge Receivable 2008	445.55	
Surcharge Receivable 2007	787.67	
Surcharge Receivable 2006	369.59	
Surcharge Receivable 2005	-	
Surcharge Receivable 2004	-	
Surcharge Receivable 2003	0.45	
Surcharge Receivable 2002	0.03	
Supplemental Surcharge Receivable 2015	-	
Supplemental Surcharge Receivable 2014	-	
Supplemental Surcharge Receivable 2013	-	
Supplemental Surcharge Receivable 2012	-	
Surcharge Tax Title Liens	18,242.47	
Amt to be Provided - Payment of BAN	<u>3,370,000.00</u>	<u>3,401,178.57</u>
Total Assets:		<u>6,059,222.80</u>

LIABILITIES AND FUND BALANCES

Liabilities		
Warrants Payable		-
Accrued Payroll		-
Deferred Revenue - Other		-
Deferred Revenue - Surcharge & TT Lien		31,178.57
BANs Payable		3,370,000.00
Total Liabilities:		<u>3,401,178.57</u>
Fund Balances		
Reserved for Expenditure		
Reserved for Carry Forward - No Borrowing	406,660.06	
Reserved for Carry Forward - Old Town Hall	141,921.42	
Reserved for Carry Forward - 1st Parish	216,628.00	
Open Space Reserve	165,008.44	
Historic Resources Reserve	210,555.00	
Community Housing Reserve	200,055.00	
Undesignated Fund Balance	1,317,216.31	
Total Fund Balances:		<u>2,658,044.23</u>
Total Liabilities and Fund Balances:		<u>6,059,222.80</u>

TOWN OF TYNGSBOROUGH
STATEMENT OF OUTSTANDING DEBT
AS OF JUNE 30, 2015

PURPOSE	BOND	ISSUE AMOUNT	YEAR	DATE ISSUED	INTEREST RATE	YEAR FINAL PAYMENT	PRINCIPAL BALANCE	INTEREST BALANCE	TOTAL DEBT
<u>BUILDINGS</u>									
Hwy Garage Remodeling - Principal	STATE HOUSE NOTE	174,000.00		August 17, 2012	I 2.65%	2017	100,000.00	3,842.50	103,842.50
Additional Highway	\$1,495,000 GO BOND	26,700.00	March 25, 2008	August 15, 2013	I 3.00%	2019	20,000.00	1,200.00	21,200.00
Wash Station Completion	\$1,495,000 GO BOND	80,000.00	February 15, 2012	August 15, 2013	I 3.00 - 3.25%	2027	75,000.00	16,312.50	91,312.50
Town Office Remodel	\$1,495,000 GO BOND	40,000.00	May 21, 2013	August 15, 2013	I 3.00%	2022	35,000.00	3,675.00	38,675.00
<u>DEPARTMENTAL EQUIPMENT</u>									
Fire Truck	\$5,850,000 GO BOND	172,000.00	10/4/2003	November 1, 2004	I 2.00 - 2.750%	2009	-	-	-
Fire Truck - Rescue	\$1,495,000 GO BOND	312,000.00	May 21, 2008	August 15, 2013	I 3.00 - 3.25%	2027	295,000.00	58,868.75	353,868.75
Fire Truck - Pumper	\$1,495,000 GO BOND	207,000.00	June 7, 2011	August 15, 2013	I 3.00 - 3.25%	2027	195,000.00	38,700.00	233,700.00
Fire Department Vehicle	\$1,495,000 GO BOND	30,000.00	February 15, 2012	August 15, 2013	I 3.00%	2018	25,000.00	1,275.00	26,275.00
Highway Dump Truck	\$1,493,000 GO BOND	106,000.00	August 15, 2007	August 15, 2007	I 4.00 - 6.00%	2018	30,000.00	2,200.00	32,200.00
Dump Truck with Plow	\$1,495,000 GO BOND	140,000.00	May 21, 2013	August 15, 2013	I 3.00%	2024	130,000.00	18,150.00	148,150.00
Wood Chipper	\$1,495,000 GO BOND	50,000.00	May 21, 2013	August 15, 2013	I 3.00%	2024	45,000.00	6,075.00	51,075.00
<u>SCHOOL BUILDINGS</u>									
New Elementary School	\$5,850,000 GO BOND	5,200,000.00	9/28/98 & 4/11/00	November 1, 2004	IE 2.00 - 4.375%	2025	2,600,000.00	565,630.00	3,165,630.00
Elementary School	\$1,493,000 GO BOND	367,000.00	9/28/98 & 4/11/00	August 15, 2007	IE 4.00 - 6.00%	2020	180,000.00	21,202.50	201,202.50
Additional Elem School	\$1,493,000 GO BOND	150,000.00	October 10, 2006	August 15, 2007	I 4.00 - 6.00%	2020	50,000.00	5,445.00	55,445.00
School Roof - Phase 1	\$1,493,000 GO BOND	410,000.00	10/1/05 & 5/15/06	August 15, 2007	I 4.00 - 6.00%	2020	165,000.00	17,435.00	182,435.00
School Roof - Phase 2	\$1,493,000 GO BOND	185,000.00	May 15, 2007	August 15, 2007	I 4.00 - 6.00%	2020	75,000.00	8,167.50	83,167.50
School Boilers	\$1,495,000 GO BOND	334,300.00	May 20, 2008	August 15, 2013	I 3.00 - 3.25%	2027	315,000.00	62,287.50	377,287.50
<u>SCHOOL OTHER</u>									
School Communication System	\$1,493,000 GO BOND	275,000.00	May 16, 2006	August 15, 2007	I 4.00 - 6.00%	2018	75,000.00	5,500.00	80,500.00
School Technology	\$1,495,000 GO BOND	50,000.00	May 21, 2013	August 15, 2013	I 3.00%	2024	45,000.00	6,075.00	51,075.00
Pierce Field Bleachers	\$1,495,000 GO BOND	175,000.00	February 15, 2012	August 15, 2013	I 3.00 - 3.25%	2027	165,000.00	32,906.25	197,906.25
<u>SEWER</u>									
Phase I - Principal (PD BY SEW)	MWPAT LOAN	898,900.00	2/1/2005	8/25/2004		2020	224,725.00	-	224,725.00
Phase I - Principal (PD BY TWIN)	MWPAT LOAN	1,995,271.00	2/1/2005	8/25/2004	I	2020	880,275.00	141,833.86	1,022,108.86
Phase II - Principal	MWPAT LOAN	90,000.00	10/31/2005	11/16/2005	I 2.00%	2026	54,134.00	6,171.16	60,305.16
Phase III & IV - Principal	MWPAT LOAN	172,786.40	12/15/2009	12/15/2009	I	2028	130,850.67	17,742.51	148,593.18
Phase V - Principal	MWPAT LOAN	73,914.00	7/8/2010	12/15/2009	I 2.00%	2028	58,712.00	7,961.10	66,673.10
I & I Study - Principal	MWPAT LOAN	144,155.00	1/15/2011	7/8/2010	I 2.00%	2017	29,996.00	299.96	30,295.96
<u>OTHER INSIDE THE DEBT LIMIT</u>									
Land Acquisition	\$5,850,000 GO BOND	478,000.00	10/7/2003	November 1, 2004	I 2.00 - 4.00%	2015	-	-	-
Master Plan	\$1,495,000 GO BOND	50,000.00	May 21, 2013	August 15, 2013	I 3.00%	2019	40,000.00	2,400.00	42,400.00

6,038,692.67 1,051,356.09 7,090,048.76

C.S. 1-ER Commonwealth of Massachusetts Department of Revenue FY2015

NOTICE TO ASSESSORS OF ESTIMATED RECEIPTS

General Laws, Chapter 58, Section 25A

Tyngsborough

A. EDUCATION:

Distributions and Reimbursements:

Chapter 70	7,125,624
School Transportation	0
Charter Tuition Reimbursement	169,384
Smart Growth	0

Offset Items – Reserve for Direct Expenditure:

School Lunch	7,588
School Choice Receiving Tuition	294,578

Sub-Total, All Education Items: **7,597,174**

B. GENERAL GOVERNMENT:

Distributions and Reimbursements:

Unrestricted General Government Aid	859,942
Local Share of Racing Taxes	0
Regional Public Libraries	0
Urban Revitalization	0
Veterans Benefits	173,132
Exemp: VBS and Elderly	53,562
State Owned Land	24,023

Offset Item - Reserve for Direct Expenditure:

Public Libraries	15,271
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Sub-Total, All General Government: **1,125,930**

C. TOTAL ESTIMATED RECEIPTS: **8,723,104**

C.S. 1-EC Commonwealth of Massachusetts Department of Revenue FY2015

NOTICE TO ASSESSORS OF ESTIMATED CHARGES

General Laws, Chapter 59, Section 21

Tyngsborough

A. COUNTY ASSESSMENTS:

County Tax	0
Suffolk County Retirement	0
Essex County Reg Comm Center	0
Sub-Total, County Assessments:	0

B. STATE ASSESSMENTS AND CHARGES:

Retired Employees Health Insurance	0
Retired Teachers Health Insurance	0
Mosquito Control Projects	0
Air Pollution	3,482
Metropolitan Area Planning Council	0
Old Colony Planning Council	0
RMV Non-Renewal Surcharge	9,440
Sub-Total, State Assessments:	12,922

C. TRANSPORTATION AUTHORITIES:

MBTA	34,209
Boston Metro. Transit District	0
Regional Transit	43,735
Sub-Total, Transportation Assessments:	77,944

D. ANNUAL CHARGES AGAINST RECEIPTS:

Special Education	0
STRAP Repayments	0
Sub-Total, Annual Charges Against Receipts:	0

E. TUITION ASSESSMENTS:

School Choice Sending Tuition	114,286
Charter School Sending Tuition	1,125,293
Essex County Tech Sending Tuition	0
Sub-Total, Tuition Assessments:	1,239,579

F. TOTAL ESTIMATED CHARGES:

1,330,445

**THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION**

FISCAL 2015

**OF
TYNGSBOROUGH**

City / Town / District

I. TAX RATE SUMMARY

la. Total amount to be raised (from IIe)	\$	<u>39,150,108.11</u>
lb. Total estimated receipts and other revenue sources (from IIIe)		<u>15,639,680.21</u>
lc. Tax levy (Ia minus Ib)	\$	<u>23,510,427.90</u>
ld. Distribution of Tax Rates and levies		

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	86.8622%	20,421,674.90	1,204,107,730	16.96	20,421,667.10
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	7.2360%	1,701,214.56	100,307,541	16.96	1,701,215.90
Net of Exempt					0.00
Industrial	3.4434%	809,558.07	47,733,200	16.96	809,555.07
SUBTOTAL	97.5416%		1,352,148,471		22,932,438.07
Personal	2.4584%	577,980.36	34,079,589	16.96	577,989.83
TOTAL	100.0000%		1,386,228,060		23,510,427.90

Board of Assessors of TYNGSBOROUGH

City / Town / District

MUST EQUAL IC

NOTE : The information has not been Approved and is subject to change.

Lauren M. Woekel, Chief Assessor, Tyngsborough, 11/14/2014 12:28 PM Signed on behalf of the Board of Assessors, ...

978-649-2300

Assessor

Date

(Comments)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By Amy Handfield
Date : 19-NOV-14
Approved : Dennis Mountain
Director of Accounts



(Gerard D. Perry)

TAX RATE RECAPITULATION

FISCAL 2015

TYNGSBOROUGH

City / Town / District

II. Amounts to be raised

IIa. Appropriations (col.(b) through col.(e) from page 4)		\$	36,637,726.27
IIb. Other amounts to be raised			
1. Amounts certified for tax title purposes	15,000.00		
2. Debt and interest charges not included on page 4	0.00		
3. Final court judgements	0.00		
4. Total overlay deficits of prior years	0.00		
5. Total cherry sheet offsets (see cherry sheet 1-ER)	317,437.00		
6. Revenue deficits	0.00		
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00		
8. Authorized Deferral of Teachers' Pay	0.00		
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00		
10. Other (specify on separate letter)	606,500.00		
TOTAL IIb (Total lines 1 through 10)			938,937.00
IIc. State and county cherry sheet charges (C.S. 1-EC)			1,330,445.00
IId. Allowance for abatements and exemptions (overlay)			242,999.84
Ile. Total amount to be raised (Total IIa through IId)		\$	39,150,108.11

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State			
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	8,723,104.00	\$	
2. Massachusetts school building authority payments	0.00		
TOTAL IIIa			8,723,104.00
IIIb. Estimated receipts - Local			
1. Local receipts not allocated (page 3, col(b), Line 24)	2,864,406.00		
2. Offset Receipts (Schedule A-1)	0.00		
3. Enterprise Funds (Schedule A-2)	1,792,254.94		
4. Community Preservation Funds (See Schedule A-4)	1,068,231.00		
TOTAL IIIb			5,724,891.94
IIIc. Revenue sources appropriated for particular purposes			
1. Free cash (page 4, col.(c))	761,649.27		
2. Other available funds (page 4, col.(d))	430,035.00		
TOTAL IIIc			1,191,684.27
IIId. Other revenue sources appropriated specifically to reduce the tax rate			
1a. Free cash..appropriated on or before June 30, 2014	0.00		
b. Free cash..appropriated on or after July 1, 2014	0.00		
2. Municipal light source	0.00		
3. Teachers' pay deferral	0.00		
4. Other source :	0.00		
TOTAL IIId			0.00
IIIe. Total estimated receipts and other revenue sources		\$	15,639,680.21
(Total IIIa through IIId)			

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from Ile)		\$	39,150,108.11
b. Total estimated receipts and other revenue sources (from IIIe)	15,639,680.21	\$	
c. Total real and personal property tax levy (from Ic)	23,510,427.90	\$	
d. Total receipts from all sources (total IVb plus IVc)		\$	39,150,108.11

LOCAL RECEIPTS NOT ALLOCATED *

TAX RATE RECAPITULATION

TYNGSBOROUGH

City/Town/District

	(a) Actual Receipts Fiscal 2014	(b) Estimated Receipts Fiscal 2015
==> 1 MOTOR VEHICLE EXCISE	1,784,752.89	1,550,000.00
2 OTHER EXCISE		
==> a.Meals	267,582.96	260,000.00
==> b.Room	29,626.34	30,000.00
==> c.Other	0.00	0.00
==> 3 PENALTIES AND INTEREST ON TAXES AND EXCISES	101,892.04	100,000.00
==> 4 PAYMENTS IN LIEU OF TAXES	49,325.74	22,000.00
5 CHARGES FOR SERVICES - WATER	0.00	0.00
6 CHARGES FOR SERVICES - SEWER	0.00	0.00
7 CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8 CHARGES FOR SERVICES - SOLID WASTE FEES	20,656.00	18,000.00
9 OTHER CHARGES FOR SERVICES	0.00	0.00
10 FEES	117,864.10	113,440.00
11 RENTALS	0.00	0.00
12 DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
13 DEPARTMENTAL REVENUE - LIBRARIES	5,401.35	5,300.00
14 DEPARTMENTAL REVENUE - CEMETERIES	8,485.00	8,500.00
15 DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16 OTHER DEPARTMENTAL REVENUE	21,559.89	15,000.00
17 LICENSES AND PERMITS	783,046.10	403,550.00
18 SPECIAL ASSESSMENTS	0.00	0.00
==> 19 FINES AND FORFEITS	53,627.00	45,000.00
==> 20 INVESTMENT INCOME	9,623.10	10,000.00
==> 21 MEDICAID REIMBURSEMENT	123,662.31	100,000.00
==> 22 MISCELLANEOUS RECURRING (PLEASE SPECIFY)	93,917.82	103,616.00
23 MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	106,339.86	80,000.00
24 TOTALS	\$ 3,577,362.50	\$ 2,864,406.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2015 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Catherine Gabriel, Accountant, Tyngsborough, 978-649-2300

11/13/2014 3:13 PM

Accounting Officer

Date

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2014 estimated receipts to FY2015 estimated

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

TAX RATE RECAPITULATION

FISCAL 2015

TYNGSBOROUGH

City / Town / District

APPROPRIATIONS							AUTHORIZATIONS	
							MEMO ONLY	
City / Town Council or Town Meeting Dates	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) *** Revolving Funds (See A-3)	(g) Borrowing Authorization
05/20/2014	2015	33,355,832.00	33,200,322.00	155,510.00	0.00	0.00	0.00	0.00
05/20/2014	2015	0.00	-20,000.00	0.00	20,000.00	0.00	0.00	0.00
05/20/2014	2015	0.00	-5,000.00	0.00	5,000.00	0.00	0.00	0.00
05/20/2014	2015	76,378.00	0.00	76,378.00	0.00	0.00	0.00	0.00
05/20/2014	2015	76,378.00	0.00	76,378.00	0.00	0.00	0.00	0.00
05/20/2014	2015	30,567.00	0.00	30,567.00	0.00	0.00	0.00	0.00
05/20/2014	2015	30,567.00	0.00	30,567.00	0.00	0.00	0.00	0.00
05/20/2014	2015	16,734.00	16,734.00	0.00	0.00	0.00	0.00	0.00
05/20/2014	2015	0.00	0.00	0.00	0.00	0.00	0.00	657,000.00
05/20/2014	2015	1,707,560.00	0.00	0.00	0.00	1,707,560.00	0.00	0.00
05/20/2014	2015	84,695.00	84,695.00	0.00	0.00	0.00	0.00	0.00
05/20/2014	2015	0.00	0.00	0.00	0.00	0.00	241,000.00	0.00
05/20/2014	2015	180,000.00	0.00	0.00	0.00	180,000.00	0.00	0.00
05/20/2014	2015	30,000.00	0.00	0.00	0.00	30,000.00	0.00	0.00
05/20/2014	2015	40,000.00	0.00	0.00	0.00	40,000.00	0.00	0.00
05/20/2014	2015	800.00	0.00	0.00	0.00	800.00	0.00	0.00
05/20/2014	2015	6,000.00	0.00	0.00	0.00	6,000.00	0.00	0.00
05/20/2014	2015	49,931.00	0.00	0.00	0.00	49,931.00	0.00	0.00
05/20/2014	2015	155,000.00	0.00	0.00	0.00	155,000.00	0.00	0.00
05/20/2014	2015	405,035.00	0.00	0.00	405,035.00	0.00	0.00	0.00
05/20/2014	2014	274,755.27	0.00	274,755.27	0.00	0.00	0.00	0.00
05/20/2014	2014	117,494.00	0.00	117,494.00	0.00	0.00	0.00	0.00

Totals	36,637,726.27	33,276,751.00	761,649.27	430,035.00	2,169,291.00
	Must Equal Cols. (b) thru (e)				

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

TYNGSBOROUGH

Joanne Shifres, Town Clerk, Tyngsborough, 978-649-2300

11/13/2014 3:20 PM

City/Town/District

Clerk

Date

**TOWN OF TYNGBOROUGH
CAPITAL OUTLAY FUND - OPEN PROJECTS
JULY 1, 2014 - JUNE 30, 2015**

FISCAL YEAR 2015

CAPITAL OUTLAY PROJECT	AMOUNT AUTHORIZED TO SPEND	SOURCE OF FUNDS	DATE AUTHORIZED	TOWN MEETING	TEMPORARY BORROWING (BAN)	PAYDOWN ON BAN	PERMANENT BORROWING (BOND)	AVAILABLE FUNDS	AVAILABLE BALANCE 7/1/2014	EXPENDED FY2015	BORROWING AVAILABLE	AUTHORIZATION RESCINDED	DATE RESCINDED	ENDING BALANCE 6/30/2015
TOWN BUILDING MASTER PLAN	50,000.00	BORROW	05/21/13	FY14 ATM			50,000.00	50,000.00	21,200.00	(12,000.00)	-			9,200.00
TOWN HALL OFFICE/CARPETING	40,000.00	BORROW	05/21/13	FY14 ATM			40,000.00	40,000.00	40,000.00	(4,972.00)	-			35,028.00
TOWN HALL OFFICE SECURITY & REPAIRS	20,000.00	BORROW	05/20/14	FY15 ATM			10,000.00	10,000.00	-	-	-			-
TOWN HALL SECURITY	10,000.00	BORROW	05/20/14	FY15 ATM	10,000.00		10,000.00	10,000.00	10,000.00	(9,600.00)	-			400.00
EXTERIOR TOWN HALL MAINTENANCE	10,000.00	GEN FUND												
TOWN HALL INFO TECH (IT) REPLACEMENT	25,000.00	BORROW	05/20/14	FY15 ATM	25,000.00		25,000.00	25,000.00	-	(2,101.43)	-			(2,101.43)
FINANCIAL SOFTWARE UPGRADE	85,000.00							16,987.83						16,987.83
POLICE INFO TECH (IT) REPLACEMENT	25,000.00	BORROW	05/20/14	FY15 ATM	25,000.00		25,000.00	25,000.00	-	(25,000.00)	-			(25,000.00)
POLICE INFO TECH (IT) REPLACEMENT	10,000.00	GEN FUND	05/20/14	FY15 ATM			10,000.00	10,000.00	10,000.00	(8,949.15)	-			1,050.85
UPDATE DESIGN/COST OF NEW STATION	15,000.00	CA TRFR	06/16/09	FY10 ATM				3,000.00	3,000.00					3,000.00
FIRE DEPARTMENT VEHICLE	48,000.00	BORROW	02/15/12	FY12 STM	46,056.00	16,056.00	30,000.00	46,056.00	-	-	-	(1,944.00)	FY15 STM 2/10/15	-
PURCHASE NEW FIRE TRUCK - CRIMSON 1	210,000.00	BORROW	06/07/11	FY12 ATM	207,000.00		207,000.00	207,000.00	-	-	-	(3,000.00)	FY15 STM 2/10/15	-
BUILDING COMMISSIONER - NEW VEHICLE	35,000.00	BORROW	02/15/12	FY12 STM	35,000.00	28,015.00		28,015.00	-	-	-	(6,985.00)	FY15 STM 2/10/15	-
SCHOOL - DISTRICT-WIDE PAVING PROJECTS	45,000.00	CA TRFR	06/16/09	FY10 ATM			45,000.00	6,127.75	6,127.75	(3,195.00)				2,932.75
SCHOOL - REPLACE MIDDLE SCHOOL BOILERS	375,000.00	BORROW	05/20/08	FY09 ATM	40,700.00		334,300.00	334,300.00	10,078.79					10,078.79
SCHOOL - NORRIS RD FIELD	25,000.00	BORROW	02/15/12	FY12 STM	25,000.00	24,800.00		24,800.00	-	-	-	(200.00)	FY15 STM 2/10/15	-
SCHOOL - FY14 TECHNOLOGY	50,000.00	BORROW	05/21/13	FY14 ATM	50,000.00		50,000.00	50,000.00	-	-				-
SCHOOL - CONCESSION STAND / RESTROOM	185,000.00	BORROW	05/21/13	FY14 ATM	185,000.00			-	(30,544.38)	(154,424.33)				(184,968.71)
SCHOOL - FACILITY CONDITION ASSESSMENT	80,000.00	BORROW	05/20/14	FY15 ATM	80,000.00			-	-	-				-
SCHOOL - REPAIR TMS GYM FIRE ESCAPE	17,000.00	BORROW	05/20/14	FY15 ATM	17,000.00			-	-	(14,789.00)				(14,789.00)
SCHOOL - SECURITY	60,000.00	BORROW	05/20/14	FY15 ATM	60,000.00			-	-	(6,000.00)				(6,000.00)
SCHOOL - FY15 TECHNOLOGY	50,000.00	BORROW	05/20/14	FY15 ATM	50,000.00			-	-	(50,000.00)				(50,000.00)
HIGHWAY DEPT - GARAGE TANK / WASH STATN	200,000.00	SH NOTE	05/15/07	FY07 STM	174,000.00	26,000.00	174,000.00	200,000.00						-
	30,000.00	BORROW	03/25/08	FY08 STM	26,700.00	3,300.00	26,700.00	30,000.00						-
	9,000.00	RFT	FY09	n/a			9,000.00	9,000.00						-
	80,000.00	BORROW	02/15/12	FY12 STM	80,000.00	-	80,000.00	80,000.00		(2,732.02)				(2,732.02)
	319,000.00				280,700.00	29,300.00	280,700.00	319,000.00	65,367.06	(2,732.02)	-			62,635.04

**TOWN OF TYNGSBOROUGH
CAPITAL OUTLAY FUND - OPEN PROJECTS
JULY 1, 2014 - JUNE 30, 2015**

FISCAL YEAR 2015

CAPITAL OUTLAY PROJECT	AMOUNT AUTHORIZED TO SPEND	SOURCE OF FUNDS	DATE AUTHORIZED	TOWN MEETING	TEMPORARY BORROWING (BAN)	PAYDOWN ON BAN	PERMANENT BORROWING (BOND)	AVAILABLE FUNDS	AVAILABLE BALANCE 7/1/2014	EXPENDED FY2015	BORROWING AVAILABLE	AUTHORIZATION		DATE RESCINDED	ENDING BALANCE 6/30/2015
												RESCINDED	RESCINDED		
HIGHWAY DEPT - DUMP TRUCK WITH FLOW	140,000.00	BORROW	05/21/13	FY14 ATM	140,000.00		140,000.00	140,000.00	17.24						17.24
HIGHWAY DEPT - WOOD CHIPPER	52,000.00	BORROW	05/21/13	FY14 ATM	50,000.00		50,000.00	2,000.00				(2,000.00)	FY15 STM 2/10/15		-
HIGHWAY DEPT - DUMP TRUCK W/ P&S #1	160,000.00	BORROW	05/20/14	FY15 ATM	160,000.00		160,000.00	-	(159,928.76)						(159,928.76)
HIGHWAY DEPT - DUMP TRUCK W/ P&S #2	160,000.00	BORROW	05/20/14	FY15 ATM	160,000.00		160,000.00	-	(159,928.76)						(159,928.76)
HIGHWAY DEPT - ONE TONE DUMP W/FLOW	60,000.00	BORROW	05/20/14	FY15 ATM	60,000.00		60,000.00	-	(59,005.00)						(59,005.00)
					647,000.00		1,227,000.00	1,784,171.00	154,234.29	(672,625.45)	-	(14,129.00)			23,250.59
TYNGSBOROUGH ROAD PROGRAM	1,600,000.00	BORROW	02/10/15	FY15 STM	1,400,000.00		1,400,000.00	1,400,000.00	(4952.32)						1,395,047.68



Office of the Town Clerk

Joanne Shifres, Town Clerk
Nancy Johnson, Assistant Town Clerk

jshifres@tyngsboroughma.gov
njohnson@tyngsboroughma.gov

To the Citizens of Tyngsborough:

The Office of the Town Clerk serves as the central information point for residents and visitors alike. The Town Clerk is the chief election official, recording official and registrar of vital records, and public records official. The Town Clerk is responsible for ensuring the integrity of all elections and election-related activities. We are responsible for the polling places and providing safe and accessible locations for all registered voters. The Town Clerk records all actions of Town Meeting and updates the permanent record book for the Town. The annual town census is conducted through the Town Clerk’s office from which the annual street list is compiled.

The Clerk’s office is responsible for submitting By-Law changes, both General and Zoning, to the Attorney General for approval. After approval is received, the By-Laws are then updated and distributed to the appropriate departments. We also maintain the official Town bulletin board, oaths of office, appointments and resignations of all Town officials. The Clerk’s Office issues state licenses and permits, including marriage licenses, business certificates, dog licenses, hunting and fishing licenses, fuel storage licenses, raffle/bazaar permits and certified requests for public documents.

The following table summarizes the 2015 fees collected:

Paid to State for Fish and Wildlife Licenses	2,676.86
Paid to Town for Fish and Wildlife Fees	121.75
Paid to Town for Dog Licenses	10,278.00
Paid to Town for Non-Criminal Disposition Fees	1,000.00
Paid to Town for Town Clerk's Fees	6921.60
Total Receipts	20,998.21

Respectfully submitted,
Joanne Shifres, Town Clerk



Special Town Meeting Minutes- February 10, 2015

Place: Tyngsborough Elementary School

Time: 7:07 pm

Moderator: Robert L. Kydd, Jr.

Voters: 220

The meeting opened with the Pledge of Allegiance.

Motion: That the following individuals, who are not residents, be allowed to speak at the meeting: Attorney Charles Zaroulis, Superintendent of Schools Donald Ciampa, Town Accountant Catherine Gabriel, Town Administrator Curt Bellavance, and Assistant Town Administrator Nina Nazarian.

Article 1. To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the School Committee for the purpose of replacing the roof and boiler at Tyngsborough High School, 36 Norris Road, Tyngsborough, MA 01879, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-two and eight-nine hundredths percent (52.89%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA or to take any other action relative thereto.

Motion: I move that the Town of Tyngsborough appropriate the amount of \$4,074,418.00 for the purpose of paying costs of replacing the roof and boiler at Tyngsborough High School, 36 Norris Road, Tyngsborough, MA 01879, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said amount to be expended under the direction of the School Committee. To meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town of Tyngsborough acknowledges that the MSBA's grant program is a non-entitlement,

discretionary program based on need, as determined by the MSBA, and any project costs the Town of Tyngsborough incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Tyngsborough; provided further that any grant that the Town of Tyngsborough may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-two and eight-nine hundredths percent (52.89%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; [provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2-1/2); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Tyngsborough and the MSBA.

Action: Moderator called for a reverse hand count. Those opposed were counted at 12. The moderator sees in excess of 60 in favor. The article passes with two-thirds voting in favor.

Article 2. To see if the Town will vote to appropriate the sum of \$1,600,000.00 for road reconstruction and/or repairs, engineering, and drainage, including all costs incidental or related thereto, to be expended by the Board of Selectmen, and to determine whether this appropriation shall be raised by borrowing or otherwise; provided that any borrowing authorized be expressly contingent upon the Town voting to approve a proposition 2 1/2 debt exclusion referendum question at a town election to be held; or take any other action relative thereto.

Motion: I move that the Town appropriate \$1,600,000.00 for the purpose of road reconstruction and/or repairs, including engineering, and drainage, and all other costs incidental or related thereto and that the Board of Selectmen, be authorized to expend these sums on behalf of the Town; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow and issue any bonds or notes therefor under General Laws Chapter 44, Section 7, Paragraphs (5), (6), or (22), or any other general or special law, for a period not to exceed five (5) years; provided, however, that this appropriation and debt authorization be contingent upon passage of a Proposition 2-1/2 debt exclusion referendum question under general Laws Chapter 59, Section 21 C(k).

Action: Moderator called for a reverse hand count. Those opposed were counted at 21. The moderator sees in excess of 80 in favor. The article passes with two-thirds voting in favor.

Article 3. To see if the Town will vote to appropriate by transfer from available funds the sum of \$123,662 to supplement the Tyngsborough School Budget for fiscal year 2015 to be expended by the School Committee. Said amount represents reimbursements made through June 30, 2014 from the Municipal Medicaid Program for school services provided to eligible residents, or take any other action relative thereto.

Motion #1: That the Town vote to approve Article 3 as printed in the warrant.

Motion #2: To amend the Article by replacing the words "transfer from available funds" with "transfer from Free Cash".

Action #2: Passes to amend the Article.

Action #1: Article 3 passes as amended.



Article 4. To see if the Town will vote to appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts a sum of money to supplement various municipal government groups for fiscal year 2015, or take any other action relative thereto.

FROM: Free Cash	\$60,663.34
TO: Acct. #251-422-4600 Chapter 90	\$663.34
Acct. #900-210-3010 Police Detail Fund	\$60,000.00

Motion: To amend the Article by changing "available funds" to "free cash" and deleting "and/or appropriate by transfer from one or more municipal government accounts".

Action: Article passes as amended.

Article 5. To see if the Town will vote to rescind the following borrowing authorizations:

- A. \$2,754 of the \$227,000 authorized under Article 10 of the Annual Town Meeting of May 16, 2000 for Sewer Filtration
- B. \$31,375 of the \$300,000 authorized under Article 34 of the Annual Town Meeting of May 16, 2006 for Phase III, IV, V Wastewater Management
- C. \$5,845 of the \$150,000 authorized under Article 19 of the Annual Town Meeting of May 20, 2008 for Inflow/Infiltration Study
- D. \$3,000 of the \$210,000 authorized under Article 10 of the Annual Town Meeting of June 7, 2011 for a fire truck
- E. \$6,985 of the \$35,000 authorized under Article 2 of the Special Town Meeting of February 15, 2012 for a building commissioner vehicle
- F. \$1,944 of the \$48,000 authorized under Article 2 of the Special Town Meeting of February 15, 2012 for a fire department vehicle (Car 1)
- G. \$200 of the \$25,000 authorized under Article 2 of the Special Town Meeting of February 15, 2012 for the Norris Road Field/Aud Design/Eng
- H. \$2,000 of the \$52,000 authorized under Article 8 of the Annual Town Meeting of May 21, 2013 for the Highway Wood Chipper.

Motion: That the Town vote to approve Article 5 as printed in the warrant.

Action: Does pass.

Article 6. To see if the Town will vote to authorize the Board of Selectmen to accept, for no monetary consideration, the conveyance of the following property (Senior Center) from Tyngsboro Partners, LLC upon terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town.

That a certain parcel of land, together with all buildings and improvements thereon, located



at 169 Westford Road in Tyngsborough, Middlesex County, Massachusetts, a lot containing 1.63 acres.

Motion: Town will vote to authorize the Board of Selectmen to accept, for no monetary consideration, the conveyance of the following property (Senior Center) from Tyngsboro Partners, LLC upon terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town.

That a certain parcel of land, together with all buildings and improvements thereon, located at 169 Westford Road in Tyngsborough, Middlesex County, Massachusetts, a lot containing 1.85 acres and any necessary easements.

Action: Article does carry as read.

Article 7. To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 44 Section 55C, for the creation of an Affordable Housing Trust Fund and to amend the Town Bylaws by adding the below as Article XLIV; or to take any other action relative thereto.

Section XLIV Affordable Housing Trust Fund

Section 1. Name of Trust

The Trust shall be called the "Tyngsborough Affordable Housing Trust Fund" (Trust).

Section 2. Purpose

The purpose of the Trust shall be to provide for the preservation and creation of affordable housing in the Town of Tyngsborough (Town) for the benefit of low and moderate-income households. In furtherance of this purpose, the Trustees are authorized, in accordance with the below procedures to acquire by gift, purchase or otherwise real estate and personal property, both tangible and intangible, of every sort and description; to use such property in such manner as the Trustees shall deem most appropriate to carry out such purpose, provided however, that all property held by the Trust and the net earnings from such properties shall be used exclusively for the preservation and creation in the Town of affordable housing for the purposes for which this Trust was formed.

Section 3. Tenure of Trustees

There shall be a Board of Trustees (Trustees) consisting of not less than five nor more than seven trustees who shall be appointed by the Board of Selectmen (Selectmen). At least one of the Trustees shall be a member of the Selectmen, or its designee. One member of the Trustees shall be the Town Administrator, or his or her designee. Only persons who are residents of the Town shall be eligible to hold the

office of Trustee, provided, however, the Town Administrator need not be a resident. Trustees shall serve for a term of two years, except that two of the initial Trustee appointments shall be for a term of one

year, and may be re-appointed at the discretion of the Selectmen. Any Trustee who ceases to be a resident of the Town shall cease to be a Trustee and shall promptly provide a written notification of the change in residence to the Selectmen. Any Trustee may resign by written instrument signed and acknowledged by such Trustee and duly filed with the Town Clerk. If a Trustee shall die, resign, or for any other reason cease to be a Trustee before his or her term of office expires, a successor shall be appointed by the Selectmen to fill such vacancy provided that in each case the said appointment and acceptance in writing by the Trustee so appointed is filed with the Town Clerk. No such appointment shall be required so long as there are five trustees in office. Upon the appointment of any succeeding Trustee and the filing of such appointment, the title to the Trust estate shall thereupon and without the necessity of any conveyance be vested in such succeeding Trustee jointly with the remaining trustees.

Section 4. Meetings of the Trust

The Trust shall meet at least quarterly at such time and at such place as the Trustees shall determine. Notice of all meetings of the Trust shall be given in accordance with the provisions of the Open Meeting Law, M.G.L. c. 30A, §§ 18 – 25. A quorum at any meeting shall be a majority of the Trustees qualified and present in person.

Section 5. Powers of Trustees

The Trustees shall have the following powers which shall be carried out in accordance with and in furtherance of the provisions of M.G.L. c. 44, § 55C:

- A. With the approval of the Selectmen, to accept and receive property, whether real or personal, by gift, grant, devise, or transfer from any person, firm, corporation or other public or private entity, including without limitation, grants of funds or other property tendered to the Trust in connection with provisions of any zoning by-law or any other by-law;
- B. With the approval of the Selectmen, to purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;
- C. With the approval of the Selectmen, to sell, lease, exchange, transfer or convey any real or personal property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into
- D. such undertakings relative to Trust real or personal property notwithstanding the length of any such lease or contract;

- E. To execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Trustees engage for the accomplishment of the purposes of the Trust;
- F. To employ advisors and agents, such as accountants, appraisers and lawyers as the Trustees deem necessary;
- G. To pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the Trustees deem advisable;
- H. To apportion receipts and charges between income and principal as the Trustees deem advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;
- I. With the approval of the Selectmen, to participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution, to vote any securities or certificates of interest, and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;
- J. With the approval of the Selectmen, to deposit any security with any reorganization committee, and to delegate to such committee such powers and authority as the Trustees may deem proper and to pay, out of Trust property, such portion of expenses and compensation of such committee as the Trustees may deem necessary and appropriate;
- K. To carry property for accounting purposes other than acquisition date values;
- L. With the approval the Selectmen and the approval of Town Meeting by a two-thirds majority vote, to incur debt, to borrow money on such terms and conditions and from such sources as the Trustees deem advisable, and to mortgage and pledge Trust assets as collateral;
- M. With the approval of the Selectmen, to disburse Trust funds for the purpose of making loans or grants in furtherance of the creation or preservation of affordable housing in the Town upon such terms as the Trustees shall deem most appropriate to carry out such purposes;
- N. To make distributions or divisions of principal in kind;

- O. To comprise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the Trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of M.G.L. c. 44, § 55C, to continue to hold the same for such period of time as the Trustees may deem appropriate;
- P. To manage or improve real property and, with the approval of the Selectmen, to abandon any property which the Trustees determine not to be worth retaining;
- Q. To hold all or part of the Trust property not invested for such purposes and for such time as the Trustees may deem appropriate; and
- R. To extend the time for payment of any obligation to the Trust.

Section 6. Funds Paid to the Trust

Notwithstanding any general or special law to the contrary, all moneys paid to the Trust in accordance with any zoning by-law, exaction fee, or private contribution, or other by-law shall be paid directly into the Trust and need not be appropriated or accepted and approved into the Trust. General revenues appropriated into the Trust become Trust property and these funds need not be further appropriated to be expended. All moneys remaining in the Trust at the end of any fiscal year, whether or not expended by the Trustees within one year of the date they were appropriated into the Trust, remain Trust property.

Section 7. Acts of Trustees

A majority of Trustees may exercise any or all of the powers of the Trustees and may execute on behalf of the Trustees any and all instruments with the same effect as though executed by all the Trustees. No Trustee shall be required to give bond. No license of court shall be required to confirm the validity of any transaction entered into by the Trustees with respect to the Trust Estate.

Section 8. Liability

Neither the Trustees nor any agent or officer of the Trust shall have the authority to bind the Town, except in the manner specifically here authorized. The Trust is a public employer and the Trustees are public employees for the purposes of M.G.L. c. 268A. The Trust shall be

deemed a municipal agency and the Trustees special municipal employees for the purposes of M.G.L. c. 268A.

Section 9. Taxes

The Trust is exempt from M.G.L. c. 59 and c. 62, and from any other provisions concerning payment of taxes based upon or measured by property or income imposed by the Commonwealth or any of its subdivisions.

Section 10. Custodian of Funds

The Town Treasurer shall be the custodian of the funds of the Trust. The books and records of the Trust shall be audited annually by an independent auditor in accordance with accepted accounting practices for municipalities.

Section 11. Governmental Body

The Trust is a governmental body for purposes of Sections of M.G.L. c. 30A §§ 18-25.

Section 12. Board of the Town

The Trust is a board of the Town for purposes of M.G.L. c. 30B and M.G.L. c. 40, § 15A but agreements and conveyances between the Trust and agencies, boards, commissions, authorities, departments and public instrumentalities of the Town shall be exempt from Chapter 30B.

Section 13. Duration of the Trust

This Trust shall be of indefinite duration, until terminated in accordance with applicable law. Upon termination of the Trust, subject to the payment of or making provisions for the payment of all obligations and liabilities of the Trust and the Trustees, the net assets of the Trust shall be transferred to the Town and held by the Selectmen for affordable housing purposes. In making any such distribution, the Trustees may, subject to the approval of the Selectmen, sell all or any portion of the Trust property and distribute the net proceeds thereof or they may distribute any of the assets in kind. The powers of the Trustees shall continue until the affairs of the Trust are concluded.

Section 14. Recordings

The Trustees have the authority to execute, deliver, and record with the Registry of Deeds any documents required for any conveyance here authorized.

Section 15. Titles

The titles to the various Articles are for convenience only and are not to be considered part of such Articles nor shall they affect the meaning or the language of any such Article.

Or take any other action relative thereto.

Motion: That the Town vote to approve Article 7 as printed in the warrant.

Action: Does carry.

Article 8. To see if the Town will vote to transfer \$26,745.63 from Receipt Reserved for Appropriation for Affordable Housing account to the Affordable Housing Trust Fund. These funds were received on April 23, 2013 and held in a receipt reserved account pending the creation of an Affordable Housing Trust to support affordable housing with the Town; or take any other action relative thereto.

Motion: That the Town vote to approve Article 8 as printed in the warrant.

Action: Does carry.

Article 9. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to pass an act entitled, "An Act Authorizing the Town of Tyngsborough to Grant Additional Licenses for the Sale of Alcoholic Beverages," being substantially as set forth below:

An Act Authorizing the Town of Tyngsborough to Grant Additional Licenses for the Sale of Alcoholic Beverages.

SECTION 1.

(a) Notwithstanding the maximum number of licenses authorized to be granted under section 17 of chapter 138 of the General Laws or any other general or special law to the contrary, the licensing authority of the Town of Tyngsborough may grant up to ten (10) additional all-alcoholic beverages restaurant licenses and two (2) wine and malt restaurant licenses for the sale of alcoholic beverages to be drunk on the premises, under section 12 of said chapter 138, and two (2) additional licenses for the sale of alcoholic beverages to be drunk off the premises, under section 15 of said chapter 138, to operators and locations to be determined by the licensing authority. The licenses shall be subject to all of said chapter 138, except section 17 and section 17A.

(b) A license granted under this section shall not be transferrable to any other person, corporation or organization for three (3) years after the original issuance. A transfer in violation of the Act shall render the license void.

(c) (1) All-Alcoholic Beverages Restaurant Licenses:

One (1) license shall be located in the Town Center, a designated economic development zone which is 2,000 feet from the intersection of Middlesex Road and Kendall Road, with a maximum of fifty (50) seats; one (1) license shall be located in the same economic development zone with a maximum of seventy-five (75) seats, and one (1) shall be located in the same economic development zone with a maximum of one hundred (100) seats.

(2) Malt and Wine Restaurant Licenses:

One (1) license shall be located in the Town Center, a designated economic development zone, with a maximum of fifty (50) seats.



(3) Two (2) licenses for off-premises, package stores. Each license shall be located on the east side of the Merrimack River.

(4) A license granted under Section 1 (c) (1) and (2) located in the designated economic development zone shall have frontage on Kendall Road, Middlesex Road, or Pawtucket Boulevard; and such frontage shall be as required by the Zoning Bylaws or by variance, or if a legal pre-existing, nonconforming lot.

(d) Notwithstanding any special law or rule or regulation to the contrary, the licensing authority of the Town of Tyngsborough may approve the transfer of the licenses to any other location, except as herein provided. The licenses may be reissued by the licensing authority, if an applicant for the license files with the licensing authority a Certificate of Good Standing from the Department of Revenue (or other required documentation demonstrating tax compliance), indicating that the licensee is in good standing with the Department and that all applicable taxes have been paid.

(e) If the licenses granted under this section are cancelled, revoked or no longer in use, they shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority which may then grant the licenses to new applicants and under the same conditions as specified in this Act.

SECTION 2. This Act shall take effect upon its passage.

Or take any action relative thereto.

Motion: That the Town vote to approve Article 9 as printed in the warrant.
Action: Does carry.

Article 10. To see if the Town will vote to close the following accounts of the Community Preservation Fund by transferring the remaining balance in each account to the Community Preservation Account from which the funds were originally transferred from as listed below or take any other action relative thereto.

FROM: Acct. #230-172-6815-000 CPC Purchase of 8 Acres, 68 Bowers Avenue
\$ 9,957.96
Acct. #230-172-6810-000 CPC Blue Bird Houses
\$ 32.69
Acct. #230-172-6809-000 CPC Sherburne Nature Boardwalk
\$ 1,615.17
Acct. #230-172-6804-000 CPC Create Park at Frost Road
\$ 9,363.62

TO: Acct. #230 CPC Budget Reserve Account
\$ 9,957.96
Acct. #230 CPC Reserve for Open Space
\$11,011.48

Motion: That the Town vote to approve Article 10 as printed in the warrant.
Action: Does carry.



Article 11. To see if the Town will vote to amend the Town Bylaws, Article XL Capital Asset Committee, Section 2, as follows: The Capital Asset Management Committee (the "Committee") shall be composed of five members, consisting of **two** [one] members of the Board of Selectmen, one member of the Finance Committee, **and two** [one] members of the School Committee. **The Town Treasurer[,] and [the] Town Accountant will serve as ex-officio members with no voting powers.** The members representing the Board of Selectmen, the Finance Committee, and the School Committee shall be selected by their respective committees. The Committee shall choose its own officers.

or take any other action relative thereto. **ADD BOLDED** and DELETE UNDERLINE

Motion: That the Town vote to approve Article 11 as printed in the warrant.

Action: Does carry.

Article 12. To see if the Town will vote to amend the Town Bylaws, Article I Town Meetings, Section 2, as follows: The copies of warrants for all Town Meetings shall be posted in accordance with law at the following locations: Town Hall, **Senior Center**, Fire Station #1, **and** Fire Station No. 2 on Lakeview Avenue and Flints Corner Plaza, or take any other action relative thereto. **ADD BOLDED** and DELETE UNDERLINE

Motion: That the Town vote to approve Article 12 as printed in the warrant.

Motion #2: To add the Early Childhood Center/Lakeview School as a posting location.

Action on amendment: Does carry.

Article 13. To see if the Town will vote to amend the Town of Tyngsborough Zoning Map, Assessor's Map 20, Lot 119 (4 Cassaway Drive) from Business-1 to Business-2;

Motion: That the Town vote to approve the article as written.

Action: Moderator called for a hand count. Those in favor were counted at 71 and those opposed 26. The article passes with two-thirds voting in favor.

Motion: To adjourn the meeting.

Action: Meeting adjourned at 9:23 pm.

Attest: A true copy.

Joanne Shifres

Town Clerk



Annual Town Meeting Minutes- June 2, 2015

Place: Tyngsborough Elementary School
Time: 7:15 pm
Moderator: Robert L. Kydd, Jr.
Voters: 382

Prior to the start of the meeting, former Selectwoman Karyn Puleo was recognized for her years of service with the presentation of a plaque acknowledging her years on the School Committee and the Board of Selectmen. Representative Colleen Garry presented a citation from the House of Representatives and Senator Eileen Donoghue presented a citation from the Senate.

Moderator opened the meeting with the Pledge of Allegiance. The moderator then called for a moment of silence in honor of Phil O'Brien and others who passed during the past year.

Motion: *To allow the following non-residents to address the meeting: Attorney Charles Zaroulis, Town Administrator Curt Bellevance, Superintendent of Schools Donald Ciampa, Library Director Sue Arthur, Assistant Town Administrator Nina Nazarian, Town Accountant Catherine Gabriel, Conservation Director Matt Marro, Superintendent of GLTHS Roger Bourgeois, School Business Administrator George Garabedian, Rosemary Blacquier Woodard & Curran, Jack Troidl Woodard & Curran and David Holt representing the Historical Commission.*

Action: Does carry.

Article 2. *To see if the Town will vote to accept the reports of the Town Officers and Committees as printed, or take any other action relative thereto.*

Motion: I move that the Town vote to accept the reports of the Town Officers and Committees as printed.

Action: Does carry.

Article 3. To choose all officers not named in Article 1 of the Annual Town Election Warrant, or take any other action relative thereto.

Motion: That the Town vote to appoint Alan A. Sherburne as Surveyor of Wood, Bark and Lumber and to appoint Nancy A. Johnson and Christopher Dery to the Memorial Day Committee.

Action: Does carry.

Article 4. *To see if the Town will vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal Year 2016 (July 1, 2015 - June 30, 2016), or take any other action relative thereto.*

Salaries of the Elected Officials are included in the Department Appropriations to be submitted within Article 5.

REQUEST

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	SALARIES 7/01/2014 6/30/2015	SALARIES 7/01/2015 6/30/2016	RECOMMENDED 7/01/2015 6/30/2016
<u>Elective Town Officers</u>			
Moderator	\$0	\$0	\$0
Selectmen Members (5)	\$0	\$0	\$0
Tax Collector	\$62,424	\$64,627	\$64,627
Town Clerk	\$57,222	\$59,242	\$59,242
<u>Assessors (3)</u>			
Chairman	\$1	\$0	\$0
Member (1)	\$0	\$0	\$0
Member (1)	\$0	\$0	\$0
<u>Board of Health</u>			
Chairman	\$0	\$0	\$0
Members (4)	\$0	\$0	\$0
Tree Warden	\$0	\$0	\$0
Cemetery Commissioners (3)	\$0	\$0	\$0
School Committee (7)	\$0	\$0	\$0
Library Trustees (6)	\$0	\$0	\$0
<u>Sewer Commissioners (3)</u>			
Chairman	\$0	\$1,500	\$1,500
Members (1)	\$0	\$1,000	\$1,000
Members (1)	\$0	\$1,000	\$1,000
<u>Planning Board</u>			
Chairman	\$0	\$0	\$0
Members (4)	\$0	\$0	\$0
Finance Committee (5)	\$0	\$0	\$0
Constables (2)	\$0	\$0	\$0
Greater Lowell Technical H.S. (1)	\$0	\$0	\$0

Motion: I move that the Town vote to waive the reading of the balance of this article. I move that the Town fix the salary and compensation of elective officers as shown in the recommended column.

Motion #2: I move that the Town vote to reinstate all stipends.

Action #2: Does not carry.

Action #1: Does carry.

Article 5. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to fund town expenses for Fiscal Year 2016 (July 1, 2015 - June 30, 2016), or take any other action relative thereto.

FY 2015 ADJUSTED	FY 2016 DEPT	FY 2016 SELECTMEN	FY 2016 FINCOM
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<u>DEPARTMENT/DESCRIPTION</u>	<u>BUDGET</u>	<u>REQUEST</u>	<u>PROPOSED</u>	<u>PROPOSED</u>
... 1 SALARIES & WAGES:	120,204	119,293	119,293	119,293
... 2 DEPT. EXPENSES:	12,250	19,830	19,830	19,830
DEPT 122 SELECTMEN:	132,454	139,123	139,123	139,123
... 1 SALARIES & WAGES:	184,765	193,052	193,052	193,052
... 2 DEPT. EXPENSES:	2,500	3,500	3,500	3,500
DEPT 123 TOWN ADMINISTRATOR:	187,265	196,552	196,552	196,552
... 2 DEPT. EXPENSES:	675	675	675	675
DEPT 131 FINANCE COMMITTEE:	675	675	675	675
... 2 DEPT. EXPENSES:	55,000	55,000	55,000	55,000
... LESS FY14 TRANSFERS				
DEPT 132 RESERVE FUND:	55,000	55,000	55,000	55,000
... 1 SALARIES & WAGES:	71,164	73,309	73,309	73,309
... 2 DEPT. EXPENSES:	10,420	11,526	11,526	11,526
DEPT 135 ACCOUNTANT:	81,584	84,835	84,835	84,835
... 2 DEPT. EXPENSES:	31,500	24,000	24,000	24,000
DEPT 136 ANNUAL AUDITS:	31,500	24,000	24,000	24,000
... 1 SALARIES & WAGES:	107,877	112,462	112,461	112,461
... 2 DEPT. EXPENSES:	24,250	24,250	24,250	24,250
DEPT 141 ASSESSORS:	132,127	136,712	136,711	136,711
... 2 DEPT. EXPENSES:	24,500	24,500	24,500	24,500
DEPT 142 REVALUATION:	24,500	24,500	24,500	24,500
... 1 SALARIES & WAGES:	150,399	156,005	156,005	156,005
... 2 DEPT. EXPENSES:	30,415	30,864	30,864	30,864
DEPT 145 TREASURER:	180,814	186,869	186,869	186,869
... 1 SALARIES & WAGES:	110,430	126,304	113,744	113,744
... 2 DEPT. EXPENSES:	31,730	31,730	31,730	31,730
DEPT 146 TOWN COLLECTOR:	142,160	158,034	145,474	145,474
... 2 DEPT. EXPENSES:	63,200	63,200	63,200	63,200
DEPT 151 TOWN COUNSEL:	63,200	63,200	63,200	63,200
... 2 DEPT. EXPENSES:	35,000	42,500	42,500	42,500
DEPT 159 SPECIAL LEGAL SERVICES:	35,000	42,500	42,500	42,500
... 1 SALARIES & WAGES:	81,546	85,291	85,291	85,291
... 2 DEPT. EXPENSES:	1,760	1,760	1,760	1,760
DEPT 160 TOWN CLERK:	83,306	87,051	87,051	87,051
... 1 SALARIES & WAGES:	10,835	8,370	8,370	8,370

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... 2 DEPT. EXPENSES:	20,915	17,995	17,995	17,995
DEPT 162				
ELECTION/REGISTRATION:	31,750	26,365	26,365	26,365
... 2 DEPT. EXPENSES:	350	375	375	375
DEPT 169 OTHER LICENSING				
& REG:	350	375	375	375
... 1 SALARIES & WAGES:	48,818	50,950	50,950	50,950
... 2 DEPT. EXPENSES:	2,750	2,750	2,750	2,750
DEPT 171 CONSERVATION				
COMMISSION:	51,568	53,700	53,700	53,700
... 1 SALARIES & WAGES:	19,836	21,125	21,125	21,125
... 2 DEPT. EXPENSES:	7,880	7,880	7,880	7,880
DEPT 175 PLANNING BOARD:	27,716	29,005	29,005	29,005
... 1 SALARIES & WAGES:	2,974	3,155	3,155	3,155
... 2 DEPT. EXPENSES:	6,700	6,700	6,700	6,700
DEPT 176 ZONING BD OF				
APPEALS:	9,674	9,855	9,855	9,855
... 1 SALARIES & WAGES:	5,000	3,000	3,000	3,000
... 2 DEPT. EXPENSES:	156,650	125,155	125,155	125,155
DEPT 192 PUBLIC BLDGS				
AND PROPERTY:	161,650	128,155	128,155	128,155
... 1 SALARIES & WAGES:	5,100	10,102	10,102	10,102
...2 DEPT. EXPENSES:	16,000	41,020	22,020	22,020
DEPT 193 INFORMATION				
TECHNOLOGY	21,100	51,122	32,122	32,122
... 2 DEPT. EXPENSES:	600	0	0	0
DEPT 195 TOWN REPORTS:	600	0	0	0
... 1 SALARIES & WAGES:	0	55,159	55,159	55,159
...2 DEPT. EXPENSES:	0	45,950	45,950	45,950
DEPT 199 MEDIA &				
TECHNOLOGY	0	101,109	101,109	101,109
... 1 SALARIES & WAGES:	2,141,552	2,383,986	2,268,134	2,268,134
... 2 DEPT. EXPENSES:	272,452	274,292	274,292	274,292
DEPT 210 POLICE				
DEPARTMENT:	2,414,004	2,658,278	2,542,426	2,542,426
... 1 SALARIES & WAGES:	23,515	24,471	24,471	24,471
... 2 DEPT. EXPENSES:	50,300	48,900	48,900	48,900
DEPT 211 POLICE STATION:	73,815	73,371	73,371	73,371
... 1 SALARIES & WAGES:	323,861	337,480	337,480	337,480
... 2 DEPT. EXPENSES:	62,500	62,500	62,500	62,500
DEPT 215 COMMUNICATION	386,361	399,980	399,980	399,980

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CENTER:

... 1 SALARIES & WAGES:	494,000	513,958	513,958	513,958
... 2 DEPT. EXPENSES:	168,997	169,060	169,060	169,060
DEPT 220 FIRE DEPARTMENT:	662,997	683,018	683,018	683,018
... 1 SALARIES & WAGES:	99,492	103,797	103,797	103,797
... 2 DEPT. EXPENSES:	21,760	21,760	21,760	21,760
DEPT 241 BUILDING INSPECTOR:	121,252	125,557	125,557	125,557
... 1 SALARIES & WAGES:	11,511	12,125	12,125	12,125
... 2 DEPT. EXPENSES:	0	0	0	0
DEPT 242 GAS INSPECTOR:	11,511	12,125	12,125	12,125
... 1 SALARIES & WAGES:	11,511	12,125	12,125	12,125
... 2 DEPT. EXPENSES:	0	0	0	0
DEPT 243 PLUMBING INSPECTOR:	11,511	12,125	12,125	12,125
... 1 SALARIES & WAGES:	29,995	31,629	31,629	31,629
... 2 DEPT. EXPENSES:	0	0	0	0
DEPT 245 ELECTRICAL INSPECTOR:	29,995	31,629	31,629	31,629
... 1 SALARIES & WAGES:	1,400	1,400	1,400	1,400
... 2 DEPT. EXPENSES:	800	800	800	800
DEPT 291 EMERGENCY MANAGEMENT:	2,200	2,200	2,200	2,200
... 2 DEPT. EXPENSES:	38,775	40,300	40,300	40,300
DEPT 292 ANIMAL INSPECTION & CONTROL:	38,775	40,300	40,300	40,300
... 2 DEPT. EXPENSES:	7,450	7,450	7,450	7,450
DEPT 294 FORESTRY:	7,450	7,450	7,450	7,450
... 1 SALARIES & WAGES:				
... 2 DEPT. EXPENSES:				
DEPT 300 SCHOOL DEPARTMENT:	18,102,309	19,196,144	18,523,769	18,523,769
... 2 DEPT. EXPENSES:	1,257,065	1,180,010	1,180,010	1,180,010
DEPT 301 GR. LOWELL REG. SCHOOL:	1,257,065	1,180,010	1,180,010	1,180,010
... 2 DEPT. EXPENSES:	22,389	0	0	0
DEPT 302 ESSEX NORTH SHORE SCHOOL:	22,389	0	0	0
... 2 DEPT. EXPENSES:	6,000	20,000	7,000	7,000

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DEPT 410 TOWN ENGINEER	6,000	20,000	7,000	7,000
... 1 SALARIES & WAGES:	19,288	20,502	20,502	20,502
... 2 DEPT. EXPENSES:	22,080	22,580	22,580	22,580
DEPT 421 HIGHWAY & STREETS ADMIN:	41,368	43,082	43,082	43,082
... 1 SALARIES & WAGES:	492,350	563,005	514,205	514,205
... 2 DEPT. EXPENSES:	121,000	121,000	121,000	121,000
DEPT 422 HWY & STREETS CONSTR/MAINT:	613,350	684,005	635,205	635,205
... 1 SALARIES & WAGES:	37,500	37,500	37,500	37,500
... 2 DEPT. EXPENSES:	212,500	212,500	212,500	212,500
DEPT 423 HWY SNOW EXPENSE:	250,000	250,000	250,000	250,000
... 2 DEPT. EXPENSES:	51,000	53,550	53,550	53,550
DEPT 424 HWY STREET LIGHTING:	51,000	53,550	53,550	53,550
... 2 DEPT. EXPENSES:	91,750	91,750	91,750	91,750
DEPT 425 HWY VEHICLE MAINTENANCE:	91,750	91,750	91,750	91,750
... 1 SALARIES & WAGES:	500	500	500	500
... 2 DEPT. EXPENSES:	829,122	759,784	759,784	759,784
DEPT 430 WASTE COLLECTION & DISPOSAL:	829,622	760,284	760,284	760,284
... 1 SALARIES & WAGES:	23,200	23,200	23,200	23,200
... 2 DEPT. EXPENSES:	11,150	11,150	11,150	11,150
DEPT 491 CEMETERY DEPARTMENT:	34,350	34,350	34,350	34,350
... 1 SALARIES & WAGES:	54,113	56,408	56,408	56,408
... 2 DEPT. EXPENSES:	24,490	24,490	24,490	24,490
DEPT 510 BOARD OF HEALTH:	78,603	80,898	80,898	80,898
... 2 DEPT. EXPENSES:	200	200	200	200
DEPT 520 OTHER CLINICAL SERVICES:	200	200	200	200
... 1 SALARIES & WAGES:	98,323	100,590	100,590	100,590
... 2 DEPT. EXPENSES:	22,700	22,700	22,700	22,700
DEPT 541 COUNCIL ON AGING:	121,023	123,290	123,290	123,290
... 1 SALARIES & WAGES:	68,282	70,789	70,789	70,789
... 2 DEPT. EXPENSES:	268,850	244,350	244,350	244,350
DEPT 543 VETERANS AGENT:	337,132	315,139	315,139	315,139

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... 1 SALARIES & WAGES:	242,278	251,180	251,180	251,180
... 2 DEPT. EXPENSES:	88,374	87,281	87,281	87,281
DEPT 610 LIBRARY:	330,652	338,461	338,461	338,461
... 1 SALARIES & WAGES:	43,697	45,239	45,239	45,239
... 2 DEPT. EXPENSES:	22,998	82,043	23,443	23,443
DEPT 630 RECREATION DEPARTMENT:	66,695	127,282	68,682	68,682
... 2 DEPT. EXPENSES:	900	900	900	900
DEPT 691 HISTORICAL COMMISSION:	900	900	900	900
... 2 DEPT. EXPENSES:	900	900	900	900
DEPT 692 MEMORIAL DAY COMM:	900	900	900	900
... 2 DEPT. EXPENSES:	661,959	1,342,715	1,342,715	1,342,715
DEPT 710 LONG TERM DEBT PRINCIPAL:	661,959	1,342,715	1,342,715	1,342,715
... 2 DEPT. EXPENSES:	212,170	341,730	341,730	341,730
DEPT 751 LONG TERM DEBT INTEREST:	212,170	341,730	341,730	341,730
... 2 DEPT. EXPENSES:	9,713	0	0	0
DEPT 760 SHORT TERM DEBT INTEREST:	9,713	0	0	0
... 2 DEPT. EXPENSES:	3,157	3,236	3,236	3,236
DEPT 840 N. MIDDX. COUNCIL OF GOV'T:	3,157	3,236	3,236	3,236
... 2 DEPT. EXPENSES:	4,780,161	5,054,011	5,054,011	5,054,011
DEPT 910 EMPLOYEE BENEFITS:	4,780,161	5,054,011	5,054,011	5,054,011
... 2 DEPT. EXPENSES:	239,500	256,214	256,214	256,214
DEPT 940 OTHER INSURANCE:	239,500	256,214	256,214	256,214
TOTALS:	33,355,832	35,942,921	35,002,733	35,002,733

SUMMARY BY FUNCTION				
GENERAL GOVERNMENT	1,453,993	1,497,628	1,567,176	1,567,176
PUBLIC SAFETY	3,759,871	4,046,033	3,930,181	3,930,181
EDUCATION	19,381,763	20,376,154	19,703,779	19,703,779
HIGHWAY & CEMETERY	1,917,440	1,937,021	1,875,221	1,875,221
HUMAN SERVICES	536,958	519,527	519,527	519,527
CULTURAL & RECREATION	399,147	467,543	408,943	408,943
DEBT	883,842	1,684,445	1,684,445	1,684,445
INTERGOVERNMENTAL	3,157	3,236	3,236	3,236

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UNCLASSIFIED	5,019,661	5,310,225	5,310,225	5,310,225
TOTAL TOWN BUDGET	33,355,832	35,841,812	35,002,733	35,002,733

Motion: That the Town vote to waive the reading of the balance of this article. I move that the Town raise and appropriate the amounts in Article 5 as shown in the FY2016 FINCOM column of the Annual and Special Town Meeting Guide Supplement and that the sum of \$35,002,733 be raised and appropriated.

Action: Does carry.

Article 6. To see if the Town will vote to appropriate by transfer from the Billboard Stabilization Fund the sum of \$20,000.00 to be expended by the Board of Selectmen to be used to stabilize the tax rate for Fiscal Year 2016 by funding recreational, public safety, or other public purposes, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 6 as printed.

Action: Does carry unanimous.

Article 7. To see if the Town will vote to appropriate by transfer the sum of \$5,000.00 from the Wetland Protection Fund to stabilize the tax rate for FY 2016, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 7 as printed.

Action: Does carry.

Article 8. To see if the Town will vote to appropriate by transfer the sum of \$109,522.18 from Free Cash to the following funds, or take any other action relative thereto.

Transfer from:	Free Cash	\$109,522.18
Transfer to:	Stabilization Fund	\$34,522.18
	Capital Asset Stabilization Fund	\$75,000.00

Motion: I move that the Town vote to approve Article 8 as printed.

Action: Does carry unanimous.

Article 9. To see if the Town will vote to appropriate by transfer the sum of \$27,617.74 from Free Cash to the following funds, or take any other action relative thereto.

Transfer from:	Free Cash	\$27,617.74
Transfer to:	Other Post-Employment Benefits	\$13,808.87
	Liability Trust Fund	
	Compensated Absence Fund	\$13,808.87

Motion: I move that the Town vote to approve Article 9 as printed.

Action: Does carry.

Article 10. To see if the Town will vote to appropriate by transfer the sum of \$12,974.00 from Free Cash to stabilize the tax rate, for the purpose of funding increased inspections for the Greater Lowell Technical High School, or take any other action relative thereto.

Transfer from:	Free Cash	\$12,974.00
Transfer to:	General Fund (Reduce Tax Rate)	\$12,974.00



Motion: I move that the Town vote to approve Article 10 as printed.
Action: Does carry.

Article 11. To see if the Town will vote to raise and appropriate and transfer to a special purpose Compensated Absence Fund the sum of \$21,668.00 for the purpose of funding the future payment of accrued liabilities for compensated absences due any Town employee upon the termination of such employee’s employment, or take any other action relative thereto

Motion: I move that the Town vote to approve Article 11 as printed.
Action: Does carry.

Article 12. To see if the Town will vote to transfer from available funds or borrow the sum of \$255,000.00, and that the Town be authorized to accept any available grant dollars, for the following purposes:

<u>Department</u>	<u>Item</u>	<u>Amount</u>	<u>To be Expended by</u>
Fire	Pick-up Truck Replacement	\$35,000	Selectmen
Highway	Fuel Control System	\$30,000	Selectmen
Highway	Sander/Plow attachment for truck	\$40,000	Selectmen
Selectmen	Town Offices repairs/maintenance	\$35,000	Selectmen
Tax Collector	Financial Software Replacement	\$18,100	Selectmen
School	School security upgrades	\$21,900	School Committee
School	Technology Replacement	\$50,000	School Committee
School	TPS Furniture	<u>\$25,000</u>	School Committee
		\$255,000	

for a total of \$255,000.00, and to meet this appropriation, if by borrowing, the Town Treasurer, with the approval of the Selectmen, is authorized to borrow a sum of money pursuant to any enabling authority, and is authorized to issue bonds or notes of the Town, or take any other action relative thereto.

Motion: I move that the Town vote to waive the reading of the list of this article. I move that the Town vote to borrow a sum of money not to exceed \$255,000 for the purpose of purchasing the items printed within warrant Article 12 including costs incidental and related thereto, and that the identified departments be authorized to expend these sums on behalf of the Town as printed in Article 12, and further that the Treasurer is authorized to issue bonds and notes of the Town therefore, with the approval of the Board of Selectmen, under and pursuant to Chapter 44, Section 7, Paragraphs (3a), (9), (28), and (29) of the General Laws.

Action: Does carry unanimous.

Motion: To adjourn to Special Town Meeting.
Action: Meeting adjourned at 7:30 pm.

Article 13. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Sewer Commission to operate the Sewer Enterprise for Fiscal Year 2016, or take any other action relative thereto.

That the following sums be appropriated:

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Salaries	\$195,554.00
Expenses	\$727,404.00
Capital Outlay	\$863,750.00
Debt	\$75,319.00
<u>Subtotal</u>	\$1,862,027.00
Indirect Costs to General Fund	<u>\$114,819.00</u>
Total	\$1,976,846.00

That \$1,707,559 be appropriated from the Sewer Enterprise fund

Department receipts	\$1,209,715.00
Retained Earnings	<u>\$767,130.00</u>
Total	\$1,976,846.00

That \$114,819.00 be included in appropriations from the General Fund for indirect costs and be allocated to the Sewer Enterprise for funding, or take any other action relative thereto.

Motion:

Action: Does carry.

Article 14. To see if the Town will vote to (i) appropriate a sum of money for construction and land acquisition costs of the Phase I West Sewer System infrastructure project (the "Project"), identified as Needs Area 1, Phase 1 West of the 2009 Comprehensive Wastewater Management Plan as shown on Figure 1 attached to this Article, and filed with the Office of the Town Clerk, including without limitation all costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Clean Water Trust or otherwise; and (ii) authorize the Board of Selectmen to take by eminent domain, by purchase, by gift, or otherwise acquire easements and other interests in land as necessary or convenient for public sewer purposes related to the Project in accordance with M.G.L. c. 40, § 14, and M.G.L. c. 79, and M.G.L. c. 82, or by any and every other power and authority in any way enabling, including, but not limited to, land and/or easements situated on the following parcels of land:

- 135 Middlesex Road, Assessors Map 21, Lot 14,
- 48 Kendall Road, Assessors Map 20A, Lot 18,
- 36 Kendall Road, Assessors Map 20A, Lot 17,
- 122 Middlesex Road, Assessors Map 21, Lot 18, and
- 37 Old Tyng Road, Assessors Map 21, Lot 18A;

or to take any other action relative thereto.

Motion: I move that (i) \$8,834,000 is appropriated for the purpose of financing the construction and land acquisition costs the Phase I West Sewer System infrastructure project (the "Project"), identified as Needs Area 1, Phase 1 West of the 2009 Comprehensive Wastewater Management Plan as shown on Figure 1 attached to Article 14 in the Annual and Special Town Meeting Guide, and filed with the Office of the Town Clerk, including without limitation all costs incidental or related thereto; that to meet this appropriation the Town Treasurer with the approval of the Board of Selectmen is authorized to borrow an amount not to exceed \$8,834,000 and issue bonds or notes therefore under M.G.L. c. 44, § 7, and/or M.G.L. c. 29C, or any other enabling authority; that such bonds or



notes shall be general obligations of the Town unless the Town Treasurer with the approval of the Board of Selectmen determines that such bonds should be issued as limited obligations and may be secured by local system revenues as defined in M.G.L. c. 29C, § 1, as amended; that the Town Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to M.G.L. c. 29C, as amended; and in connection therewith to enter into a financing agreement and/or security agreement with the Massachusetts Clean Water Trust and otherwise to contract with the Massachusetts Clean Water Trust and the Department of Environmental Protection with respect to such loan, and for any federal or state aid or other grants available for the project or for the financing thereof, provided that the amount of the authorized borrowing shall be reduced by the amount of such aid or other grants received prior to the issuance of bonds or notes under this vote; that the Board of Selectmen and/or Sewer Commission is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project; and (ii) the Board of Selectmen is authorized to take by eminent domain, by purchase, by gift, or otherwise acquire easements and other interests in land as necessary or convenient for public sewer purposes related to the Project in accordance with M.G.L. c. 40, § 14, and M.G.L. c. 79, and M.G.L. c. 82, or by any and every other power and authority in any way enabling, including, but not limited to, land and/or easements situated on the following parcels of land:

135 Middlesex Road, Assessors Map 21, Lot 14,
48 Kendall Road, Assessors Map 20A, Lot 18,
36 Kendall Road, Assessors Map 20A, Lot 17,
122 Middlesex Road, Assessors Map 21, Lot 18,

and

37 Old Tyng Road, Assessors Map 21, Lot 18A.

Although any borrowing by Town to meet this appropriation shall constitute a general obligation of the Town and a pledge of its full faith and credit, recovery of the costs of the project and its financing shall be 94 percent payment by betterment fees or assessments upon abutting non-Town owned properties and 6 percent payment by the Town.

Motion #2: I make a motion to amend warrant Article 14 to appropriate \$8.834M to include a gravity fed system and pump station for Flint Pond Rd., Flint Rd., and Upton Drive per the amended Figure 1 map dated June 2, 2015.

Action #2: Amendment carries to include Flint Pond Rd., Flint Rd. & Upton Rd.

Action: Moderator called for a hand count. Yes votes 245, no votes 89. Does carry.

Article 15. To see if the Town will vote to accept the State Grant of Chapter 90 Highway Funds and authorize the Board of Selectmen to expend said funds for Highway purposes in accordance with the terms of said grants; or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 15 as printed.

Action: Does carry.

Article 16. To see if the Town will vote to authorize pursuant to the authority granted under Massachusetts General Laws Chapter 44, Section 53E½ the following revolving funds for the purpose of receiving fees and making disbursements in connection with the duties of the following town entities or as so specified below, and that any surplus revenue accumulated in FY15 and FY16 shall remain in the revolving accounts for each of the following town entities:



Fund	Programs and Purposes	Departmental Receipts	Authorization	Max. Annual Expenditure
Fire Department	Fire programs and materials	Hazmat fees	Board of Fire Engineers	\$10,000.00
Recreation Committee	Recreational programs and activities	Fees collected from participants	Board of Selectmen	\$120,000.00
School Field Use Committee	Field maintenance	Field use fees	School Field Use Committee	\$50,000.00
Recycling Committee	Recycling programs and materials	Fees collected from participants	Board of Health	\$ 7,000.00
Board of Health	Collection and disposal of bulky items and appliances	Fees collected from participants	Board of Health	\$35,000.00
Board of Health	Reimbursement program for Medicare Plan members	Medicare reimbursements	Board of Health	\$ 6,000.00
Conservation Commission	Conservation Commission activities	Fees from local Wetland Protection By-law	Conservation Commission	\$ 5,000.00
Sealer of Weights and Measures	Inspection activities	Fees collected from participants	Board of Selectmen	\$ 3,000.00

or take any other action relative thereto.

Motion: I move that the Town vote to waive the reading of the balance of this Article and that the Town vote to approve Article 16 as printed.

Action: Does carry.

Article 17. To see if the Town will vote to establish a Tyngsborough Fire Department Ambulance Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by the dispatch fees received by the Town for contracted ambulance services. These funds may be expended without further appropriation for expenses related to dispatch and ambulance service. The Fire Department may expend from this account an amount not to exceed \$30,000 for the fiscal year beginning July 1, 2015, or take any action in relation thereto.

Motion: I move that the Town vote to approve Article 17 as printed.

Action: Does carry.



Article 18. To see if the Town will vote to establish an Old Town Hall Revolving Fund as authorized by Chapter 44, §53E½ of the Massachusetts General Laws. This fund shall be funded by fees charged for use of the building. These funds may be expended without further appropriation for wages and expenses related to operation and maintenance of Old Town Hall. The Board of Selectmen may expend from this account an amount not to exceed \$25,000 for the fiscal year beginning July 1, 2015, or take any action in relation thereto.

Motion: I move that the Town vote to approve Article 18 as printed.

Action: Does carry.

Article 19. To see if the Town will vote to accept the provisions of G.L. c.44, §53F¾ (inserted by c.352 of the Acts of 2014) for the purpose of establishing a separate revenue account (a receipts reserved for appropriation account) to be known as the "PEG Access and Cable Related Fund", into which shall be deposited cable television license proceeds, which funds may be appropriated by Town Meeting for cable-related purposes in accordance with law, including, but not limited to: (1) support of public, educational, or governmental ("PEG") access cable television services; (2) monitoring compliance of the cable operator with the cable television license(s); or (3) preparing for the renewal of the cable license(s); and to transfer from said fund or from previously received cable television license proceeds or otherwise fund a sum of money as a grant for PEG purposes, and to authorize the Board of Selectmen to enter into a grant agreement for the expenditure of such funds for cable-related purposes in accordance with law; or to take any other action relative thereto.

Motion: I move that the Town vote to approve Article 19 as printed and transfer \$101,109 to offset the tax rate.

Motion #2: To strike "a sum of money as a grant for PEG purposes" from the motion.

Action #2: Does not carry.

Action: Does carry.

Article 20. *To see if the Town will vote to authorize the Board of Selectmen to enter into Lease/Purchase Agreements up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations, or take any other action relative thereto.*

Motion: I move that the Town vote to approve Article 20 as printed

Action: Does carry.

Article 21. To see if the Town will vote to transfer an amount in FY16 from Stabilization Fund for Debt & Debt Assessment and said funds be used by the Treasurer to be used towards the payment of debt principal and interest for the Early Childhood Center (ECC) Roof, 135 Coburn Road, and the Greater Lowell Technical High School for Debt Assessment; or to take any other action relative thereto.

Transfer from:	Stabilization Fund for Debt & Debt Assessment	\$59,645.00
Transfer to:	Long Term Debt Principal	\$50,000.00
	Long Term Debt Interest	\$9,645.00

Transfer from:	Stabilization Fund for Debt & Debt Assessment	\$72,707.00
Transfer to:	Vocational School Assessment	\$72,707.00

Motion: I move that the Town vote to approve Article 21 as printed.

Action: Does carry unanimous.



Article 22. To see if the Town will vote a sum of money to be appropriated or reserved from estimated annual revenues of the Community Preservation Fund for the fiscal year 2016, with each item to be considered a separate appropriation, for the payment of administrative expenses of the Community Preservation Committee, debt service, community preservation projects, and all other necessary and proper expenses, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 22 as printed in the Annual & Special Town Meeting Guide Supplement.

AS PRINTED IN THE SUPPLEMENT:

Appropriations

Administrative Expenses	\$30,000.00
Debt Principal	\$170,000.00
Debt Interest	\$0.00
Lake Masscuppic Weed Control Program	<u>\$7,000.00</u>
Total CPC Appropriations	\$207,000.00

Reserves

To Reserve for Historic Preservation	\$60,168.00
To Reserve for Affordable Housing	\$60,168.00
To Reserve for Open Space	<u>\$60,168.00</u>
FY 2016 Budgeted Reserve	\$180,504.00

Action: Does carry.

Article 23. To see if the Town will vote to close the following account of the Community Preservation Fund by transferring the remaining balance of the account to the Community Preservation Account from which the funds were originally transferred as listed below or take any other action relative thereto.

From:	Acct #230-183-6202-000	CPC Advance Community Housing Pgms.	\$39,686.90
To:	Acct #230	CPC Reserve for Affordable Housing	\$39,686.90

Motion: I move that the Town vote to approve Article 23 as printed.

Action: Does carry.

Article 24. To see if the Town will vote, as provided by M.G.L. c. 41, § 1B, that the position of Tax Collector become an appointed position, or take any action relative thereto.

Motion: I move that the Town vote to approve Article 24 as printed.

Action: Moderator called for a hand count. Yes votes 142, no votes 120. Article does carry.

Article 25. To see if the Town will vote to amend the Town Bylaws by adding the below as Article XLV; or to take any other action relative thereto.

All elective and appointed Boards, Committees, Sub-Committees and Commissions (Boards) of the Town shall keep and maintain accurate and detailed minutes of all meetings and hearings, in accordance with the requirements, the Open Meeting Law,

M.G.L. c. 30A § 22, and the Public Records Law, M.G.L. c. 66 § 5A, and except for executive session minutes shall within a reasonable time after the adjournment of any meeting or hearing of such Boards, the Clerks of the respective Boards, or some person they designate, shall file with the Town of Tyngsborough Town Administrator or designee a copy of the minutes and proceedings. Such minutes, except for executive session minutes, shall be made available to the public at reasonable times at the offices of the Boards.

Motion: I move that the Town vote to approve Article 25 as printed.

Action: Does carry.

Article 26. To see if the Town will vote to authorize the Board of Selectmen to convey any right, title or interest the town may have to land shown as Assessor's map 33, parcel 32, lot 0, to GESI Realty, LLC, for the amount of \$1,000.00, or take any action relative thereto.

Motion: I move that the Town vote to approve Article 26 as printed.

Action: Does carry.

Article 27. To see if the Town will vote to accept the conveyance of 1,613 square feet of land along Bryants Lane (also known as Bryant Lane) from Applewood Construction Corp., shown on Plan of Land 81 Kendall Road, Tyngsborough, Massachusetts, dated November 1, 2012, prepared for Applewood Construction Corp., 92 Middlesex Road, Tyngsborough, MA 01879, by Norse Design Services, Inc, 3 Pondview Place, Tyngsborough, MA 01879, recorded at the Middlesex North Registry of Deeds in Plan Book 235, Plan No. 42, or take any action relative thereto.

Motion: I move that the Town vote to approve Article 27 as printed.

Action: Does carry.

Article 28. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the Town Administrator to sign warrants for payment, as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to said bill, unless the Board of Selectmen approves amendments thereto prior to enactment by the General Court, and provided further that Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

An Act Relative to Signing of Warrants for Payment in the Town of Tyngsborough Notwithstanding the provisions of §56 of chapter 41 of the General Laws, or of any other general or special law to the contrary; the town administrator in the town of Tyngsborough, and in the absence of the town administrator, the assistant town administrator, is hereby authorized to approve all warrants for payment of town funds, including payroll warrants. The approval of all such warrants by the town administrator or assistant town administrator, as the case may be, shall be sufficient authority to authorize payment of the same by the town treasurer, but a majority of the board of selectmen shall approve all such warrants in the event of the absence of said town administrator, or assistant town administrator, or a vacancy in the office of town administrator.

or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 28 as printed.

Action: Does carry.

Article 29. To see if the Town will vote to grant the Board of Selectmen authority to research, develop and participate in a contract, or contracts, to aggregate the electricity load of the residents and businesses in the Town and for other related services, independently, or in joint action with other municipalities, retaining the right of individual residents and businesses to opt-out of the aggregation, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 29 as printed.

Action: Does carry.

Article 30. To see if the Town will vote to authorize the Board of Selectmen to enter into a payment in lieu of taxes agreement, said agreement not to exceed 20 years duration and subject to other terms in conditions the Selectmen deem appropriate, pursuant to G.L. C. 59, §38H, and regulations promulgated thereunder, with respect to annual payments in lieu of real and personal property taxes relative to land located at the corner of Dunstable and Cummings Roads, otherwise known as the Charles George Reclamation Site; said agreement is based upon the proposed construction and operation of a solar photovoltaic power plant with a capacity of approximately 2.4 megawatts and to be executed with a solar energy company, or take any other action relative thereto.

Motion: I move to withdraw Article 30.

Action: Does carry.

Article 31: To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement for the purchase of net metering credits generated by a renewable energy facility for a term of up to 25 years upon such terms and conditions as the Board of Selectmen deem in the best interests of the Town, and to authorize the Board of Selectmen to take such other actions as may be necessary to implement and administer such agreement; or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 31 as printed.

Action: Does carry.

Article 32. The Conservation Commission seeks voter approval to change the language on the following section of the local wetlands by-law:

Section 7.7 Replace: "Any permit may be renewed once for up to an additional three year period..." with: "Any permit may be renewed for up to an additional three year period..." removing the word "once", or take any other action thereto.

Motion: I move that the Town vote to approve Article 32 as printed.

Action: Does carry.

Article 33. To see if the Town will vote to amend the Zoning Map and Re-Zone from B2 to B3 a certain parcel of land in Tyngsborough, Massachusetts, containing 1 acre more or less, and identified as Tyngsborough Tax Assessor's Map 18, Block 46A. Said land is known as 194 Frost Road, Tyngsborough, Massachusetts and is more specifically identified in a deed dated April 4, 2012 and recorded at Book 25873, Page 040 in the Middlesex North District Registry of Deeds.

Motion: I move that the Town vote to approve Article 33 as printed

Action: Does carry unanimous.

Article 34. *To see if the Town will vote to revoke the action taken under Article 12 of the October 16, 2012, Special Town Meeting where \$82,434.00 was transferred from several accounts to restore and refurbish Adam's Barn" and under Article 20 of the 2013 Annual*

Town Meeting which appropriated \$76,000.00 for the restoration of Adam's Barn, or to take any other action thereto.

Motion: I move that the Town vote to revoke the action taken under Article 12 of the October 16, 2012, Special Town Meeting where \$82,434.00 was transferred from several accounts to restore and refurbish Adam's Barn" and under Article 20 of the 2013 Annual Town Meeting which appropriated \$76,000.00 for the restoration of Adam's Barn less any money already expended.

Motion #2: To indefinitely postpone Article 34.

Action #2: Hand count. Yes 108 and no 135. Does not carry to postpone.

Action: Hand count to vote on Article 34 as amended. Yes 129 and no 123. Does carry.

Article 35. To see if the Town will vote to transfer from available funds such as Capital Asset Stabilization, Free Cash, or any other appropriate fund, or raise and appropriate up to \$50,000.00 to be expended by the Board of Selectmen to fund the deconstruction of the barn located at 216 Middlesex Road, or to take any other action thereto. The deconstruction should be done in such a manner as to preserve any useful building materials for use by the town as it sees fit.

Motion: I move that the Town vote to transfer from Capital Asset Stabilization up to \$50,000.00 to be expended by the Board of Selectmen to fund the deconstruction of the barn located at 216 Middlesex Road, or to take any other action thereto. The deconstruction should be done in such a manner as to preserve any useful building materials for use by the town as it sees fit.

Action: Hand count. Yes votes 115, and no votes 118. Does not carry.

Article 36. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts the sum of \$59,242 to fund the salary of the Town Clerk or take any other action thereto.

Motion: To withdraw the article.

Action: Does carry.

Article 37. To see if the Town will vote to raise and appropriate or transfer from available funds \$65,563.00 to fund the salary of the Town Collector or take any other action thereto.

Motion: To withdraw the article.

Action: Does carry.

Article 38. To see if the Town vote to raise and appropriate or transfer from available funds \$5,024.00 estimated unused vacation time for the Town Collector's planned retirement in May of 2016, or take any other action thereto.

Motion: I move that the Town will vote to raise and appropriate \$5,024.00 estimated unused vacation time for the Town Collector's planned retirement in May of 2016

Action: Hand count. Yes 84 no 64. Does carry.

Article 39. To see if the Town will vote to raise and appropriate or transfer from available funds \$7,536.00 sick time buy back for the Town Collector's planned retirement in May of 2016, or take any other action thereto.

Motion: I move that the Town vote to raise and appropriate \$7,536.00 sick time buy back for the Town Collector's planned retirement in May of 2016

Action: Does carry.

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Article 40. *To see if the Town will vote to appropriate funds estimated at \$400,000 to cover all costs associated with extending the water line from the Town Hall on Bryant Lane to Kendall Road for the purpose of mitigating impact of past and present town road salt storage and operations located nearby on the local well water of residents. The town should develop a timeline immediately to do the work swiftly as residents are suffering without potable water.*

Motion: I move that the Town vote to approve Article 40 as printed.

Action: Does not carry.

Motion to adjourn.

Meeting adjourned at 12:30 AM.

Attest: a true copy.

*Joanne Shifres
Town Clerk*



Special Town Meeting Minutes - June 2, 2015

Place: Tyngsborough Elementary School
Time: 7:30 pm
Moderator: Robert L. Kydd, Jr.
Voters: 382

Article 1. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts a sum of money to supplement various municipal government groups for fiscal year 2015, or take any other action relative thereto.

Motion: I move that the Town vote to appropriate by transfer from one or more municipal government accounts to supplement various municipal government accounts for fiscal year 2015 as printed in the Annual and Special Town Meeting Guide Supplement.

As printed in the Annual and Special Town Meeting Guide Supplement

FROM:		
122	Selectmen Salaries & Wages	\$76,000.00
123	Town Administrator Salaries & Wages	\$24,000.00
136	Annual Audit Expenses	\$600.00
301	Greater Lowell Technical School Assessment	\$5,731.00
302	Essex North Shore Voc. Tech Assessment	\$10,000.00
430	Waste Collection and Disposal Expenses	\$40,000.00
543	Veterans Services Expenses	\$25,000.00
TOTAL:		\$181,531.00
TO:		
135	Town Accountant Salaries and Wages	\$1,110.00
135	Town Accountant Expenses	\$500.00
141	Assessor's Salaries and Wages	\$1,092.00
145	Town Treasurer Salaries and Wages	\$2,825.00
146	Town Collector Salaries and Wages	\$1,622.00
159	Other Legal Services Expenses	\$3,000.00
160	Town Clerk Salaries and Wages	\$1,209.00
162	Elections/Registration Salaries and Wages - Temp.	\$2,000.00
171	Conservation Salaries and Wages	\$736.00
175	Planning Board Salaries and Wages	\$303.00
176	Zoning Board Salaries and Wages	\$46.00
192	Public Buildings and Property Expenses	\$7,500.00
193	Information Technology Expenses	\$17,000.00
210	Police Department Salaries and Wages	\$56,831.00
210	Police Department Expenses	\$20,000.00
211	Police Station Salaries and Wages	\$1,040.00
211	Police Station Expenses	\$5,300.00
215	Communication Center Salaries and Wages	\$6,478.00
220	Fire Department Salaries and Wages	\$9,880.00

The 2015 Annual Town Report



241	Building Inspection Salaries and Wages	\$1,487.00
242	Gas Inspection Salaries and Wages	\$428.00
243	Plumbing Inspection Salaries and Wages	\$161.00
245	Electrical Inspection Salaries and Wages	\$161.00
421	Highway and Streets – Admin Salaries and Wages	\$288.00
422	Highway Department Salaries and Wages	\$9,377.00
424	Street Lighting Expenses	\$813.00
541	Council on Aging Salaries and Wages	\$1,371.00
543	Veterans Services Salaries and Wages	\$1,012.00
610	Library Salaries and Wages	\$2326.00
630	Recreation Salaries and Wages	\$655.00
940	Other Unclassified Expenses (Insurance Premiums)	\$2,530.00
Fund 301	Capital Asset Fund (Exterior maintenance on Town Offices)	\$10,000.00
TOTAL:		\$181,531.00

Action: Does carry.

Article 2. To see if the Town will vote under the provisions of M.G.L. c.40, §5B to create a special purpose Stabilization Fund for the purpose of reserving funds intended for Debt or Debt Assessments; or to take any other action relative thereto.

Motion: I move that the Town vote to approve Article 2 as printed.

Action: Does carry.

Article 3. To see if the Town will vote to transfer a sum of money from FY15 available funds to fund the Stabilization Fund for Debt & Debt Assessment; or to take any other action relative thereto.

Transfer from:	Fund Balance Reserved – Reduction of Future Debt	\$274,814.00
	Free Cash	\$387,026.00
Transfer to:	Stabilization Fund for Debt & Debt Assessment	\$661,840.00

Motion: I move that the Town vote to approve Article 3 as printed.

Action: Does carry unanimous.

Article 4. To see if the Town will vote to transfer an amount in FY15 from Stabilization Fund for Debt & Debt Assessment and said funds be used by the Treasurer to be used towards the partial payment of debt principal for the Early Childhood Center (ECC) Roof, 135 Coburn Road; or to take any other action relative thereto.

Transfer from:	Stabilization Fund for Debt & Debt Assessment	\$9,211.50
Transfer to:	Long Term Debt Principal	\$9,211.50

Motion: I move that the Town vote to approve Article 4 as printed.

Action: Does carry unanimous.

Article 5. To see if the Town will vote to raise and appropriate or transfer from available funds an amount to fund the General Fund’s Snow & Ice accounts, or to take any other action relative thereto.



Motion: I move that the Town vote to approve Article 5 as printed in the Annual and Special Town meeting Guide Supplement.

Action: Does carry.

Article 5 as printed in the Annual and Special Town Meeting Guide Supplement

Transfer from:	Free Cash	\$262,492.43
Transfer to:	Snow and Ice Salaries and Wages	\$98,561.43
	Snow and Ice Removal Expenses	\$163,931.00

Article 6. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for items requested to the Capital Asset Committee for funding, or to take any other action relative thereto.

TRANSFER FROM:		TRANSFER TO:	
Long Term Debt Principal	\$9,211.50	Police IT Security	\$10,000.00
Engineering Services	\$788.50		
Assessor Expenses	\$7,000.00	Building Dept. Permit	\$10,000.00
Building Dept. Expenses	\$3,000.00	Tracking Software	
Council On Aging Salaries	\$5,500.00	Council On Aging	\$10,000.00
Council On Aging Expenses	\$3,500.00	Equipment (Snow	
Cemetery Salary & Wages	\$1,000.00	Thrower and Shed)	

Motion: I move that the Town vote to transfer from available funds for the items requested to the Capital Asset Committee as printed in Article 6.

Action: Does carry.

Article 7. To see if the Town will vote to certify the Chapter 90 apportionment for Fiscal Year 2015 of up to an additional \$202,517.00 as an available fund to be expended by the Board of Selectmen, or to take any other action relative thereto.

Motion: I move that the Town vote to approve Article 7 as printed.

Action: Does carry.

Motion to adjourn.
Meeting adjourned at 7:41 pm.

Attest: a true copy

*Joanne Shifres
Town Clerk*



Special Town Meeting Minutes- December 8, 2015

Place: Tyngsborough Elementary School
Time: 7:05 pm
Moderator: Robert L. Kydd, Jr.
Voters: 159

The new Assistant Town Administrator was introduced to the attendees. Meeting opened with the Pledge of Allegiance.

Motion: To allow the following non-residents to address the meeting: Attorney Charles Zaroulis, Town Administrator Curt Bellavance, Town Accountant Catherine Gabriel Assistant Town Administrator Matthew Hanson, Emma Kosiak, Citizens Energy, Douglas Deschenes, Deschenes & Farrell, Melissa Robbins, Deschenes & Farrell and Joseph Peznola, Hancock Associates..

Action: Does carry.

Article 1. To see if the Town will vote to authorize payment of the following unpaid bills from prior year(s), by the respective department, using appropriations of the current fiscal year, or to take any other action relative thereto.

Prior Year	Invoices/Vendor	Amount	Department
FY15	Lowell Janitorial Supply Co.	397.25	Town Administration
FY15	The Abrahams Group	400.00	Sewer

Motion: That the Town vote to approve Article 1 as printed.

Action: Does carry unanimously.

Article 2. To see if the Town will accept the layout and/or relocation of certain Town ways below described, made by the Board of Selectmen under the provisions of M.G.L. c. 82, § 21 through 24, and any other enabling statute, filed in the Office of the Town Clerk with the plans there mentioned and are referred to for more particular description, and raise and appropriate any money that may be necessary, and determine how such money shall be expended for the payment of any damages, if any, and the layout and/or relocation being substantially as follows:

Mascuppic Trail shown on a plan of land entitled "Mascuppic Trail Street Acceptance Plan of Land in Tyngsborough MA" prepared by David E. Ross, Associates, Inc., dated November 2015, 4 sheets.

The layout and/or relocation is substantially in the location of the way known as Mascuppic Trail.

Motion: That the Town vote to approve Article 2 as printed.

Action: Does carry.



Article 3. To see if the Town will vote to authorize the Board of Selectmen to enter into a payment in lieu of taxes agreement, said agreement not to exceed 20 years duration and subject to other terms in conditions the Selectmen deem appropriate, pursuant to G.L. C. 59, §38H, and regulations promulgated thereunder, with respect to annual payments in lieu of real and personal property taxes relative to land located at the corner of Dunstable and Cummings Roads, otherwise identified as Parcels 14-13-0, 14-14-0, 14-14A-0, 14-15-0, and 14-16-0; said agreement is based upon the proposed construction and operation of a solar photovoltaic power plant with a capacity of approximately 2.4 megawatts and to be executed with Tyngsborough Solar, LLC, a solar energy company, or take any other action relative thereto.

Motion: That the Town vote to approve Article 3 as printed.

Action: Does carry.

Article 4. To see if the Town will accept the provisions of Chapter 44, Sec. 53F½ of the Massachusetts General Laws establishing Ambulance as an enterprise fund effective Fiscal Year 2017, or take any other action relative thereto.

Motion: That the Town vote to approve Article 4 as printed.

Action: Does carry.

Article 5. To see if the Town will vote to modify section 2.16.00 of the Town of Tyngsborough Zoning Bylaw entitled "Mixed Use Overlay District" to revise section 2.16.20 entitled "Boundaries" to add parcels on Map Sheet 15 Parcel 18, Map Sheet 22 Parcels 7 and 23, and Map Sheet 22 Parcel 20 Lot 17, containing approximately 12.2 acres with frontage on Westford and Dunstable Road.

Motion: That the Town vote to approve Article 5 as printed.

Action: Moderator counts three opposed and in excess of seventy in favor. Does carry.

Article 6 To see if the Town shall amend the Town General Bylaws, Article III, by adopting the following Section 3:

No person may hold more than one elected Tyngsborough Town office (Board of Selectmen, School Committee, Finance Committee, Board of Health, Board of Assessors, Town Clerk, Town Collector, Planning Board, Sewer Commissioners, Town Moderator, Board of Library Trustees, Cemetery Commissioners, Tree Warden, or any other existing or subsequently created elected position) at one time; provided, however, if the Moderator or Town Clerk is absent from a Town Meeting, the Town Meeting may elect a temporary Moderator or Town Clerk, who may be an elected official. Further provided, this bylaw shall not apply to the elected member(s) of the Greater Lowell Technical High School Committee or the Tyngsborough Housing Authority Board of Commissioners or the elected Constables for Tyngsborough. In any case where an elected official seeks election to another office or offices, the office or offices such person is holding at that time shall be declared vacant if such person is declared elected to the second or other office. If a person shall seek two or more elective offices at the same time and if elected to two or more offices, such person shall forthwith declare in writing to the Town Clerk which office he or she shall hold; and the other offices shall be declared vacant. The Town Clerk shall not swear in such person until such written declaration is filed with the Town Clerk. No person holding an elective office shall be elected to another elective office pursuant to M.G.L. c. 41, §§ 10, 11, and 40. Any elected Town of Tyngsborough official in conflict with this article upon passage and approval by the Massachusetts Attorney General's office shall have 30 days after approval by the Attorney General's office to notify the Town Clerk in writing and declare which elected position(s) from which such person will resign,

provided, however, such elected official shall be eligible to serve in the offices previously elected to until the next Town election, further provided such elected assessors shall be eligible to serve until such assessors term expires. Failure of such person to notify the Town Clerk in writing by the 30-day deadline shall result in such person's holding the last office to which he or she was elected, and all other elected positions shall be declared vacant, or to take any other action relative thereto.

Motion: That the Town vote to approve Article 6 as printed.

Action: Hand count needed. Sixty-one in favor and sixty-nine opposed. Does not carry.

Article 7. To see if the Town will vote to reserve the additional sum of \$75,000.00 from estimated Fiscal Year 2016 Community Preservation Fund Revenue for open space initiatives to the Community Preservation Open Space Reserve Fund, or to take any other action relative thereto.

Motion: To withdraw the article.

Action: Does carry.

Article 8. To see if the Town will vote to appropriate by transfer from existing Community Preservation Fund balance reserved for Open Space in the amount of \$265,000.00 for the purchase and related costs of vacant land located at the end of Paddock Road, and identified as Assessors' Map 16, Parcel 36, consisting of 36 +/- acres, to be expended by the Board of Selectmen. Any funds remaining in account on June 30, 2017 will be closed out, or take any action relative thereto.

Motion: To withdraw the article.

Action: Does carry.

Article 9. To see if the Town will vote to raise and appropriate or transfer from available funds \$12,560.00 for the Town Collector's planned retirement in May 2016, or to take any other action thereto.

Motion: To withdraw the article.

Action: Does carry.

Motion: To adjourn.

Action: Meeting adjourned at 8:30 pm.

Attest: a true copy

Joanne Shifres
Town Clerk



Town Collector

Collector: Gene Spickler, CMMC / Asst. Collector: Nancy Dutton / P-T Clerk: Brenda Feeney

The Collector is a salaried official elected to a 3 year term and is responsible to collect the taxes committed by warrants and tax lists for real estate, community preservation, personal property, motor vehicle excise, PILOT-(Payment in Lieu of Taxes), sewer usage, covenants and liens. We also collect parking tickets and voluntary contributions to the Elderly/Disabled or Education Funds, as well as departmental fees for inspections, connections, permits, licenses, hearings, and other services as indicated on the next page under UNCOMMITTED DEPARTMENTAL RECEIPTS. Tax receipts, including interest & fees are recorded to the tax lists daily. Funds are turned over to the Treasurer weekly, with a list indicating accounts credited.

COMPARISON OF FISCAL YEAR 2014 TO 2015

TYPE	FY 2014	FY 2015	\$ DIFF	% +/-
Committed Tax Amounts	\$25,046,103.21	\$25,913,832.59	\$867,729.38	3.46%
Committed Tax Receipts	\$24,743,216.60	\$25,544,604.07	\$801,387.47	3.24%
Uncommitted Receipts	\$552,192.98	\$622,483.67	\$70,290.69	2.73%
Sewer Committed Amounts	\$1,159,387.93	\$1,192,511.62	\$33,123.69	2.86%
Sewer Committed Receipts	\$1,088,651.06	\$1,110,036.70	\$21,385.64	1.96%
Sewer Uncommitted Receipts	\$143,841.73	\$72,640.00	(\$71,201.73)	-49.50%
Total Receipts to Treasurer	\$26,527,902.37	\$27,352,473.55	\$824,571.18	3.11%
Tax Rate	\$16.78	\$16.96	\$0.18	1.07%

BALANCES BY ACCOUNT FOLLOW BELOW & ON THE NEXT PAGE

TOWN COLLECTOR'S FY 2015 SEWER BALANCES BY ACCOUNT - 7/1/14 THROUGH 6/30/15

FISCAL YEAR ACCOUNT	BEGINNING BALANCE	COMMITMENTS & ADJ	REFUNDS & ADJ	RECEIPTS TO TREASURER	ABT/EXMP & ADJ	ENDING BALANCE
FY 2015						FY 2015
Sewer Use		\$1,085,957.39	\$282.56	\$1,003,070.53	\$1,214.38	\$81,955.04
Sewer Covenant		\$27,562.50		\$25,125.00		\$2,437.50
Liened as Tax		\$78,991.73		\$73,680.18	\$2,246.00	\$3,065.55
FY 2014						FY 2014
Sewer Use	\$72,645.44			\$5,075.80	\$67,445.64	\$124.00
Sewer Covenant	\$2,062.50				\$2,062.50	\$0.00
Liened as Tax	\$2,722.83			\$822.57		\$1,900.26
FY 2013						FY 2013
Sewer Use	\$189.53				\$189.53	\$0.00
Liened as Tax	\$3,125.04			\$1,129.42		\$1,995.62
FY 2012						FY 2012
Liened as Tax	\$1,320.08			\$1,133.20	\$1,345.53	\$186.88
Committed Totals	\$83,681.64	\$1,192,511.62	\$282.56	\$1,110,036.70	\$73,158.05	\$91,664.85
Uncommitted Penalty Interest Receipts				\$2,709.11		
Uncommitted Sewer Revenue Receipts				\$72,640.00		
TOTAL SEWER RECEIPTS TO TREASURER				\$1,185,385.81		

TOWN COLLECTOR'S FY 2015 BALANCES BY ACCOUNT - JULY 1, 2014 THROUGH JUNE 30, 2015

TAX YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS & ADJUSTMENTS	REFUNDS & ADJUSTMENTS	RECEIPTS TO TREASURER	ABT/EXMP/ADJ & TAX TITLES	ENDING BALANCE
FY 2015						
REAL ESTATE		22,932,437.89	37,227.50	22,370,519.72	236,956.50	362,189.17
CPA-Preservation Act		477,974.00		461,612.91	9,707.04	6,654.05
PERSONAL PROP		577,988.56	305.58	572,065.16	1,052.37	5,176.61
VEHICLE EXCISE		1,732,440.50	16,555.38	1,646,226.11	29,025.14	73,744.63
OTHER TAXES (Pilot)		16,587.39		16,587.39		0.00
FY 2014						
REAL ESTATE	316,934.42		21.59	156,608.32	13,754.57	146,593.12
RE SUPPLEMENTAL	13,600.34			13,600.34		0.00
CPA-Preservation Act	4,800.22			2,878.83	206.44	1,714.95
CPA-SUPPLEMENTAL	324.70			324.70		0.00
PERSONAL PROP	3,504.09			302.56	275.70	2,925.83
VEHICLE EXCISE	70,129.11	176,404.25	16,759.03	225,149.61	20,151.49	17,991.29
FY 2013						
REAL ESTATE	139,745.32			36,980.33	12,841.91	89,923.08
RE SUPPLEMENTAL	494.59			494.59		0.00
CPA-Preservation Act	469.27			604.03	191.65	-326.41
CPA-SUPPLEMENTAL	14.85			14.85		0.00
PERSONAL PROP	3,538.75			31.04	272.24	3,235.47
VEHICLE EXCISE	22,743.10		863.03	11,184.39	982.73	11,439.01
FY 2012						
REAL ESTATE	126,067.88			17,083.13	12,360.62	96,624.13
RE SUPPLEMENTAL	159.15			159.15		0.00
CPA-Preservation Act	1,747.85			300.74	183.25	1,263.86
CPA-SUPPLEMENTAL	7.11			7.11		0.00
PERSONAL PROP	3,408.89			15.84		3,393.05
VEHICLE EXCISE	11,556.18		23.96	2,716.36	78.13	8,785.65
FY 2011						
REAL ESTATE	81,509.62			5,518.39	11,985.09	64,006.14
CPA-Preservation Act	741.98			52.33	185.29	504.36
PERSONAL PROP	3,269.96					3,269.96
VEHICLE EXCISE	6,193.77			794.38	98.33	5,301.06
FY 2010						
REAL ESTATE	62,196.16					62,196.16
CPA-Preservation Act	1,072.67					1,072.67
PERSONAL PROP	3,775.12			44.58		3,730.54
VEHICLE EXCISE	4,360.21			483.75		3,876.46
FY 2000 - 2009						
REAL ESTATE	143,698.69			1,647.17		142,051.52
CPA-Preservation Act	2,076.12			23.50		2,052.62
PERSONAL PROP	5,225.07			0.36		5,224.71
VEHICLE EXCISE	11,432.75			572.40		10,860.35
TOTALS	1,044,797.94	25,913,832.59	71,756.07	25,544,604.07	350,308.49	1,135,474.04

UNCOMMITTED TAX OFFICE RECEIPTS		UNCOMMITTED DEPARTMENTAL RECEIPTS			
RE-PP INTEREST	61,340.42				
CPA INTEREST	1,007.03				
MV INTEREST	9,713.47				
EARNED INTEREST	1,170.39				
PENALTY FEES	52,565.00				
DEPUTY FEES	21,716.00				
RMV FEES	10,100.00				
MLC PREPERATION	19,500.00				
DUPLICATE BILLS	5,241.96				
MISC. RECEIPTS	559.29				
PAA (mv pd after abt)	511.98				
PARKING TICKETS	725.00				
ELD/DISABLED FUND	1,723.89				
EDUCATION FUND	435.00				
FY 2016 Tax Prepayments	40,889.67				
TOTAL UNCOMMITTED	227,199.10				
FY 2015 TOTAL RECEIPTS					
COMMITTED TAXES	25,544,604.07				
UNCOMMITTED (non sewer)	622,483.67				
TOTAL SEWER (prev page)	1,185,385.81				
TOTAL TO TREASURER	27,352,473.55				
		INSPECTIONAL DEPARTMENTS		BOARD OF HEALTH	
		BLD	228,133.49	PERMIT	13,695.00
		ELEC	33,708.32	BULKY ITEMS	12,245.00
		PLB	15,405.00	TRASH BINS	9,375.00
		GAS	11,030.00	LICENSE	19,530.00
		TRENCH	3,920.00	RECYCLE	2,435.00
				COMPOST	40.00
		TOTAL INSPECT	292,196.81		
		ZONING BOARD OF APPEALS			
		HEARING	5,600.00		
		MISC.	-		
		TOTAL ZBA	5,600.00	TOTAL BOH	57,320.00
		CONSERVATION COMMISSION		PLANNING BOARD	
		BYLAW - REVOL	10,815.42	HEARING/FILE	14,400.00
		WETLAND	13,257.50	MISC.	2.00
		HEARING	1,672.34	MAPS/BOOKS	10.00
		OTHER - MISC.	10.50		
		TOTAL CONS	25,755.76	TOTAL PLN BRD	14,412.00

Town Treasurer

Kerry Colburn-Dion, Treasurer / Finance Coordinator
978-649-2300x125 kcolburn@tyngsboroughma.gov

To the Honorable Board of Selectmen and the Citizens of Tyngsborough:

The Treasurer's office performs various functions and provides services as follows:

Cash Management

Cash Management involves cash flow forecasting, investing, and borrowing. It is the responsibility of this office to ensure that Town government, with the proper management of its cash, can function in a smooth and orderly fashion. The goal is to optimize the investment of funds and borrow in a prudent and fiscally responsible manner, always with safety and liquidity of primary importance. During 2015, the focus continued to be on protection of the Town's funds via collateralization.

Two short-term notes were issued during the year. The first was an 80 day \$2,500,000 note for the renovation of the Old Town Hall at .35%. The second was a 6 month \$7,602,000 note which included the Old Town Hall, First Parish Meeting House, Affordable Housing Units, Road Bonds, the School Roof/Boiler project and various projects and equipment issued at .282%.

Payroll & Personnel

The Town purchases health insurance together with a group of municipalities known as the Minuteman Nashoba Health Group. Our self-insured health plans include Tufts, Harvard Pilgrim and Fallon. Employees' health care premiums increased by an average of 7.7% for the plan year in Fiscal 2015. During calendar year 2015, 270 employees were provided with health insurance coverage. The Town also contributed 50% toward the cost of health premiums for 124 retirees.

The payroll is prepared in-house with an integrated accounting system. In addition, this department administers various benefit programs, payroll deductions, and payroll withholding taxes. During calendar year 2015, 579 individuals were on the Town's payroll roster.

Trust Funds

The Treasurer is the custodian of all Town Trust Funds. These funds cover Library, Scholarship, Cemetery, Conservation, Charity, OPEB and miscellaneous other funds. As of June 30, 2015, \$774,367 was distributed among 30 individual funds in cash and equivalents. The Town engages the services of a local investment company, which specializes in the municipal market, to manage the Town Trust Fund portfolio.

Tax Title & Deferred Accounts

When taxes become seriously delinquent, the Tax Collector places a lien on the property, and the unpaid bill, known as a Tax Title account, becomes the responsibility of the Treasurer for control and collection. This office also monitors and collects elderly deferred accounts. As of June 30, 2015, \$1,391,551 was the principal amount due (excluding interest) in Tax Title and elderly deferred accounts. Many of the properties are commercial/industrial and vacant land. A number parcels were paid and removed from the Tax Title roster in FY2015, additional accounts are expected to be paid and removed in FY2016.

Respectfully submitted,
Kerry Colburn-Dion, Treasurer / Finance Coordinator
Brittany Langlois, Assistant Treasurer
Kathleen Cayer, Payroll Administrator

Veteran's Service Department

The veterans' office continues an aggressive outreach program to bring benefit information to our need veterans and their widows. This outreach has significantly increased the number of families that we assist on a daily basis. We provide financial and medical assistance based on family income and assets. Single veteran/widow monthly gross income of \$1945.00 or below and a couple monthly gross income \$2621.00 or below. A car and home is NOT countable income. The veteran's benefits budget is projected to exceed \$220,000 in FY-15 of which 75% is reimbursed to the town from the Commonwealth of Massachusetts.

The Massachusetts legislature has provided a bonus for our members of the armed forces who have served in harm's way since September 11, 2001. A \$1,000.00 bonus for those who served in Iraq and Afghanistan. A \$500.00 bonus for those who served elsewhere around the world. Also, an increase in annuities to \$2,000.00 annually for our 100% service-connected disabled veterans, Gold Star Parents and Gold Star Spouses!

The Veteran's service Department is a one-stop center for Veterans and their dependents. We are committed to aid, counsel, and assist. My office has seen a marked increase in filing claims for our returning veterans from Iraq and Afghanistan. Most of those claims are for battlefield injuries including post-traumatic stress disorder (PTSD). The following information may be of some assistance.

Some of the services we provide are as follows – assistance with filing for domiciliary care, nursing home care, health care enrollment, outpatient pharmacy services, agent orange and gulf war claims, alcohol and drug dependence treatment, education and training, home loan guarantees, service life insurance, burial benefits including headstones and markers, bonuses, license plates, record retention, Massachusetts veterans' cemeteries, women veteran's issues, homeless veterans, replacing military records and medals, review of discharges, social security and ssi assistance, veterans' preference in employment and housing, real estate tax abatement's, along with many more benefits and entitlements.

There are approximately 1200 veterans residing in Tyngsboro. The veteran's office assists many of these veterans in filing disability compensation claims with the Veterans Administration. We have been successful in delivering approximately over 2.95 Million Dollars in financial benefits to our deserving Tyngsboro veterans! Respect, Courtesy, Confidentiality is our motto! We advocate for veterans whatever their needs. If you are a Veteran, Widow or Dependent of a Veteran who needs these services, we are available in the Town Hall, Monday through Friday, (978) 649-2300 X131, veteransagent@tyngsboroughma.gov.

Christopher W Dery
Veterans' Agent



Zoning Board of Appeals

Joseph Polin, Chairman
 Robb Kydd, Vice Chairman
 Chaz Doughty
 Adriana Gioumbakis

Christine Mechalides, Resigned
 Claire Cloutier, Resigned
 Harvey Miller
 Pamela Berman, Administrative Assistant

The Tyngsborough Zoning Board of Appeals continued to work with the Tyngsborough Building Commissioner to provide valuable assistance to residents and project developers.

The Zoning Board of Appeals held 13 public meetings in 2015 and heard requests for 9 Variances, 6 Special Permits, 3 Modifications to existing Comprehensive Permits, 3 new Comprehensive Permits, and 1 Approval Not Required (ANR).

Variances

Special Permits

Westford Rd. & Industrial Way (Approved)
 Westford Rd. & Westech Dr. (Withdrawn)
 160 Pawtucket Blvd. (Withdrawn)
 48 Frost Rd. (Approved)
 61 Riverbend Rd. (Approved)
 62 Willowdale Ave. (Approved)
 20 Mascuppic Trail (Approved)
 10 Poitras Ave. (Approved)
 4 Cassaway Dr. (Approved)

497 Dunstable Rd. (Approved)
 7-23 Middlesex Rd. (Approved)
 160 Pawtucket Blvd. (Withdrawn)
 48 Frost Rd. (Approved)
 61 Riverbend Rd. (Approved)
 62 Willowdale Ave. (Approved)

New Comprehensive Permits

Comprehensive Permit Modifications

125-135 Middlesex Rd. Tyngsboro Crossing
 60 Homeownership Units (Approved)
 65 Tyng Rd., Tyng Village
 28 Homeownership Units (Approved)

Merrimac Landing (Approved)
 10 Rental Units added (Approved)
 Wynbrook
 Amend Language (Approved)

2015 marked a significant milestone in the Town of Tyngsborough. The Zoning Board of Appeals and the Town of Tyngsborough successfully applied to the State Executive office of Housing and Economic Development and its Department of Housing and Community Development for "Safe Harbor" status pursuant to 760 CMR 56.03(4). Tyngsborough created 22 affordable housing units in 2015, entitling the Town of Tyngsborough to a one-year Housing Production Plan Safe Harbor. With public hearings ongoing for a new 40B development at 111 & 115 Middlesex Rd. that would add another 30 affordable units to the Town's inventory, the Town is on the verge of meeting the 10% threshold, thereby securing an important exemption to the State's 40B statute.

Finally, Board members Claire Cloutier and Christine Mechalides resigned from the Board, and we welcomed one new member, Harvey Miller. The Board wishes to thank Ms. Cloutier and Ms. Mechalides for their years of service to the town of Tyngsborough Zoning Board of Appeals.

Ambulance Study Committee

Arthur Michaud, Chair
Darryl Wickens, Vice-Chair
William Gramer, Clerk
David Carney
Catherine Gabriel

Advisors:
Kerry Colburn-Dion
Chief Tim Madden

Established in October 2014, The Tyngsborough Ambulance Study Committee made significant progress this past year in its evaluation and assessment regarding the addition of an ambulance service as a Tyngsborough Fire Department responsibility and service.

In a final recommendation report presented to the Board of Selectmen in November, 2015, the Study Committee determined that it is operationally and financially feasible for the TYFD to operate a Basic Life Support (BLS) transporting ambulance beginning in FY 2017.

Accomplishments in 2015 included:

- Annual town meeting approval to establish a Tyngsborough Fire Department Ambulance Revolving Fund which is funded by dispatch fees received by the Town for contracted ambulance services.
- Public hearing held on December 02, 2015 to outline the budget and benefits to the town, fire department, and citizens of Tyngsborough.
- Special Town Meeting approval to establish an Enterprise Fund under M.G.L. c. 44, §53F½ which provides a separate accounting and financial reporting mechanism. This method will provide a segregated view of the ambulance service revenues and expenses.

Executive Summary:

EMS numbers

- 80% of total 911 calls involve TYFD/Private EMS response
- Average 3.52 EMS calls per day in town
- In FY 2015: 716 people transported to hospital
- In the next 5 years, more than 4000 people will be transported to a hospital from town.
 - 23% increase from prior 5 year period

Annual Revenue Projections

- Over \$440,000 in revenue available to town
- \$369,000 in net revenue available to cover the requested budget request for salary, capital & operating expenses
- Revenue conservatively forecasted to see 3% increase in transports/year

Why use a local/town service?

- Quality & Dependable Service, Fast Response, Stable
- Familiarity with Town, Residents, Community
- Invests in our Fire Department
- Safety of our Firefighting Personnel
- Incentive for Call FF Recruitment due to EMS role
- Captures available revenue
- Decreases Fire Engine use for Medical Calls

Top 3 Benefits of a TYFD Operated EMS Service

1. Increased quality of service & safety
2. Expands FD staffing to minimum safe firefighting level
3. Captures revenue to support our public safety services without a tax subsidy



Greater Lowell Technical High School

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260), 250 Pawtucket Boulevard, Tyngsborough, Massachusetts. Meetings are public and district residents are welcome to attend. School Committee and sub-committee meeting schedule, past meeting minutes, and the current fiscal year budget are listed on the school’s web site at www.gltech.org.

ELECTED SCHOOL COMMITTEE MEMBERS

Joseph M. Espinola III	Dracut	Raymond J. Boutin	Lowell
Paul E. Morin	Dracut	George W. O'Hare	Lowell
Kempton P. Giggey	Dunstable	Curtis J. LeMay	Lowell
Fred Bahou	Lowell	George A. Tatseos	Tyngsboro

MISSION STATEMENT

Greater Lowell Technical High School commits to ensure students’ readiness for career, college, and citizenship in the 21st century. We challenge and support students as they realize their individual potential for personal and professional success.

STUDENT ENROLLMENT CHARACTERISTICS

- 57.5% high needs students which is 15.3% higher than the state average of 42.2%.
- 36.8% economically disadvantaged students which is 10.5% higher than the state average of 26.3%.
- 22% students with disabilities which is 4.9% higher than the state average of 17.1%.

STUDENT SUCCESS INDICATORS

- MCAS passing rate of 96% in ELA, 91% in math, and 94% in science.
- MCAS Advanced/Proficient rate of 88% in ELA, 74% in math, and 65% in science.
- Graduation rate of 93.5% which is 6.2% higher than the state average of 87.3%.
- Graduation rate of 78.8% for students with disabilities which is 8.9% higher than the state average 69.9%.
- Dropout rate of 0.7% which is more than 2 times lower than the state average of 1.9%.
- Retention rate of 0.7% which is more than half the state average of 1.5%.
- 31% of the Class of 2015 (155 students) were employed in their career major at graduation through the school’s Cooperative Education program.

VOCATIONAL TECHNICAL EDUCATION PROGRAMS

Greater Lowell Tech offers high school students a career focused education in 24 diverse vocational technical programs organized into the following four occupational clusters: Construction Technology, Transportation/Manufacturing, Personal Services, and Technology. Each of the 24 programs are supported by an Advisory Committee comprised of business and industry partners that meet twice per year to make recommendations on program improvements and assist with identifying student employment opportunities.

\$65M CONSTRUCTION PROJECT

Progress on Greater Lowell Technical High School’s construction and renovation project continues to be on-time and on-budget with a substantial completion date of August 28, 2015. The project will result in the construction of a new cafeteria and science labs with extensive renovations to the restrooms, windows, doors, roof, HVAC, electrical, fire alarm, and fire suppression systems.



Tyngsborough Public Schools

To the Community of Tyngsborough:

The Tyngsborough Public Schools provide a comprehensive learning experience to meet the needs of all learners. We are committed to challenging each student to achieve to his/her highest potential academically, socially and emotionally. Our schools remain focused on creating learning environments that are safe, respectful and student-centered.

This year saw an increase in digital learning across the district as teachers and students continue to infuse technology into our schools. We are committed to educating students about issues surrounding digital citizenship and how to responsibly maximize the power of technology in learning. Students in grades 3 – 8 participated in the online PARCC assessment in place of MCAS this past year. This transition to online standardized testing will ease the transition to a new state assessment moving forward. As a district, we continue to use data to inform decision-making and continually develop and expand curriculum and programming to better prepare our students for their global future.

The Tyngsborough Public Schools serve approximately 1800 students housed in three district buildings. The Tyngsborough Elementary School, our newest facility, opened in March 2002 and houses over 900 students. It serves all of our preschool, kindergarten, early education programs, and students from transition to grade five. The Tyngsborough Middle School houses 432 students in grades six, seven and eight. Tyngsborough High School provides for grades nine through twelve and houses 495 students. We currently lease our Lakeview Elementary School to the Valley Collaborative of which TPS is a member district.

As always, we would like to acknowledge our tremendous support groups: PTO (Parent Teacher Organization), TST (Tyngsborough Scholarship Trust), Tiger Pride, EFT (Education Foundation of Tyngsborough), FOTT (Friends of Tyngsborough Theater), TMPA (Tyngsborough Music Parents Association), SEPAC (Special Education Parent Advisory Council), all of our School Councils and, of course, our School Committee. If you are new to our community, we encourage you to join your neighbors and become a member of one or more of these groups. The commitment, dedication and effort of all of you, help to make Tyngsborough Public Schools a very special place.

Respectfully submitted,

Don Ciampa, Superintendent

Dracut Water Supply District

As another fiscal year comes to a close for the District, I am pleased to report that the Dracut Water Supply District was recognized by the Massachusetts Water Works Association this year at their annual meeting in November. The District received the "Community Award" that goes to a community water system that exemplifies the highest standards of water works practice. This award recognizes the District's hard work and dedication to bring you the best water possible.

The District strives to continue to improve ways to better serve our customers. That starts with the Water Commissioners outstanding leadership followed by the dedicated team of employees that are here to serve you 24 hours a day – 365 days a year.

The financial audit report shows a strong financial picture with credit going to the careful management of spending along with consistent and fair implementation of the District's bill collection procedures. End of fiscal year excess revenue as certified by the State Department of Revenue are being saved in special accounts that will help pay for the many improvements the District still needs to accomplish in the future.

The District continues to pursue improvements in the Master Plan while maintaining costs. Major improvements to your water system included the following:

- Engineering design and construction specifications for 3 booster pump station upgrades
- Completion of a NEW satellite well in the New Boston Well Field
- Meter Replacement program continues to progress
- Research for new water storage tank at the State Forest continues

The District has implemented monthly commercial billing. This will help our commercial customers to see their water bill as a regular monthly utility bill and hopefully has made it easier for these customers to pay their water bills. It also helps the District with a regular monthly income stream to help pay our bills.

I am pleased to announce that the District continues giving credit to senior citizens and conservation credits for customers using water wisely.

I would like to thank the customers and ratepayers for their continued support of the District. I often hear people commenting on how well the District is running.

I pledge to continue to work on the behalf of all the District customers and I welcome your constructive criticism in order to improve the efficiency of the District operations.

Respectfully,
Mark R. Riopelle
Superintendent
Dracut Water Supply District



North Chelmsford Water District

Commissioners:

Bruce H. Clark, Chairman
Leslie H. Adams, Jr.
Robert M. Leavitt, Clerk

Employees:

William G. Jones, Jr.
Gene A. Silva
Robert J. Cossette
John H. Daughraty
John E. Viegas

Management:

Bruce J. Harper, Sr., Superintendent
Daysha Morell, Office Assistant
Christine M. McCarthy, Treasurer/Office Mgr.

To the Citizens of Tyngsborough:

The North Chelmsford Water District was originally established in 1906 as the North Chelmsford Fire District with the purpose of providing an abundant supply of pure water for drinking purposes and fire protection for 200 service connections. In 1946, by Chapter 72 of the Acts of 1946, the District became known by its current name.

Today, the District has approximately 2,800 service connections, with just under 100 service connections in Tyngsborough. The North Chelmsford Water District remains committed to providing residents with a safe, reliable supply of high-quality drinking water. Our water is tested using sophisticated equipment and advanced procedures. The District's water is sourced from 4 gravel packed wells located in the Bomil Well Field. We pump water from the 4 wells and pipe it to a state-of-the-art Ultrafiltration Treatment Plant. At the Treatment Plant, Chlorine Dioxide is added to oxidize iron and manganese to aid in its removal from the water supply. Potassium Hydroxide is added to adjust the pH and aid in corrosion control, and Poly Aluminum Chloride is added to aid in the filtration process. Prior to sending the finished water to the distribution system, we add chlorine to maintain a residual level between .45 to .75 milligrams per liter. We do not add fluoride to the water supply. Our water meets or exceeds all State and Federal Standards.

A three member Board of Water Commissioners, elected by the water takers of North Chelmsford monitors the operations of the North Chelmsford Water District. Current members are Chairman, Bruce H. Clark, Leslie H. Adams, Jr., and Robert M. Leavitt, Clerk.

Commissioners meet on the first Monday of each month at 6:00 PM at the Water District office. All meeting times and agendas are posted at the Chelmsford Town Hall. Those who wish to meet with the Commissioners are asked to put their request in writing and they will be added to the next agenda. We encourage public interest and participation in our decisions affecting drinking water.

The Water District office is located at 64 Washington Street, N. Chelmsford, MA. The office hours are 7:30AM to 3:30PM Monday through Friday. A member of our maintenance staff is on-call at all times. After hours, the answering service takes messages and will page the on call person for water emergencies.

Our contact information:

Phone: 978-251-3931

Fax: 978-251-1181

Email: northchelmsfordw@aol.com

Website: www.northchelmsfordwater.com

We invite you to visit our website to find information on our current water rates, rules & regulations, Consumer Confidence Report, Summer Water Management Program, pay your bill, and to view helpful links.



Tyngsborough Water District

Board of Water Commissioners:

Warren W. Allgrove, Jr., Chair
David J Reault, Vice-Chair
Edgar W. Gordon, Clerk
George L. Dupras, Member
Thomas C. Ives, Member

Management:

Dale Thompson, Superintendent

To the Citizens of Tyngsborough:

The Tyngsborough Water District was established in 1983 with the purpose of "supplying the Town with water for the extinguishment of fires and for domestic and other purposes".

Over the years, the District has dedicated themselves to delivering drinking water that meets all state and federal standards. The District continually strives to adopt new methods for delivering the best quality drinking water to you. As new challenges to drinking water safety emerge, we remain vigilant in meeting the goals of source water protection, water conservation, and community education while continuing to serve the needs of all our water users.

Commissioners meet on the first and third Tuesday of each month at 7:00 PM at the Tyngsborough Water District Office, 87 Progress Avenue, Unit #2, Tyngsborough, MA 01879. All meeting times and agendas are posted at Tyngsborough Town Hall, 25 Bryants Lane, Tyngsborough, MA 01879. You are invited to participate in our public forum and voice your concerns about your drinking water.

The office hours are 7:00 AM to 3:30 PM Monday through Friday.

Our contact information:

Phone: 978-649-4577
Fax: 978-649-4453
Email: info@tyngsboroughwater.org
Website: <http://www.tyngsboroughwater.org/>

We invite you to visit our website to find information on our current water rates, our Consumer Confidence Report, and to pay your bill.

Our Annual Consumer Confidence Report will be available after June 1st at the Water District Office and at the Tyngsborough Town Offices.

Tyngsborough Housing Authority

The Tyngsborough Housing Authority (THA) was established in 1979 and is responsible for all state public housing programs in town. Currently the THA has 88 senior, 4 congregate, 18 family, and 8 units for Department of Mental retardation clients. All housing applications are prioritized according to the state Department of Housing and Community Development (DHCD) guidelines. Tyngsborough resident veterans and Tyngsborough residents, receive preference for housing. The THA consists of a five member non-salaried Board of Commissioners, who serve staggered five year terms. Four members are elected by town voters and one member is appointed by the Governor to a five year term. The Governor's seat is currently vacant as the Governor hasn't filled the seat. The Board meets on the last Wednesday of each month, alternating between the Community Rooms at Brinley Terrace at 198 Middlesex Road and the Red Pine Terrace at 186 Frost Road. The Authority has two developments for seniors and people with disabilities: **BRINLEY TERRACE, 198 Middlesex Road** is a 56-unit development of two story buildings in a lovely village setting on 5 acres. **RED PINE TERRACE, 186 Frost Road** is an accessible 32-unit, two-story building on 8 wooded acres. Each apartment has a refrigerator, stove, generous closet space, and wall to wall carpeting. Heat, electric and hot water are included in the rent. There are on site laundry facilities and parking. The maintenance staff cares for the lawn removes snow and responds to emergencies. **Red Pine Terrace has 18 family units**, two of which are wheelchair accessible. The two and three bedroom apartments are designed for families and have a refrigerator, stove, generous closet space, washer/dryer hookups, storage sheds and parking. **CONGREGATE UNITS** are a group living situation offering four private rooms and a shared kitchen, living room, dining room, and bathrooms. Meals, housekeeping, personal care, laundry services and shopping are provided by the servicing agency. Red Pine Terrace's congregate unit is for persons needing some assistance in daily living with Elder Services of the Merrimack Valley, Inc. providing the services. **LIVE OAK TERRACE, 130 Coburn Road** is a residential development for Massachusetts DMR's clients. **ELIGIBILITY FOR HOUSING** is limited to seniors 60 years or older, people with disabilities under age 60, and persons 18 years of age with a need for family housing. The household's income must be below the following amounts: One person \$44,750 Two persons \$51,150 Three persons \$57,550 Four persons \$63,900 Five persons \$69,050 Six persons \$74,150. The Commissioners and the Executive Director wish to thank the following organizations for their efforts: The Tyngsborough Highway Department for sanding and salting the Authority's developments during the winter months. Middlesex Sheriff's Community Work Program for providing eligible inmates to undertake strong manual labor and specialty projects. The Tyngsborough Garden club for the lovely spring and fall plantings at Brinley Terrace. The VNA of Greater Lowell for providing monthly health screenings for seniors. The Trial Court's Community Work Program for grounds-keeping and housekeeping efforts. The Manolis Family Foundation, Inc./Project Helping Hands for their generous donation of Thanksgiving Baskets to the residents of Tyngsborough Housing Authority. The Wish Project in Lowell for Mother's Day bags, Christmas bags for seniors, Christmas wishes for families and backpacks full of school supplies for Red Pine Terrace children. Tyngsborough Housing Board of Commissioners was happy to finally see our project to build additional family units at our Red Pine Terrace location completed. The Tyngsborough Housing Authority's office is located at Brinley Terrace, 198 Middlesex Road. Office hours are 9 A.M. – 2 P.M. Monday thru Friday. For applications or information, please call 978-649-9941 or printout an application from our website at www.tyngsboroha.org.

Respectfully submitted,
Corliss "Cory" Lambert, Chairperson Margaret "Peg" Giguere, Vice-Chairperson John Pelletier,
Treasurer Richard "Rick" Deleo, Jr., Asst. Treasurer



Acknowledgements

This Annual Report was compiled by the Board of Selectmen's Office.

We sincerely thank all Boards, Commissions, Committees, Departments of the Town of Tyngsborough and all governmental organizations in Tyngsborough for submitting a report.

Special thanks to Matt Hanson, Assistant Town Administrator for the excellent cover page and page layout template and to Therese Gay, Administrative Assistant for collecting and organizing the submitted reports. Cover photos is courtesy of Corliss F. Lambert