



Annual Town Report



The new Tyngsborough Senior Center

2014

Here within this document is the annual report delivered to the residents of Tyngsborough, MA in Middlesex County.

Dedicated to the memory of Phillip F. O'Brien



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Tyngsborough Elected Boards and Commissions

OFFICE	TERM	OFFICE	TERM
BOARD OF SELECTMEN		LIBRARY TRUSTEE	
Robert G. Jackson	2015	Jeanne M. Dery	2015
Karyn M. Puleo	2015	Paula M. Flaherty	2015
Richard D. Reault	2016	William B. Shambley	2016
William F. Gramer	2017	Julie Iatron	2016
Corliss F. Lambert	2017	Ann Marie G. Conant	2017
		William E. Lekas	2017
BOARD OF ASSESSORS		MODERATOR	
Phillip F. O'Brien	2015	Robert L. Kydd, Jr.	2017
Marc R. Welch	2016		
Ann Marie G. Conant	2017		
BOARD OF HEALTH		PLANNING BOARD	
Bernadette C. Harper	2015	William F. Gramer, resigned 5/13/15	2015
Tracie A. Looney	2015	Caryn Decartert appt. to fill vacancy	2015
Stephen F. Berthiaume	2016	Steven A. Nocco	2016
Sheila M. Perrault	2017	Steven P. O'Neill	2017
		Kimberly D. O'Brien	2018
		Thomas M. Delmore	2019
CEMETERY COMMISSIONERS		GREATER LOWELL VOCATIONAL TECHNICAL H.S. COMMITTEE	
Open	2015	George A. Tatseos	2015
Robert J. Pelletier, Sr.	2016		
Open	2017		
CONSTABLES		SCHOOL COMMITTEE	
Allen T. Curseaden	2015	Barry R. Dick	2015
John R. Pelletier	2015	Andrew Michael Moran	2015
		Anthony F. Tinnirella	2015
		Herbert G. Desrosiers	2016
		Joseph G. Durham	2016
		Paul R. Mitchell	2017
		Hillari Wennerstrom	2017
FINANCE COMMITTEE		SEWER COMMISSION	
Scott D. Hammer	2015	Jeffrey L. Hannaford	2015
Darryl A. Wickens	2015	Brian J. Martin	2016
Paul Morin	2016	Frederick H. Perrault	2017
Robert L. Mullin, II resigned	2016		
Burton J. Buchman	2017		
HOUSING AUTHORITY		TOWN COLLECTOR	
Vacant	Appointed	Gene R. Spickler	2016
Richard J. DeLeo, Jr.	2015		
Corliss F. Lambert	2016		
Margaret A. Giguere	2018		
John R. Pelletier	2019		
		TOWN CLERK	
		Joanne Shifres	2015
Submitted by:		TREE WARDEN	
Joanne Shifres, Town Clerk		Douglas P. Latulippe	2017

Tyngsborough Appointed Boards and Commissions

SURVEYOR OF WOOD, BARK AND LUMBER		MEMORIAL DAY COMMITTEE	
Alan A. Sherburne	2015	Christopher W. Dery	2015
		Nancy A. Johnson	2015
SELECTMEN APPOINTMENTS			
ACCOUNTANT		COMMUNITY PRESERVATION COMMITTEE	
Catherine Gabriel-Heusser		Kenneth A. Times, III	2015
ANIMAL CONTROL OFFICER		Darryl Wickens	2015
David E. Robson	2015	Guy Denomme	2016
ANIMAL INSPECTOR		John R. Pelletier	2016
David E. Robson	2017	Joelyn Riley	2016
BOARD OF APPEALS		Warren W. Allgrove, Jr.	2017
Claire L. Cloutier	2015	Steve Nocco	2017
Joseph A. Polin	2015	Edward L. Smith	2017
Christina M. Mechalides	2016	CONSERVATION COMMISSION	
Charles Doughty	2017	Jerome Earl	2015
Adriana Gioumbakis, Alternate	2017	Patrick T. Mical	2015
Robert L. Kydd, Jr.	2017	Edward L. Smith	2015
BOARD OF FIRE ENGINEERS		Linda M. Bown	2016
James P. Doster	2015	Brian J. Martin	2016
Raymont J. Ledoux	2015	Lucille N. Gertz	2017
Arthur E. Michaud	2015	J. Jeffrey Kablik	2017
Chief, Timothy J. Madden	2015	CONSTABLES	
BOARD OF REGISTRARS		Guy J. Gill	2017
Juli Rogers	2015	John R. Pelletier	2017
David W. Coles	2016	Raymond W. Reekie	2017
Colleen J. Gabriel	2017	COUNCIL ON AGING	
BUILDING COMMISSIONER		Claire Downing	2015
Paul Welcome		Theresa Martineau	2015
BURIAL AGENT		Mildred R. Poirier	2015
Robert J. Pelletier	2015	Patricia M. Quinn	2015
CAPITAL ASSET MANAGEMENT COMMITTEE		Roger N. Downing	2016
Kerry Colburn-Dion	2015	Philip F. O'Brien	2016
Barry Dick	2015	Fred E. French	2017
Catherine Gabriel-Heusser	2015	Michael H. Knight	2017
Scott D. Hammer	2015	Robert McCarthy	2017
Karyn M. Puleo	2015	Charlene R. Muscato	2017
		Mary Jo Tatseos	2017
		CULTURAL COUNCIL	
		Tamara K. Adams	2016
		Christina L. Dugas	2016
		Sujatha S. Meyyappan	2016
		Barbara A. Monleon	2016
		Juli M. Rogers	2016

Tyngsborough Appointed Boards and Commissions

ELDERLY & DISABLED TAXATION AID COMMITTEE

Richard J. DeLeo, Jr.	2015
Charlotte B. Chafe	2016
Kerry L. Colburn-Dion	2016
Philip F. O'Brien	2016
Pauline S. Knight	2017

ELECTRICAL INSPECTOR	
Joseph Smith	2015

EMERGENCY MGMT. DIRECTOR	
Wesley W. Russell	2015

ASST. EMERGENCY MGMT. DIR.	
Michael W. Cassella	2015

EMERGENCY PREPAREDNESS COMMITTEE	
Richard D. Howe, Police Chief	2015
Timothy J. Madden, Fire Chief	2015

FIELDS USE COMMITTEE	
Eric L. Estochen	2015
Alison J. Page	2015
George Trearchis	2015

FIRE DEPARTMENT

FIRE CHIEF/FOREST WARDEN RIGHT TO KNOW	
Timothy J. Madden	2015

DEPUTY FIRE CHIEF	
Lt. Jason Newton, Temporary	

ASSISTANT CHIEF	
Wilfred D. Mercier, retired	2014

STATION 1	
Capt. Wesley W. Russell	2015
Capt. Christopher P. Newton	2015
Lt. Andrew McAllister	2015

STATION 2	
Lt. Dana M. Coccozziello	2015
Lt. Douglas P. Latulippe	2015

STATION 3	
Capt. Patrick E. Sands	2015
Lt. Laval Blanchette	2015
Kenneth Healey	2017
Peter D. Kulisich	2017
Christopher Rider	2017
Charles Rubino	2017

GAS/PLUMBING INSPECTOR	
Ken Kleynen	2015

HISTORICAL COMMISSION	
Jill E. Bowen	2015
George L. Dupras	2015
Joy K. Richardson	2015
Warren W. Allgrove, Jr.	2016
Marie R. Lambert	2016
Herbert F. Morton	2016
Robert L. Kydd, Jr.	2017
Rodney J. Wood	2017

LIQUOR LICENSE AGENTS	
Michael W. Cassella	2015
Stephen J. Desilets	2015

LRTA BOARD	
Kevin V. O'Connor	2015

NMCOG	
Richard D. Reault, representative	2015

PARKING CLERK	
Gene R. Spickler	2015

POLICE DEPARTMENT

POLICE CHIEF	
Richard D. Howe	

DEPUTY POLICE CHIEF	
Christopher C. Chronopoulos	

LIEUTENANTS	
Bryan V. Nasworthy	2017
Shaun M. Wagner	2017
Shaun M. Woods	2017

SERGEANTS	
Mark J. Bourque	2017
Michael W. Cassella	2017
John J. Manning	2017
Steve Manning	2017
Charles R. Melanson	2017
Cynthia Weeks	2017

PATROLMEN	
Nathan A. Abdallah	2017
John A. Coburn, Jr.	2017
Robert V. Cote	2017
Stephen J. Desilets	2017
Darrell Gilmore	2015
Erik Hoar	2015
Ryan Koles	2015
John Koyutis	2015

Tyngsborough Appointed Boards and Commissions

SEALER OF WEIGHTS & MEASURES

Edward P. Johnson 2015

ASSISTANT TAX COLLECTOR

Nancy Dutton

ASSISTANT TOWN ADMINISTRATOR

Nina Nazarian

ASSISTANT TOWN CLERK

Nancy A. Johnson

ASSISTANT TREASURER

Gloria A. Clancy

DIRECTOR OF VETERANS' SERVICES

VETERANS' AGENT/VETERANS' GRAVES OFFICER AND BURIAL AGENT

Christopher W. Dery 2015

ASSESSORS' APPOINTMENT ASSIST.

ASSESSOR/APPRaiser

Lauren M. Woekel

TOWN ADMINISTRATOR

Curt Bellavance

TOWN TREASURER

Kerry Colburn-Dion

TRUST FUND COMMITTEE

Kerry Colburn-Dion	2015
Christopher W. Dery	2015
Richard D. Howe	2015
Barbara Roche	2015

Submitted by:

Joanne Shifres, Town Clerk

Board of Selectmen

Robert G. Jackson, Chair
Richard D. Reault, Vice-Chair
Karyn M. Puleo, Clerk
Corliss F. Lambert, Member
William F. Gramer, Member

Curt T. Bellavance, Town Administrator
Nina Nazarian, Assistant Town Administrator
Therese Gay, Administrative Assistant

At the annual election in May, Corliss Lambert was re-elected, and William Gramer was elected both for 3-year terms. At the re-organization meeting after the election, Robert Jackson was elected Chair, Richard Reault was elected Vice-Chair, and Karyn Puleo was elected Clerk.

Activities occupying much of the Selectmen's attention during the year included:

1. Town Meeting: The Board submitted a total of 42 warrant articles to the Annual and Special Town Meetings in May of 2014. The Board, at the request of the Sewer Commission, held a Special Town Meeting on October 8, 2014 to consider the Phase 1 West sewer project proposal.
2. Budget: In May of 2014, the annual budget was approved at Annual Town Meeting. The Town continues to provide quality service with the funds approved by Town Meeting.
3. Tax Rate: The Selectmen approved keeping the property tax rate the same for businesses and residential properties. This helps to attract and maintain businesses thereby providing tax revenues and jobs and lessening the burden on residential taxpayers. The tax rate for Fiscal Year 2015 was set at \$16.96 per \$1,000 of valuation.
4. Street Acceptance/Road Repair/5-Year Capital Plan: The Board continued the street acceptance program and held a public hearing in April and May to lay out a total of 16 streets. With no adverse objection to the streets being accepted, the 16 streets were forwarded to and accepted by Annual Town Meeting. The street acceptances were then filed at the Registry of Deeds.
5. Old Town Hall: A Grand Opening of the Old Town Hall (OTH) was held on Saturday, January 11, 2014 at 11:00 AM. The newly renovated OTH was utilized for 13 events, over 18 days.
6. Government Study: The Selectmen expanded the Government Study Commission to nine members to make recommendations to the Board for greater efficiency in Town government.
7. Ambulance Study: At the recommendation of the Board of Fire Engineers, the Selectmen adopted regulations and appointed a committee to review the existing emergency medical response services and facilities in Tyngsborough and make recommendations regarding a Fire Department operated ambulance service.
8. New Senior Center: The Board completed planning activities with the developer of the Wyndbrook development to construct a new senior center at the Wyndbrook site, to be gifted to the town.
9. Town Buildings Master Plan: The Board met with a consultant and discussed the study of town buildings towards the creating a master plan.
10. Personnel: The Selectmen appointed Curt T. Bellavance to the position of Town Administrator effective December 1, 2014. The Board also appointed David Machado to the position of Media Program Coordinator effective December 11, 2014.
11. Green Community Initiative: In calendar year 2014, the town completed several grant-funded energy conservation projects at town and school buildings.
12. Senior Tax Work-Off Program: The town continued the senior tax-work off program. Through a joint effort with the Board of Assessors, the program provided a maximum tax abatement of \$1,000 for 125 hours worked. Sixteen senior citizens participated in the 2014 program.
13. Schools: The Selectmen continue to maintain open lines of communication with all of the schools.

The Selectmen thank Town employees for their work during the year. Also, we appreciate the many hours performed by our volunteers on behalf of the Town and its citizens. Our Town would not be the first-rate community that it is without the continued efforts of our employees and volunteers.

Respectfully submitted,
Robert Jackson, Chair

Board of Assessors

Philip F. O'Brien Jr., Chair
Ann Marie Conant, Member
Marc Welch, Member

Lauren Woekel, Chief Assessor
Jennifer Wilson, Assessors Assistant

The total property valuation of \$1,386,228,060 includes \$186,410 in new growth this past fiscal year, which is an increase of about \$21,110. After a review of home sales that occurred during calendar year 2013, the Board determined that property values would increase 3% from the prior year. The average residential property assessment is \$319,300. As in previous years, the Board of Selectmen voted a multiplier of 1 for all commercial and industrial properties, meaning their tax rate stays the same as residential properties. Therefore, the tax rate was set at \$16.96 per thousand of assessed value, and increase of \$.18 over the prior year. The town relies heavily on individual homeowners for tax revenues as residential properties account for 86% of all properties in town. A total of 5,022 real estate and personal property tax bills were issued for Fiscal Year 2015.

The Board of Assessors recognizes that following state revaluation regulations creates a hardship for many residents, particularly the senior population. The Board of Assessors continues to work with the Council on Aging to ensure that all seniors are familiar with the tax lowering programs that are available to them.

In Fiscal Year 2014 (prior year) of the 5,037 real and personal property tax bills that were issued, 35 resulted in abatement filings. The percentage of abatement filings was less than 1%. Approved abatements resulted in a \$69,469.24 reduction in taxes. The Board of Assessors granted 151 personal exemptions totaling \$80,756.90 in reduced taxes to qualified homeowners based on age, financial condition, blindness or veteran's service connected disability. The Board of Assessors also granted abatements of the Community Preservation Surcharge due to age and financial status, which totaled \$9,292.93. An additional \$12,629.90 was abated due to the Senior Tax Work-off Program, which consisted of fourteen participants.

Motor vehicle excise taxes resulted in \$1,784,752.89 in income to the town from all registered motor vehicles. A considerable workload is created from these bills due to corrections, transfers, vehicle sales, address changes and delinquencies. Vehicle owners should be aware that in order to receive an abatement, the vehicle must be disposed of (i.e. sold, traded, junked, etc.) as well as the plates being cancelled, or transferred to another vehicle.

Data collection and maintenance of current and accurate property inventory is a critical element in the development of uniform, fair market value. The department continued our Cyclical Inspection Project, in accordance with the Department of Revenue's recommendations that each property be inspected once in every nine-year cycle. The inspections are being conducted by our vendor, Patriot Properties. The Board of Assessors is grateful for their assistance in helping the department to meet its requirement to have the town wide inspection project complete by 2019.

Taxpayers are encouraged to view property assessment data for accuracy as incorrect data may generate an incorrect value. Assessments may be viewed in the Assessor's Office or on the Town's website, www.tyngsboroughma.gov.

Respectfully submitted,

Philip F. O'Brien Jr., Chair
Ann Marie Conant
Marc Welch

Board of Health

Sheila Perrault, Chair
Bernadette Harper, Vice-Chair
Traicie Looney, Member
Christopher Mellen, Member

Steve Berthiaume, Member

Kerri Oun, Health Agent
Dariza Chan, Health Clerk

To the Citizens of Tyngsborough:

The mission of the Board of Health is to promote and protect public health in Tyngsborough. Our main focus is through prevention by routine inspections, investigating complaints, plan reviews, and education.

The Board of Health consists of an elected five member committee. A Board of Health meeting is held once a month on the second Monday of the Month.

The Board of Health is a part time office. The Board of Health oversees food and retail establishments, tobacco establishments, public and semi-public swimming pools and spa, tanning salons, public beach, campground, recreational camp, septic systems, drinking water wells, flu clinics, communicable disease control, trash and recycling program, housing, nuisance and complaints. Health Agent is responsible for most of the inspections. Land-Tech Consultants is our contracted engineering services that reviews plans and inspects septic systems to meet compliance with Title V.

Board of Health applied for a Massachusetts Department of Environmental Protection grant and was awarded a grant of \$34,750 for a Wheeled Recycling Cart program. The grant will help offset the solid waste removal cost for the first 3 years of the contract. Trash and recycling pick up for the Town is on Mondays. Trash is picked up every week, limited to a 64 gallon toter, and lid must be fully closed. Recycling picked up is every other week and is on a single stream recycling system where all recyclables can be placed into the blue 96 gallon recycling toter. Cardboard can also be dropped off at 2 cardboard dumpster locations: Tyngsborough Middle School and Highway Department. Residents can purchase extra trash bag stickers, bulky item stickers, composters, and extra recycling cart at Board of Health office. Board of Health also run a Household Hazardous Waste Day once a year in May.

The Board of Health office maintains the recycling website. For more information on recycling such as Household Hazardous Waste Day, Yardwaste pick-up dates, downloading a recycling calendar, how to get rid of items that are not allowed in the solid waste system, etc, please visit <http://www.tyngsboroughma.gov/recycling/>.

Tyngsborough Board of Health is part of the Upper Merrimack Valley Health Coalition. The Coalition consists of 7 communities: Tyngsborough, Westford, Dracut, Lowell, Chelmsford, Billerica, and Tewksbury. The coalition is formed through the grant from the Center for Disease Control and Massachusetts Department of Public Health. The Health Coalition's role is to be prepared to set up an Emergency Dispensing Site (EDS) in the event of an emergency, whether man-made or natural. The Town also belongs to the Upper Merrimack Valley Medical Reserve Corps which is comprised of volunteers from the communities and volunteers may be called upon to help in an emergency situation.

Respectfully submitted for the Board of Health,
Kerri C. Oun
Health Agent

Board of Library Trustees

William E. Lekas, Chair
Ann Conant, Vice-Chair
Paula Flaherty, Secretary
Jeanne Dery, Trustee

Julie Iatron, Trustee
Will Shambley, Trustee

Susanna Arthur, Director

Greetings Tyngsborough:

This past year a cross-section of town residents, patrons, Library staff, town administration, Friends of the Library, and Trustees led by Library Director Sue Arthur came together to form a Strategic Planning Committee. With a review of focus groups, a town-wide survey, and the gathering of data, the committee developed a document detailing the goals and objectives for the Library as it strives to meet the future needs of the community. The completed document is titled Strategic Plan 2016-2020.

Among other things, the document reflects the active participation of our town's residents in the public library venue. One such group of active patrons is the Friends of the Library. It continues to support and sustain the Library's Pass Program, affording patrons to take advantage of our larger community's amenities from local Butterfly Place to the Museum of Fine Arts. Moreover, its work helps fund the purchase of materials for the Children's Section of the Library. This past year its efforts included the successful fundraiser-- Tee Time @ the Tyngsborough Public Library. It was a festive community event that drew participation from all age groups.

Technology and the Library's undertakings reflect a multi-faceted approach to staying current and expanding the materials and services to our patrons. The Library's website has been newly developed. The staff continues to engage in training that includes workshops on using research databases, readers' advisory tools, as well as how to integrate technology in children's literature. Patrons are offered monthly digital download classes and individualized lessons from a technology specialist volunteer.

Library programming has been expanded to serve our patrons throughout their changing interests. The Children's Room has been the setting for Spanish Story Time, and Open Minds: Yoga and Literacy. Teens have participated in art workshops, a college preparation and a STEM (forensics) workshop. The general public entered the Community Room to see it transformed to the stage for The Delvena Theatre Company's *Lizzie Borden and the 40 Whacks* production.

Outreach to our local students has seen new initiatives and renewed efforts. Library representatives have attended fall school Open Houses, initiated classroom visits, library card sign-up promotions, and have offered volunteer (community service) opportunities for high school students.

Underscoring these efforts is the funding needed to sustain the mission of the Library. The continued support of the community and its representatives on the Board of Selectman and Finance Committee is truly appreciated. The support is reflected in concrete terms by the newly created part-time position that affords much-needed coverage in the Children's Room.

A special thanks is extended to Ms. Jeanne Dery. As she ends her tenure as a Trustee she remains a volunteer in the Library, reflecting her long-standing and deep commitment to the Library and town.

We end with a reminder that the Library provides many of its services twenty-fours a day. You can reserve your reading material, access databases, download music, book museum passes or check the calendar for upcoming events all from home using our newly redesigned website!

Respectfully submitted,
William E. Lekas, Chair

Board of Library Trustees

Tyngsborough Public Library	FY2010	FY2011	FY2012	FY2013	FY2014
Public Computing					
Terminals Available	11	11	11	10	10
Sessions	8,905	7,998	7,246	6,153	6,457
Hours of Use	4,999	4,617	3,962	3,005	4,122
Library Passes					
Museum Passes Borrowed	571	659	668	434	644
Collection Development					
Total Holdings	64,353	68,662	74,400	72,495	72,435
Print Holdings	49,487	51,451	52,702	51,377	48,056
Audio-Visual Holdings	11,364	15,787	16,140	21,289	22,925
Materials Added	6,858	5,470	6,454	6,037	6,336
Material Circulation					
Print Material Circulation	69,108	61,491	60,747	54,742	52,158
Audio-Visual Circulation <i>(i.e. DVDs, Audiobooks, ebooks, CDs)</i>	44,399	37,525	38,311	36,712	38,092
Total Print & AV Circulation	113,507	99,016	99,058	91,454	90,250
Library Users					
Registered Library Users	6,181	6,270	6,478	7,082	7,418
Interlibrary Loan					
Interlibrary Loan <i>(Materials sent to Tyngsborough)</i>	12,819	12,185	12,980	12,351	11,337
Reciprocal Borrowing					
Total Materials Borrowed <i>(Materials borrowed at other Libraries)</i>	11,607	12,779	11,345	10,408	9,688
Summer Reading/School Support					
Summer Reading Participants	487	510	473	473	429
Materials Checked Out to Teachers	323	334	307	1,271	698
Website Use					
Website - "Unique Visitors"	17,476	18,307	18,820	35,636	26,598
Website - "Pages Viewed"	181,149	156,963	170,293	265,577	210,398
Programming					
Adult - # of Programs	43	139	101	82	107
Adult - Attendance	376	928	1,250	874	1,192
Teens - # of Programs	1	4	5	6	8
Teens - Attendance	12	93	176	184	111
Children's - # of Programs	167	91	109	137	135
Children's - Attendance	1,957	1,945	2,170	3,225	2,494

Building Department

Paul Welcome, Building Commissioner/Zoning Enforcement
 Donna Lane-McPartlan, Administrative Assistant
 Joseph Smith, Wire Inspector
 Kenneth Kleynen, Plumbing & Gas Inspector

To: The Citizens of Tyngsborough

780 CMR: State Board of Building Regulations and Standards 8TH Edition, 2009 IRC and IBC with Massachusetts Amendments

780 CMR 105 PERMITS

105.1 Required: It shall be unlawful to *construct, reconstruct, alter, repair, remove or demolish a building or structure*; or to change the *use or occupancy* of a *building or structure*; or to install or alter any equipment for which provision is made or the installation of which is regulated by this code without first filing a written application with the *building official* and obtaining the required *permit*.

Rule of Thumb: Call first to see if you will need a permit. Thank you!

The Building Commissioner, Wire Inspector, and the Plumbing/Gas Inspector submit the following report from July 1, 2013 to June 30, 2014.

Building Department

Building permits issued	486
Valuation of jobs	\$66,568,076.79
Fees collected	\$444,661.10

Plumbing and Gas Department

Plumbing / Gas permits issued	357
Fees collected	\$26,125.00

Electrical Department

Electrical permits issued	320
Fees collected	\$138,840.00

Total All Permits	1163
Total Building Valuations	\$66,568,076.79
Total of all Fees Collected	\$609,626.10

Paul Welcome, Building Commissioner
pwelcome@tyngsboroughma.gov | (978) 649-2300, Ext 112

Capital Asset Management Committee

Karyn M. Puleo, Chair (Board of Selectmen)

Scott Hammer (Finance Committee)

Kerry Coburn-Dion (Treasurer/Finance Coord.)

Barry Dick (School Committee)

Catherine Gabriel (Town Accountant)

In accordance with Article XL of the Town Bylaws, the Capital Asset Management Committee (CAMC) has begun meeting to study proposed capital projects and improvements involving major, non-recurring tangible assets and projects which:

1. Are purchased or undertaken at intervals of not less than five years;
2. Have a useful life of at least five years, and
3. Cost over \$50,000.

The CAMC is made up of one Selectmen, one Finance Committee member, one School Committee member, the Town Treasurer, and the Town Accountant. At the February 10, 2015 Special Town Meeting, the voters accepted a proposed amendment by the Board of Selectmen to amend the Capital Asset Management Committee By-Law to be made up of two Selectmen, two School Committee members, and one Finance Committee member. The By-Law change is anticipated to go into effect in the second half of Calendar Year 2015.

As of March, 2015 the Committee is reviewing multi-year requests from Town & School Departments totaling \$13,557,100 for the General Fund and \$17,075,000 for the Sewer Enterprise Fund. Within those numbers, Fiscal Year 2016 requests make up \$4,104,600 for the General Fund and \$16,983,750 for the Sewer Enterprise. An outlay of all requests submitted is attached.

In compliance with the bylaw, the comprehensive CAMC report will be published and made available at the annual Town elections in May.

Respectfully Submitted,
Karyn M. Puleo, Chair

**Town of Tyngsborough
Capital Asset Plan Summary
March 12, 2015**

<u>Dept</u>	<u>Tracking #</u>	<u>Description</u>	<u>Total Cost</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	
<u>Fire</u>	22-16-01	Fire Station #2 Replace	\$2,500,000.00	\$2,500,000.00					
	22-16-01	Replace Pickup Truck	\$35,000.00	\$35,000.00					
	22-17-01	Ambulance	\$200,000.00		\$200,000.00				
	22-19-01	Replace Engine 3	\$450,000.00				\$450,000.00		
Total Fire			\$3,185,000.00	\$2,535,000.00	\$200,000.00	\$0.00	\$450,000.00	\$0.00	
<u>Highway</u>	425-16-01	6-wh Dump Truck w/Plow & Sander (T-4) Replace	\$170,000.00	\$170,000.00					
	425-16-02	6-wh Dump Truck w/Plow & Sander (T-3) Replace	\$170,000.00	\$170,000.00					
	425-16-03	Fuel Control System; dispensers/pumps Replace	\$30,000.00	\$30,000.00					
	425-16-04	3/4 Ton Truck w/Plow Replace	\$50,000.00	\$50,000.00					
	425-17-01	6-wh Dump Truck w/Plow & Sander (T-15) Replace	\$170,000.00	\$170,000.00					
	425-17-02	6-wh Dump Truck w/Plow & Sander (T-17) Replace	\$170,000.00	\$170,000.00					
	425-17-03	1-Ton Truck w/Plow (T-6) Replace	\$50,000.00	\$50,000.00					
	425-18-01	6-wh Dump Truck w/Plow & Sander (T-8) Replace	\$170,000.00	\$170,000.00		\$170,000.00			
	425-18-02	Bobcat (1997) Replace	\$45,000.00	\$45,000.00		\$45,000.00			
	425-19-01	Bucket Truck (used) Replace	\$30,000.00					\$30,000.00	
425-20-01	Utility Truck w/Plow Replace	\$60,000.00						\$60,000.00	
Total Highway			\$1,115,000.00	\$420,000.00	\$390,000.00	\$215,000.00	\$30,000.00	\$60,000.00	
<u>Police</u>	210-16-01	IT Upgrade	\$10,000.00	\$10,000.00					
	210-16-02	Digital Fingerprint Scanner	\$23,000.00	\$23,000.00					
	210-17-01	Building Window Replacement	\$20,000.00		\$20,000.00				
	210-17-01	Exterior Stair and Railing Repair	\$10,000.00		\$10,000.00				
	210-17-02	Parking lot repaving	\$35,000.00		\$35,000.00				
	210-18-01	Central Air Conditioning	\$30,000.00			\$30,000.00			
	210-18-02	Cell Block Sand/Repaint & Bldg Int. Repaint	\$10,000.00			\$10,000.00			
	210-20-01	Building Addition/Training Room	\$120,000.00					\$120,000.00	
	Total Police			\$258,000.00	\$33,000.00	\$65,000.00	\$40,000.00	\$0.00	\$120,000.00
	<u>Selectmen</u>	122-16-01	Frost Road at Norris Road Traffic Signal Install	\$280,000.00	\$280,000.00				
122-16-02		Building Department Software	\$10,000.00	\$10,000.00					
122-16-03		Town Office Carpets/Walls/Doors	\$40,000.00	\$40,000.00					
122-16-04		Town Offices/Library Security & Repairs	\$10,000.00	\$10,000.00					
122-17-01		Dunstable Road Culvert Replacement	\$250,000.00		\$250,000.00				
TBD		Street Acceptance Documents	\$175,000.00					\$175,000.00	
TBD		Demolition of Vacant Town Buildings	\$20,000.00					\$20,000.00	
TBD		Winslow School Carpet Removal & Vent.	\$35,000.00					\$35,000.00	
Total Selectmen			\$820,000.00	\$340,000.00	\$250,000.00	\$0.00	\$0.00	\$230,000.00	
<u>Collector</u>	146-17-01	Tax Collector's Software Conversion	\$35,000.00		\$35,000.00				
Total Collector			\$35,000.00		\$35,000.00				
<u>CoA</u>	541-16-01	Senior Center: Equipment	\$10,000.00	\$10,000.00					
Total Council on Aging			\$10,000.00	\$10,000.00					
<u>Recreation</u>	630-16-01	New carpet/flooring Recreation Bldg. Replace	\$6,600.00	\$6,600.00					
Total Recreation			\$6,600.00	\$6,600.00					

**Town of Tyngsborough
Capital Asset Plan Summary
March 12, 2015**

Dept	Tracking #	Description	Total Cost	2016	2017	2018	2019	2020
Cemetery	491-17-01	1-ton Pick-up Truck Replace	\$50,000.00		\$50,000.00			
	491-18-01	Road at Memorial Cemetery Pave	\$17,500.00			\$17,500.00		
Total Cemetery			\$67,500.00	\$0.00	\$50,000.00	\$17,500.00		
Sewer	600-16-00	Phase I West Construction and Administration	\$7,300,000.00					
DRAFT	600-16-01	Quick Disconnect Switches for Portable Generator	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	
	600-16-02	Upgrades to Phalanx Station	\$50,000.00	\$50,000.00				
	600-16-03	Additional Wet Well at Flints - Study	\$10,000.00	\$10,000.00				
	600-16-04	Audrey Avenue Pump Station repairs/upgrades	\$10,000.00	\$10,000.00				
	600-16-05	Replace or Repair 20+ year old pumps at stations	\$20,000.00	\$20,000.00				
	600-16-06	Phase II Design	\$750,000.00	\$750,000.00				
	600-16-07	I & I Repairs	\$100,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
	600-16	Phase II Construction and Administration	\$8,820,000.00	\$8,820,000.00				
Total Sewer			\$17,075,000.00	\$16,983,750.00	\$23,750.00	\$23,750.00	\$23,750.00	\$20,000.00
School	300-15-01	THS Roof and Boiler Replacement ¹	\$4,074,418.00					
	300-16-01	Modulars Removal or Repairs and upgrades	\$250,000.00	\$250,000.00				
	300-16-02	Security Upgrades TPS	\$300,000.00	\$300,000.00				
	300-16-03	Technology Replacement Cycle	\$250,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
	300-16-04	TPS Furniture Replacement Cycle	\$75,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
	300-16-05	Custodial/Maintenance Replacement Cycle ³	\$140,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
	300-16-06	Paving Plan ³	\$250,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
	300-16-07	Asbestos Abatement TMS ³	\$440,000.00	\$40,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
	300-17-01	Windows - TMS ⁴	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
	300-17-02	Bleachers - TMS ⁴	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
	300-17-03	Generator - TMS ⁴	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00
	300-17-04	Ceiling Refurbish - TMS ⁴	\$180,000.00	\$180,000.00	\$180,000.00	\$180,000.00	\$180,000.00	\$180,000.00
	300-17-05	Restrooms - TMS ⁴	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00
	300-17-06	TES Phone System Replacement	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
	300-18-01	THS Renovations	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
	300-18-02	THS Auditorium ⁵	\$1,750,000.00	\$1,750,000.00	\$1,750,000.00	\$1,750,000.00	\$1,750,000.00	\$1,750,000.00
	300-18-03	Norris Road Athletic Field Complex ⁵	\$1,400,000.00	\$1,400,000.00	\$1,400,000.00	\$1,400,000.00	\$1,400,000.00	\$1,400,000.00
	300-19-01	HVAC - Lakeview ⁴	\$750,000.00	\$750,000.00	\$750,000.00	\$750,000.00	\$750,000.00	\$750,000.00
	300-19-02	Windows/Doors - Lakeview ⁴	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00
	300-19-03	Generator - Lakeview ⁴	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00
Total School			\$8,060,000.00	\$760,000.00	\$1,275,000.00	\$4,420,000.00	\$1,330,000.00	\$275,000.00

¹Listed as a FY15 Item. Special Town Meeting Warrant Article 52.89%. Reimbursable Actual Town Cost \$1,989,748.

²Preventative Maintenance Plan

³5 Year Plan

⁴Potential MSBA Projects; TMS items are included in comprehensive 2014 MSBA SoI submission (total project budget unknown at this time).

⁵Feasibility Study Completed

	2016	2017	2018	2019	2020
GRAND TOTAL	\$21,088,350.00	\$2,288,750.00	\$4,716,250.00	\$1,833,750.00	\$705,000.00
Grand Total Cost	\$30,632,100.00	\$2,288,750.00	\$4,716,250.00	\$1,833,750.00	\$705,000.00

Conservation Commission

Brian Martin, Chair
Jeffrey Kablik, Vice-Chair
Lucy Gertz, Member
Linda Bown, Member
Patrick Mical, Member

Jerry Earl, Member
Ed Smith, Member

Matthew Marro, Director
Pamela Berman, Administrative Assistant

The Conservation Commission had a productive year in 2014. The commission held 16 public meetings with a total of 69 hearings. These hearings included 12 Notice of Intent filings, 7 Requests for Determination of Applicability filings, 4 Enforcement Orders, 18 Certificates of Compliance, 9 Stormwater Permits, 4 Director's Determinations, 1 Emergency Certification, 7 Extensions to an Order of Conditions, and 1 Amended Orders of Conditions.

Commission members also attended the Massachusetts Association of Conservation Commissions annual meeting in March, and the Massachusetts Environmental Health Association meeting. Maintenance and program activities continued at the Sherburne Nature Center and included a well-attended Earth Day celebration in April. Construction of a new scenic boardwalk was completed along with the addition of a new Meadow trail. The Town's conservation lands were maintained through many volunteer efforts throughout the year. The Commission thanks those residents who care and volunteer their time and efforts to aid in the continued protection of our precious natural resources. The Commission acquired 9 acres of land off Bowers Avenue, working with the Community Preservation Committee for passive recreation. Students from Tyngsborough High School teacher Beth Craig's Community Service Learning class were instrumental in helping with this and other similar endeavors.

Stormwater management is by far becoming one of many priority issues across the country with EPA mandates that affect every community across the country. The Conservation Director actively implemented the Town's new Stormwater Management By-law which meets the requirements of the EPA mandates. The Director is currently monitoring the progress of newly proposed regulations for stormwater by EPA set to take effect in 2016. As part of the implementation, the Director inspected outfalls and basins as well as portions of the river and local ponds and lakes. The Commission also worked with the Lake Mascuppig Association and the Lake Massapoag Rod and Gun Club for the continued management and protection of the vital lake resources. The Director also continued to offer stormwater education through information available at the Earth Day celebration, as well as through public service videos shown on Tyngsborough's local access television. There are plans for more videos to be produced on different topics as part of this program. In addition, the Conservation Commission continued to hold public hearings for Stormwater Permits under the new by-law. Finally, the annual EPA required stormwater report was completed by the Director and submitted by the deadline as in previous years. The Director also continues to carefully monitor activities on the former Charles Georges Landfill and worked with the Army Corps of Engineers on the monitoring requirements.

Respectfully Submitted,
Matthew Marro, Director

Council on Aging

Robert McCarthy, Chair
 Roger Downing, Vice-Chair
 Patricia Quinn, Secretary
 Claire Downing, Member
 Fred French, Member
 Michael Knight, Member
 Theresa Martineau, Member

Philip O'Brien, Member
 Mildred Poirier, Member
 Maryjo Tatseos, Member

Barbara Roche, Director of Elder Services
 Tracylee Pecora, COA Secretary

The Tyngsborough Council on Aging and Senior Center is the bridge to an aging generation. The mission is to advocate for an improved quality of life for all seniors through supportive services, programs, events, and education and also to identify and assess the health, economic, social and cultural needs of seniors. Our primary goal is to link needs to resources. According to the US Census, the elder population (age 60 years and older) in Tyngsborough went from 1,043 in 2000 to 1,629 in 2010. It is projected to be 3,241 by 2020. Over 200% growth in 20 years.

Activity Report for Calendar Year 2014:

Transportation (includes LRTA Medical)	4502 rides provided to 66 senior and disabled clients
Congregate meals	2473 meals served to 104 clients at the Center
Recreation/Social	421 clients attended over 60 events
Wellness programs	319 provided to 68 seniors
Fitness programs	250 classes attended by 2400 seniors (combined)
Brown Bag through Food Bank	230 bags provided to 35 seniors/residents
Volunteers (not counting Town departments & other agencies)	over 4,000 hours of services provided by 70 volunteers
Who came to the Center in FY2014?	80.5% from Tyngsborough/19.5% from other towns
The service population is approx.	70% female/30% male

Affiliate and supporting agencies: Elder Services of Merrimack Valley (ESMV), Circle Home Health of Greater Lowell, Inc. (formerly VNA), Community Teamwork, Inc. (CTI), Merrimack Valley Nutrition Program, AARP, and Lowell Regional Transit Authority (LRTA). We offer a variety of programs and presentations to elders that improve communication and provide information from town departments such as the Fire Department, Police Department, Assessors Office, Veterans Office, Highway Department and the Board of Selectmen.

As the aging population continues to grow, there is a heavier reliance on the Center in the role of a social service agency. The Center continues to operate with less staff every year and is heavily reliant on volunteers. The Center also offers referral services to non-seniors as a social service agency for the town.

Some of our programs/events that were added or continued in 2014 were: Zumba Gold; Bone Builders; Armchair vacation to Spain; cookout sponsored by the Tyngsborough Police Union; Ice Cream Socials sponsored by Senator Eileen Donoghue and the Tyngsborough Firefighters Association; Parties for special occasions with entertainment provided by the Local Cultural Council; Yoga; Wii bowling; Tai Chi; Exercise; Dinner Cruise; Pampered chicks; Paint Classes; Free Tax Preparation; the "Yellow Dot" program and more. We also have had many educational speakers following our breakfasts and other occasions. Our "Soup Friday" is quite popular we average 20 to 25 people each week enjoying homemade soup.

Goals of the Council on Aging for 2015: Focus on maintaining the current programs, provide more critical programs and services and implement programs that will improve better safety for the elder population; concentrate on more outreach and create new programs that are creative and will attract new seniors to the NEW Center through the use of members of the community and volunteers. The new center allows us more opportunities to provide additional services to the senior population as well as programs and events.

Respectfully submitted,
 Barbara Roche, Director of Elder Services

Cultural Council

Juli M. Rogers, Chair
Tamara Adams, Treasurer
Christina Dugas, Secretary

Sujatha Meyyappan, Member
Barbara Monleon, Member

Greetings, fellow residents:

It is the mission of the Tyngsborough Cultural Council (TCC) to promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Tyngsborough residents and to contribute to the economic vitality of the Tyngsborough community through the re-granting of public monies awarded to the TCC by the Massachusetts Cultural Council (MCC).

The Tyngsborough Cultural Council is an agent of the Massachusetts Cultural Council, which receives funding from the Massachusetts Legislature and the National Endowment for the Arts. Distributions are based on a local aid formula devised by the state and are not determined by the individual municipality.

The Cultural Council meets the needs of Tyngsborough residents throughout the year. As in past years, cultural services and on-going activities continue to be available to Tyngsborough residents.

The Current Council is looking forward to holding a Community Event in the new Senior Center with music to be provided by a grant recipient. The event will be free and open for all to attend.

As of this writing, the council has approved the cultural grants for 2015 grant cycle, allowing the funded applicants to move forward and begin the process for which they have been awarded.

The challenge for the Tyngsborough Cultural Council is to advocate for cultural arts and humanities and appropriate the funding for the programs upon completion.

We wish to thank all the former Tyngsborough Cultural Council members who provided the service and volunteer hours prior to the appointment of the current Tyngsborough Cultural Council, and recognize their dedication and hard work.

Furthermore, the former and current Tyngsborough Cultural Council and the grant applicants serve to remind us all there are numerous ways that individuals working together can enhance public services, in this case, arts and humanities.

Indeed, we wish to thank all of you. It is our hope we can count on continued support in participation in the process and programs that had been granted funding for future enhancement of our town.

Respectfully submitted,
Juli M. Rogers, Chair

Finance Committee

Darryl Wickens, Chair
Scott Hammer, Vice-Chair
Burt Buchman, Secretary

Paul Morin, Member
Eric Sondhi, Member

To the Citizens of Tyngsborough:

In Massachusetts, towns with a property valuation of over a million dollars are required to create a Finance Committee. Under Massachusetts General Law, a Finance Committee "shall consider any or all municipal questions for the purpose of making reports or recommendations to the town and shall submit a budget at the annual town meeting. (Massachusetts General Law, Chapter 30, Section 16)

The Tyngsborough By-Laws state there shall be a Finance Committee consisting of five elected members. The By-Laws also outline further duties of the Finance Committee including the consideration of all matters that impact the town monetarily when placed on a warrant article.

The Finance Committee meets during the year as needed, posts its meetings as required by law and makes meetings available to view on the Town Website. The Finance Committee includes members who serve on the Community Preservation Committee, the Capital Asset Management Committee, and attend other meetings as necessary.

Municipal governments are stretched with the flat or small increases in local aid and the continued burden on the taxpayers of the town to continue to fund level service operations. In FY2015, the Town was able to create a sensible budget, which prioritized education and public safety while maintaining the library, our senior citizens and other key area of town departments. The Town also began to fund our pension and longer term commitments, albeit small, it was a start and should continue to do so in future budgets.

We continue to review the status of the current fiscal year budget and are working with town boards, committees and departments to provide a fair and equitable fiscal year 2016 budget for the residents of the Town of Tyngsborough.

The Finance Committee is committed to keeping the public informed and providing recommendations that are in the best long-term interest of our community.

Respectfully submitted,
Darryl Wickens, Chair

Board of Fire Engineers

James P. Doster, Member
 Raymond J. Ledoux, Member
 Arthur E. Michaud, Member
 Timothy Madden, Member

Timothy Madden, Fire Chief
 Jason Newton, Deputy Chief

Significant Events: The Tyngsborough Fire Department would like to congratulate Assistant Chief Wilfred Mercier on his 49 years of service to the Town of Tyngsborough and wish him well on his retirement.

Alarm Report Summary 2014:

Activated Alarm	180
False Alarm	31
Haz-Mat	17
Vehicle/Equipment Fire	6
Chimney Fire	0
Building Fire	2
Brush Fire	14
Fire/other	14
Medical Aid	467
Carbon Monoxide	28
Mutual Aid	25
MVA/Medical	50
MVA/Extrication	9
MVA/other	145
Electrical	18
Food on Stove	4
Smoke in Building	12
Other	291
Total	1313



Wilfred Mercier

Highway Department

James Hustins, Senior Foreman
Richard Gill, Highway Foreman
Michael Bergeron, Equipment Operator
Robert Lareau, Skilled Maintenance Craftsman
William Lannan, Skilled Laborer

Robert Morency, Skilled Laborer
Joshua Clancy, Skilled Laborer
William Wilson, Skilled Laborer
Thomas Feeney, Skilled Laborer
Susan Silvia, Highway Clerk

The Tyngsborough Highway Department maintains the safety and quality of more than 100 miles of road in town. Our department is on call 24 hours a day, 365 days per year. Some of our duties include; road repairs, catch basin maintenance, drainage pipe maintenance, culvert maintenance and repair, beaver dam mitigation, manage and maintain fuel storage for all town vehicles, street sweeping, crosswalk painting, street signs, traffic signs, street opening permits, snow plowing and treating of roadways throughout the winter months, maintaining town beach, lawn maintenance at the center of town, town hall, Frost Road Park, intersections and select town fields. These duties are performed in conjunction with many other highway related tasks.

Along with the numerous responsibilities our department is faced with, we provide mechanical maintenance and auto body work for our aging fleet of trucks as well as landscaping equipment. We are fortunate to have skilled mechanics performing these repairs in house resulting in significant savings to the town. Thank you gentlemen, for your vast knowledge and skill keeping us moving.

This past year we again utilized the services of The Commonwealth of Massachusetts, Middlesex Sheriff's Office, Community Work Program. This program provides supervised inmate work crews to help us with some of our maintenance tasks. The officer supervised crews helped with trash pick-up in several locations, lawn trimming around the community as well as chipping of tree branches and limbs which come down around town throughout the year.

In 2015 State appropriated Chapter 90 funds helped us to reconstruct and resurface Old Stonehill Road, a portion of Joco Drive and a portion of Kendall Road. We also used Chapter 90 funds for lane reconfiguration changes at Westford Road at Dunstable Road. We also used Chapter 90 funds for Traffic Engineering and Transportation Services for possible intersection improvements at 2 locations; Lakeview Avenue at Coburn Road and Frost Road at Norris Road. We were also able to reconstruct a cross road culvert and repair Massapoag Road with Winter Rapid Road Recovery funds after a winter storm destroyed the culvert, piping and roadway.

Through a grant offered by MIIA, the Towns insurance company, we purchased a trench box. The trench box will be used when digging in the streets or culverts which will provide a greater measure of safety for our employees. In the past we had to rent a trench box when necessary.

Through funds appropriated at Town Meeting we purchased a 1 ton pickup truck with a plow and 2 sander/plow trucks which we took delivery of in late mid-November. These vehicles replaced extremely old trucks which had become very costly to operate and maintain.

All members of our department attended training, certification and/or required continuing education classes offered by MassDOT and MIIA throughout the year, including several renewing First Aid/CPR certification.

My colleagues and I would like to extend our appreciation and thanks to the residents of Tyngsborough for their support and patience during the long, record breaking winter. Please visit the town website at www.tyngsboroughma.gov/government/departments/highway/winter-parking/ for information regarding winter operations, parking bans, street light outage reporting and how residents can help.

Respectfully Submitted,
James Hustins
Senior Foreman
jhustins@tyngsboroughma.gov
(978)649-2310

Historical Commission

Warren W. Allgrove, Jr., Chair
Marie R. Lambert, Vice-Chair
Jill E. Bowen, Member
George L. Dupras, Member
Robert L. Kydd, Jr., Member

Herbert F. Morton, Member
Joy K. Richardson, Member
Rodney J. Wood, Member
Ashley D. Makevich, Alternate Member

The Old Town Hall in the center of town is completed. Small tasks still to be done are, installing a lamp post out front, purchasing curtains and other dressing for the interior. The Historical Commission has been trying to unsnarl the red tape and regulations in order to complete the restoration of the Adams Barn. Plans for a simple fix have been met with many obstacles. We note that the building had been much more than a simple barn, but originally a grist mill.

Keeping and maintaining our town's visible heritage is an asset to our community. Work on securing the First Parish Church is also creeping along, as well as discussions concerning the future of the Winslow School.

Property surrounding the old 'potash kiln' off Westford Road is again on the market with development plans. The Commission has been keenly aware of the site for many years, considering it safe from vandals because of its remote location. We will be looking to have the site denoted as a historic landmark.

Another long-ranging effort has been to list the Winslow School and the Littlefield Library on the State Register of Historic Places. We are all working to create a Town Center that will be both useful and historically educational to our residents.

Respectfully submitted,
Historical Commission
By: Herbert F. Morton

Media Programming

To the Residents of Tyngsborough,

The Office of Media Programming's mission is to provide town residents and businesses with the most current information available on the daily events happening within municipal government and your local community.

View us on your TV on Comcast Channel 8 and Verizon FIOS channels 29 & 30.

You can also view all recorded town meetings on-demand through your computer. Check us out at tyngsboroughma.pegcentral.com.

The Town Website: www.tyngsboroughma.gov
Facebook: facebook.com/tyngsboroughma
Twitter: [@tyngsboroughma](https://twitter.com/tyngsboroughma)

We are striving to expand coverage to more boards and committees that govern Tyngsborough, both for cable and Meetings-On-Demand.

We have recently upgraded our video editing system, which will enable us to produce professional quality programming recorded outside of the Town Offices.

We have also renovated our cable programming schedule, which dynamically updates on our website. With this new tool, residents are able to check online to see when different meetings are being broadcasted.

Check out our webpage at:
www.tyngsboroughma.gov/government/departments/tyngsborough-tv

The Office of Media Programming is always open to ideas and suggestions from residents and always looking for volunteers to help cover and broadcast local community events in town.

If you have ever had an interest in learning how a camera works, how to edit programming with professional editing software, or even hoping to produce your own show, please do not hesitate to reach us at dmachado@tyngsboroughma.gov.

Thank you to the Town of Tyngsborough for your continued support as we expand our reaches, both through cable television and the Internet.

Respectfully submitted,
David Machado
Media Program Coordinator

Patrick Snow
Media Associate

Planning Board

Steven Nocco, Chair
 Kimberly O'Brien, Vice-Chair
 Thomas Delmore, Member
 Steven O'Neill, Member

William Gramer, Member (Resigned)
 Caryn DeCarteret, Member

Pamela Berman, Administrative Assistant

The Tyngsborough Planning Board held 20 public meetings in 2014 and continued to provide valuable assistance to the residents of Tyngsborough and project developers. The Board held public hearings for several new projects in Town and included the following:

- 130 Middlesex Rd. – Bianco's Catering Special Permit (Approved)
- 4 Trader Circle – 9,900 sq. ft. building for a heavy equipment repair business (Approved)
- 400 Business Park Dr. – 11,335 sq. ft. addition to Jenike & Johanson (Approved)
- 50 Middlesex Rd. – Combined business/dwelling Special Permit for legal office (Approved)
- 7-23 Middlesex Rd. – Retail sales Special Permit for Rt. 3A Motors (Approved)
- 347 Middlesex Rd. – 35,000 sq. ft. retail sales and storage for Top Line Granite (In Progress)
- 107 Lakeview Ave. – Temporary Independent Living Quarters (Approved)
- 5 Summer St. - Temporary Independent Living Quarters (Approved)
- 30 Progress Ave. – Special Permit Modification for bus parking lot expansion (Approved)
- 54-56 Locust Ave. Cell Tower - Special Permit Modification for Co-Location equipment (Approved)
- Tower Rd. Cell Tower – Special Permit Modification for Co-Location equipment (Approved)

The Board approved three Approval Not Required (ANR) plans at the following addresses: 43 Ingalls Rd., Potash Hill Rd. (Sycamore Networks), 50 Westford Rd./Potash Hill Rd.

Preliminary Subdivision approvals were granted for the following projects: Ava Lane Subdivision (located off of Willowdale Rd.), and Heritage Hill Subdivision (located off of Groton Rd.) Both projects applied for Definitive Subdivision approval, with the Ava Lane subdivision receiving approval for a four lot Open Space Residential Subdivision which was approved by Town Meeting in May, and the Planning Board in December.

The Board continued to assist the Administration with their efforts to accept as public ways the unaccepted roads in Tyngsborough. The Board also continued to work with the Town Administrator's office to secure and apply any outstanding development bond money toward such costs. 15 streets were recommended to the Board of Selectmen and Town Meeting for acceptance, and are as follows: Anderson Drive (Phase 2B, Station 25+00 to 16+00), Bryants Lane (Relocation of 1,613 square feet), Clover Hill Circle, Colorado Drive, Ducharme Lane, Helena Drive, Hillcrest Drive, Idaho Drive, Joco Drive, Katy Lane, Ohio Road, Patriot Road, Texas Lane, Tower Road, and Vista Way.

The Board held public hearings on proposed amendments and/or additions to the Zoning By-Laws which were recommended for Town Meeting vote and they included:

- Amendment to Section 5.00.00 (Special Requirements for Registered Marijuana Dispensaries)
- Re-Zoned 7-23 Middlesex Road from an Industrial 1 Zone to a Business 3 Zone.

Finally, Board member William Gramer resigned from the Board, as he was elected to the Town's Board of Selectmen. Caryn DeCarteret was appointed to fill the Board vacancy.

The Board wishes to thank Mr. Gramer for his valuable contribution to the Planning Board and wishes him well in his new role as Selectman for the Town of Tyngsborough.

Police Department

To the residents of Tyngsborough,

This report will outline department activity, programs and accomplishments.

As I submit this report for the 2014 calendar year we are continuing to address significant increases in activity as well as to develop long term solutions to a consistently increasing need for officer training. The liability to the town for its police department can be significant, data supports that a well-trained police department mitigates that liability. With that in mind, training is a key focus of my administration; we will continue to use innovative and cost effective methods to improve and increase training. We will also continue communication with our residents through social media outlets and work with other town departments and our schools in a collaborative effort to make this town an even better and safer place to live.

2014 Statistics

Arrests – 280

Motor vehicle accidents investigated – 336

Citations issued – 1,877

Log entries processed by dispatch – 21,639

911 calls answered – 1,041

Incident reports - 969

Programs and Accomplishments

- K-9 Program – Through a \$43,000 grant which covers all cost of the program for 3 years
- State Certified Police Department moving toward full State Accreditation
- Police Department website, facebook, twitter to communicate with our residents – no cost
- Alice Program – Trains our teachers, school administration and students the latest techniques in school safety
- Defibrillators deployed for our patrol officers; purchased through a grant - no cost to residents
- Electronic Emergency Medical Dispatch purchased through state grant funding – no cost to residents
- Partnership with Council on Aging
- Full time school resource officer assigned to the Tyngsborough High School & Lowell Vocational School
- Reserve Officer Program which provides a cost savings to our town and a future pool of full-time officers
- Motorcycle Unit; working traffic and other related events
- Bicycle Unit; officers assigned to neighborhood patrol and special events
- Child is Missing Alert Program
- Tasers deployed for patrol officers; provides less than lethal option for officers, and mitigates liability
- We worked with the town on improvements on our roadways such as the intersection of Westford/Dunstable Rd.

We would like to thank the citizens of Tyngsborough, the Town Administrator, the Board of Selectmen and all other town departments for their continued support. We look forward to 2015 to improve our capabilities to serve the Town of Tyngsborough.

Respectfully submitted,
Richard D. Howe, Chief of Police

Parks & Recreation

Eric Estothen, Chair
Dennis Stewart, Vice-Chair
Michael Knight, Treasurer
Teresa Clawson, Secretary
Molly Culver, Associate Member
Chris Lenzi, Associate Member
Jean Barrett, Associate Member

Phillip Culver, Voting Member
Scott Ellis, Voting Member
Laura Barton, Voting Member
Linda Geyer, Voting Member
Heather McGaffigan, Voting Member
Carol Chisolm, Voting Member
Wendy Wood, Voting Member

January begins the youth basketball programs and a men's pick-up. The Shamrock Ball, the Father-Daughter Dance was a toe tapping experience for approximately 360 Girls and their Dads.

The Girls Youth Softball program rolled forward into its fifth year. The winter clinic was again offered for these players during January and February. Over 150 girls participated in the clinic alone. A second specialize clinic for pitching was held in March.

Track and Field Night held at Pierce Field Thursday night throughout the summer for over 175+ children. An outdoor movie night was held at Pierce Field and was a great event which was enjoyed by many. The Committee continues to maintain the Town Beach. With the assistance of the Lake Mascuppic Association the beach continues to have much activity.

The Night of Lights in October to usher in the Halloween spirit with resident carved jack-o-lanterns glowing along the path of Bicentennial Field Complex.

The holiday season begins with the annual Tree Lighting ceremony. The Festival of Trees grew to having over 65 entries and moved to its new location the Old Town Hall. Venue was well received by vendors and viewers alike. Children's holiday crafts and activities were offered free of charge.

Other programs run throughout the year keeping us and the residents very busy. A few of these offerings are baton lessons, babysitting certification course, drama programs, yoga, Zumba, bee keeping, safety program and dance programs.

The Recreation Committee continues to run and operate the concession stand at Wicasse Ball Park from April to August. All proceeds are used to self-fund the Committees programming and events.

The Department maintains the towns three athletic field complexes; Community Center, Bridge Meadow and Wicasse Park. Maintenance is carried out with the assistance of the Parks liaison at the Highway Department. New Playscapes were installed at Wicasse Park, Town Beach and a new fitness circuit at Bicentennial Complex.

Tri-yearly permitting and scheduling of all athletic fields is handled through the Department for Recreation programs, youth sports, and all schools in town. The spring season challenges us with the number of sports, fields and the uncertain weather.

The Director continues to work as a member of the Fields Committee and continues to oversee the Bicentennial Fields facilities at the Tyngsborough Elementary School site. Annual lawn care bids are requested for the maintenance of this property. The user groups of this facility directly pay for the maintenance of this new complex, and are all facilitated by the three member Field Committee. Town monies are not spent at this site. The committee continues to plan for a future concession/bathroom/storage facility. New and creative avenues for continue funding are still being sought.

Respectfully submitted,
Alison Page, Recreation Director

Sewer Commission

Jeff Hannaford, Chair
Brain Martin, Member
Fred Perrault, Member

Caryn DeCarteret, Sewer Administrator
Paul Provencher, Assistant Superintendent

The Tyngsborough Sewer Commission is pleased to report that the municipal sewer system is in excellent operating condition. Scheduled maintenance of the town-owned pump stations is ongoing and other major capital improvements have been recently completed or planned. Electrical upgrades and the installation of web-based monitoring systems is providing real-time data resulting in early detection of potential problems and a more efficient use of the resources. Further, we have received a grant from Massachusetts Department of Energy Resources Green Communities program in the amount of \$89,100 for the replacement of the sewage pumps at the Mascuppic Pump Station. We will be pursuing other energy saving ideas this coming year including more energy efficient pumps and solar panels.

The Sewer Enterprise Fund is in sound financial condition. The economic climate is slowly improving with new construction. We are hopeful that the fund will realize growth from new connections through FY2015 & FY2016. Although we do not anticipate a User Fee rate increase for FY2016, we are currently reviewing our user rate system in accordance with state and local requirements. To aid those property owners that do wish to connect to the sewer system, the Sewer Commission has implemented a covenant agreement that can be utilized to pay the connection fee over time. There are separate agreements for both residential and commercial properties.

The Sewer Commission is also focused on the implementation of the town's approved Comprehensive Wastewater Management Plan (CWMP). The Sewer Commission had presented Phase I West to the voters at a special town meeting in October. Unfortunately, we did not garner the necessary 2/3 majority needed for the article. We did however, receive a simple majority vote. This indicates that the majority of the people are in favor of the sewer project. We will again be applying for low interest rate loans from the State's Revolving Loan fund (SRF) to see if this project can be implemented at a future date. We are also beginning preliminary planning of Phase II of the CWMP.

Once again, all data collection information indicates that inflow and infiltration (I/I) continues to be the most costly problem with the system. Infiltration is caused by leaks in the system allowing groundwater or surface storm water runoff to enter the system. This represents approximately 32% of the I/I problem and the Sewer Department has identified those areas and is proactively repairing the system. Inflow is the deliberate dumping of water into the sewer system from basement sump pumps and other similar sources. This volume of clean water is metered at the town lines and the town is invoiced for every gallon. Discharging clean water into the sewer system is a fineable offense, but difficult to enforce. It continues to be the number one reason for rate hikes because the cost of treatment at the Lowell Regional Treatment Facility is passed down to the users. We request that all users seek alternative means for discharging sump pumps.

The Sewer Commission meets the second and fourth Thursday of every month. Deviations from that schedule are posted in advance. The first item on every agenda is Citizens Time. If you have any questions or concerns, please attend one of our meetings or call 978-649-2300 x134.

Town Accountant

Catherine M. Gabriel, Town Accountant
Kathleen Cayer, Assistant Town Accountant

Pursuant to the General Laws of Massachusetts chapter 41 Section 61, I submit herewith the reports of the accounts of Tyngsborough for the fiscal year ending June 30, 2014. Contained therein are statements of:

- General Fund Revenue Report
- Budget Report (Expenditures)
- Fund Balance Report
- Trust Fund Report
- Combined Balance Sheet
- Community Preservation Balance Sheet
- Community Preservation – Open Projects
- Capital Outlay – Open Projects
- Statement of Outstanding Debt
- Cherry Sheet (Summary of State Revenue for Tyngsborough)
- Tax Rate Recapitulation

Respectfully submitted,
Catherine M. Gabriel, Town Accountant

**TOWN OF TYNGSBOROUGH
GENERAL FUND REVENUE REPORT
JULY 1, 2013 - JUNE 30, 2014**

Category	DEPT	Revenue Source	BUDGETED REVENUE (from Tax Recap)	ACTUAL REVENUE
<i>PP Excise</i>		Personal Property Tax >2007		-
<i>PP Excise</i>		Personal Property Tax-2008		-
<i>PP Excise</i>		Personal Property Tax-2009		257.90
<i>PP Excise</i>		Personal Property Tax-2010		(46.52)
<i>PP Excise</i>		Personal Property Tax-2011		15.15
<i>PP Excise</i>		Personal Property Tax-2012		380.36
<i>PP Excise</i>		Personal Property Tax-2013		1,673.40
<i>PP Excise</i>		Personal Property Tax-2014	603,760.24	596,216.05
Total PERSONAL PROPERTY:			603,760.24	598,496.34
<i>RE Excise</i>		Real Estate Tax-2000		-
<i>RE Excise</i>		Real Estate Tax-2001		-
<i>RE Excise</i>		Real Estate Tax-2002		-
<i>RE Excise</i>		Real Estate Tax-2003		-
<i>RE Excise</i>		Real Estate Tax-2004		-
<i>RE Excise</i>		Real Estate Tax-2005		628.47
<i>RE Excise</i>		Real Estate Tax-2006		564.95
<i>RE Excise</i>		Real Estate Tax-2007		-
<i>RE Excise</i>		Real Estate Tax-2008		-
<i>RE Excise</i>		Real Estate Tax-2009		-
<i>RE Excise</i>		Real Estate Tax-2010		11,914.14
<i>RE Excise</i>		Real Estate Tax-2011		35,720.13
<i>RE Excise</i>		Real Estate Tax-2012		47,362.08
<i>RE Excise</i>		Real Estate Tax-2013		170,011.90
<i>RE Excise</i>		Real Estate Tax-2014	22,129,149.87	21,493,822.10
Total REAL ESTATE:			22,129,149.87	21,760,023.77
<i>RE Excise</i>		SUPP Real Estate Tax-2012		-
<i>RE Excise</i>		SUPP Real Estate Tax-2013		2,027.96
<i>RE Excise</i>		SUPP Real Estate Tax-2014		4,591.37
Total SUPPLEMENTAL REAL ESTATE:			-	6,619.33
<i>Other Property Related</i>		2011 Rollback Tax CH # 61		20,548.25
<i>Other Property Related</i>		2013 Rollback Tax Ch#61		-
<i>Other Property Related</i>		Tax Liens Redeemed		16,434.97
<i>Other Property Related</i>		Water Lien Redeemed		389.25
<i>Other Property Related</i>		Tax Foreclosures		-
<i>Other Property Related</i>		Deferred Taxes		9,427.47
Total PP & RE RELATED:			-	46,799.94
Total PERSONAL PROPERTY & REAL ESTATE TAXES:			22,732,910.11	22,411,939.38

Category	DEPT	Revenue Source	BUDGETED REVENUE (from Tax Recap)	ACTUAL REVENUE
1	<i>MV Excise</i>	Motor Vehicle Excise Tax >2005		-
1	<i>MV Excise</i>	Motor Vehicle Excise Tax-2005		-
1	<i>MV Excise</i>	Motor Vehicle Excise Tax-2006		-
1	<i>MV Excise</i>	Motor Vehicle Excise Tax-2007		-
1	<i>MV Excise</i>	Motor Vehicle Excise Tax-2008		87.29
1	<i>MV Excise</i>	Motor Vehicle Excise Tax-2009		367.82
1	<i>MV Excise</i>	Motor Vehicle Excise Tax-2010		861.15
1	<i>MV Excise</i>	Motor Vehicle Excise Tax-2011		467.47
1	<i>MV Excise</i>	Motor Vehicle Excise Tax-2012		7,796.99
1	<i>MV Excise</i>	Motor Vehicle Excise Tax-2013		238,998.35
1	<i>MV Excise</i>	Motor Vehicle Excise Tax-2014	1,550,000.00	1,536,173.82
Total MOTOR VEHICLE EXCISE:			1,550,000.00	1,784,752.89
2	<i>Other Excise</i>	Other Excise - Meals	250,000.00	29,626.34
2	<i>Other Excise</i>	Other Excise - Room	30,000.00	267,582.96
2	<i>Other Excise</i>	Other Excise - Other		-
Total OTHER EXCISE:			280,000.00	297,209.30
3	<i>Penalty & Interest</i>	Penalties & Interest- RE/PP	91,500.00	78,590.63
3	<i>Penalty & Interest</i>	Penalties & Interest- Tax Title		14,491.66
3	<i>Penalty & Interest</i>	Penalties & Interest- Excise	8,500.00	8,809.75
Total PENALTIES & INTEREST:			100,000.00	101,892.04
4	<i>PILOT</i>	Payments in Lieu of Taxes	22,000.00	49,325.74
Total PAYMENT IN LIEU OF TAXES(PILOT):			22,000.00	49,325.74
5	<i>Chrgs Srvs-Solid Waste</i>	Trash Collection Usage Charges	6,000.00	6,528.00
5	<i>Chrgs Srvs-Solid Waste</i>	Sale of Trash Bins	10,000.00	10,825.00
5	<i>Chrgs Srvs-Solid Waste</i>	Sale of Recycle Bins / Toters	2,000.00	2,980.00
5	<i>Chrgs Srvs-Solid Waste</i>	Sale of Recycle Bins / Toters	2,000.00	323.00
Total CHARGES FOR SERVICES - TRASH REMOVAL:			20,000.00	20,656.00
10	<i>Fees</i>	SEL Copy Fees		-
10	<i>Fees</i>	SEL Administrative Fees		-
10	<i>Fees</i>	SEL Public Hearings	1,000.00	818.33
10	<i>Fees</i>	TRS Bank Charge Fees	600.00	586.00
10	<i>Fees</i>	TRS Tax Title Fees		-
10	<i>Fees</i>	TRS Administrative Fees	600.00	735.00
10	<i>Fees</i>	COL Copy Fees	4,500.00	5,118.00
10	<i>Fees</i>	COL Municipal Lien Certificates	25,000.00	15,800.00
10	<i>Fees</i>	COL Demand and Warrant Fees	52,000.00	56,210.00
10	<i>Fees</i>	Constable: Civil Process Fees	15.00	-
10	<i>Fees</i>	CLK Fish & Wildlife Fees	250.00	199.10

Category	DEPT	Revenue Source	BUDGETED	ACTUAL
			REVENUE	REVENUE
			(from Tax Recap)	
10 Fees	CCM	Public Hearings	1,675.00	1,123.82
10 Fees	PBD	Public Hearings	5,000.00	8,950.00
10 Fees	ZBD	Public Hearings	4,000.00	5,669.36
10 Fees	POL	Copy Fees	800.00	1,504.00
10 Fees	POL	Administrative Surcharge	18,000.00	21,150.49
10 Fees	BLD	Building Dept - Copy Fees		-
Total FEES:			113,440.00	117,864.10
13 LIB Dept Rev	LIB	Library Fees	1,500.00	1,609.80
13 LIB Dept Rev	LIB	Misc Departmental Revenue	300.00	270.00
13 LIB Dept Rev	LIB	Library Fines	3,500.00	3,521.55
Total LIBRARY DEPARTMENTAL REVENUE:			5,300.00	5,401.35
14 CEM Dept Rev	CEM	Certificates and Deeds	60.00	35.00
14 CEM Dept Rev	CEM	Internments	8,440.00	8,450.00
Total CEMETERY DEPARTMENTAL REVENUE:			8,500.00	8,485.00
16 Other Dept Rev	SEL	Misc Departmental Revenue	1,000.00	166.28
16 Other Dept Rev	ASR	Maps, Books, St Listings, & Rpts	850.00	944.00
16 Other Dept Rev	ASR	Misc Departmental Revenue		-
16 Other Dept Rev	COL	Motor Vehicle Excise - PAA	500.00	932.13
16 Other Dept Rev	COL	Misc Departmental Revenue	600.00	529.50
16 Other Dept Rev	CLK	Maps, Books, St Listings, & Rpts	50.00	76.00
16 Other Dept Rev	CLK	Certificates and Deeds	4,000.00	4,402.75
16 Other Dept Rev	CLK	Misc Departmental Revenue		-
16 Other Dept Rev	CCM	Misc Departmental Revenue	500.00	21.75
16 Other Dept Rev	PBD	Maps, Books, St Listings, & Rpts	50.00	60.00
16 Other Dept Rev	PBD	Misc Departmental Revenue		74.00
16 Other Dept Rev	ZBD	Misc Departmental Revenue		9.25
16 Other Dept Rev	POL	Misc Departmental Revenue	2,500.00	-
16 Other Dept Rev	ECC	AMBULANCE		13,910.68
16 Other Dept Rev	FIR	Misc Departmental Revenue	150.00	-
16 Other Dept Rev	BOH	Misc Departmental Revenue	300.00	433.55
Total OTHER DEPARTMENTAL REVENUE:			10,500.00	21,559.89

Category	DEPT	Revenue Source	BUDGETED	ACTUAL
			REVENUE	REVENUE
			(from Tax Recap)	
17 License	SEL	Alcoholic Beverage Licenses	50,000.00	51,500.00
17 License	SEL	Wine & Malt Licenses	11,500.00	10,500.00
17 License	SEL	Common Victualler Licenses	3,250.00	3,300.00
17 License	SEL	Theatre, Entertainment & Amusement	14,500.00	15,550.00
17 License	SEL	New and Used Car Licenses	1,200.00	1,100.00
17 License	SEL	Other Licenses	100.00	-
17 License	CLK	Gasoline Storage License	300.00	370.00
17 License	CLK	Marriage Licenses	2,500.00	2,430.00
17 License	BOH	Other Licenses	16,500.00	8,400.00
17 Permits	SEL	Other Permits		-
17 Permits	CLK	Other Permits	100.00	130.00
17 Permits	POL	Firearm ID Cards	2,100.00	5,325.00
17 Permits	FIR	Smoke Alarm Inspections	2,000.00	3,925.00
17 Permits	FIR	Alarm Applications	2,000.00	3,805.00
17 Permits	FIR	Other Permits	2,500.00	3,635.00
17 Permits	BLD	Building Permits	152,000.00	591,671.10
17 Permits	BLD	Trench Permits	2,000.00	3,655.00
17 Permits	INS	Gas Permits	10,000.00	9,130.00
17 Permits	INS	Plumbing Permits	12,000.00	12,525.00
17 Permits	INS	Electrical Permits	28,000.00	26,690.00
17 Permits	BOH	BOH Inspection Permits	16,000.00	29,405.00
Total LICENSES & PERMITS:			328,550.00	783,046.10
19 Fines	TRS	CMVI Fines	23,000.00	38,305.00
19 Fines	POL	Court Fines - District Courts	1,200.00	2,820.00
19 Fines	COL	RMV Surcharge	8,200.00	9,200.00
19 Fines	CLK	Civil Disposition Violation Fines	1,300.00	1,750.00
19 Fines	POL	Parking Tickets	400.00	1,540.00
19 Fines	POL	Court Fines - District Courts	500.00	12.00
19 Fines	BOH	Smoking Fines		-
Total FINES:			34,600.00	53,627.00
20 Invest Income	TRS	Earnings on Investments	9,750.00	9,334.43
20 Invest Income	TRS	Earnings on Invest - Cap Proj	250.00	288.67
20 Invest Income	COL	Earnings on Investments		-
Total EARNINGS ON INVESTMENT:			10,000.00	9,623.10

Category	DEPT	Revenue Source	BUDGETED REVENUE (from Tax Recap)	ACTUAL REVENUE
21 <i>Medicaid Reimb</i>	SCH	Medicare Reimb DSC/AAC	92,170.36	123,662.31
Total MEDICAID REIMBURSEMENT:			92,170.36	123,662.31
22 <i>MISC Revenue</i>		Misc Rev	128,288.64	917.82
22 <i>MISC Revenue</i>		DUE FROM GLTHS FOR SRO	40,000.00	93,000.00
22 <i>MISC Revenue</i>		Ins Dividends / Credits		-
Total MISCELLANEOUS REVENUE:			168,288.64	93,917.82
23 <i>MISC Non Recurring</i>		FEMA Reimbursement	63,000.00	63,431.00
23 <i>MISC Non Recurring</i>		FEMA Reimbursement - State		-
23 <i>MISC Non Recurring</i>		Misc NR Rev		20,766.00
23 <i>MISC Non Recurring</i>		Misc NR Rev - 111f & WC		22,142.86
Total MISCELLANEOUS REVENUE (Non-Recurring):			63,000.00	106,339.86
		Trfr from Special Revenue Fund		107,826.87
		Trfr from Proprietary Funds		65,002.47
		Trfr from Trust Fund		-
Total TRANSFERS:			-	172,829.34
Total ESTIMATED RECEIPTS:			2,806,349.00	3,750,191.84
OTHER GENERAL FUND REVENUE:				
<i>Cherry Sheet</i>	CO MA	COBRA Premium Assistance		-
<i>Cherry Sheet</i>	CO MA	State-Owned Land	21,157.00	21,157.00
<i>Cherry Sheet</i>	CO MA	Vets, Blind, & Survivors	45,533.00	54,562.00
<i>Cherry Sheet</i>	CO MA	Elderly Persons		-
<i>Cherry Sheet</i>	CO MA	Chapter 70	7,080,574.00	7,080,574.00
<i>Cherry Sheet</i>	CO MA	MSBA: School Construction		-
<i>Cherry Sheet</i>	CO MA	Charter Tuition Reimbursement	231,562.00	255,420.00
<i>Cherry Sheet</i>	CO MA	Unrestricted Gen'l Govt Aid	836,738.00	836,738.00
<i>Cherry Sheet</i>	CO MA	Police Career Incentive		-
<i>Cherry Sheet</i>	CO MA	Veterans Benefits	191,057.00	195,183.00
Total COMMONWEALTH OF MASSACHUSETTS:			8,406,621.00	8,443,634.00
TOTAL GENERAL FUND REVENUE:			33,945,880.11	34,605,765.22

**TOWN OF TYNGSBOROUGH
BUDGET REPORT
JULY 1, 2013 - JUNE 30, 2014**

		FY14 ORIGINAL BUDGET	FY14 AMENDED BUDGET	FY14 EXPENDED	
GENERAL FUND:					
GENERAL GOVERNMENT					
122	Selectmen	SAL & WAGES	71,054.00	48,074.00	48,073.02
122	Selectmen	EXPENSE	16,354.00	16,494.00	16,293.56
123	Town Administrator	SAL & WAGES	184,765.00	180,865.00	180,836.76
123	Town Administrator	EXPENSE	2,500.00	2,500.00	2,061.90
131	Finance Committee	EXPENSE	675.00	375.00	294.00
132	Reserve Fund		55,000.00	37,952.72	-
135	Town Accountant	SAL & WAGES	73,138.00	73,138.00	70,147.63
135	Town Accountant	EXPENSE	9,454.00	9,904.00	9,904.00
136	Audit	EXPENSE	33,500.00	30,750.00	30,750.00
141	Assessors	SAL & WAGES	107,877.00	107,877.00	103,485.65
141	Assessors	EXPENSE	24,250.00	24,183.78	16,263.86
142	Revaluation	EXPENSE	27,500.00	27,500.00	24,500.00
145	Treasurer	SAL & WAGES	149,810.00	149,810.00	148,967.10
145	Treasurer	EXPENSE	29,677.00	23,746.72	15,704.46
146	Town Collector	SAL & WAGES	110,430.00	110,430.00	106,107.60
146	Town Collector	EXPENSE	29,370.00	29,370.00	29,171.82
151	Town Counsel	EXPENSE	63,200.00	63,200.00	60,253.20
159	Other Legal Services	EXPENSE	15,000.00	36,047.28	36,047.28
160	Town Clerk	SAL & WAGES	80,805.00	81,038.00	80,950.78
160	Town Clerk	EXPENSE	1,760.00	1,760.00	817.71
162	Elections/Registration	SAL & WAGES	5,700.00	5,700.00	5,040.57
162	Elections/Registration	EXPENSE	11,588.00	11,588.00	11,439.64
169	Other Licensing and Reg	EXPENSE	325.00	325.00	232.16
171	Conservation Commission	SAL & WAGES	42,589.00	43,539.00	43,520.12
171	Conservation Commission	EXPENSE	3,050.00	2,775.28	1,592.43
175	Planning Board	SAL & WAGES	18,166.00	19,466.00	19,407.96
175	Planning Board	EXPENSE	7,880.00	6,880.00	6,118.12
176	Zoning Board of Appeals	SAL & WAGES	2,725.00	2,925.00	2,909.34
176	Zoning Board of Appeals	EXPENSE	6,700.00	6,700.00	4,240.99
182	Economic Develop Comm	EXPENSE	-	-	-
192	Public Buildings and Prop	SAL & WAGES	-	-	-
192	Public Buildings and Prop	EXPENSE	115,730.00	131,205.66	122,038.88

		FY14 ORIGINAL BUDGET	FY14 AMENDED BUDGET	FY14 EXPENDED
193	Information Technology	SAL & WAGES	5,100.00	5,100.00
193	Information Technology	EXPENSE	39,900.00	64,228.15
195	Town Reports	EXPENSE	-	-
198	Capital Asset Mngt Comm	EXPENSE	-	-
199	Media & Technology	SAL & WAGES	-	-
199	Media & Technology	EXPENSE	-	-
TOTAL GENERAL GOVERNMENT EXPENSES:		1,345,572.00	1,355,619.44	1,266,498.69

PUBLIC SAFETY

210	Police Department	SAL & WAGES	2,005,517.00	2,041,817.00	2,040,728.26
210	Police Department	EXPENSE	271,902.00	271,902.00	268,378.06
211	Police Station	SAL & WAGES	23,514.00	24,038.00	24,033.16
211	Police Station	EXPENSE	50,300.00	50,300.00	47,849.85
215	Communication Center	SAL & WAGES	323,860.00	313,860.00	311,933.48
215	Communication Center	EXPENSE	56,500.00	56,500.00	52,523.58
220	Fire Department	SAL & WAGES	476,500.00	476,500.00	464,712.34
220	Fire Department	EXPENSE	150,997.00	150,997.00	150,970.66
241	Building Inspection	SAL & WAGES	98,834.00	98,854.00	98,837.59
241	Building Inspection	EXPENSE	15,760.00	13,160.00	8,893.11
242	Gas Inspection	SAL & WAGES	10,280.00	11,230.00	10,697.58
242	Gas Inspection	EXPENSE	900.00	-	-
243	Plumbing Inspection	SAL & WAGES	10,279.00	11,229.00	10,697.46
243	Plumbing Inspection	EXPENSE	900.00	-	-
244	Weights and Measures Insp	EXPENSE	-	-	-
245	Electrical Inspection	SAL & WAGES	20,599.00	22,849.00	22,642.20
245	Electrical Inspection	EXPENSE	1,800.00	-	-
291	Emergency Management	SAL & WAGES	1,400.00	1,400.00	1,400.00
291	Emergency Management	EXPENSE	1,000.00	1,000.00	-
292	Animal Inspection & Control	EXPENSE	38,775.00	38,775.00	38,299.00
294	Forestry	EXPENSE	7,450.00	7,450.00	6,443.40
TOTAL PUBLIC SAFETY EXPENSES:		3,567,067.00	3,591,861.00	3,559,039.73	

EDUCATION

300	TYNGSBOROUGH SCHOOL DEPT		17,528,733.00	17,646,227.00	17,646,227.00
301	REGIONAL SCHOOL ASSESSMENT		1,275,316.00	1,275,316.00	1,275,307.00
302	ESSEX NORTH SHORE TECHNICAL		-	-	-
TOTAL EDUCATION EXPENSES:		18,804,049.00	18,921,543.00	18,921,534.00	

			FY14 ORIGINAL BUDGET	FY14 AMENDED BUDGET	FY14 EXPENDED
PUBLIC WORKS					
410	Engineering	EXPENSE	6,000.00	3,000.00	-
421	Highway & Streets-Admin	SAL & WAGES	19,300.00	19,300.00	18,870.30
421	Highway & Streets-Admin	EXPENSE	22,080.00	22,080.00	21,485.32
422	Highway & Streets Maint/Constr	SAL & WAGES	491,511.00	494,311.00	493,157.54
422	Highway & Streets Maint/Constr	EXPENSE	118,000.00	117,000.00	116,179.13
423	Snow and Ice Removal	SAL & WAGES	37,500.00	131,269.96	131,269.96
423	Snow and Ice Removal	EXPENSE	212,500.00	393,485.31	393,485.31
424	Street Lighting	EXPENSE	45,000.00	58,000.00	49,772.18
425	Vehicle Maintenance	EXPENSE	91,750.00	91,750.00	88,486.30
430	Waste Collection & Disposal	SAL & WAGES	500.00	500.00	476.34
430	Waste Collection & Disposal	EXPENSE	807,811.00	738,858.24	723,382.31
491	Cemetery	SAL & WAGES	23,200.00	18,200.00	17,141.00
491	Cemetery	EXPENSE	11,150.00	11,150.00	5,316.68
TOTAL PUBLIC WORKS EXPENSES:			1,886,302.00	2,098,904.51	2,059,022.37

HUMAN SERVICES

510	Board of Health - Inspection	SAL & WAGES	56,682.00	56,682.00	53,921.75
510	Board of Health - Inspection	EXPENSE	24,490.00	24,490.00	21,487.32
520	Other Clinical Services	EXPENSE	200.00	200.00	200.00
541	Council on Aging	SAL & WAGES	94,231.00	94,231.00	91,965.66
541	Council on Aging	EXPENSE	17,800.00	17,800.00	15,302.19
543	Veterans Services	SAL & WAGES	67,951.00	68,401.00	67,599.48
543	Veterans Services	EXPENSE	288,850.00	250,315.00	240,257.67
TOTAL HUMAN SERVICES EXPENSES:			550,204.00	512,119.00	490,734.07

CULTURE & RECREATION

610	Library	SAL & WAGES	242,166.00	242,166.00	233,297.80
610	Library	EXPENSE	83,287.00	83,287.00	83,269.20
630	Recreation	SAL & WAGES	43,697.00	43,697.00	43,697.00
630	Recreation	EXPENSE	21,740.00	22,740.00	22,481.64
691	Historical Commission	EXPENSE	900.00	900.00	826.40
692	Memorial Day Committee	EXPENSE	900.00	900.00	803.74
TOTAL CULTURE & RECREATION EXPENSES:			392,690.00	393,690.00	384,375.78

			FY14 ORIGINAL BUDGET	FY14 AMENDED BUDGET	FY14 EXPENDED
DEBT					
710	Retirement of Debt	EXPENSE	644,804.00	644,804.00	604,173.68
751	Interest on Long-Term Debt	EXPENSE	193,019.00	215,831.50	215,762.69
752	Interest on Short Term Interest	EXPENSE	34,000.00	11,187.50	2,491.46
TOTAL DEBT EXPENSES:			871,823.00	871,823.00	822,427.83

INTERGOVERNMENTAL

820	State Assessments and Charges	REV OFFSETS	1,325,835.00	1,325,835.00	1,233,894.00
840	Other Intergovernmental Assess	NMCOG ASSESS	3,500.00	3,500.00	3,079.33
TOTAL INTERGOVERNMENTAL EXPENSES:			1,329,335.00	1,329,335.00	1,236,973.33

UNCLASSIFIED

900	Transfer to/from	EXPENSE		1,039.78	1,039.78
	Transfer to Compensated Absence	EXPENSE			12,143.00
910	Employee Benefits				
	County Retirement Fund	EXPENSE	1,324,587.00	1,324,587.00	1,314,494.00
	Workers comp Insurance	EXPENSE	84,879.00	84,879.00	83,265.67
	Unemployment	EXPENSE	100,000.00	99,446.00	7,101.11
	Health Insurance	EXPENSE	3,140,816.00	3,140,816.00	2,979,350.16
	Life Insurance	EXPENSE	3,950.00	3,950.00	2,657.82
	FICA	EXPENSE	300,790.00	300,790.00	278,609.41
940	Other Unclassified				
	Insurance - Property & Liability	EXPENSE	162,500.00	159,500.00	157,969.88
	Insurance - Fire Accident	EXPENSE	25,000.00	22,000.00	20,032.00
	Insurance - Police Accident	EXPENSE	52,300.00	52,300.00	55,393.00
TOTAL UNCLASSIFIED EXPENSES:			5,194,822.00	5,189,307.78	4,912,055.83

TOTAL GENERAL FUND: 33,941,864.00 34,264,202.73 33,652,661.63

TOTAL GENERAL FUND (LESS SCHOOL): 15,137,815.00 15,342,659.73 14,731,127.63

SEWER ENTERPRISE FUND:

600	Sewer Enterprise Fund	SAL & WAGES	236,008.00	236,008.00	172,694.19
600	Sewer Enterprise Fund	EXPENSE	1,558,795.00	1,237,333.12	806,789.36
TOTAL SEWER ENTERPRISE FUND:			1,794,803.00	1,473,341.12	979,483.55

**TOWN OF TYNGSBOROUGH
FUND BALANCES REPORT
JULY 1, 2013 - JUNE 30, 2014**

FUND NAME	BEGINNING BALANCE	REVENUES	PAYROLL EXPENSES	OTHER EXPENSES	TRANSFERS In/Out	ENDING BALANCE
<u>SPECIAL REVENUE FUNDS:</u>						
SCHOOL LUNCH FUND	-	464,832.30	-	(437,957.37)	-	26,874.93
SCHOOL LUNCH FUND:	-	464,832.30	-	(437,957.37)	-	26,874.93
INSURANCE RECOVERY FUND	-	1,000.00	-	-	-	1,000.00
INSURANCE RECOVERY FUND:	-	1,000.00	-	-	-	1,000.00
FEDERAL GRANTS						
HIGHWAY SAFETY GRANT	(125.19)	2,731.55	(3,555.84)	-	-	(949.48)
BULLET PROOF VEST GRANT	7,205.48	2,425.00	-	(6,214.00)	-	3,416.48
FIR LOCAL EMERGENCY PLAN GRANT	250.00	-	-	-	-	250.00
BYRNE JAG GRANT	650.00	(650.00)	-	-	-	-
EMR EMERGENCY PLAN GRANT	2,500.00	-	-	-	-	2,500.00
TITLE I DISTRIBUTION	-	99,070.00	(96,393.00)	(2,677.00)	-	-
TITLE IIA TEACHER QUALITY	5,000.00	38,417.00	(38,000.00)	(5,417.00)	-	-
SPED PROGRAM IMPROVEMENT	-	3,504.00	(2,500.00)	-	-	1,004.00
RTTT VERTICAL SIF	-	8,276.00	-	(8,276.00)	-	-
SPED PL 94-142	35,626.32	456,726.00	(452,065.75)	(13,436.18)	-	26,850.39
EARLY CHILDHOOD GRANT	-	10,760.91	(10,570.64)	(190.27)	-	0.00
EARLY CHILDHOOD SPED IMPROV	4.62	2,900.00	-	(1,332.62)	-	1,572.00
DHS EMERGENCY PREP GRANT	1.58	1,108.00	-	(1,102.94)	-	6.64
FEDERAL GRANTS FUNDS:	51,112.81	625,268.46	(603,085.23)	(38,646.01)	-	34,650.03
STATE GRANTS						
EXTENDED POLLING HOURS	5,035.00	-	-	-	-	5,035.00
LIB STATE AID	31,611.82	11,319.97	-	(6,556.52)	-	36,375.27
COA FORMULA GRANT	-	13,032.00	(10,535.14)	(2,136.86)	(360.00)	-
DOER ELECTRIC VEH GRANT	(4,000.00)	4,000.00	-	-	-	-
GREEN COMM GRANT (TWN)	(3,890.67)	37,944.91	-	(34,054.24)	-	-
COMMUNITY POLICING GRANT	124.09	-	-	-	-	124.09
SETB 911 TRAINING GRANT	9,664.49	(2,382.47)	(2,494.30)	(6,185.50)	-	(1,397.78)
PSAP COMMUNICATION	(39,814.65)	64,367.18	(18,356.52)	(9,505.58)	-	(3,309.57)
FIRE SAFE GRANT	2,921.92	-	-	(817.72)	-	2,104.20
FIRE SAFER GRANT	(4,604.18)	23,656.00	(15,400.80)	-	-	3,651.02
CIRCUIT BREAKER (SSERF)	372,945.68	314,885.00	(15,578.00)	(357,810.43)	-	314,442.25
LITERACY PROF DEVEL PARTNER	4,185.44	18,553.00	(4,435.00)	(18,303.44)	-	-
ACADEMIC GRANT H.S.	140.00	7,200.00	(7,340.00)	-	-	-
MCC BIG YELLOW SCH BUS TMS	-	200.00	-	-	-	200.00
SCH AUTO EXTERNAL DEFIB	-	3,600.58	-	(3,600.58)	-	-
GREEN COMM GRANT (SCH)	(11,134.31)	42,879.59	-	(31,745.28)	-	-
TYNGS CULTURAL COUNCIL	6,810.99	4,250.52	-	(5,657.50)	-	5,404.01
STATE GRANTS FUNDS:	369,995.62	543,506.28	(74,139.76)	(476,373.65)	(360.00)	362,628.49
STATE GRANTS (CHAPTER 90)						
CH 90 (CO MA)	(663.34)	354,973.99	(2,505.67)	(388,834.79)	-	(37,029.81)
STATE GRANTS (CHAPTER 90):	(663.34)	354,973.99	(2,505.67)	(388,834.79)	-	(37,029.81)
RECEIPTS RESERVED FOR APPROPRIATION						
DOG POUND FEES	65,805.50	10,996.00	-	-	-	76,801.50
MTBE LITIGATION	813.84	-	-	-	-	813.84

FUND NAME	BEGINNING BALANCE	REVENUES	PAYROLL EXPENSES	OTHER EXPENSES	TRANSFERS In/Out	ENDING BALANCE
CCM / VESPERS DEVELOPMENT	5,532.62					5,532.62
FIR / VESPER DEVELOPMENT	29.44					29.44
HWY / VESPER DEVELOPMENT	16,937.93					16,937.93
RECREATION FIELDS	1,820.80	-	-	6,043.20	-	7,864.00
HWY MACHINERY	3,149.62	800.00	-	-	-	3,949.62
COMPENSATED ABSENCES	25,000.00	-	(3,421.80)	12,143.00	-	33,721.20
SALE OF CEMETERY LOTS	59,571.77	4,500.00	-	-	-	64,071.77
RECEIPTS RESERVED:	178,661.52	16,296.00	(3,421.80)	18,186.20	-	209,721.92

REVOLVING FUNDS (CHAPTER 44, SECTION 53E 1/2)

53E REC FIELDS USE	15,612.88	10,910.00	-	(26,522.88)	-	(0.00)
53E FIRE DEPT HAZ MAT	6,236.79	-	-	-	-	6,236.79
53E SEALER OF WEIGHTS/MEAS	-	495.00	-	(495.00)	-	-
53E BOH MEDICARE	18,345.01	1,295.69	-	(2,144.29)	-	17,496.41
53E RECREATION PROG	151,960.53	94,566.85	-	(117,258.67)	-	129,268.71
53E WETLANDS PROT BYLAW 5K	20,675.20	2,518.16	-	(3,537.64)	-	19,655.72
53E RECYCLING PROGRAM	13,355.42	4,558.44	-	(3,783.25)	-	14,130.61
53E BULKY ITEMS	34,608.00	14,145.00	-	-	-	48,753.00
REVOLVING FUNDS (TOWN):	260,793.83	128,489.14	-	(153,741.73)	-	235,541.24

REVOLVING FUNDS (SCHOOL)

PRESCHOOL TUITION	64,951.38	118,253.00	(82,073.77)	(22,785.83)		16,629.99
KINDERGARTEN TUITION	87,907.09	102,982.00	(90,665.00)	(25,008.12)		22,669.59
COMMUNITY/ADULT ED TUITION	113,156.48	163,313.65	(83,899.87)	(87,522.68)		105,047.58
SCHOOL CHOICE TUITION	332,345.53	294,578.00	(21,125.00)	(139,024.64)		466,773.89
LOST SCHOOL BOOK FUND	2,282.13	90.00	-	-		2,372.13
ATHLETIC/SCHOOL ORGANIZ	34,000.50	161,515.00	(79,090.50)	(82,236.55)		34,188.45
ATHLETIC & GATE RECEIPTS	23,486.77	30,172.00	(12,211.00)	(21,993.94)		19,453.83
SCHOOL PARKING FEES	36,131.24	25,850.00	(16,934.00)	(5,314.12)		39,733.12
STUDENT TRANSPORTATION FEE	39,666.01	35,125.00	(2,509.00)	(50,179.70)		22,102.31
STAFF DAY CARE	85,648.39	121,306.85	(129,568.30)	(11,455.65)		57,735.06
ECC BEFORE/AFTER PROGRAM	131,156.94	208,680.60	(143,214.00)	(32,378.04)		164,245.50
PROFESSIONAL DEVELOPMENT	1,284.82	150.00	(92.50)	(868.73)		473.59
SCHOOL BUILDING USE FUND	275,989.24	301,538.88	(83,872.16)	(120,783.07)		372,872.89
REVOLVING FUNDS (SCHOOL):	1,228,006.52	1,563,554.98	(745,255.10)	(599,551.07)	-	1,324,297.93

REVOLVING FUND (OTHER)

CH131 WETLANDS PROTECTION	49,356.78	1,847.50	(5,735.09)	(8,296.11)	-	37,173.08
LAW ENFORCEMENT TRUST	15,989.75	32,480.00	-	(24,611.83)		23,857.92
MIIA LOSS CONTROL GRANT	725.00	-	-	-		725.00
53E COA PROGRAMS	1,414.87	3,923.76	-	(3,086.48)		2,252.15
REVOLVING FUNDS (OTHER):	67,486.40	38,251.26	(5,735.09)	(35,994.42)	-	64,008.15

REVOLVING FUND (53G MGL c44 CONSULTANT FEES)

53G - DABILIS ESTATES	1,079.25	-	-	-	(312.50)	766.75
53G - CRICONES / E HOMES	1,268.33	-	-	-	-	1,268.33
53G - OLIVE GARDEN	2,031.25	-	-	-	-	2,031.25
53G - MCCARTHY / ALTHEA	544.90	2,000.00	-	(544.90)	-	2,000.00
53G - MAPLE RIDGE / ERICKSON	2,470.00	-	-	(1,750.00)	-	720.00
53G - FLINTS REALTY	278.41	-	-	-	-	278.41
53G - APPLEWOOD CONSTR	76.25	-	-	(76.25)	-	-
53G - MERRIMAC LANDING	4,552.10	-	-	(1,275.00)	-	3,277.10
53G - WINBROOK	1,224.26	-	-	-	-	1,224.26
53G - B & T CONSTRUCTN	1,160.00	-	-	-	-	1,160.00
53G - WYNDBROOK @ TYNGS	13,826.88	-	-	(654.00)	-	13,172.88

FUND NAME	BEGINNING BALANCE	REVENUES	PAYROLL EXPENSES	OTHER EXPENSES	TRANSFERS In/Out	ENDING BALANCE
53G - B & T CONSTRUCTN 61	343.75	-	-	-	-	343.75
53G - DABILIS ESTATES	(312.50)	-	-	-	312.50	-
53G - T-MOBILE	286.50	-	-	-	-	286.50
53G - E GARDNER PRO	172.00	-	-	-	-	172.00
53G - BEAVER RUN SOUTH	286.83	-	-	-	-	286.83
53G - MAPLE RIDGE DAKOTA	1,370.16	-	-	(250.00)	-	1,120.16
53G - DIGITAL CRDT UNION	1,679.75	-	-	-	-	1,679.75
53G - ZBA TYNGS CROSSING	-	15,000.00	-	(1,400.00)	-	13,600.00
53G - FRANK SHEN	528.21	-	-	-	-	528.21
53G - 72 PROGRESS AVE	2,000.00	-	-	-	-	2,000.00
53G - SOLAR PNL/WESTFRD	(340.00)	1,500.00	-	(1,160.00)	-	-
53G - 422 MIDDLESEX RD	200.00	-	-	-	-	200.00
53G - ST MARY LN	2,528.53	-	-	(2,528.53)	-	-
53G - 440 MIDDLESX-TJ MAX	3,669.29	-	-	-	-	3,669.29
53G - HERITAGE HILL	1,749.01	-	-	(897.50)	-	851.51
53G - 72 PROGRESS/MA CRANE	424.33	-	-	-	-	424.33
53G - 30 PROGRESS AVE	356.12	-	-	-	-	356.12
53G - 95&97 WESTFRD MOBIL	(504.27)	504.27	-	-	-	-
53G - TYNGS COMMONS	7.56	-	-	-	-	7.56
53G - 81 WESTFORD RD	1,316.02	-	-	-	-	1,316.02
53G - 321 WESTFORD RD	(1,000.00)	-	-	1,000.00	-	-
53G - 166-168 MIDDLESEX RD	85.38	-	-	-	-	85.38
53G - 431 MIDDLESEX RD	(420.46)	-	-	-	-	(420.46)
53G - 5 CHRISTINE AVE	281.04	-	-	(281.04)	-	(0.00)
53G - 272 MIDDLESEX ROAD	-	2,500.00	-	(669.56)	-	1,830.44
53G - 1 DEMAURO DR	-	2,000.00	-	(2,000.00)	-	-
53G - 34 MISSION DR	-	2,000.00	-	(2,000.00)	-	-
53G - 7 ROY AVE	-	2,000.00	-	(2,000.00)	-	-
53G - 31 ALDEN ST	-	2,000.00	-	(2,000.00)	-	-
53G - BIANO'S 130	-	2,000.00	-	(2,000.00)	-	-
53G - 400 BUSINESS PRK DR	-	2,000.00	-	(1,834.48)	-	165.52
53G - 4 TRADER CIR	-	2,000.00	-	(2,014.78)	-	(14.78)
53G - 107 LAKEVIEW / TILQ	-	2,000.00	-	(2,000.00)	-	-
53G - 50 MIDDLESSEX ROAD	-	2,000.00	-	(2,000.00)	-	-
53G - 5 SUMMER ST / TILQ	-	2,000.00	-	(2,000.00)	-	-
53G - 7-23 MIDDLESEX ROAD	-	2,000.00	-	(846.84)	-	1,153.16
REVOLVING FUND ~ 53G FUNDS:	43,218.88	43,504.27	-	(31,182.88)	-	55,540.27

OTHER SPECIAL REVENUE FUNDS: GRANTS & GIFTS

CEMETERY IMPROVEMENTS	14,699.37	-	-	-	-	14,699.37
COMPOST BINS GRANT/SALES	-	200.00	-	-	-	200.00
CULTURAL FAIR DONATIONS	31.47	-	-	-	-	31.47
HISTORICAL SURVEY GRANT	3,000.00	-	-	-	-	3,000.00
BICENTENNIAL CELEBRATION	8,233.87	765.00	-	(8,998.87)	-	-
CHRISTMAS LIGHTING DONATIO	39.78	-	-	(39.78)	-	-
GIS GRANT	7,000.00	-	-	-	-	7,000.00
SIDEWALK PROJECT DONATIONS	15,000.00	-	-	-	-	15,000.00
PROJECT ERICSON GAS STATIO	(298.50)	298.50	-	-	-	-
WICKENS PROJECT REVIEW	1,225.00	-	-	-	-	1,225.00
SEL GIFTS & DONATIONS	41,403.64	-	-	-	-	41,403.64
OLD STONEHILL/JOCO ROADWAY	46,779.62	23.39	-	-	-	46,803.01
COMCAST PEG ACCESS	177,299.22	109,240.28	(51,316.00)	(38,331.68)	355,387.23	552,279.05
VERIZON PEG ACCESS	313,508.14	41,934.19	-	-	(355,442.33)	-
OPEN SPACE GRANT	3,980.00	-	-	-	-	3,980.00
TREE GRANT	4,387.00	-	-	-	-	4,387.00

FUND NAME	BEGINNING BALANCE	REVENUES	PAYROLL EXPENSES	OTHER EXPENSES	TRANSFERS In/Out	ENDING BALANCE
POLICE DONATIONS	5,082.39	2,500.00	-	(3,298.63)	-	4,283.76
DARE DONATIONS	11,781.56	15,043.00	(6,445.68)	(19,153.26)	-	1,225.62
SCHOOL GIFTS & DONATIONS	23,579.83	41,324.59	-	(38,266.32)	-	26,638.10
SCHOOL ENERGY INITIATIVE	13,050.00	-	-	-	-	13,050.00
LGN SMOKING CESSATION GRANT	438.82	-	-	-	-	438.82
TARGET FIELD TRIP GR (TMS)	1,000.00	-	-	-	-	1,000.00
SP ED PARENT ADVISORY COUNC	5,217.92	2,645.00	-	(4,558.26)	-	3,304.66
L.R.T.A. FUND	5,546.25	36,153.82	(25,001.58)	(10,952.84)	-	5,745.65
SR CENTER GIFTS/DONATIONS	6,240.67	3,852.72	-	(2,580.47)	-	7,512.92
LIBRARY REPLACEMENT DONATIONS	2,681.91	987.79	-	(801.88)	-	2,867.82
LIBRARY DONATIONS	14,888.24	6,658.95	-	(3,511.62)	-	18,035.57
LIBRARY CUTURAL COUNCIL GRANT	(1,470.00)	1,785.50	-	(851.63)	-	(536.13)
HISTORIC RESTORATION GIFTS	8,179.18	2,594.63	-	(840.00)	-	9,933.81
SHERBURNE NATURE CENTER	2,144.00	-	-	-	-	2,144.00
GRANTS & GIFTS FUNDS:	717,806.01	266,007.36	(82,763.26)	(132,185.24)	(55.10)	768,809.77
TOTAL SPECIAL REVENUE FUNDS:	2,916,418.25	4,045,684.04	(1,516,905.91)	(2,276,280.96)	(415.10)	3,046,042.92

AGENCY FUND BALANCES:

NET ASSETS RESTR - DEPUTY COLLECTOR	21,769.50	21,769.50	-	(21,769.50)	-	-
NET ASSETS RESTR - POLICE DETAILS	288,345.53	288,345.53	(282,400.00)	-	-	294,291.06
NET ASSETS RESTR - TYNGS HSG - FUEL DEPOSIT	4,674.63	4,674.63	-	(4,940.41)	-	4,408.85
NET ASSETS RESTR - WATER DISTR TAX LEINS	902.78	902.78	-	(902.78)	-	902.78
NET ASSETS RESTR - WILDLIFE LICENSE DUE	3,696.00	3,696.00	-	(3,809.25)	-	3,582.75
NET ASSETS RESTR - AM DEVELOP BOND	0.47	0.47	-	-	-	0.94
NET ASSETS RESTR - ARROWHEAD BOND	2.03	2.03	-	-	-	4.06
NET ASSETS RESTR - AMDEVCHESTFORD A	3.29	3.29	-	-	-	6.58
NET ASSETS RESTR - APOLLO CRIC BOND	2.02	2.02	-	-	-	4.04
NET ASSETS RESTR - APOLLO BESS BOND	(0.30)	(0.30)	-	-	-	(0.60)
NET ASSETS RESTR - JACQUES RID BND2	0.12	0.12	-	-	-	0.24
NET ASSETS RESTR - TRI AREA DEM BON	0.12	0.12	-	-	-	0.24
NET ASSETS RESTR - CONNELL STON BON	0.59	0.59	-	-	-	1.18
NET ASSETS RESTR - CAPLES EVER BOND	9.33	9.33	-	-	-	18.66
NET ASSETS RESTR - SANDS FIELD BOND	0.71	0.71	-	-	-	1.42
NET ASSETS RESTR - FIREARMS LICENSE DUE	17,437.50	17,437.50	-	(10,875.00)	-	24,000.00
NET ASSETS RESTR - DISCRETIONARY FUND	100.00	100.00	-	(92.50)	-	107.50
NET ASSETS RESTR - STUDENT ACTIVITY AGENCY	331,039.70	331,039.70	(4,837.50)	(315,601.75)	-	341,640.15
TOTAL AGENCY (LIABILITY):	667,984.02	667,984.02	(287,237.50)	(357,991.19)	-	668,969.85

CAPITAL PROJECT FUNDS:

CAPITAL OUTLAY FUND (SPECIFIC CAPITAL ITEMS)	108,381.16	1,559,222.78	-	(1,512,119.07)	-	155,484.87
ELEMENTARY SCHOOL - NEW SCHOOL	229,665.41	-	-	(6,275.00)	-	223,390.41
ECC ROOF REPAIR	81,367.27	-	-	-	-	81,367.27
SEWER EXTENSION PROJECT	19,949.59	-	-	-	-	19,949.59
TOTAL CAPITAL PROJECTS:	439,363.43	1,559,222.78	-	(1,518,394.07)	-	480,192.14

**TOWN OF TYNGSBOROUGH
TRUST FUND REPORT
JULY 1, 2013 - JUNE 30, 2014**

TRUST FUND	Beginning Bal/Principal	Beginning Interest	Balance 7/1/2013	Interest Earned	Other Income	Expended	Balance 6/30/2014
GENERAL CEMETERY FUNDS							
CLARA A PERHAM FAMILY	500.00	5,973.55	6,473.55	54.66			6,528.21
DAVID PERHAM FAMILY LOT		1,654.75	1,654.75	17.11			1,671.86
HISTORICAL COMMISSION TRUST FUNDS							
CATHERINE LAMBERT TRUST	320.00	1,249.63	1,569.63	13.22			1,582.85
LIBRARY MEMORIAL TRUST FUNDS							
MARY E BENNETT LIBRARY TRUST	5,000.00	38,652.03	43,652.03	368.50			44,020.53
LUCY LITTLEFIELD LIBRARY TRUST	4,000.00	58,597.77	62,597.77	528.14		(5,941.87)	57,184.04
FREDERICK BLANCHARD LIBRARY TRUST	2,000.00	22,461.27	24,461.27	205.59		(452.50)	24,214.36
POLLY R. BENNETT LIBRARY TRUST	300.00	1,340.58	1,640.58	13.84			1,654.42
MARY F BRIDGES LIBRARY TRUST	100.00	432.01	532.01	4.50			536.51
ANNA F ELLIOT LIBRARY TRUST	1,100.00	4,482.90	5,582.90	47.13			5,630.03
BESSIE NORRIS LIBRARY TRUST	965.00	2,237.53	3,202.53	27.04			3,229.57
LUCY A PARK LIBRARY TRUST	148.12	940.57	1,088.69	9.18			1,097.87
EDGAR PERHAM LIBRARY TRUST	1,000.00	8,369.50	9,369.50	79.10			9,448.60
CARL & KATHERINE RICHMOND LIBRARY TRUST	1,000.00	4,563.11	5,563.11	46.97			5,610.08
MAUDE COBURN LIBRARY TRUST		1,416.14	1,416.14	12.00			1,428.14
ETHEL KEYES LIBRARY TRUST		439.72	439.72	3.44		(150.00)	293.16
<i>FB EQUITY- MARY E BENNETT</i>	<i>25,136.56</i>		<i>25,136.56</i>				<i>25,136.56</i>
<i>FB EQUITY- LUCY LITTLEFIELD</i>	<i>64,646.03</i>		<i>64,646.03</i>				<i>64,646.03</i>
<i>FB EQUITY- FREDERICK BLANCHARD</i>	<i>28,763.83</i>		<i>28,763.83</i>				<i>28,763.83</i>
GENERAL CHARITY FUNDS							
DANIEL LAWRENCE FUND FOR THE POOR	8,000.00	13,685.53	21,685.53	183.04			21,868.57
LAWRENCE WOOD LOT POOR FUND	1,000.00	4,141.38	5,141.38	43.41			5,184.79
TOWN FARM CHARITY	7,000.00	14,964.79	21,964.79	174.04		(2,600.00)	19,538.83
LAWRENCE / TOWN FARM	2,000.00	11,444.25	13,444.25	110.20		(625.00)	12,929.45
ENLO A. PERHAM SCHOLARSHIP	5,000.00	111.40	5,111.40	43.37			5,154.77
CHARLES H. COBURN SCHOLARSHIP	2,000.00	29.94	2,029.94	17.14			2,047.08
ED SCARBOROUGH		2,409.89	2,409.89	20.02		(200.00)	2,229.91
WANG INSTITUTE		3,320.35	3,320.35	27.72		(200.00)	3,148.07
KEN & RUTH		1,161.44	1,161.44	9.45		(200.00)	970.89
MICHAEL S. JOHNSON		12,156.22	12,156.22	99.32		(3,000.00)	9,255.54
OTHER FUNDS RESERVED FOR GIVING							
ELDERLY & DISABLED FUND	8,977.83		8,977.83	0.85	1,600.00	(2,000.00)	8,578.68
EDUCATION FUND	1,760.64		1,760.64	0.04	435.00	(1,600.00)	595.68
PERPETUAL CARE TRUST FUNDS							
CEMETERY PERPETUAL CARE	169,467.50	96,893.52	266,361.02	2,270.49	4,500.00		273,131.51
SPECIAL PURPOSE FUNDS							
CONSERVATION FUND	28,929.28		28,929.28	244.22			29,173.50
PENSION RESERVE FUND	15,555.93		15,555.93	0.00	-15,555.93		0.00
STABILIZATION FUND	772,534.94		772,534.94	4,570.77			777,105.71
CAPITAL ASSET STABILIZATION FUND	164,600.59		164,600.59	313.76			164,914.35
BILLBOARD STABILIZATION FUND	20,000.00		20,000.00		20,000.00	(20,000.00)	20,000.00
OTHER POST EMPLOYEE BENEFITS (OPEB) FUND	24,934.12		24,934.12	2,146.70	15,555.93		42,636.75
TOTALS	1,366,740.37	313,129.77	1,679,870.14	11,704.96	26,535.00	(36,969.37)	1,681,140.73

TOWN OF TYNGSBOROUGH, MA
COMBINED BALANCE SHEET

June 30, 2014	Governmental Fund Types					Proprietary Fund Type Sewer Enterprise Fund 600	Fiduciary Fund Type Trust & Agency Funds 290,500,850,900	Debt Group General Long Term Debt Fund 050	TOTALS (Memorandum Only)
	General Fund 001	CPA Fund 230	Special Revenues Funds 220-289	Capital Projects Fund 300					
ASSETS AND OTHER DEBITS									
CASH AND SHORT-TERM INVESTMENTS									
Unrestricted Deposits	4,486,517.14	2,115,503.68	3,136,808.77	480,192.14	2,333,187.38	1,550,131.02		14,102,340.13	
Petty Cash	400.00	-	100.00	-	-	-		500.00	
Investments	-	-	-	-	-	118,546.42		118,546.42	
Restricted Deposits	-	-	-	-	-	217,755.14		217,755.14	
CASH & INVESTMENTS:	4,486,917.14	2,115,503.68	3,136,908.77	480,192.14	2,333,187.38	1,886,432.58		14,433,141.69	
RECEIVABLES:									
Real Estate & Personal Property Taxes	907,128.05	11,254.77	-	-	-	-		918,382.82	
Tax Liens	1,487,954.11	19,595.12	-	-	-	-		1,507,549.23	
Deferred Real Estate	33,858.04	-	-	-	-	-		33,858.04	
Tax Possessions & Foreclosures	309,407.47	-	-	-	-	-		309,407.47	
Payment in Lieu of Taxes	-	-	-	-	-	-		-	
Excise taxes	126,415.12	-	-	-	-	-		126,415.12	
Due from Veteran's Administration	178,982.00	-	-	-	-	-		178,982.00	
Sewer Use and Liens	-	-	-	-	82,065.42	-		82,065.42	
State Aid; Grants & Contracts	-	-	339,603.72	-	-	-		339,603.72	
Due From Other Agencies	-	2,500,000.00	-	-	-	35,391.96		35,391.96	
Amount to be Provided - Payment of BAN	-	-	-	-	-	-		2,500,000.00	
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS									
TOTAL ASSETS & OTHER DEBITS:	7,530,561.93	4,646,353.57	3,476,512.49	480,192.14	2,415,252.80	1,921,824.54	6,860,091.80	27,330,889.27	
LIABILITIES AND FUND EQUITY									
LIABILITIES:									
Warrants payable	739,620.41	-	65,160.01	-	19,951.13	26,376.84		851,108.39	
Accrued payroll	428,822.82	-	-	-	-	-		428,822.82	
Payroll Withholdings	-	-	-	-	-	-		-	
Other liabilities	26,745.63	-	-	-	-	-		26,745.63	
Due to Other Funds	21,561.07	-	-	-	-	-		21,561.07	
Prepaid Taxes	3,043,744.79	2,500,000.00	339,603.72	-	82,065.42	35,391.96		9,360,091.80	
Bonds & Notes Payable	-	30,849.89	-	-	-	-		3,531,655.78	
Deferred Revenues	-	-	-	-	-	-		-	
TOTAL LIABILITIES:	4,260,494.72	2,530,849.89	404,763.73	-	102,016.55	61,768.80	6,860,091.80	17,751,641.27	
FUND BALANCES (DEFICIT):									
Reserved for:									
Encumbrances & Continuing Appropriations	111,773.24	-	-	-	321,461.88	-		433,235.12	
Overlay Surplus	1,036,708.00	1,744,037.97	3,071,748.76	480,192.14	599,797.00	-		3,380,542.97	
Expenditure	-	-	-	-	-	-		3,071,748.76	
Special Revenue Funds	-	-	-	-	-	-		480,192.14	
Capital Project Funds	-	-	-	-	-	-		356,000.13	
Expendable Trust Funds	-	-	-	-	-	-		333,947.04	
Nonexpendable trusts	-	-	-	-	-	-		333,947.04	
Stabilization	-	-	-	-	-	-		962,020.06	
Other Special Purpose Funds	-	-	-	-	-	-		29,173.50	
Agency	-	-	-	-	-	-		178,945.01	
Unreserved:	2,121,685.97	371,455.71	-	-	1,391,977.37	-		3,885,129.05	
Undesignated	-	-	-	-	-	-		-	
Overlay Deficit	-	-	-	-	-	-		-	
TOTAL FUND EQUITY (DEFICIT):	3,270,167.21	2,115,503.68	3,071,748.76	480,192.14	2,313,236.25	1,860,055.74	-	13,110,903.78	
TOTAL LIABILITIES & FUND EQUITY	7,530,661.93	4,646,353.57	3,476,512.49	480,192.14	2,415,252.80	1,921,824.54	6,860,091.80	27,330,889.27	

**COMMUNITY PRESERVATION FUND
FY 2014 BALANCE SHEET
07/01/2013 - 06/30/2014**

ASSETS

Cash		<u>2,115,503.68</u>
Surcharges		
Surcharge Receivable 2014	4,800.22	
Surcharge Receivable 2013	469.27	
Surcharge Receivable 2012	1,747.85	
Surcharge Receivable 2011	741.98	
Surcharge Receivable 2010	1,072.67	
Surcharge Receivable 2009	449.33	
Surcharge Receivable 2008	445.55	
Surcharge Receivable 2007	787.67	
Surcharge Receivable 2006	393.09	
Surcharge Receivable 2005		
Surcharge Receivable 2004		
Surcharge Receivable 2003	0.45	
Surcharge Receivable 2002	0.03	
Supplemental Surcharge Receivable 2014	324.70	
Supplemental Surcharge Receivable 2013	14.85	
Supplemental Surcharge Receivable 2012	7.11	
Surcharge Tax Title Liens	19,595.12	
Amt to be Provided - Payment of BAN	<u>2,500,000.00</u>	<u>2,530,849.89</u>
Total Assets:		<u>4,646,353.57</u>

LIABILITIES AND FUND BALANCES

Liabilities		
Warrants Payable		-
Accrued Payroll		-
Deferred Revenue - Other		-
Deferred Revenue - Surcharge & TT Lien		30,849.89
BANs Payable		2,500,000.00
Total Liabilities:		<u>2,530,849.89</u>
Fund Balances		
Reserved for Expenditure		1,369,388.97
Reserved for Encumbrance		
Available for Appropriation		371,465.71
Open Space Reserve		84,039.00
Historic Resources Reserve		150,555.00
Community Housing Reserve		140,055.00
Total Fund Balances:		<u>2,115,503.68</u>
Total Liabilities and Fund Balances:		<u>4,646,353.57</u>

**TOWN OF TYNGSBOROUGH
COMMUNITY PRESERVATION FUND - OPEN PROJECTS
JULY 1, 2013 - JUNE 30, 2014**

COMMUNITY PRESERVATION PROJECT	AMOUNT AUTHORIZED TO SPEND	SOURCE OF FUNDS	DATE AUTHORIZED	TOWN MEETING	TEMPORARY BORROWING (BAN)	PAYDOWN ON BAN	PERMANENT BORROWING (BOND)	AVAILABLE FUNDS	AVAILABLE BALANCE	EXPENDED	ENDING BALANCE
									7/1/2013	FY2014	6/30/2014
LAKE MASCUPIIC WEED CONTROL (Preserve)	84,505.00	Open Space	Annual	ATM				84,505.00	6,000.00	(6,000.00)	-
CREATE MULTI-USE RECREATION SPACES	50,000.00	Open Space	03/14/06	FY06 ATM				50,000.00	-	-	-
	675,000.00	Open Space	05/23/06	FY07 ATM				675,000.00	-	-	-
	221,932.00	Open Space	02/10/07	FY09 ATM				221,932.00	-	-	-
	1,040,000.00	BORROW	02/10/07	FY09 ATM			1,040,000.00	1,040,000.00	2,466.78	-	2,466.78
							1,986,932.00	1,986,932.00	2,466.78	-	2,466.78
CREATE PARK AT FROST RD	210,000.00	Open Space	02/10/09	FY09 STM				210,000.00	-	-	-
	30,000.00	Open Space	06/07/11	FY12 ATM				30,000.00	11,203.62	(1,840.00)	9,363.62
							240,000.00	240,000.00	11,203.62	(1,840.00)	9,363.62
SHERBURNE NATURE BOARDWALK	15,000.00	Open Space	06/07/11	FY12 ATM				15,000.00	2,342.29	(727.12)	1,615.17
BLUE BIRD HOUSES	500.00	Open Space	06/07/11	FY12 ATM				500.00	32.69	-	32.69
ADVANCE COMMUNITY HOUSING PROGRAMS	44,868.00	Community Hsg	06/24/03	FY04 ATM				44,868.00	39,686.60	-	39,686.60
	4,000.00	Community Hsg	10/09/07	FY08 STM				4,000.00	4,000.00	-	4,000.00
							48,868.00	48,868.00	43,686.60	-	43,686.60
RED PINE TERR HOUSING (4 UNITS)	400,000.00	Community Hsg	05/21/13	FY14 ATM				400,000.00	400,000.00	(400,000.00)	-
	400,000.00	BORROW	05/21/13	FY14 ATM				-	-	-	-
	800,000.00						400,000.00	400,000.00	400,000.00	(400,000.00)	-
PRESERVE HISTORICAL TOWN BLDGS	85,000.00	Historical	05/17/05	FY06 ATM				85,000.00	18,956.84	-	18,956.84

**TOWN OF TYNGSBOROUGH
COMMUNITY PRESERVATION FUND - OPEN PROJECTS
JULY 1, 2013 - JUNE 30, 2014**

COMMUNITY PRESERVATION PROJECT	AMOUNT AUTHORIZED TO SPEND	SOURCE OF FUNDS	DATE AUTHORIZED	TOWN MEETING	TEMPORARY BORROWING (BAN)	PAYDOWN ON BAN	PERMANENT BORROWING (BOND)	AVAILABLE FUNDS	AVAILABLE BALANCE 7/1/2013	EXPENDED FY2014	ENDING BALANCE 6/30/2014
OLD TOWN HALL RESTORATION	43,708.00	Historical	06/24/03	FY04 ATM				43,708.00	-	-	-
	73,000.00	Historical	05/18/10	FY10 STM				75,000.00	-	-	-
	2,500,000.00	BORROW	06/07/11	FY12 ATM	2,500,000.00			2,500,000.00	1,633,757.72	(1,378,774.92)	254,982.80
	2,618,708.00							2,618,708.00	1,633,757.72	(1,378,774.92)	254,982.80
OPC HISTORICAL RECORDS MANAGEMENT	5,000.00	Historical	06/07/11	FY12 ATM			5,000.00	3,448.12			3,448.12
REFURBISH ADAMS BARN - TOWN CENTER	82,434.00	Trfr		FY13 ATM				82,434.00	82,434.00	(1,145.92)	81,288.08
	76,000.00	Historical	05/21/13	FY14 ATM				76,000.00	76,000.00		76,000.00
	158,434.00							158,434.00	158,434.00	(1,145.92)	157,288.08
FIRST PARISH MTG HSE - PURCHASE & RESTORE	100,000.00	Historical	05/21/13	FY14 ATM				100,000.00	100,000.00		100,000.00
	470,000.00	BORROW	05/21/13	FY14 ATM				-	-		-
	570,000.00							100,000.00	100,000.00	-	100,000.00
REC PLAYGROUND EQUIP/EXERCISE/DOG PARK	100,000.00	Recreation	05/21/13	FY14 ATM				100,000.00	100,000.00	(71,056.15)	28,943.85

**TOWN OF TYNGSBOROUGH
CAPITAL OUTLAY FUND - OPEN PROJECTS
JULY 1, 2013 - JUNE 30, 2014**

CAPITAL OUTLAY PROJECT	AMOUNT AUTHORIZED TO SPEND	SOURCE OF FUNDS	DATE AUTHORIZED	TOWN MEETING	TEMPORARY BORROWING (BAN)	PAYDOWN ON BAN	PERMANENT BORROWING (BOND)	AVAILABLE FUNDS	AVAILABLE BALANCE 7/1/2013	EXPENDED FY2014	BORROWING AVAILABLE	ENDING BALANCE 6/30/2014
TOWN BUILDING MASTER PLAN	50,000.00	BORROW	05/21/13	FY14 ATM	50,000.00		50,000.00	50,000.00	50,000.00	(28,800.00)	-	21,200.00
TOWN HALL OFFICE/CARPETING	40,000.00	BORROW	05/21/13	FY14 ATM	40,000.00		40,000.00	40,000.00	40,000.00		-	40,000.00
FINANCIAL SOFTWARE UPGRADE	85,000.00	CA TRFR	05/20/08	FY09 ATM				85,000.00	85,000.00			85,000.00
UPDATE DESIGN/COST OF NEW STATION	15,000.00	CA TRFR	06/16/09	FY10 ATM				3,000.00	3,000.00			3,000.00
FIRE DEPARTMENT VEHICLE	48,000.00	BORROW	02/15/12	FY12 STM	46,056.00	16,056.00	30,000.00	46,056.00	-		1,944.00	-
PURCHASE NEW FIRE TRUCK - CRIMSON 1	210,000.00	BORROW	06/07/11	FY12 ATM	207,000.00		207,000.00	207,000.00	-		3,000.00	-
BUILDING COMMISSIONER - NEW VEHICLE	35,000.00	BORROW	02/15/12	FY12 STM	35,000.00	28,015.00	28,015.00	28,015.00	-		6,985.00	-
SCHOOL - DISTRICT-WIDE PAVING PROJECTS	45,000.00	CA TRFR	06/16/09	FY10 ATM			45,000.00	45,000.00	6,127.75			6,127.75
SCHOOL - REPLACE MIDDLE SCHOOL BOILERS	375,000.00	BORROW	05/20/08	FY09 ATM		(40,700.00)	334,300.00	334,300.00	10,078.79			10,078.79
SCHOOL - NORRIS RD FIELD	25,000.00	BORROW	02/15/12	FY12 STM	25,000.00	24,800.00	24,800.00	24,800.00	-		200.00	-
SCHOOL - TECHNOLOGY	50,000.00	BORROW	05/21/13	FY14 ATM	50,000.00		50,000.00	50,000.00	50,000.00	(50,000.00)		-
SCHOOL - CONCESSION STAND / RESTROOM	185,000.00	BORROW	05/21/13	FY14 ATM	185,000.00		-	-	(30,544.38)			(30,544.38)
HIGHWAY DEPT - GARAGE TANK / WASH STATN	200,000.00	SH NOTE	05/15/07	FY07 STM	174,000.00	26,000.00	174,000.00	200,000.00				-
	30,000.00	BORROW	03/25/08	FY08 STM	26,700.00	3,300.00	26,700.00	30,000.00				-
	80,000.00	BORROW	02/15/12	FY12 STM	80,000.00	-	80,000.00	80,000.00	63,186.79	(6,819.73)		56,367.06
	310,000.00				280,700.00	29,300.00	280,700.00	310,000.00	63,186.79	(6,819.73)		56,367.06
HIGHWAY DEPT - DUMP TRUCK WITH FLOW	140,000.00	BORROW	05/21/13	FY14 ATM	140,000.00		140,000.00	140,000.00	140,000.00	(139,982.76)		17.24
HIGHWAY DEPT - WOOD CHIPPER	52,000.00	BORROW	05/21/13	FY14 ATM	50,000.00		50,000.00	50,000.00	50,000.00	(50,000.00)	2,000.00	-

**TOWN OF TYNGSBOROUGH
STATEMENT OF OUTSTANDING DEBT
AS OF JUNE 30, 2014**

PURPOSE	BOND	ISSUE AMOUNT	YEAR	DATE ISSUED	INTEREST RATE	YEAR FINAL PAYMENT	PRINCIPAL BALANCE	INTEREST BALANCE	TOTAL DEBT
<u>BUILDINGS</u>									
Hwy Garage Remodeling - Principal	STATE HOUSE NOTE	174,000.00		August 17, 2012	I 2.65%	2017	135,000.00	6,956.25	141,956.25
Additional Highway	\$1,495,000 GO BOND	26,700.00	March 25, 2008	August 15, 2013	I 3.00%	2019	26,700.00	1,900.50	28,600.50
Wash Station Completion	\$1,495,000 GO BOND	80,000.00	February 15, 2012	August 15, 2013	I 3.00 - 3.25%	2027	80,000.00	18,712.50	98,712.50
Town Office Remodel	\$1,495,000 GO BOND	40,000.00	May 21, 2013	August 15, 2013	I 3.00%	2022	40,000.00	4,800.00	44,800.00
<u>DEPARTMENTAL EQUIPMENT</u>									
Fire Truck	\$5,850,000 GO BOND	172,000.00	10/4/2003	November 1, 2004	I 2.00 - 2.750%	2009	-	-	-
Fire Truck - Rescue	\$1,495,000 GO BOND	312,000.00	May 21, 2008	August 15, 2013	I 3.00 - 3.25%	2027	312,000.00	68,186.25	380,186.25
Fire Truck - Pumper	\$1,495,000 GO BOND	207,000.00	June 7, 2011	August 15, 2013	I 3.00 - 3.25%	2027	207,000.00	44,880.00	251,880.00
Fire Department Vehicle	\$1,495,000 GO BOND	30,000.00	February 15, 2012	August 15, 2013	I 3.00%	2018	30,000.00	2,100.00	32,100.00
Highway Dump Truck	\$1,493,000 GO BOND	106,000.00	August 15, 2007	August 15, 2007	I 4.00 - 6.00%	2018	40,000.00	3,806.25	43,806.25
Dump Truck with PLOW	\$1,495,000 GO BOND	140,000.00	May 21, 2013	August 15, 2013	I 3.00%	2024	140,000.00	22,200.00	162,200.00
Wood Chipper	\$1,495,000 GO BOND	50,000.00	May 21, 2013	August 15, 2013	I 3.00%	2024	50,000.00	7,500.00	57,500.00
<u>SCHOOL BUILDINGS</u>									
New Elementary School	\$5,850,000 GO BOND	5,200,000.00	9/28/98 & 4/11/00	November 1, 2004	IE 2.00 - 4.375%	2025	2,860,000.00	677,625.00	3,537,625.00
Elementary School	\$1,493,000 GO BOND	367,000.00	9/28/98 & 4/11/00	August 15, 2007	IE 4.00 - 6.00%	2020	210,000.00	29,666.25	239,666.25
Additional Elem School	\$1,493,000 GO BOND	150,000.00	October 10, 2006	August 15, 2007	I 4.00 - 6.00%	2020	60,000.00	7,861.25	67,861.25
School Roof - Phase 1	\$1,493,000 GO BOND	410,000.00	10/1/05 & 5/16/06	August 15, 2007	I 4.00 - 6.00%	2020	200,000.00	25,486.88	225,486.88
School Roof - Phase 2	\$1,493,000 GO BOND	185,000.00	May 15, 2007	August 15, 2007	I 4.00 - 6.00%	2020	90,000.00	11,791.88	101,791.88
School Boilers	\$1,495,000 GO BOND	334,300.00	May 20, 2008	August 15, 2013	I 3.00 - 3.25%	2027	334,300.00	72,252.00	406,552.00
<u>SCHOOL OTHER</u>									
School Communication System	\$1,493,000 GO BOND	275,000.00	May 16, 2006	August 15, 2007	I 4.00 - 6.00%	2018	100,000.00	9,515.63	109,515.63
School Technology	\$1,495,000 GO BOND	50,000.00	May 21, 2013	August 15, 2013	I 3.00%	2024	50,000.00	7,500.00	57,500.00
Pierce Field Bleachers	\$1,495,000 GO BOND	175,000.00	February 15, 2012	August 15, 2013	I 3.00 - 3.25%	2027	175,000.00	38,118.75	213,118.75
<u>SEWER</u>									
Phase I - Principal (PD BY SEW)	MWPAT LOAN	898,900.00	2/1/2005	8/25/2004		2020	269,670.00	-	269,670.00
Phase I - Principal (PD BY TWN)	MWPAT LOAN	1,995,271.00	2/1/2005	8/25/2004	I	2020	1,040,330.00	204,121.72	1,244,451.72
Phase II - Principal	MWPAT LOAN	90,000.00	10/31/2005	11/16/2005	I 2.00%	2026	58,490.00	7,297.40	65,787.40
Phase III & IV - Principal	MWPAT LOAN	172,786.40	12/15/2009	12/15/2009	I	2028	139,576.80	20,446.79	160,023.59
Phase V - Principal	MWPAT LOAN	73,914.00	7/8/2010	12/15/2009	I 2.00%	2028	62,627.00	9,174.49	71,801.49
I & I Study - Principal	MWPAT LOAN	144,155.00	1/15/2011	7/8/2010	I 2.00%	2017	59,398.00	1,193.90	60,591.90
<u>OTHER INSIDE THE DEBT LIMIT</u>									
Land Acquisition	\$5,850,000 GO BOND	478,000.00	10/7/2003	November 1, 2004	I 2.00 - 4.00%	2015	40,000.00	800.00	40,800.00
Master Plan	\$1,495,000 GO BOND	50,000.00	May 21, 2013	August 15, 2013	I 3.00%	2019	50,000.00	3,750.00	53,750.00
							6,860,091.80	1,307,643.69	8,167,735.49

C.S. 1-ER

**Commonwealth of Massachusetts Department of Revenue
NOTICE TO ASSESSORS OF ESTIMATED RECEIPTS
General Laws, Chapter 58, Section 25A**

FY2014**TYNGSBOROUGH****A. EDUCATION:****Distributions and Reimbursements:**

1. Chapter 70	7,080,574
2. School Transportation <i>Chs. 71, 71A, 71B and 74</i>	<u>0</u>
3. Charter Tuition Reimbursements <i>Ch. 71, s. 89</i>	<u>231,562</u>
4. Smart Growth School Reimbursements <i>Ch. 40S</i>	<u>0</u>

Offset Items – Reserve for Direct Expenditure:

5. School Lunch <i>1970, Ch. 871</i>	7,978
6. School Choice Receiving Tuition <i>Ch. 76, s. 12B, 1993, Ch. 71</i>	<u>256,523</u>

Sub-Total, All Education Items**7,576,637****B. GENERAL GOVERNMENT:****Distributions and Reimbursements:**

1. Unrestricted General Government Aid	836,738
2. Local Share of Racing Taxes <i>1981, Ch. 558</i>	<u>0</u>
3. Regional Public Libraries <i>Ch. 78, s. 19C</i>	<u>0</u>
4. Urban Renewal Projects <i>Ch. 121, ss. 53-57</i>	<u>0</u>
5. Veterans' Benefits <i>Ch. 115, s. 6</i>	<u>191,057</u>
6. Exemptions: Vets, Blind, Surviving Spouses & Elderly <i>Ch. 58, s. 8A; Ch. 59 s. 5</i>	<u>45,533</u>
7. State Owned Land <i>Ch. 58, ss. 13-17</i>	<u>21,157</u>

Offset Item - Reserve for Direct Expenditure:

8. Public Libraries <i>Ch. 78, s. 19A</i>	<u>10,927</u>
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Sub-Total, All General Government**1,105,412****C. TOTAL ESTIMATED RECEIPTS, FISCAL 2014****8,682,049**

C.S. 1-EC

**Commonwealth of Massachusetts Department of Revenue
NOTICE TO ASSESSORS OF ESTIMATED CHARGES
General Laws, Chapter 59, Section 21**

FY2014**TYNGSBOROUGH****A. County Assessments:**

1. County Tax: <i>Ch. 35, ss. 30, 31</i>	0
2. Suffolk County Retirement <i>Ch. 61, Acts of 2009, s. 10</i>	0
Sub-Total, County Assessments	0

B. STATE ASSESSMENTS AND CHARGES:

1. Retired Employees Health Insurance <i>Ch. 32A, s. 10B</i>	0
2. Retired Teachers Health Insurance <i>Ch. 32A, s. 12</i>	0
3. Mosquito Control Projects <i>Ch. 252, s. 5A</i>	0
4. Air Pollution Districts <i>Ch. 111, ss. 142B, 142C</i>	3,405
5. Metropolitan Area Planning Council <i>Ch. 40B, ss. 26, 29</i>	0
6. Old Colony Planning Council <i>1967, Ch. 332</i>	0
7. RMV Non-Renewal Surcharge <i>Ch. 90; Ch. 60A</i>	10,080
Sub-Total, State Assessments	13,485

C. TRANSPORTATION AUTHORITIES:

1. MBTA <i>Ch. 161A, ss. 8-9; 1974, Ch. 825, ss. 6-7</i>	47,056
2. Boston Metro. Transit District <i>1929, Ch. 383; 1954, Ch. 535</i>	0
3. Regional Transit <i>Ch. 161B, ss. 9, 10, 23; 1973, Ch. 1141</i>	26,977
Sub-Total, Transportation Assessments	74,033

D. ANNUAL CHARGES AGAINST RECEIPTS:

1. Special Education <i>Ch. 71B, ss. 10, 12</i>	0
2. STRAP Repayments <i>1983, Ch. 637, s. 32</i>	0
Sub-Total, Annual Charges Against Receipts	0

E. TUITION ASSESSMENTS:

1. School Choice Sending Tuition <i>Ch. 76, s. 12B, 1993, Ch. 71</i>	108,352
2. Charter School Sending Tuition <i>Ch. 71, s. 89</i>	1,129,965
3. Essex County Technical Institute Sending Tuition <i>1998, Ch. 300, s. 21</i>	0
Sub-Total, Tuition Assessments	1,238,317

F. TOTAL ESTIMATED CHARGES, FISCAL 2014**1,325,835**

For additional information about how the estimates were determined and what may cause them to change in the future, please click on the following link: [Local Aid Estimate Program Summary](#).

**THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION
OF
TYNGSBOROUGH**

FISCAL 2014

City / Town / District

I. TAX RATE SUMMARY

la. Total amount to be raised (from IIe)	\$	<u>38,194,321.11</u>
lb. Total estimated receipts and other revenue sources (from IIIe)		<u>15,461,411.00</u>
lc. Tax levy (Ia minus lb)	\$	<u>22,732,910.11</u>
ld. Distribution of Tax Rates and levies		

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	86.2662%	19,610,817.70	1,168,702,005	16.78	19,610,819.64
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	7.6301%	1,734,543.77	103,370,375	16.78	1,734,554.89
Net of Exempt					0.00
Industrial	3.4478%	783,785.27	46,708,900	16.78	783,775.34
SUBTOTAL	97.3441%		1,318,781,280		22,129,149.87
Personal	2.6559%	603,763.36	35,980,944	16.78	603,760.24
TOTAL	100.0000%		1,354,762,224		22,732,910.11

Board of Assessors of

TYNGSBOROUGH

City / Town / District

MUST EQUAL IC

NOTE : The information was Approved on 11/26/2013 by Dennis Mountain.

Lauren M. Woekel, Chief Assessor,
Tyngsborough, 978-649-2300

11/19/2013 2:38 PM Signed on behalf of the Board of Assessors.

Assessor

Date

(Comments)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By

Amy Handfield

Date :

05-DEC-13

Approved :

Dennis Mountain

Director of Accounts



(Gerard D. Perry)

TAX RATE RECAPITULATION

FISCAL 2014

TYNGSBOROUGH

City / Town / District

II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(e) from page 4)		\$	35,974,346.00
Ilb. Other amounts to be raised			
1. Amounts certified for tax title purposes	0.00		
2. Debt and interest charges not included on page 4	0.00		
3. Final court judgements	0.00		
4. Total overlay deficits of prior years	0.00		
5. Total cherry sheet offsets (see cherry sheet 1-ER)	275,428.00		
6. Revenue deficits	0.00		
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00		
8. Authorized Deferral of Teachers' Pay	0.00		
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00		
10. Other (specify on separate letter)	313,025.00		
TOTAL Ilb (Total lines 1 through 10)			588,453.00
Ilc. State and county cherry sheet charges (C.S. 1-EC)			1,325,835.00
Ild. Allowance for abatements and exemptions (overlay)			305,687.11
Ile. Total amount to be raised (Total Ila through Ild)		\$	38,194,321.11

III. Estimated receipts and other revenue sources

Illa. Estimated receipts - State			
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	8,682,049.00	\$	
2. Massachusetts school building authority payments	0.00		
TOTAL IIIa			8,682,049.00
IIIb. Estimated receipts - Local			
1. Local receipts not allocated (page 3, col(b), Line 24)	2,804,349.00		
2. Offset Receipts (Schedule A-1)	0.00		
3. Enterprise Funds (Schedule A-2)	1,920,446.00		
4. Community Preservation Funds (See Schedule A-4)	1,257,500.00		
TOTAL IIIb			5,982,295.00
IIIc. Revenue sources appropriated for particular purposes			
1. Free cash (page 4, col.(c))	0.00		
2. Other available funds (page 4, col.(d))	597,589.00		
TOTAL IIIc			597,589.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate			
1a. Free cash..appropriated on or before June 30, 2013	199,478.00		
b. Free cash..appropriated on or after July 1, 2013	0.00		
2. Municipal light source	0.00		
3. Teachers' pay deferral	0.00		
4. Other source :	0.00		
TOTAL IIId			199,478.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		\$	15,461,411.00

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from Ile)		\$	38,194,321.11
b. Total estimated receipts and other revenue sources (from IIIe)	15,461,411.00	\$	
c. Total real and personal property tax levy (from Ic)	22,732,910.11	\$	
d. Total receipts from all sources (total IVb plus IVc)		\$	38,194,321.11

LOCAL RECEIPTS NOT ALLOCATED *
TAX RATE RECAPITULATION

TYNGSBOROUGH

City/Town/District

	(a) Actual Receipts Fiscal 2013	(b) Estimated Receipts Fiscal 2014
==> 1 MOTOR VEHICLE EXCISE	1,558,826.15	1,550,000.00
2 OTHER EXCISE		
==> a.Meals	253,393.56	250,000.00
==> b.Room	30,513.44	30,000.00
==> c.Other	0.00	0.00
==> 3 PENALTIES AND INTEREST ON TAXES AND EXCISES	104,492.84	100,000.00
==> 4 PAYMENTS IN LIEU OF TAXES	22,213.80	22,000.00
5 CHARGES FOR SERVICES - WATER	0.00	0.00
6 CHARGES FOR SERVICES - SEWER	0.00	0.00
7 CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8 CHARGES FOR SERVICES - SOLID WASTE FEES	18,816.00	18,000.00
9 OTHER CHARGES FOR SERVICES	0.00	0.00
10 FEES	120,363.98	113,440.00
11 RENTALS	0.00	0.00
12 DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
13 DEPARTMENTAL REVENUE - LIBRARIES	5,279.15	5,300.00
14 DEPARTMENTAL REVENUE - CEMETERIES	8,365.00	8,500.00
15 DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16 OTHER DEPARTMENTAL REVENUE	10,491.65	10,500.00
17 LICENSES AND PERMITS	373,227.19	328,550.00
18 SPECIAL ASSESSMENTS	0.00	0.00
==> 19 FINES AND FORFEITS	37,967.50	34,600.00
==> 20 INVESTMENT INCOME	11,948.21	10,000.00
==> 21 MEDICAID REIMBURSEMENT	117,494.38	92,170.36
==> 22 MISCELLANEOUS RECURRING (PLEASE SPECIFY)	272,760.26	168,288.64
23 MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	170,311.40	63,000.00
24 TOTALS	\$ 3,116,464.51	\$ 2,804,349.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2014 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Catherine Gabriel, Accountant, Tyngsborough, 978-649-2300

11/21/2013 2:16 PM

Accounting Officer

Date

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2013 estimated receipts to FY2014 estimated

Totals	35,974,346.00	32,608,172.00	0.00	597,589.00	2,768,585.00
	Must Equal Cols. (b) thru (e)				

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

TYNGSBOROUGH

Joanne Shifres, Town Clerk, Tyngsborough, 978-649-2300

11/19/2013 3:28 PM

City/Town/District

Clerk

Date

Town Clerk

Joanne Shifres, Town Clerk
Nancy Johnson, Assistant Town Clerk

jshifres@tyngsboroughma.gov
njohnson@tyngsboroughma.gov

To the Citizens of Tyngsborough:

The Office of the Town Clerk serves as the central information point for residents and visitors alike. The Town Clerk is the chief election official, recording official and registrar of vital records, and public records official. The Town Clerk is responsible for ensuring the integrity of all elections and election-related activities. We are responsible for the polling places and providing safe and accessible locations for all registered voters. The Town Clerk records all actions of Town Meeting and updates the permanent record book for the Town. The annual town census is conducted through the Town Clerk's office from which the annual street list is compiled.

The Clerk's office is responsible for submitting By-Law changes, both General and Zoning, to the Attorney General for approval. After approval is received, the By-Laws are then updated and distributed to the appropriate departments. We also maintain the official Town bulletin board, oaths of office, appointments and resignations of all Town officials. The Clerk's Office issues state licenses and permits, including marriage licenses, business certificates, dog licenses, hunting and fishing licenses, fuel storage licenses, raffle/bazaar permits and certified requests for public documents.

The following table summarizes the 2014 fees collected:

Paid to State for Fish and Wildlife Licenses	\$3,638.00
Paid to Town for Fish and Wildlife Fees	\$178.15
Paid to Town for Dog Licenses	\$10,198.00
Paid to Town for Non-Criminal Disposition Fees	\$1,400.00
Paid to Town for Town Clerk's Fees	\$7,207.25
Total Receipts	\$22,621.40

Respectfully submitted,
Joanne Shifres, Town Clerk

Annual Town Election Results – May 13, 2014

Registered Voters	2,012	2,038	1,968	1,952	7,970
Precinct voters	124	65	109	108	406
Precinct voting %	6.16%	3.19%	5.54%	5.53%	5.09%
Offices & Candidates	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Board of Selectmen (vote for two)					
Blanks	53	45	58	59	215
Corliss F. Lambert	87	47	78	71	283
William F. Gramer	104	38	82	86	310
Write-Ins	4	0		0	4
Total	248	130	218	216	812
Board of Assessor					
Blanks	11	3	3	10	27
Ann Marie G. Conant	76	36	76	51	239
Michael V. Correia	36	26	30	47	139
Write-Ins	1	0	0	0	1
Total	124	65	109	108	406
Board of Health (vote for two)					
Blanks	140	82	126	128	476
Sheila M. Perrault	101	46	88	86	321
Write-Ins	0	2	2	1	5
Carol Devanney	2	0	2	0	4
Phil O'Brien	5	0	0	1	6
Total	248	130	218	216	812
Cemetery Commissioner (one year)					
Blanks	120	62	104	105	391
Write-Ins	4	3	5	3	15
Total	124	65	109	108	406
Cemetery Commissioner					
Blanks	121	64	105	108	398
Write-Ins	3	1	4	0	8
Total	124	65	109	108	406
Finance Committee					
Blanks	100	60	91	85	336
Write-Ins	0	1	0	2	3
Burton J. Buchman	24	4	18	21	67
Total	124	65	109	108	406

Library Trustee (one year)					
Blanks	21	17	20	25	83
Jeanne K. Dery	103	48	89	83	323
Write-Ins	0	0	0	0	0
Total	124	65	109	108	406
Library Trustee (vote for two)					
Blanks	39	43	43	49	174
Ann Marie G. Conant	108	50	90	90	338
William E. Lekas	101	37	85	77	300
Write-Ins	0	0	0	0	0
Total	248	130	218	216	812
Housing Authority					
Blanks	25	21	19	26	91
John R. Pelletier	99	44	90	82	315
Write-ins	0	0	0	0	0
Total	124	65	109	108	406
Moderator					
Blanks	15	17	13	25	70
Robert L. Kydd, Jr.	108	48	96	83	335
Write-Ins	1	0	0	0	1
Total	124	65	109	108	406
Planning Board					
Blanks	24	24	24	26	98
Thomas Delmore	100	40	85	82	307
Write-Ins	0	1	0	0	1
Total	124	65	109	108	406
School Committee (vote for two)					
Blanks	42	42	50	48	182
Paul R. Mitchell	103	38	85	82	308
Hillari I. Wennerstrom	103	50	82	86	321
Write-ins	0	0	1	0	1
Total	248	130	218	216	812
Sewer Commissioner					
Blanks	30	21	30	27	108
Frederick H. Perrault	94	43	79	80	296
Write-ins	0	1	0	0	1
Total	124	65	109	107	405
Tree Warden					
Blanks	19	18	20	25	82
Douglas P. Latulippe	105	47	89	83	324

Write-ins	0	0	0	0	0
Total	124	65	109	108	406

Cemetery Commissioners (3)	\$0	\$0	\$0
School Committee (7)	\$0	\$0	\$0
Library Trustees (6)	\$0	\$0	\$0
Sewer Commissioners (3)			
Chairman	\$0	\$0	\$0
Members (2)	\$0	\$0	\$0
Planning Board			
Chairman	\$0	\$0	\$0
Members (4)	\$0	\$0	\$0
Finance Committee (5)	\$0	\$0	\$0
Constables (2)	\$0	\$0	\$0
Greater Lowell Technical H.S. (1)	\$0	\$0	\$0

Motion: That the reading of the article be waived.

Action: Does carry.

Motion: That the Town fix the salary and compensation of elective officers as shown in the recommended column.

Action: Does carry.

Article 5. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to fund town expenses for Fiscal Year 2015 (July 1, 2014 - June 30, 2015), or take any other action relative thereto.

<u>DEPARTMENT/DESCRIPTION</u>	<u>FY 2014 ADJUSTED BUDGET</u>	<u>FY 2015 DEPT REQUEST</u>	<u>FY 2015 SELECTMEN PROPOSED</u>	<u>FY 2015 FINCOM PROPOSED</u>
... 1 SALARIES & WAGES:	71,054.00	43,054.00	120,204.00	120,204.00
... 2 DEPT. EXPENSES:	16,354.00	12,250.00	12,250.00	12,250.00
DEPT 122 SELECTMEN:	87,408.00	55,304.00	132,454.00	132,454.00
... 1 SALARIES & WAGES:	184,765.00	184,765.00	184,765.00	184,765.00
... 2 DEPT. EXPENSES:	2,500.00	3,500.00	2,500.00	2,500.00
DEPT 123 TOWN ADMINISTRATOR:	187,265.00	188,265.00	187,265.00	187,265.00
... 2 DEPT. EXPENSES:	675.00	675.00	675.00	675.00
DEPT 131 FINANCE COMMITTEE:	675.00	675.00	675.00	675.00
... 2 DEPT. EXPENSES:	55,000.00	55,000.00	55,000.00	55,000.00
... LESS FY14 TRANSFERS	25,000.00			
DEPT 132 RESERVE FUND:	30,000.00	55,000.00	55,000.00	55,000.00
... 1 SALARIES & WAGES:	73,138.00	71,164.00	71,164.00	71,164.00
... 2 DEPT. EXPENSES:	9,454.00	12,685.00	10,420.00	10,420.00
DEPT 135 ACCOUNTANT:	82,592.00	83,849.00	81,584.00	81,584.00
... 2 DEPT. EXPENSES:	33,500.00	31,500.00	31,500.00	31,500.00
DEPT 136 ANNUAL AUDITS:	33,500.00	31,500.00	31,500.00	31,500.00
... 1 SALARIES & WAGES:	107,877.00	107,877.00	107,877.00	107,877.00

... 2 DEPT. EXPENSES:	24,250.00	33,850.00	24,250.00	24,250.00
DEPT 141 ASSESSORS:	132,127.00	141,727.00	132,127.00	132,127.00
... 2 DEPT. EXPENSES:	27,500.00	24,500.00	24,500.00	24,500.00
DEPT 142 REVALUATION:	27,500.00	24,500.00	24,500.00	24,500.00
... 1 SALARIES & WAGES:	149,810.00	150,399.00	150,399.00	150,399.00
... 2 DEPT. EXPENSES:	29,677.00	30,665.00	30,415.00	30,415.00
DEPT 145 TREASURER:	179,487.00	181,064.00	180,814.00	180,814.00
... 1 SALARIES & WAGES:	110,430.00	110,430.00	110,430.00	110,430.00
... 2 DEPT. EXPENSES:	29,370.00	69,730.00	31,730.00	31,730.00
DEPT 146 TOWN COLLECTOR:	139,800.00	180,160.00	142,160.00	142,160.00
... 2 DEPT. EXPENSES:	63,200.00	63,200.00	63,200.00	63,200.00
DEPT 151 TOWN COUNSEL:	63,200.00	63,200.00	63,200.00	63,200.00
... 2 DEPT. EXPENSES:	25,000.00	35,000.00	35,000.00	35,000.00
DEPT 159 SPECIAL LEGAL SERVICES:	25,000.00	35,000.00	35,000.00	35,000.00
... 1 SALARIES & WAGES:	80,805.00	81,546.00	81,546.00	81,546.00
... 2 DEPT. EXPENSES:	1,760.00	1,760.00	1,760.00	1,760.00
DEPT 160 TOWN CLERK:	82,565.00	83,306.00	83,306.00	83,306.00
... 1 SALARIES & WAGES:	5,700.00	10,835.00	10,835.00	10,835.00
... 2 DEPT. EXPENSES:	11,588.00	20,915.00	20,915.00	20,915.00
DEPT 162 ELECTION/REGISTRATION:	17,288.00	31,750.00	31,750.00	31,750.00
... 2 DEPT. EXPENSES:	325.00	350.00	350.00	350.00
DEPT 169 OTHER LICENSING & REG:	325.00	350.00	350.00	350.00
... 1 SALARIES & WAGES:	42,589.00	48,818.00	48,818.00	48,818.00
... 2 DEPT. EXPENSES:	3,050.00	3,050.00	2,750.00	2,750.00
DEPT 171 CONSERVATION COMMISSION:	45,639.00	51,868.00	51,568.00	51,568.00
... 1 SALARIES & WAGES:	18,166.00	19,836.00	19,836.00	19,836.00
... 2 DEPT. EXPENSES:	7,880.00	7,880.00	7,880.00	7,880.00
DEPT 175 PLANNING BOARD:	26,046.00	27,716.00	27,716.00	27,716.00
... 1 SALARIES & WAGES:	2,725.00	2,974.00	2,974.00	2,974.00
... 2 DEPT. EXPENSES:	6,700.00	6,700.00	6,700.00	6,700.00
DEPT 176 ZONING BD OF APPEALS:	9,425.00	9,674.00	9,674.00	9,674.00
... 1 SALARIES & WAGES:	0.00	5,000.00	5,000.00	5,000.00
... 2 DEPT. EXPENSES:	115,730.00	156,650.00	156,650.00	156,650.00
DEPT 192 PUBLIC BLDGS AND PROPERTY:	115,730.00	161,650.00	161,650.00	161,650.00

... 1 SALARIES & WAGES:	5,100.00	50,000.00	5,100.00	5,100.00
...2 DEPT. EXPENSES:	54,900.00	10,000.00	16,000.00	16,000.00
DEPT 193 INFORMATION TECHNOLOGY	60,000.00	60,000.00	21,100.00	21,100.00
... 2 DEPT. EXPENSES:	0.00	600.00	600.00	600.00
DEPT 195 TOWN REPORTS:	0.00	600.00	600.00	600.00
... 1 SALARIES & WAGES:	2,005,517.00	2,227,570.00	2,141,552.00	2,141,552.00
... 2 DEPT. EXPENSES:	271,902.00	330,152.00	272,452.00	272,452.00
DEPT 210 POLICE DEPARTMENT:	2,277,419.00	2,557,722.00	2,414,004.00	2,414,004.00
... 1 SALARIES & WAGES:	23,514.00	23,515.00	23,515.00	23,515.00
... 2 DEPT. EXPENSES:	50,300.00	53,500.00	50,300.00	50,300.00
DEPT 211 POLICE STATION:	73,814.00	77,015.00	73,815.00	73,815.00
... 1 SALARIES & WAGES:	323,860.00	323,861.00	323,861.00	323,861.00
... 2 DEPT. EXPENSES:	56,500.00	62,500.00	62,500.00	62,500.00
DEPT 215 COMMUNICATION CENTER:	380,360.00	386,361.00	386,361.00	386,361.00
... 1 SALARIES & WAGES:	476,500.00	494,000.00	494,000.00	494,000.00
... 2 DEPT. EXPENSES:	150,997.00	168,997.00	168,997.00	168,997.00
DEPT 220 FIRE DEPARTMENT:	627,497.00	662,997.00	662,997.00	662,997.00
... 1 SALARIES & WAGES:	98,834.00	99,492.00	99,492.00	99,492.00
... 2 DEPT. EXPENSES:	15,760.00	21,760.00	21,760.00	21,760.00
DEPT 241 BUILDING INSPECTOR:	114,594.00	121,252.00	121,252.00	121,252.00
... 1 SALARIES & WAGES:	10,280.00	11,511.00	11,511.00	11,511.00
... 2 DEPT. EXPENSES:	900.00	0.00	0.00	0.00
DEPT 242 GAS INSPECTOR:	11,180.00	11,511.00	11,511.00	11,511.00
... 1 SALARIES & WAGES:	10,279.00	11,511.00	11,511.00	11,511.00
... 2 DEPT. EXPENSES:	900.00	0.00	0.00	0.00
DEPT 243 PLUMBING INSPECTOR:	11,179.00	11,511.00	11,511.00	11,511.00
... 1 SALARIES & WAGES:	20,599.00	29,995.00	29,995.00	29,995.00
... 2 DEPT. EXPENSES:	1,800.00	0.00	0.00	0.00
DEPT 245 ELECTRICAL INSPECTOR:	22,399.00	29,995.00	29,995.00	29,995.00
... 1 SALARIES & WAGES:	1,400.00	1,400.00	1,400.00	1,400.00
... 2 DEPT. EXPENSES:	1,000.00	800.00	800.00	800.00
DEPT 291 EMERGENCY MANAGEMENT:	2,400.00	2,200.00	2,200.00	2,200.00
... 2 DEPT. EXPENSES:	38,775.00	38,775.00	38,775.00	38,775.00
DEPT 292 ANIMAL INSPECTION & CONTROL:	38,775.00	38,775.00	38,775.00	38,775.00

... 2 DEPT. EXPENSES:	7,450.00	7,450.00	7,450.00	7,450.00
DEPT 294 FORESTRY:	7,450.00	7,450.00	7,450.00	7,450.00
... 1 SALARIES & WAGES:				
... 2 DEPT. EXPENSES:				
DEPT 300 SCHOOL DEPARTMENT:	17,528,733.00	18,102,309.00	18,102,309.00	18,102,309.00
... 2 DEPT. EXPENSES:	1,275,316.00	1,257,065.00	1,257,065.00	1,257,065.00
DEPT 301 GR. LOWELL REG. SCHOOL:	1,275,316.00	1,257,065.00	1,257,065.00	1,257,065.00
... 2 DEPT. EXPENSES:	0.00	22,389.00	22,389.00	22,389.00
DEPT 302 ESSEX NORTH SHORE SCHOOL:	0.00	22,389.00	22,389.00	22,389.00
... 2 DEPT. EXPENSES:	6,000.00	25,000.00	6,000.00	6,000.00
DEPT 410 TOWN ENGINEER	6,000.00	25,000.00	6,000.00	6,000.00
... 1 SALARIES & WAGES:	19,300.00	19,288.00	19,288.00	19,288.00
... 2 DEPT. EXPENSES:	22,080.00	22,080.00	22,080.00	22,080.00
DEPT 421 HIGHWAY & STREETS ADMIN:	41,380.00	41,368.00	41,368.00	41,368.00
... 1 SALARIES & WAGES:	491,511.00	542,686.00	492,350.00	492,350.00
... 2 DEPT. EXPENSES:	118,000.00	121,000.00	121,000.00	121,000.00
DEPT 422 HWY & STREETS CONSTR/MAINT:	609,511.00	663,686.00	613,350.00	613,350.00
... 1 SALARIES & WAGES:	37,500.00	37,500.00	37,500.00	37,500.00
... 2 DEPT. EXPENSES:	212,500.00	212,500.00	212,500.00	212,500.00
DEPT 423 HWY SNOW EXPENSE:	250,000.00	250,000.00	250,000.00	250,000.00
... 2 DEPT. EXPENSES:	45,000.00	51,000.00	51,000.00	51,000.00
DEPT 424 HWY STREET LIGHTING:	45,000.00	51,000.00	51,000.00	51,000.00
... 2 DEPT. EXPENSES:	91,750.00	91,750.00	91,750.00	91,750.00
DEPT 425 HWY VEHICLE MAINTENANCE:	91,750.00	91,750.00	91,750.00	91,750.00
... 1 SALARIES & WAGES:	500.00	500.00	500.00	500.00
... 2 DEPT. EXPENSES:	807,811.00	829,122.00	829,122.00	829,122.00
DEPT 430 WASTE COLLECTION & DISPOSAL:	808,311.00	829,622.00	829,622.00	829,622.00
... 1 SALARIES & WAGES:	23,200.00	23,200.00	23,200.00	23,200.00
... 2 DEPT. EXPENSES:	11,150.00	14,650.00	11,150.00	11,150.00
DEPT 491 CEMETERY DEPARTMENT:	34,350.00	37,850.00	34,350.00	34,350.00
... 1 SALARIES & WAGES:	56,682.00	60,470.00	54,113.00	54,113.00
... 2 DEPT. EXPENSES:	24,490.00	70,490.00	24,490.00	24,490.00

DEPT 510 BOARD OF HEALTH:	81,172.00	130,960.00	78,603.00	78,603.00
... 2 DEPT. EXPENSES:	200.00	200.00	200.00	200.00
DEPT 520 OTHER CLINICAL SERVICES:	200.00	200.00	200.00	200.00
... 1 SALARIES & WAGES:	94,231.00	98,323.00	98,323.00	98,323.00
... 2 DEPT. EXPENSES:	17,800.00	32,700.00	22,700.00	22,700.00
DEPT 541 COUNCIL ON AGING:	112,031.00	131,023.00	121,023.00	121,023.00
... 1 SALARIES & WAGES:	67,951.00	68,282.00	68,282.00	68,282.00
... 2 DEPT. EXPENSES:	288,850.00	290,260.00	268,850.00	268,850.00
DEPT 543 VETERANS AGENT:	356,801.00	358,542.00	337,132.00	337,132.00
... 1 SALARIES & WAGES:	242,166.00	242,278.00	242,278.00	242,278.00
... 2 DEPT. EXPENSES:	83,287.00	88,374.00	88,374.00	88,374.00
DEPT 610 LIBRARY:	325,453.00	330,652.00	330,652.00	330,652.00
... 1 SALARIES & WAGES:	43,697.00	43,697.00	43,697.00	43,697.00
... 2 DEPT. EXPENSES:	21,740.00	73,281.00	22,998.00	22,998.00
DEPT 630 RECREATION DEPARTMENT:	65,437.00	116,978.00	66,695.00	66,695.00
... 2 DEPT. EXPENSES:	900.00	900.00	900.00	900.00
DEPT 691 HISTORICAL COMMISSION:	900.00	900.00	900.00	900.00
... 2 DEPT. EXPENSES:	900.00	900.00	900.00	900.00
DEPT 692 MEMORIAL DAY COMM:	900.00	900.00	900.00	900.00
... 2 DEPT. EXPENSES:	644,804.00	661,959.00	661,959.00	661,959.00
DEPT 710 LONG TERM DEBT PRINCIPAL:	644,804.00	661,959.00	661,959.00	661,959.00
... 2 DEPT. EXPENSES:	193,019.00	212,170.00	212,170.00	212,170.00
DEPT 751 LONG TERM DEBT INTEREST:	193,019.00	212,170.00	212,170.00	212,170.00
... 2 DEPT. EXPENSES:	34,000.00	9,713.00	9,713.00	9,713.00
DEPT 760 SHORT TERM DEBT INTEREST:	34,000.00	9,713.00	9,713.00	9,713.00
... 2 DEPT. EXPENSES:	3,500.00	3,157.00	3,157.00	3,157.00
DEPT 840 N. MIDDX. COUNCIL OF GOV'T:	3,500.00	3,157.00	3,157.00	3,157.00
... 2 DEPT. EXPENSES:	4,955,022.00	4,780,161.00	4,780,161.00	4,780,161.00
DEPT 910 EMPLOYEE BENEFITS:	4,955,022.00	4,780,161.00	4,780,161.00	4,780,161.00
... 2 DEPT. EXPENSES:	239,800.00	239,500.00	239,500.00	239,500.00
DEPT 940 OTHER INSURANCE:	239,800.00	239,500.00	239,500.00	239,500.00

Article 12. To see if the Town will vote to raise and appropriate and transfer to a special purpose Compensated Absence Fund the sum of \$16,734.00 for the purpose of funding the future payment of accrued liabilities for compensated absences due any Town employee upon the termination of such employee's employment, or take any other action relative thereto

Motion: That the Town vote to approve Article 12 as printed.

Action: Does carry.

Article 13. To see if the Town will vote to accept the provision of General Laws, Chapter 59, Section 5, Clause 41C, added by Chapter 184 Section 51 of the Acts of 2002, which authorizes the legislative body to increase the amount of the exemption granted to eligible senior applicants on the basis of age, income, and assets, by 25%, or take any other action relative thereto.

Motion: That the Town vote to approve Article 13 as printed.

Action: Does carry.

Article 14. To see if the Town will vote to raise and appropriate the sum of \$9,600.00 to be expended by the Board of Assessors for the purpose of converting the existing AutoCAD map text to digital format in order to produce and maintain the Assessors Maps. These funds shall cover the cost to convert the text and set the data up for tax map production, or take any other action relative thereto.

Motion: That the Article be withdrawn.

Action: Does carry.

Article 15. To see if the Town will vote to become a member in the Central Massachusetts Mosquito Control Project for a minimum three year period, pursuant to Massachusetts General Laws Chapter 252, Section 5A and other applicable sections of said law, or take any other action relative thereto.

Motion: That the Town become a member of the CMMCP for three years.

Action: Does not carry.

Motion: To adjourn to Special Town Meeting.

Action: Meeting adjourned at 7:47 pm.

Article 16. To see if the Town will vote to appropriate from available funds or borrow the sum of \$657,000.00, and that the Town be authorized to accept any available grant dollars, for the following purposes, or take any other action relative thereto.

<u>Department</u>	<u>Item</u>	<u>Amount</u>	<u>To be Expended by</u>
Highway	Dump truck with plow/sander	\$160,000	Selectmen
Highway	Dump truck with plow/sander	\$160,000	Selectmen
Highway	One (1) ton dump truck with plow	\$60,000	Selectmen
Police	Information Technology replacement	\$25,000	Selectmen
Selectmen	Town Offices – security and repairs	\$20,000	Selectmen
Selectmen	Information Technology replacement	\$25,000	Selectmen
School	Facility Condition assess/security	\$80,000	School Committee
School	Repair TMS Gym Fire Escape	\$17,000	School Committee
School	School security upgrade	\$60,000	School Committee
School	Technology	\$50,000	School Committee

for a total of \$657,000.00, and to meet this appropriation, if by borrowing, the Town Treasurer, with the approval of the Selectmen, is authorized to borrow a sum of money pursuant to any enabling authority, and is authorized to issue bonds or notes of the Town, or take any other action relative thereto.

Motion: That the Town vote to borrow a sum of money not to exceed \$657,000 for the purpose of purchasing the items printed within warrant Article 16 including costs incidental and related thereto, and that the identified departments be authorized to expend these sums on behalf of the Town as printed in Article 16, and further that the Treasurer is authorized to issue bonds and notes of the Town therefore, with the approval of the Board of Selectmen, under and

pursuant to Chapter 44 Section 7, Paragraphs (3a), (9), (21), (28), (29), and (34) of the General Laws.

Action: Does carry unanimously.

Article 17. To see if the Town will vote to appropriate the sum of \$1,600,000.00 by borrowing for road reconstruction and/or repairs, to be expended by the Board of Selectmen, and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes that may be necessary for that purpose, and that the appropriation be expressly contingent upon the Town voting to approve a post-proposition 2 1/2 debt exclusion referendum question under proposition two and one-half, so-called, at a town election to be held, or take any other action relative thereto.

Motion: That the Town will vote to appropriate the sum of \$1,600,000.00 by borrowing for road reconstruction and/or repairs, including engineering and costs incidental and related thereto, and that the Board of Selectmen be authorized to expend these sums on behalf of the Town and authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes that may be necessary for that purpose, as authorized by General Laws Chapter 44, Section 7, Paragraphs (5), (6), and (22), or any other general or special law for a period not to exceed five (5) years, provided, however, that this appropriation and debt authorization be contingent upon passage of a Proposition 2-1/2 debt exclusion referendum under General Laws Chapter 59, Section 21C(k).

Motion #2: To postpone until the next Special or Annual meeting.

Action #2: Does not carry.

Action: Moderator noted that the voice vote was too close to call. Hand count required. Seventy votes yes and fifty-eight votes no. Requires a 2/3 majority. Article does not carry.

Article 18. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Sewer Commission to operate the Sewer Enterprise for Fiscal Year 2015 as follows:

That the following sums be appropriated:

Salaries	\$236,009.00
Expenses	\$705,018.00
Capital Outlay	\$668,750.00
Debt	\$97,783.00
<u>Subtotal</u>	<u>\$1,707,559.00</u>
Indirect Costs to General Fund	\$84,695.00
Total	\$1,792,254.00

That \$1,707.559 be appropriated from the Sewer Enterprise fund

Department receipts	\$1,192,457.00
Retained Earnings	<u>\$599,797.00</u>
Total	\$1,792,254.00

That \$84,695.00 be included in appropriations from the General Fund for indirect costs and be allocated to the Sewer Enterprise for funding, or take any other action relative thereto.

Motion: To waive the reading of the Article and that the Town vote to approve Article 18 as printed.

Action: Does carry.

Article 19. To see if the Town will vote to accept the provisions of Massachusetts General Law (MGL) Chapter 80, Betterments and MGL Chapter 83, Sewer, Drains and Sidewalks, for the purpose of establishing a municipal sewer system, or take any other action relative thereto.

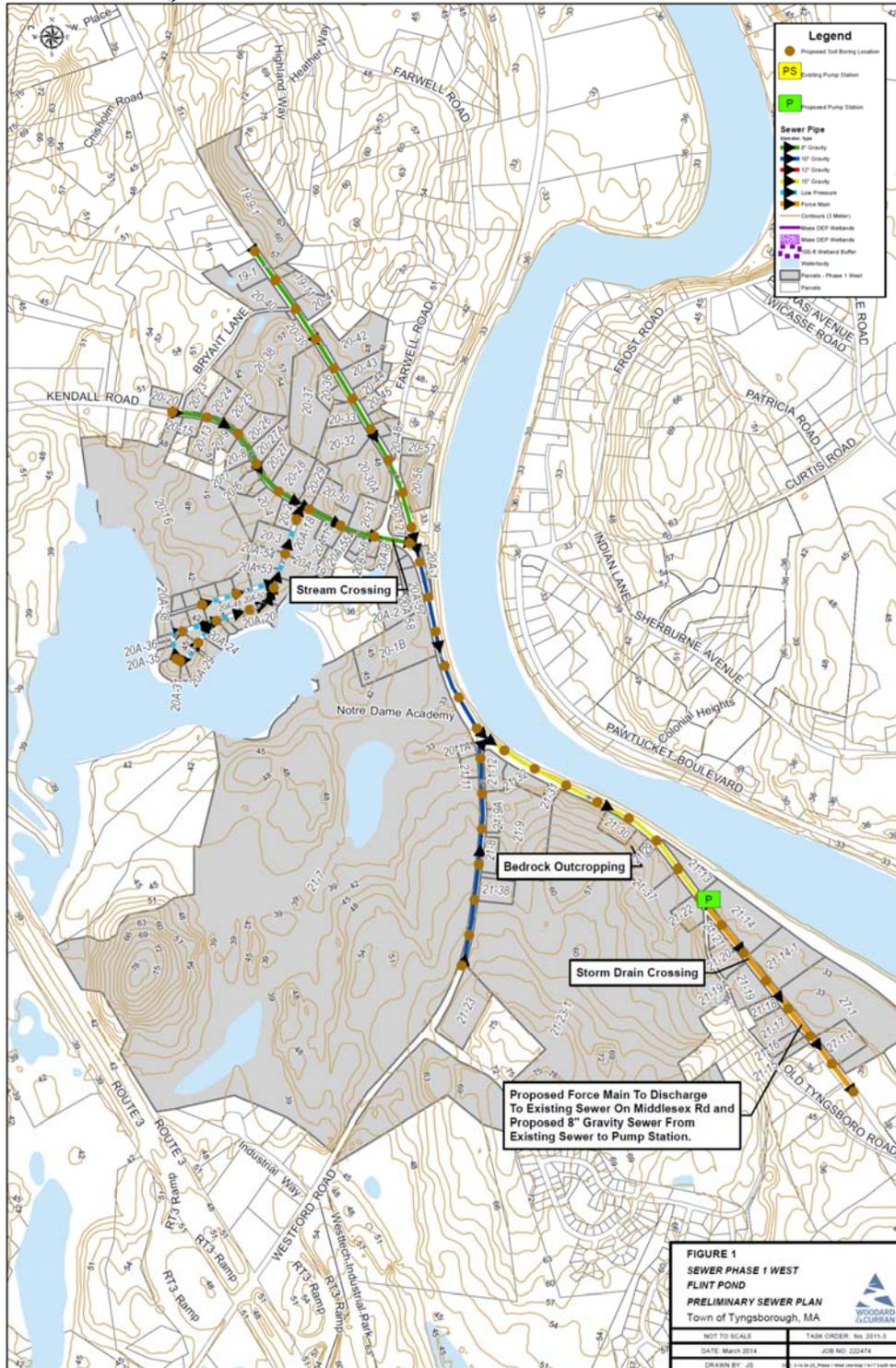
Motion: Tyngsborough Sewer Commission voted to withdraw the Article since these sections of MGL have already been accepted.

Action: Does carry.

Article 20. To see if the Town will vote to appropriate a sum of money for the construction of the Phase I West Sewer System, identified as Needs Area 1, Phase 1 West of the 2009 Comprehensive Wastewater Management Plan as shown below, and to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise, or to take any other action relative thereto.

Motion: The Sewer Commission has voted to withdraw the Article at this time.

Action: Does carry.



Article 21. To see if the Town will vote to certify the Chapter 90 apportionment for Fiscal Year 2015 of up to \$405,035 as an available fund to be expended by the Board of Selectmen, or take any other action relative thereto.

Motion: That the Town vote to approve Article 21 as printed.

Action: Does carry.

Article 22. To see if the Town will vote to authorize pursuant to the authority granted under Massachusetts General Laws Chapter 44, Section 53E½ the following revolving funds for the purpose of receiving fees and making disbursements in connection with the duties of the following town entities or as so specified below, and that any surplus revenue accumulated in FY 2014 and FY 2015 shall remain in the revolving accounts for each of the following town entities:

<u>Fund</u>	<u>Programs & Purposes</u>	<u>Departmental Receipts</u>	<u>Authorization</u>	<u>Maximum Annual Expenditure</u>
Fire Department	Fire programs and materials	Hazmat fees	Board of Fire Engineers or designee	\$20,000.00
Recreation Committee	Recreational programs and activities	Fees collected from participants	Board of Selectmen or designee	\$120,000.00
School Field Use Committee	Field maintenance	Field use fees	School Field Use Committee or designee	\$50,000.00
Recycling Committee	Recycling programs and materials	Fees collected from participants	Board of Health or designee	\$ 7,000.00
Board of Health	Collection and disposal of bulky items and appliances	Fees collected from participants	Board of Health or designee	\$30,000.00
Board of Health	Reimbursement program for Medicare Plan members	Medicare reimbursements	Board of Health or designee	\$ 6,000.00
Conservation Commission	Conservation Commission activities	Fees from local Wetland Protection By-law	Conservation Commission or designee	\$ 5,000.00
Sealer of Weights and Measures	Inspection activities	Fees collected from participants	Board of Selectmen	\$ 3,000.00

or take any other action relative thereto.

Motion: That the Town vote to approve this Article as printed.

Action: Does carry.

Article 23. To see if the Town will vote to authorize the Board of Selectmen to enter into Lease/Purchase Agreements up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations, or take any other action relative thereto.

Motion: That the Town vote to approve this Article as printed.

Action: Does carry.

Article 24. To see if the Town will vote that the following sums be appropriated or reserved from estimated annual revenues of the Community Preservation Fund for the fiscal year 2015, with each item to be considered a separate appropriation, for the payment of administrative expenses of the Community Preservation Committee, debt service, community preservation projects, and all other necessary and proper expenses.

Appropriations

Administrative Expenses	\$30,000.00
Long Term Debt Services	\$40,000.00
Interest on Long Term Debt	\$800.00
Lake Masscuppic Weed Control Program	\$6,000.00
Interest on Short Term Debt	<u>\$49,931.00</u>
Total CPC Appropriations	\$126,731.00

Reserves

To Reserve for Historic Preservation	\$60,000.00
To Reserve for Affordable Housing	\$60,000.00
To Reserve for Open Space	<u>\$60,000.00</u>
FY 2015 Budgeted Reserve	\$180,000.00

or take any other action relative thereto.

Motion: To waive the reading of the dollar amounts and vote to approve this Article as printed.

Action: Does carry.

Article 25. To see if the Town will vote to appropriate by transfer from existing Community Preservation Unbudgeted Reserve a sum of \$155,000 for the purchase of 8 acres of land and associated procurement costs for the property located at 68 Bowers Avenue, or take any other action relative thereto.

Motion: That the Town vote to approve this Article as printed.

Action: Does carry.

Article 26. To see if the Town will vote, as provided by M.G.L. c. 41, § 1B, that the position of Tax Collector become an appointed position, or take any action relative thereto.

Motion: That the Town vote to approve this Article as printed.

Action: Does not carry.

Article 27. To see if the Town will vote to authorize the Board of Selectmen to request the state legislature to enact a Special Act to provide:

In the event the Town of Tyngsborough, at its annual Town election in 2015, votes pursuant to M.G.L. c. 41, § 1B, that the position of town clerk becomes an appointed position to be appointed by the board of selectmen, the town clerk shall continue to hold office until the expiration of her term whereupon she shall be appointed by operation of law as town clerk, under the jurisdiction of the board of selectmen.

Notwithstanding any general or special law to the contrary, the board of selectmen may remove, suspend or discipline the town clerk for just cause. The town clerk shall be given written notice at least 14 days prior to the date of removal, which shall specify the reasons for such removal. The town clerk shall, upon written request, be granted a public hearing held by the board of selectmen who shall vote to confirm such removal or to reinstate the town clerk by a majority vote.

The town clerk's written request for a public hearing shall be made to the board of selectmen on or before the date of removal. The vote of the board of selectmen shall

occur not later than 7 days after the public hearing. If, after a written request for a public hearing, such hearing is not conducted or the vote fails to meet the standards for just cause, the town clerk shall be reinstated with full pay and benefits retroactive to the date of removal.

This special act shall apply only to the present incumbent and shall be void upon her death, retirement, termination, or separation; and any subsequent town clerk shall be appointed by the board of selectmen unless provided otherwise by law.

or take any other action relative thereto.

Motion: That the Town vote to approve this Article as printed.

Action: Does carry.

Article 28. To see if the Town will vote, as provided by M.G.L. c. 41, § 1B, that the position of Town Clerk become an appointed position, or take any action relative thereto.

Motion: That the Town vote to approve this Article as printed.

Action: Does not carry.

Article 29. To see if the Town will vote, as provided by M.G.L. c. 41, § 1B, that the position of Tree Warden become an appointed position, or take any action relative thereto.

Motion: To withdraw the Article.

Action: Does carry.

Article 30. To see if the Town will vote, as provided by M.G.L. c. 41, § 21, to have the selectmen act as cemetery commissioners or to vote to have the selectmen appoint the cemetery commissioners, who shall be under the supervision of the selectmen, by the following ballot:

Shall the Town vote to have its selectmen act as cemetery commissioners:
 YES NO.

Shall the Town vote to have its selectmen appoint the cemetery commissioners:
 YES NO.

Motion: To withdraw the Article.

Action: Does carry.

Article 31. To see if the Town will vote to amend the Town By-Laws by inserting the following as Article XXI-A:

DEMOLITION BY NEGLIGENCE

SECTION 1: Intent and Purpose

This By-law is adopted for the purpose of protecting the aesthetic quality of the Town by prohibiting property owners from neglecting buildings on their property.

SECTION 2: Definitions

For the purposes of this section the following words and phrases have the following meanings:

- 1) Board – The Board of Selectmen.
- 2) Building or Structure – any combination of materials capable of being used for shelter of persons, animals, or property.
- 3) Commission – The Tyngsborough Historical Commission.
- 4) Commissioner – the Tyngsborough Building Commissioner.
- 5) Demolition By Neglect – a process of ongoing damage to the fabric, viability, and/or usability of a building leading towards and/or causing its eventual

demolition due to decay and/or structural failure and/or severe degradation over a period of time as a result of a general lack of maintenance, and/or failure to secure the building from pests or vandals, and/or failure to take reasonable measures to prevent the ingress of water, snow, ice, and wind through the roof, walls, or apertures.

SECTION 3: Demolition By Neglect

- 1) If the Commissioner has reason to believe, through visual inspection or other means, that a building or structure may be undergoing demolition by neglect, then the Commissioner shall notify the owner(s) and the Board; and the Board shall hold a noticed public hearing to determine whether or not such building or structure is undergoing demolition by neglect. The Commissioner shall also notify the Commission, who shall report to the Commissioner and the Board as to the building or structure's qualification as a historic building and/or structure pursuant to Article XXI Section 3 of the General By-Laws. In furtherance of determining the condition of such building or structure, the Board may, at any time, request an inspection of the building or structure by the Commissioner; and the Commissioner shall file a report of the findings of such inspection with the Board at least 48 hours, excluding Saturdays, Sundays, and legal holidays, in advance of such public hearing or continuance of such hearing.
- 2) If the Board determines that the building or structure is undergoing demolition by neglect, the Board shall attempt to negotiate a voluntary agreement with the owner(s) for appropriate and timely repairs sufficient to structurally stabilize the building or structure and/or prevent further deterioration.
- 3) In the event that the Board is unable to negotiate such an agreement with the owner(s), then the Board may impose requirements and conditions in its decision to secure the building or structure against the elements, vandals and vermin, to halt further deterioration, and to structurally stabilize the building or structure.
- 4) Upon completion of all repairs, requirements, and conditions that have been agreed upon between the owner(s) and the Board or that have been ordered by the Board, and upon determination by the Board in a report that the repairs have been completed, the Board may declare that the building or structure is no longer undergoing demolition by neglect.
- 5) If after 90 days from the date the Board determines that a building or structure is undergoing demolition by neglect and that all repairs have not been made, the Commissioner is authorized to issue fines in the amount of \$100.00 per day. Non-payment of such fines within 30 days of their issuance shall result in fines being filed as a lien against the property.
- 6) The Board, Commission, or Commissioner are each specifically authorized to institute any and all actions and proceedings, in law or equity, as they may deem necessary or appropriate, to obtain compliance with the requirements of this By-law and/or to prevent a threatened violation of this By-law or the decision and/or orders of the Board.
- 7) If the building or structure is deemed to be historic by the Commission and the owner(s) refuse or neglect to comply with the decision and/or orders of the Board, the Board is authorized to obtain ownership of the property for historic preservation purposes, as permitted under federal and state law, subject to appropriation of monies.

SECTION 4: Severability

In case any section, paragraph, or part of this By-law is declared invalid or unconstitutional by any court of competent jurisdiction, every other section, paragraph, and part of this By-law shall continue to be in full force and effect.

or take any other action relative thereto.

Motion: To amend by striking Section 3, Paragraphs 3, 5, 6, & 7 and also striking in Paragraph 4 line 2 "or that have been ordered by the Board".

Action: Yes votes 51, no votes 45. Amendment does pass.

Motion#2: To withdraw the Article.

Action #2: Does carry.

Article 32. To see if the Town will vote to amend the General Town By-laws, Article IV Public Ways, by adding a section relative to pedestrian safety, or take any other action relative thereto.

Section 5. Public Safety, Pedestrians, Traffic Islands

5.1 Purpose

Traffic islands, also known as traffic medians, regulate the safe flow of motor vehicle traffic and are not designed for persons to stand, sit, or place signs on. The use of such traffic islands for demonstrations, political campaigns, solicitation of monies for charities, religious organizations, and youth organizations, the placing of signs, panhandling, and the like presents safety and public welfare concerns for persons standing or sitting or placing signs on such traffic islands and for motorists who may be distracted by such use.

Consequently, the intent and purpose of this Bylaw is to regulate such use for the safety and public welfare of all such persons or activities, which activities and the like may more safely be exercised on sidewalks and other public places and not by standing, sitting, or placing signs upon traffic islands.

5.2 Notice by Police Officer

No person shall, after given notice and warning by a police officer, persist in walking, standing, or placing any signs on any roadway traffic island, including but not limited to the below specified, except for the purpose of crossing the roadway at an intersection or designated crosswalk or for the purpose of entering or exiting a vehicle at the curb or for repairing or maintaining the traffic island. Any police officer observing any person violating this provision shall first request such person to remove himself or herself and/or the signs from the traffic island and, if such person declines or refuses to do so, shall next give notice and warning and order such person to remove himself or herself and/or the signs from the traffic island and may arrest such person if he or she fails to comply with such request and order.

5.3 Traffic Islands

At Exit 36, (Middlesex Road / entrance to Pheasant Lane Mall),
 At Middlesex Road at entrance to Pheasant Lane Mall & Plaza entrance,
 At Kendall Road & Middlesex Road intersection,
 At Chronopoulos Way & Frost Road,
 At Old Pawtucket Boulevard & Frost Road,
 At Westford Road at Exit 34, North and Southbound,
 At Kendall Road at Exit 35, North and Southbound.

5.4 Penalties and/or Fines

First Offense:	\$ 25.00
Second Offense:	\$ 50.00
Third and Subsequent Offense:	\$100.00

or take any action relative thereto.

Motion: To amend the Article by inserting *or on any adjacent way* after the words traffic islands in the last line of paragraph 1 & 2, the second, seventh & ninth lines of paragraph 3.

Action: Does carry.

Article 33. To see if the Town will vote to amend the Town By-Laws by deleting Article XXVII in its entirety and amending it to read:

STREETS AND SIDEWALKS

SECTION 1: AUTHORITY

1.1) The Board of Selectmen (Board) of the Town of Tyngsborough (Town) is charged with the promulgation and implementation of this By-Law and any regulation adopted.

SECTION 2: PERMIT

2.2) The Board shall be authorized to grant to a person or individual, corporation or other type of entity a permit to open a trench in, or disturb the surface of any existing street or way for any of the following, but not limited to, purposes, of installing, repairing, and/or maintaining any duct, conduit, sleeve, pipe or other structure to be used for the distribution or transmission of wastewater or sewage, surface or storm water, potable water, brook or water course, gas, oil or any of its by-products in any form, electrical power or service, telephone or telegraph service. This By-Law does not apply to the placing or replacing of poles.

SECTION 3. WORK DAYS AND HOURS

3.1) All work to be performed shall be done between the hours of 7:30 a.m. and 3:30 p.m., provided, however, that different work hours for the performance of such work may be agreed upon or required for good cause by the Highway Superintendent; and such requirement shall be stated in writing at the time of issuance of the permit.

3.2) No Saturday, Sunday, or legal holiday work will be allowed unless an emergency or accommodation situation arises and permission is given by the Highway Superintendent. Such permission may be granted orally; however, a written confirmation that such permission has been granted shall be made by the Highway Superintendent as soon as practicable.

3.3) In regard to Saturday, Sunday, or legal holiday work, the Highway Superintendent shall determine whether an emergency or accommodation situation exists. Emergency is an unforeseen event which calls for immediate action, a pressing necessity.

3.4) No excavation, trenching, or the like shall be allowed in any street or way, accepted or unaccepted, between November 15 and April 1, except in the case of an emergency, which shall be determined by the Highway Superintendent.

SECTION 4. PRIVATE PROPERTY

4.1) Liability for damage to private property abutting the construction and caused by the permittee, its agents or servants, shall be borne solely by the permittee.

SECTION 5. ENFORCEMENT PROVISIONS: ORDERS

5.1) If an examination of the work reveals that it does not comply with or violates the provisions of this By-Law, the Highway Superintendent shall notify and order, in writing, the permittee or its authorized supervisor at the work site, who shall take appropriate measures as necessary to assure compliance with the provisions of the By-Law.

5.2) If a further examination of the work performed not less than 48 continuous hours after the issuance of orders reveals that no positive action and/or appropriate measures are or were being taken by the permittee or its authorized supervisor at the work site to assure compliance with the provisions of this By-Law, the Highway Superintendent may rescind, suspend or modify the permit through the imposition of conditions.

5.3) Every order issued to enforce the provisions of this By-Law shall be in writing and shall be served on the permittee or its authorized supervisor at the work site and/or to any other persons responsible for the violation of this By-Law.

5.4) Every order issued to enforce this By-Law shall include a statement of the violation, shall allot a reasonable time for any action necessary to effect compliance, and may suggest action which, if taken, will effect compliance with this By-Law.

SECTION 6. HEARINGS

6.1) Any permittee to whom any order to comply with the provisions of this By-Law is issued or any person who objects to the issuance of a variance may request a hearing before the Board by filing a written application with the Board within 10 days of the receipt of the order or within 10 days of the filing of notice of the granting of the variance.

6.2) Upon receipt of a written application, the Board shall establish a time and place for such hearing and inform the applicant in writing of such hearing. The hearing shall be commenced no later than 30 days after the day on which the application was filed.

6.3) At the hearing, the applicant shall be given an opportunity to be heard and to show why the order or variance should be modified or withdrawn.

6.4) After the hearing, the Board shall sustain, modify, or withdraw the order or variance, and may rescind, suspend or modify the permit through the imposition of conditions and shall inform the applicant in writing of its decision.

6.5) Every notice, order, and other record prepared by the Board in connection with the hearing shall be entered as a matter of public record in the office of the Highway Superintendent.

SECTION 7. PENALTY

7.1) Any permittee who violates or refuses to comply with any provision of this By-Law or orders shall forfeit and pay to the Town a sum of \$100 for each violation.

7.2) Each day, or portion of a day, that any violation continues shall constitute a separate violation of this By-Law.

SECTION 8. SEVERABILITY

8.1) Each of these sections shall be construed as separate to the end that if any section, paragraph, sentence clause, or phrase shall be held invalid for any reason, the remainder of that section and all other sections of this By-Law shall continue in full force.

SECTION 9. MUNICIPAL DEPARTMENT

9.1) The Board may exclude municipal departments of the Town from the provisions of this By-Law.

SECTION 10. INCONSISTENCIES

10.1) All provisions of the Town By-Laws, as amended, which are not inconsistent with this By-Law, shall continue in effect; but all provisions of such By-Laws inconsistent with this By-Law are repealed.

or take any other action relative thereto.

Motion: That the Town vote to approve this article as printed.

Action: Does carry.

Article 34. To see if the Town will vote to amend Article XLII of the Town of Tyngsborough Bylaws, Mandatory Recycling, by deleting the Article in its entirety and replacing it with the following language:

ARTICLE XLII - MANDATORY RECYCLING BYLAW**Section 1. AUTHORITY:**

1.1) In accordance with Massachusetts General Law Chapter 40 Section 8H, the Board of Health (Board) of the Town of Tyngsborough (Town) shall be charged with the promulgation and implementation of this By-Law and any regulation adopted under this By-Law.

Section 2. PURPOSE:

2.1) In order to protect the environment, promote recycling, and in compliance with Massachusetts mandated waste bans; the Town hereby establishes mandatory separation of recyclable and compostable yard waste from the solid waste stream.

Section 3. APPLICABILITY

3.1) This applies to all owners, tenants, occupants, and property managers of residential, multifamily, commercial, industrial, municipal, and institutional structures and properties in the Town and to any and all waste haulers duly licensed by the Board.

Section 4. WASTE HAULERS

4.1) Every waste hauler must be duly licensed by the Board on an annual basis to operate within the Town.

4.2) Every waste hauler shall provide an integrated waste management service whereby collection of recyclables is provided to all trash collection customers.

4.3) Every non-municipal waste hauler shall, upon request, provide the Board with an updated customer list, which includes the names and addresses of customers within the Town, the degree of service, and pick-up schedule. Upon request by the Board, every waste hauler shall also provide educational material to customers.

4.4.) Waste haulers may not accept a load of refuse with greater than 5%, by volume, recyclables or compostable yard waste. In addition, every waste hauler shall report, in writing, violations of this provision to the Board or its agent(s).

4.5) Waste haulers may not accept compostable yard waste, except on designated dates established by the Board.

4.6) Waste haulers shall allow for unannounced inspections of collected refuse or recyclables by the Board or its designated agent(s) where the Waste Hauler is required to demonstrate satisfactory collection procedures.

Section 5: OWNERSHIP OF RECYCLABLES

5.1) Once recyclable materials or compostable yard waste are placed at the curbside or designated collection area these materials shall become property of the Town. No person, business, or other legal entity other than licensed waste hauler and/or authorized agent(s) of the Town, acting in the course of their employment, may collect or pick up any recyclable materials so placed.

Section 6: SEVERABILITY

6.1) If any section of this By-Law is declared invalid or unenforceable for any reason, said decision shall not affect any other section of this By-Law, which shall remain in full force and effect.

or take any other action relative thereto.

Motion: That the Town vote to approve this article as printed in the Annual and Special Town Meeting Guide Supplement.

Action: Does carry.

Article 35. To see if the Town will accept the layout and/or relocation of certain Town ways below described, made by the Board of Selectmen under the provisions of M.G.L. c. 82, § 21 through 24, and any other enabling statute, filed in the Office of the Town Clerk with the plans there mentioned and are referred to for more particular description, and raise and appropriate any money that may be necessary, and determine how such money shall be expended for the payment of any damages, if any, and the layouts being substantially as follows:

1. Anderson Drive shown on Record Plan, Stonebridge Estates, A definitive Subdivision in Tyngsboro, MA between Stations 16+00 and 25+00, dated November 1988, revised January 27, 1989, prepared for West-East Land Development, 21 Willowdale Road, Tyngsboro, MA, by DiPrete-Marchionda & Associates, Inc., recorded at the Middlesex North Registry of Deeds in Plan Book 172, Plan No. 41. The layout of a Town way substantially in the location of a private way known as Anderson Drive.
2. Bryants Lane shown on Plan of Land 81 Kendall Road, Tyngsborough, Massachusetts, dated November 1, 2012, prepared for Applewood Construction Corp., 92 Middlesex Road, Tyngsborough, MA 01879, by Norse Design Services, Inc, 3 Pondview Place, Tyngsborough, MA 01879, recorded at the Middlesex North Registry of Deeds in Plan Book 235, Plan No. 42. The relocation of a Town way substantially in the location of a private way known as Bryants Lane, Parcel "A".
3. Clover Hill Circle shown on Record Plan, Bridge Meadow Acres in Tyngsborough, MA, dated March 1993, revised April 2, 1993, prepared for Bridge Meadow Development, 4 Court House Lane, Chelmsford, MA 01824, by Marchionda & Associates, Inc., recorded at the Middlesex North Registry of Deeds in Plan Book 182, Plan No. 20. The layout of a Town way substantially in the location of a private way known as Clover Hill Circle.
4. Colorado Drive shown on Scribner Hill Estates, Definitive Subdivision Plan of Land in Tyngsborough, Middlesex County, Mass, dated July 6, 1983, prepared for Winter Hill Development Corp., Gagnon Drive, Dracut, Mass., by Village Engineering & Surveying, Dracut, Mass, recorded at the Middlesex North Registry of Deeds in Plan Book 144, Plan No. 38. The layout of a Town way substantially in the location of a private way known as Colorado Drive.
5. Ducharme Lane shown on Subdivision Plan of Land in Tyngsborough, dated January 29, 1978, by William Troy & Associates, Surveyors, recorded at the Land Court Section on August 23, 1978 as Plan No. 4002E. The layout of a Town way substantially in the location of a private way known as Ducharme Lane.

6. Descheneaux Lane shown on Subdivision Plan of Land in Tyngsborough, dated August 1987, by Armand E. Provost, Jr., Surveyors, recorded at the Land Court Section on June 24, 1988 as Plan No. 38426J. The layout of a Town way substantially in the location of a private way known as Descheneaux Lane.
7. Helena Drive shown on Subdivision Plan of Land in Tyngsborough Mass (to the end of the cul-de-sac, but not including the cul-de-sac extents), dated January 1983, prepared for Gerard Briere, 55 Farwell Road, Tyngsborough, Mass, by Richard J. Ludwig, Chelmsford, Mass,, recorded at the Middlesex North Registry of Deeds in Plan Book 139, Plan No. 90. The layout of a Town way substantially in the location of a private way known as Helena Drive.
8. Hillcrest Drive (formerly known as Jacques Road) shown on Definitive Subdivision of Land in Tyngsborough, Mass, dated September 1986, prepared for Scribner Heights Development Corporation, by Charles A. Perkins Co., Inc. Civil Engineers & Surveyors, P.O. Box 234, Clinton, Mass 01510, recorded at the Middlesex North Registry of Deeds in Plan Book 158, Plan No. 39. The layout of a Town way substantially in the location of a private way known as Hillcrest Drive.
9. Idaho Drive shown on Scribner Hill Estates, Definitive Subdivision Plan of Land in Tyngsborough, Middlesex County, Mass, dated July 6, 1983, prepared for Winter Hill Development Corp., Gagnon Drive, Dracut, Mass., by Village Engineering & Surveying, Dracut, Mass, recorded at the Middlesex North Registry of Deeds in Plan Book 144, Plan No. 38. The layout of a Town way substantially in the location of a private way known as Idaho Drive.
10. Joco Drive shown on Definitive Subdivision Plan of Land, Granite Hill Estates, Tyngsborough, MA, dated May 14, 1988, prepared for Granite Hill Estates, LLC, 30 Hunt Road, Chelmsford, MA 01824, by LandTech Consultants, Inc., recorded at the Middlesex North Registry of Deeds in Plan Book 198, Plan No. 57. The layout of a Town way substantially in the location of a private way known as Joco Drive.
11. Katy Lane shown on Pine Hill Estates, Definitive Plan, Norris Road, Tyngsborough, MA, dated March 8, 1988, revised June 24, 1988, prepared for Peter Cricones, 177 Pine Street, Lowell, MA 01851, by H-Star Engineering, Inc., 9 Acton Road, Suite 15, Chelmsford, MA 01824, recorded at the Middlesex North Registry of Deeds in Plan Book 165, Plan No. 138. The layout of a Town way substantially in the location of a private way known as Katy Lane.
12. Ohio Road shown on Scribner Hill Estates, Definitive Subdivision Plan of Land in Tyngsborough, Middlesex County, Mass, dated July 6, 1983, prepared for Winter Hill Development Corp., Gagnon Drive, Dracut, Mass., by Village Engineering & Surveying, Dracut, Mass, recorded at the Middlesex North Registry of Deeds in Plan Book 144, Plan No. 38. The layout of a Town way substantially in the location of a private way known as Ohio Drive.
13. Patriot Road shown on Definitive Subdivision Plan Olde Colony Hills, Scribner Hill Road, Tyngsborough, Massachusetts, dated February 14, 1990, prepared for Connell Construction, 33 Ingalls Road, Tyngsborough, Massachusetts, by Cuoco & Cormier, Inc., recorded at the Middlesex North Registry of Deeds in Plan Book 173, Plan No. 50. The layout of a Town way substantially in the location of a private way known as Patriot Road.
14. Texas Lane shown on Scribner Hill Estates, Definitive Subdivision Plan of Land in Tyngsborough, Middlesex County, Mass, dated July 6, 1983, prepared for Winter Hill Development Corp., Gagnon Drive, Dracut, Mass., by Village Engineering & Surveying, Dracut, Mass, recorded at the Middlesex North Registry of Deeds in Plan Book 144, Plan No. 38. The layout of a Town way substantially in the location of a private way known as Texas Lane.

15. Tower Road shown on Definitive Subdivision Plan of Land, Granite Hill Estates, Tyngsborough, MA, dated May 14, 1988, prepared for Granite Hill Estates, LLC, 30 Hunt Road, Chelmsford, MA 01824, by LandTech Consultants, Inc., recorded at the Middlesex North Registry of Deeds in Plan Book 198, Plan No. 57. The layout of a Town way substantially in the location of a private way known as Tower Road.
16. Vista Way shown on Record Plan, Stonebridge Estates, A definitive Subdivision in Tyngsboro, MA, dated November 1988, revised January 27, 1989, prepared for West-East Land Development, 21 Willowdale Road, Tyngsboro, MA, by DiPrete-Marchionda & Associates, Inc., recorded at the Middlesex North Registry of Deeds in Plan Book 172, Plan No. 41. The layout of a Town way substantially in the location of a private way known as Vista Way.

or take any other action relative thereto.

Motion: To waive the reading of the Article and that the Town vote to accept the 16 roads or portions of roads laid out and/or relocated with an addition: Item 2, after the words "Bryants Lane" add "also known as Bryant Lane".

Action: Does carry.

Article 36. To see if the Town of Tyngsborough will vote to amend the Zoning Bylaws by replacing the existing Section 5.00.00, Interim Restriction/Moratorium for Medical Marijuana Treatment Centers, in its entirety with the new section below entitled, Section 5.00.00 Special Requirements for Registered Marijuana Dispensaries.

5.00.00 SPECIAL REQUIREMENTS FOR REGISTERED MARIJUANA DISPENSARIES.

5.10.00 Purpose

5.10.01 To provide for the establishment of Registered Marijuana Dispensaries in appropriate places and under strict conditions in accordance with the passage of Chapter 369 of the Acts of 2012, An Act for the Humanitarian Medical Use of Marijuana.

5.10.02 To minimize the adverse impacts of Registered Marijuana Dispensaries on adjacent properties, residential neighborhoods, schools and other places where children congregate, and other land uses potentially incompatible with such Dispensaries.

5.10.03 To regulate the siting, design, placement, security, safety, monitoring, modification, and removal of Registered Marijuana Dispensaries.

5.20.00 Applicability

5.20.01 The cultivation [unless it meets the requirements for an agricultural exemption under M.G.L. c. 40A, § 3], production, processing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of Marijuana for Medical Use is prohibited unless permitted as a Registered Marijuana Dispensary under this Section 5.00.00.

5.20.02 No Registered Marijuana Dispensaries shall be established except in compliance with the provisions of this Section 5.00.00.

5.20.03 Nothing in this Bylaw shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs.

5.30.00 Definitions

Marijuana for Medical Use – Marijuana that is designated and restricted for use by, and for the benefit of, Qualifying Patients in the treatment of Debilitating Medical Conditions as set forth in Chapter 369 of the Acts of 2012.

Marijuana – The same substance defined as “marihuana” under M.G.L. c. 94C and 105 CMR 725.004.

Registered Marijuana Dispensary – A facility for the cultivation, production, processing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of Marijuana for Medical Use, located inside a structure or building.

5.40.00 Eligible Locations

5.40.01 Registered Marijuana Dispensaries, other than agricultural operations meeting exemption standards under M.G.L. c. 40A, § 3, may be allowed by special permit of the Tyngsborough Planning Board, and provided the Registered Marijuana Dispensary meets the requirements of this Section 5.00.00.

- a) In the Business/Commercial 3 Zoning District,
- b) In a stand-alone single use facility,
 - c) Shall not be located within a radius of 500 feet of a school, daycare center or any facility at where children commonly congregate. The 500 feet distance shall be measured in a straight line from the nearest point of the property line of the children's facility in question to the nearest point of the proposed Dispensary's property line.

5.50.00 General Requirements and Conditions for all Registered Marijuana Dispensaries

5.50.01 All Registered Marijuana Dispensaries shall be contained within a building or structure.

5.50.02 No Registered Marijuana Dispensary shall have a gross floor area of less than 2,000 square feet or in excess of 20,000 square feet.

5.50.03 A Registered Marijuana Dispensary may not be located in buildings that contain any medical doctors' offices or the offices of any other professional practitioner authorized to prescribe the use of medical marijuana.

5.50.04 The hour of operation of Registered Marijuana Dispensaries shall be set by the Special Permit Granting Authority, but in no event shall such Dispensaries be open and/or operating between the hours of 8:00 p.m. and 8:00 a.m.

5.50.05 No Registered Marijuana Dispensary shall be located on a lot which abuts a residential zoning district.

5.50.06 No smoking, burning, or consumption of any product containing marijuana or marijuana-related products shall be permitted on the premises of a Registered Marijuana Dispensary.

5.50.07 No Registered Marijuana Dispensary shall be located inside a building containing residential units, including transient housing such as motels, hotels, or dormitories, or inside a movable structure or mobile vehicle such as a trailer, van or truck.

5.50.08 Signage for Registered Marijuana Dispensaries shall include the following language: “Registration card issued by the Massachusetts Department

of Public Health required." The required text shall be a minimum of two inches in height.

5.50.09 Registered Marijuana Dispensaries shall provide the Tyngsborough Police Department, Building Commissioner, and the Special Permit Granting Authority with the names, telephone numbers and email addresses of all management staff and keyholders to whom one can provide notice if there are operating problems associated with the Registered Marijuana Dispensary.

5.60.00 Special Permit Requirements

5.60.01 A Registered Marijuana Dispensary shall only be allowed by special permit granted by the Tyngsborough Planning Board, acting as the Special Permit Granting Authority, in accordance with M.G.L. c. 40A, § 9, subject to the following statements, regulations, requirements, conditions and limitations.

5.60.02 A special permit for a Registered Marijuana Dispensary shall be limited to one or more of the following uses that shall be prescribed by the Special Permit Granting Authority:

- a) Cultivation of Marijuana for Medical Use (horticulture) except for sites meeting agricultural exemption standards found in M.G.L. c. 40A, § 3;
- b) Processing and packaging of Marijuana for Medical Use, including Marijuana that is in the form of smoking materials, food products, oils, aerosols, ointments, and other products;
- c) Retail sale or distribution of Marijuana for Medical Use to Qualifying Patients; and/or
- d) Wholesale sale of Marijuana for Medical Use to other Registered Marijuana Dispensaries located in the Town or another municipality in Massachusetts.

5.60.03 In addition to the application requirements set forth in Sections 5.50.00 and 5.60.00 of this Bylaw, a special permit application for a Registered Marijuana Dispensary shall include the following:

- a) The name and address of each owner of the Registered Marijuana Dispensary;
- b) Copies of all required licenses and permits issued to the Applicant by the Commonwealth of Massachusetts and any of its agencies for the Registered Marijuana Dispensary;
- c) Evidence of the Applicant's right to use the site for a Registered Marijuana Dispensary, such as a deed or lease;
- d) If the Applicant is a business organization, a statement under oath disclosing all of its owners, shareholders, partners, members, managers, directors, officers, or other similarly-situated individuals and entities and their addresses. If any of the above are entities rather than persons, the Applicant must disclose the identity of the owners of such entities unless the disclosure contains the names of individuals;
- e) A certified list of all parties in interest entitled to notice of the hearing for the special permit application, taken from the most recent tax list of the Town and certified by the Town Assessor;
- f) Proposed security measures for the Registered Marijuana Dispensary, including lighting, fencing, gates and alarms, etc., to ensure the safety

of persons and to protect the premises from theft. These security measures shall be reviewed by the Police Chief and Fire Chief or their designees.

5.60.04 Mandatory Findings. The Special Permit Granting Authority shall not issue a special permit for a Registered Marijuana Dispensary unless it finds that:

- a) The Registered Marijuana Dispensary is designed to minimize any adverse visual or economic impacts on abutters and other parties in interest, as defined in M.G.L. c. 40A, § 11;
- b) The Registered Marijuana Dispensary is fully permitted by all applicable agencies of the Commonwealth of Massachusetts and is in compliance with all applicable state laws and regulations; and
- c) The Applicant has satisfied all of the conditions and requirements of Sections 5.40.00, 5.50.00, and 5.60.00.

5.60.05 Annual Reporting. A Registered Marijuana Dispensary permitted under this Bylaw shall, as a condition of its special permit, file an annual report to and appear before the Special Permit Granting Authority no later than January 31st, providing a copy of all current applicable state licenses required under 105 CMR 725.000 for the Registered Marijuana Dispensary and/or its owners and demonstrate continued compliance with the conditions of the special permit. A copy of the annual report shall also be filed with the Town Clerk.

5.60.06 A special permit granted under this Section shall have a term limited to the duration of the Applicant's ownership of the Registered Marijuana Dispensary at the premises. A special permit may be transferred only with the approval of the Special Permit Granting Authority in the form of an amendment to the special permit with all information required in this Section 5.00.00.

5.60.07 Any violation of this Section 5.00.00 or any other state regulations or state laws shall be grounds for revocation of a special permit issued under this Section.

5.60.08 The Special Permit Granting Authority shall require the Applicant to post a bond to secure the costs for the removal of the Registered Marijuana Dispensary in the event the Town must remove the facility because of abandonment or discontinuance.

5.70.00 Abandonment or Discontinuance of Use

5.70.01 A special permit shall lapse if not exercised within one year of grant of special permit.

5.70.02 A Registered Marijuana Dispensary shall be required to remove all material, plants, equipment and other paraphernalia:

- a) Prior to surrendering its state-issued licenses or permits; or
- b) Within six months of ceasing operations, whichever comes first.

5.70.03 In the event the property ceases to be actively used as a Registered Marijuana Dispensary and/or any other allowed use under this Bylaw, any and all signs identifying or promoting the property for such uses shall be immediately removed. This shall include exterior and interior signs visible to the public. Should such signage fail to be removed within thirty calendar days, the Town, or its designee, shall have the right to enter upon the property and take such actions as are necessary to remove, cover, or otherwise render any such signage non-visible to the public. The Town shall not be responsible for any damage

caused to the property in association with carrying out such actions. Any costs incurred by the Town for such actions shall be the responsibility of the Registered Marijuana Dispensary.

5.80.00 Severability

5.80.01 If any provision of this Bylaw is held invalid by a court of competent jurisdiction, the remainder of the Bylaw shall not be affected. The invalidity of any section or sections or parts of any section or sections of this Bylaw shall not affect the validity of the remainder of the Bylaw.

or take any other action relative thereto.

Motion: That the Town vote to approve this Article as printed.

Action: Does carry unanimously.

Article 37. To see if the Town will vote to amend the zoning map with regard to a certain parcel of land and improvements thereon located at 7-23 Middlesex Road, Tyngsborough, Massachusetts 01879 and more particularly described in a deed recorded at Book 27393, Page 206 and recorded in the Middlesex North District Registry of Deeds on June 18, 2013 from I1 to B3. The property is also identified as Map 28, Block 111 Lot 0 on the Tyngsborough Tax Assessor's Maps. The property is currently owned by 7-23 Middlesex Road LLC and it contains approximately 2.35 acres of land more or less arising from three contiguous parcels under the same deed.

Motion: That the Town vote to approve this article as printed.

Action: Does carry unanimously.

Article 38. To see if the Town will vote to approve an Open Space Residential Plan, pursuant to the Town of Tyngsborough Zoning By-law, Section 4.14.00, et seq. for the development of an open space residential development, containing four (4) single family dwelling units, for property have a post office address of 37 Willowdale Road, and being the parcel shown on Tax Map 33, Parcel 1, said real estate being further described:

Lot A-2 on a plan entitled "Plan of Land in Tyngsboro, Mass, prepared for Lester P. Giguere, et ux" dated October, 1977, Emmons, Fleming & Bienvenu, Inc., which plan is recorded with Middlesex North District Registry of Deeds in Plan Book 125, Plan 71.

Said parcel containing 12.01 acres of land, more or less, entirely located in a Residential 1 (R1) zoning district, and being all the same premises conveyed to Nicholas J. Rabias by deed dated May 2, 1980 and recorded with Middlesex North Registry of Deeds in Book 23419, Page 125, or take any other action relative thereto.

Motion: That the Town vote to accept as printed with the correction of the scrivener's error in the third line, 'have' should read 'having'.

Action: Does carry unanimously.

Motion: To adjourn the meeting.

Action: Meeting adjourned at 10:00 pm.

Attest: a true copy.

Joanne Shifres, Town Clerk

Special Town Meeting Minutes – May 20, 2014

Place: Tyngsborough Elementary School
Moderator: Robert L. Kydd, Jr.

Time: 7:47 pm
Voters: 165

Article 1. To see if the Town will vote to appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts, a sum of money to supplement various municipal government groups for fiscal year 2014, or take any other action relative thereto.

FROM:

	Free Cash	\$274,755.27
122	Selectmen Salaries & Wages	\$22,980.00
123	Town Administrator Salaries & Wages	\$3,900.00
131	Finance Committee Expenses	\$300.00
136	Annual Audit Expenses	\$2,750.00
145	Treasurer Expenses	\$4,930.28
175	Planning Board Expenses	\$1,000.00
215	Communication Center Salaries & Wages	\$10,000.00
241	Building Inspection Expenses	\$2,600.00
242	Gas Inspection Expenses	\$900.00
243	Plumbing Inspection Expenses	\$900.00
245	Electrical Inspection Expenses	\$1,800.00
410	Engineering Expenses	\$3,000.00
430	Waste Collection and Disposal Expenses	\$3,701.50
491	Cemetery Salaries & Wages	\$5,000.00
543	Veterans Services Expenses	\$30,000.00
940	Other Insurance	\$6,000.00
		\$374,517.05

TO:

423	Snow and Ice Removal Salaries & Wages	\$93,769.96
423	Snow and Ice Removal Expenses	\$180,985.31
122	Selectmen Expenses	\$300.00
122	Analysis of Town Roads and Parcels	\$3,080.00
132	Reserve Fund	\$10,000.00
135	Accountant Expenses	\$450.00
159	Other Legal Services Expenses	\$9,000.00
160	Town Clerk Salaries & Wages	\$233.00
171	Conservation Salaries & Wages	\$950.00
175	Planning Board Salaries & Wages	\$1,300.00
176	Zoning Board Salaries & Wages	\$200.00
192	Public Buildings & Property Expenses	\$16,000.00
193	Information Technology Expenses	\$9,500.00
210	Police Department Salaries & Wages	\$28,000.00
211	Police Station Salaries & Wages	\$289.00

241	Building Inspection Salaries & Wages	\$20.00
242	Gas Inspection Salaries & Wages	\$950.00
243	Plumbing Inspection Salaries & Wages	\$950.00
245	Electrical Inspection Salaries & Wages	\$2,250.00
422	Highway Department Salaries & Wages	\$1,800.00
424	Street Lighting Expenses	\$13,000.00
543	Veterans Services Salaries & Wages	\$450.00
270-175-3570-056	Planning 321 Westford Road	\$1,000.00
280-122-3580-125	Christmas Lighting	\$39.78
280-122-3580-128	Project Ericson Gas Station	<u>\$298.50</u>
		\$374,517.05

Motion: That the Town vote to appropriate by transfer from one or more municipal government accounts, a sum of money to supplement various municipal government groups for fiscal year 2014 as printed in the Annual and Special Town Meeting Guide Supplement with one exception: Project Ericson Gas Station should be removed.

Action: Carries.

Article 2. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts an amount to be expended by the Sewer Commissioners for Fiscal Year 2014, or take any other action relative thereto.

Motion: That this article be withdrawn.

Action: Does carry.

Article 3. To see if the Town will vote to appropriate by transfer from Free Cash the sum of \$117,494 to supplement the Tyngsborough School Budget for fiscal year 2015 to be expended by the School Committee. Said amount represents reimbursements made through June 30, 2014 from the Municipal Medicaid Program for school services provided to eligible residents, or take any other action relative thereto.

Motion: That the Town vote to approve this Article as printed in the Annual and Special Town Meeting Guide Supplement with the following changes: fiscal year 2014, through June 30, 2013.

Action: Does carry.

Article 4. To see if the Town will vote to appropriate by transfer from Fiscal Year 2014 departmental appropriations the following amounts to prior years' bills, or take any other action relative thereto.

<u>Unpaid Bill</u>	<u>Fiscal Year</u>	<u>Amount</u>	<u>Department</u>
Carbon Colors	2013	\$160.00	Board of Selectmen
Dorothy Giroud	2013	\$ 66.22	Board of Assessors

Motion: That the Town vote to approve this Article as printed in the Annual and Special Town Meeting Guide Supplement.

Action: Does carry.

Motion: To adjourn the Special Town Meeting and return to the Annual.

Action: Adjourned at 7:52 pm.

Attest: a true copy
Joanne Shifres, Town Clerk

State Primary Results – September 9, 2014

	280	242	267	258	1,047
ELIGIBLE VOTERS	2,011	2,049	1,974	1,958	7,992
DEMOCRATIC VOTERS	186	147	170	165	668
REPUBLICAN VOTERS	94	95	97	93	379
PRECINCT VOTING %	13.92%	11.81%	13.53%	13.18%	13.10%
DEMOCRATIC	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
SENATOR IN CONGRESS					
Blanks:	2	47	44	45	138
Edward J. Markey	136	98	122	115	471
Write-ins other	0	2	4	5	11
TOTAL	138	147	170	165	620
GOVERNOR					
Blanks:	2	0	0	2	4
Donald M. Berwick	24	17	25	17	83
Martha Coakley	94	67	81	76	318
Steven Grossman	66	63	64	68	261
Write-ins others	0	0	0	2	2
TOTAL	186	147	170	165	668
LIEUTENANT GOVERNOR					
Blanks:	29	24	19	21	93
Leland Cheung	22	25	35	26	108
Stephen J. Kerrigan	111	81	98	96	386
Michael E. Lake	24	17	18	20	79
Write-ins others	0	0	0	2	2
TOTAL	186	147	170	165	668
ATTORNEY GENERAL					
Blanks:	7	8	9	6	30
Maura Healey	114	95	110	110	429
Warren E. Tolman	65	44	51	48	208
Write-ins others	0	0	0	1	1
TOTAL	186	147	170	165	668
SECRETARY OF STATE					
Blanks:	41	32	39	40	152
William Francis Galvin	145	115	131	123	514
Write-ins others	0	0	0	2	2
TOTAL	186	147	170	165	668
TREASURER					
Blanks:	14	6	10	13	43
Thomas P. Conroy	17	21	29	20	87

Barry R. Finegold	97	74	82	83	336
Deborah B. Goldberg	58	46	49	48	201
Write-ins others	0	0	0	1	1
TOTAL	186	147	170	165	668
AUDITOR					
Blanks:	56	42	50	49	197
Suzanne M. Bump	130	104	119	114	467
Write-ins others	0	1	1	2	4
TOTAL	186	147	170	165	668
REP IN CONGRESS					
Blanks	45	36	37	40	158
Nicola S. Tsongas	140	110	130	123	503
Write-ins others	1	1	3	2	7
TOTAL	186	147	170	165	668
COUNCILLOR					
Blanks	55	48	54	51	208
Eileen R. Duff	131	99	116	114	460
Write-ins others	0	0	0	0	0
TOTAL	186	147	170	165	668
SENATOR IN GENERAL CT					
Blanks	42	34	38	37	151
Eileen M. Donoghue	144	113	132	128	517
Write-ins others	0	0	0	0	0
TOTAL	186	147	170	165	668
REP IN GENERAL COURT					
Blanks	37	44	48	44	173
Colleen M. Garry	149	103	122	121	495
Write-ins others	0	0	0	0	0
TOTAL	186	147	170	165	668
DISTRICT ATTORNEY					
Blanks	27	8	17	24	76
Marian T. Ryan	84	90	86	70	330
Michael A. Sullivan	75	49	67	71	262
Write-ins others	0	0	0	0	0
TOTAL	186	147	170	165	668
REGISTER OF PROBATE					
Blanks	54	48	50	46	198
Tara E. DeCristofaro	132	99	119	119	469
Write-ins others	0	0	1	0	1
TOTAL	186	147	170	165	668

REPUBLICAN	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
SENATOR IN CONGRESS					
Blanks:	24	19	14	21	78
Brian J. Herr	70	76	82	72	300
Write-ins other	0	0	1	0	1
TOTAL	94	95	97	93	379
GOVERNOR					
Blanks:	0	2	1	2	5
Charles D. Baker	70	69	68	68	275
Mark R. Fisher	23	24	26	22	95
Write-ins others	1	0	2	1	4
TOTAL	94	95	97	93	379
LIUTENANT GOVERNOR					
Blanks:	20	12	12	15	59
Karyn E. Polito	74	83	83	77	317
Write-ins others	0	0	2	1	3
TOTAL	94	95	97	93	379
ATTORNEY GENERAL					
Blanks:	23	16	11	22	72
John B. Miller	71	78	86	69	304
Write-ins others	0	1	0	2	3
TOTAL	94	95	97	93	379
SECRETARY OF STATE					
Blanks:	27	18	13	23	81
David D'Arcangelo	67	77	84	69	297
Write-ins others	0	0	0	1	1
TOTAL	94	95	97	93	379
TREASURER					
Blanks:	25	20	14	23	82
Michael James Heffernan	69	75	83	69	296
Write-ins	0	0	0	1	1
TOTAL	94	95	97	93	379
AUDITOR					
Blanks:	26	25	14	23	88
Patricia S. Saint Aubin	68	70	83	70	291
Write-ins	0	0	0	0	0
TOTAL	94	95	97	93	379
REP IN CONGRESS					
Blanks	33	24	12	24	93
Roseann L. Ehrhard Wofford	61	71	85	68	285
Write-ins	0	0	0	1	1

TOTAL	94	95	97	93	379
COUNCILLOR					
Blanks	30	23	13	23	89
Maura L. Ryan-Ciardiello	64	72	84	70	290
Write-ins others	0	0	0	0	0
TOTAL	94	95	97	93	379
SENATOR IN GENERAL CT					
Blanks	92	93	97	73	355
Write-ins others	2	2	0	20	24
TOTAL	94	95	97	93	379
REP IN GENERAL COURT					
Blanks	28	22	13	22	85
Cathy Richardson	64	73	84	70	291
Write-ins others	2	0		1	3
TOTAL	94	95	97	93	379
DISTRICT ATTORNEY					
Blanks	92	93	97	85	367
Write-ins others	2	2	0	8	12
TOTAL	94	95	97	93	379
REGISTER OF PROBATE					
Blanks	28	22	14	25	89
John W. Lambert, Sr.	66	73	83	68	290
Write-ins others	0	0	0	0	0
TOTAL	94	95	97	93	379

Special Town Meeting Minutes – October 8, 2014

Place: Tyngsborough Elementary School
Moderator: Richard Lemoine
Time: 7:15 pm
Voters: 357

In the absence of the Town Moderator, the Town Clerk opened the meeting at 7:15, requesting nominations from the floor for a Temporary Town Moderator. Selectwoman Karyn Puleo nominated Richard Lemoine and the nomination was seconded. The Town Clerk then administered the oath of office. The Moderator then asked all to rise to recite the Pledge of Allegiance.

Motion: That the following individuals, who are not residents, be allowed to speak at the meeting: Attorney Charles Zaroulis, Superintendent of Schools Donald Ciampa, Town Accountant Catherine Gabriel, Conservation Director Matthew Marro, Assistant Town Administrator Nina Nazarian, Rosemary Blacquier, Ken Carlson, and Jack Troidl from Woodard & Curran, and Dennis Eklof, Diane Hewitt and Richard Hewitt for the Kinder Morgan article.

Article 1.

To see if the Town will vote to (i) appropriate a sum of money for construction and land acquisition costs of the Phase I West Sewer System infrastructure project (the "Project"), identified as Needs Area 1, Phase 1 West of the 2009 Comprehensive Wastewater Management Plan as shown on Figure 1 attached to this Article, and filed with the Office of the Town Clerk, including without limitation all costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Clean Water Trust or otherwise; and (ii) authorize the Board of Selectmen to take by eminent domain, by purchase, by gift, or otherwise acquire easements and other interests in land as necessary or convenient for public sewer purposes related to the Project in accordance with M.G.L. c. 40, § 14, and M.G.L. c. 79, and M.G.L. c. 82, or by any and every other power and authority in any way enabling, including, but not limited to, land and/or easements situated on the following parcels of land:

135 Middlesex Road, Assessors Map 21, Lot 14,
48 Kendall Road, Assessors Map 20A, Lot 18,
36 Kendall Road, Assessors Map 20A, Lot 17,
122 Middlesex Road, Assessors Map 21, Lot 18, and
37 Old Tyng Road, Assessors Map 21, Lot 18A;

or to take any other action relative thereto.

Motion: that (i) \$8,834,000 is appropriated for the purpose of financing the construction and land acquisition costs the Phase I West Sewer System infrastructure project (the "Project"), identified as Needs Area 1, Phase 1 West of the 2009 Comprehensive Wastewater Management Plan as shown on Figure 1 attached to Article 1, and filed with the Office of the Town Clerk, including without limitation all costs incidental or related thereto; that to meet this appropriation the Town Treasurer with the approval of the Board of Selectmen is authorized to borrow an amount not to exceed \$8,834,000 and issue bonds or notes therefore under M.G.L. c. 44, § 7, and/or M.G.L. c. 29C, or any other enabling authority; that such bonds or notes shall be general obligations of the Town unless the Town Treasurer with the approval of the Board of Selectmen determines that such bonds should be issued as limited obligations and may be secured by local system revenues as defined in M.G.L. c. 29C, § 1, as amended; that the Town Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to M.G.L. c. 29C, as amended; and in connection therewith to enter into a financing agreement and/or security agreement with the Massachusetts Clean Water Trust and otherwise to contract with the Massachusetts Clean Water Trust and the Department of Environmental Protection with respect to such loan, and for any federal or state aid or other grants available for the project or for the financing thereof, provided that the amount of the authorized borrowing shall be reduced by the amount of such aid or other grants received prior to the issuance of bonds or notes under this vote; that the Board of Selectmen and/or Sewer Commission is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for

the project and to take any other action necessary or convenient to carry out the project; and (ii) the Board of Selectmen is authorized to take by eminent domain, by purchase, by gift, or otherwise acquire easements and other interests in land as necessary or convenient for public sewer purposes related to the Project in accordance with M.G.L. c. 40, § 14, and M.G.L. c. 79, and M.G.L. c. 82, or by any and every other power and authority in any way enabling, including, but not limited to, land and/or easements situated on the following parcels of land:

135 Middlesex Road, Assessors Map 21, Lot 14,
48 Kendall Road, Assessors Map 20A, Lot 18,
36 Kendall Road, Assessors Map 20A, Lot 17,
122 Middlesex Road, Assessors Map 21, Lot 18, and
37 Old Tyng Road, Assessors Map 21, Lot 18A.

Although any borrowing by Town to meet this appropriation shall constitute a general obligation of the Town and a pledge of its full faith and credit, recovery of the costs of the project and its financing shall be 94 percent payment by betterment fees or assessments upon abutting non-Town owned properties and 6 percent payment by the Town.

Both the Board of Selectmen and the Finance Committee support the Article.

Action: Hand count was taken. Yes votes: 168. No votes: 131. Because the Article requires 2/3 vote, it **does not** pass.



Article 2.

To see if the Town will vote to adopt the following non-binding resolution opposing the Northeast Expansion of the Tennessee Gas Pipeline in Massachusetts (or to take any other action in relation thereto):

Resolution Opposing the Northeast Expansion of Tennessee Gas Pipeline in Massachusetts

WHEREAS Kinder Morgan/ Tennessee Gas Pipeline Company, L.L.C. is preparing to construct a High-Pressure Transmission Pipeline carrying fracked natural gas through Tyngsborough and our neighboring communities, en route to Dracut, Massachusetts; and

WHEREAS said pipeline would impact forest, wetlands, conservation land and farmland, and would pass beneath the Merrimack River, and require maintenance in perpetuity of a 50 foot right-of-way through the possible use of herbicides; and

WHEREAS a high-pressure gas pipeline, by its nature, carries the potential for leaks, ruptures or devastating explosions causing untold damage to property, lives, and natural resources; and

WHEREAS said pipeline goes against current Massachusetts commitments to renewable energies and combating global climate change; and

WHEREAS the cost of said pipeline could require Massachusetts citizens to pay a utility bill tariff as well as environmental costs not required by law to be paid for by Tennessee Gas Pipeline Company, L.L.C. or Kinder Morgan Energy Partners, L.P., making ratepayers bear financial risk for the endeavors of a private corporation; and

WHEREAS, said pipeline may adversely affect property values, adversely affect residents' livelihood and otherwise may negatively impact the integrity of the town's character; and

WHEREAS, federal eminent domain powers would be used to forcibly take pipeline easements from unwilling landowners; and

WHEREAS, our energy challenges are better addressed through investments in energy conservation measures as well as green and renewable energy solutions,

NOW THEREFORE BE IT RESOLVED THAT the people of Tyngsborough, Massachusetts

1. Hereby call on our Selectmen to stand in opposition to Tennessee Gas Pipeline Company, L.L.C.'s Northeast Expansion pipeline and not allow it within town borders;

2. Hereby instruct our state and federal legislators and executive branch officials to enact legislation and take any such other actions as are necessary to disallow such projects that go against our commitments to life, the environment, our economic well-being and our bodily safety, and, instead, to legislate more stringent energy efficiency and further exploration of and subsidies for renewable energy sources.

Motion: To accept as read.

Board of Selectmen and Finance Committee are opposed to the Article.

Action: Does carry.

Motion to adjourn.

Meeting adjourned at 10:15 pm.

Attest: a true copy.

Joanne Shifres, Town Clerk

State Election Results – October 8, 2014

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Registered Voters	2,025	2,075	2,039	2,000	8,139
Actual Voted	1,128	1,096	1,080	1,217	4,521
Voting %	55.70%	52.82%	52.97%	60.85%	55.55%
Senator in Congress					
Blanks	36	33	33	44	146
Edward J. Markey	559	499	537	554	2,149
Brian J. Herr	533	564	510	619	2,226
Write-Ins	-	0	0	0	0
Total	1,128	1,096	1,080	1,217	4,521
Governor & Lieutenant Governor					
Blanks	9	14	7	9	39
Baker & Polito	694	675	645	784	2,798
Coakley & Kerrigan	382	372	367	370	1,491
Falchuk & Jennings	25	21	40	30	116
Lively & Saunders	10	8	9	10	37
McCormick & Post	8	6	12	14	40
Write-Ins	0	0	0	0	0
Total	1,128	1,096	1,080	1,217	4,521
Attorney General					
Blanks	41	45	39	60	185
Maura Healey	549	503	517	534	2,103
John B. Miller	538	548	524	623	2,233
Write-Ins	0	0	0	0	0
Total	1,128	1,096	1,080	1,217	4,521
Secretary of State					
Blanks	49	41	39	50	179
William Francis Galvin	640	576	591	656	2,463
David D'Arcangelo	406	442	409	484	1,741
Daniel L. Factor	33	37	41	27	138
Write-ins	0	0	0	0	0
Total	1,128	1,096	1,080	1,217	4,521
Treasurer					
Blanks	62	53	67	85	267
Deborah B. Goldberg	493	465	462	466	1,886
Michael James Heffernan	542	546	507	630	2,225
Ian T. Jackson	31	32	44	36	143
Write-ins	0	0	0	0	0

Total	1,128	1,096	1,080	1,217	4,521
Auditor					
Blanks	86	72	76	99	333
Suzanne M. Bump	508	479	482	509	1,978
Patricia S. Saint Aubin	511	515	485	574	2,085
MK Merelice	23	30	37	35	125
Write-ins	0	0	0	0	0
Total	1,128	1,096	1,080	1,217	4,521
Representative in Congress					
Blanks	32	29	26	34	121
Nicola S. Tsongas	644	608	614	648	2,514
Roseann L. Ehrhard Wofford	452	459	440	535	1,886
Write-Ins	0	0	0	0	0
Total	1,128	1,096	1,080	1,217	4,521
Councillor					
Blanks	112	94	95	130	431
Eileen R. Duff	471	470	481	491	1,913
Maura Ryan-Ciardello	545	532	504	596	2,177
Write-Ins	0	0	0	0	0
Total	1,128	1,096	1,080	1,217	4,521
Senator in General Court					
Blanks	356	338	321	413	1,428
Eileen M. Donoghue	772	758	759	804	3,093
Write-Ins	0	0	0	0	0
Total	1,128	1,096	1,080	1,217	4,521
Representative In General Court					
Blanks	34	39	42	47	162
Colleen M. Garry	611	535	558	575	2,279
Cathy Richardson	483	522	480	595	2,080
Write-Ins	0	0	0	0	0
Total	1,128	1,096	1,080	1,217	4,521
District Attorney					
Blanks	383	361	351	446	1,541
Marian T. Ryan	745	735	729	771	2,980
Write-Ins	0	0	0	0	0
Total	1,128	1,096	1,080	1,217	4,521
Register of Probate					
Blanks	106	103	105	138	452
Tara E. DeCristofaro	489	457	464	494	1,904
John W. Lambert, Sr.	533	536	511	585	2,165
Write-Ins	0	0	0	0	0

Total	1,128	1,096	1,080	1,217	4,521
Provisional Ballots Cast	0	0	2	5	7
Provisional Ballots Counted	0	0	1	0	1

Questions					
#1 Gas Tax Indexing					
Blanks	20	24	28	22	94
Yes	640	611	620	747	2,618
No	468	461	432	448	1,809
	1,128	1,096	1,080	1,217	4,521
#2 Expand Bottle Bill					
Blanks	14	14	13	6	47
Yes	118	136	136	137	527
No	996	946	931	1,074	3,947
	1,128	1,096	1,080	1,217	4,521
#3 Repeal Casino Gambling					
Blanks	21	25	22	16	84
Yes	286	253	348	375	1,262
No	821	818	710	826	3,175
	1,128	1,096	1,080	1,217	4,521
#4 Paid Sick Time					
Blanks	30	33	20	20	103
Yes	545	550	527	573	2,195
No	553	513	533	624	2,223
	1,128	1,096	1,080	1,217	4,521

Town Collector

Gene Spickler, CMMC, Tax Collector
 Nancy Dutton, Assistant Tax Collector
 Brenda Feeney, Tax Collector's Clerk

The Collector is a salaried official elected to a 3 year term and is responsible to collect the taxes committed by warrants and tax lists for real estate, community preservation, personal property, motor vehicle excise, PILOT-(Payment in Lieu of Taxes), sewer usage, covenants and liens. We also collect parking tickets and voluntary contributions to the Elderly/Disabled or Education Funds, as well as departmental fees for inspections, connections, permits, licenses, hearings, and other services as indicated on the next page under Uncommitted Departmental Receipts. Tax receipts, including interest & fees are recorded to the tax lists daily. Funds are turned over to the Treasurer weekly, with a list indicating accounts credited.

COMPARISON OF FISCAL YEAR 2013 TO 2014

TYPE	FY 2013	FY 2014	\$ DIFF	% +/-
Committed Tax Amounts	24,224,235.62	25,046,103.21	821,867.59	3.39%
Committed Tax Receipts	24,004,454.70	24,743,216.60	738,761.90	3.08%
Uncommitted Receipts	588,574.12	552,192.98	(36,381.14)	(6.18%)
Sewer Committed Amounts	1,224,835.09	1,159,387.93	(65,447.16)	(5.34%)
Sewer Committed Receipts	1,150,255.88	1,088,651.06	(61,604.82)	(5.36%)
Sewer Uncommitted Receipts	69,887.19	143,841.73	70,754.38	105.82%
Total Receipts to Treasurer	25,816,372.05	26,527,902.37	711,530.32	2.76%
Tax Rate	16.19	16.78	0.59	3.64%

COLLECTOR'S FY 2014 SEWER BALANCES BY ACCOUNT - 7/1/13 THROUGH 6/30/14

TAX YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS & ADJ	REFUNDS & ADJ	RECEIPTS TO TREASURER	ABT/EXMP & ADJ	ENDING BALANCE
FY 2014						
Sewer Use		1,078,927.29		1,005,189.59	1,092.26	72,645.44
Sewer Covenant		33,750.00		31,687.50		2,062.50
Unpaid Liened as Tax		46,710.64		43,354.76	633.05	2,722.83
FY 2013						
Sewer Use	42,381.54			626.90	41,565.11	189.53
Sewer Covenant	937.50				937.50	0.00
Unpaid Liened as Tax	8,754.31			5,064.56	564.71	3,125.04
FY 2012						
Unpaid Liened as Tax	3,032.86			1,136.98	575.80	1,320.08
FY 2011						
Unpaid Liened as Tax	2,457.80			1,609.92	847.88	0.00
FY 2010						
Unpaid Liened as Tax	478.50			(19.15)	497.65	0.00
Committed Totals	58,042.51	1,159,387.93	0.00	1,088,651.06	46,713.96	82,065.42
Uncommitted Penalty Interest Receipts				1,953.53		
Uncommitted Sewer Revenue Receipts				141,888.20		
TOTAL SEWER RECEIPTS TO TREASURER				1,232,492.79		

Town Treasurer

Kerry Colburn-Dion, Treasurer / Finance Coordinator
978-649-2300 x125, kcolburn@tyngsboroughma.gov
Gloria Clancy, Assistant Treasurer
Kathleen Cayer, Payroll Administrator

To the Honorable Board of Selectmen and the Citizens of Tyngsborough:

The Treasurer's office performs various functions and provides services as follows:

Cash Management

Cash Management involves cash flow forecasting, investing, and borrowing. It is the responsibility of this office to ensure that Town government, with the proper management of its cash, can function in a smooth and orderly fashion. The goal is to optimize the investment of funds and borrow in a prudent and fiscally responsible manner, always with safety and liquidity of primary importance. During 2013, the focus continued to be on protection of the Town's funds via collateralization.

A 12 month short-term note was issued during the year in the amount of \$2.5 million for the renovation of the Old Town Hall at an interest rate of 1%. In addition, the Town issued a Bond totaling \$1,495,000 at 2.591% for fire and highway vehicles, the completion of the highway wash station, bleachers at Pierce Field, a wood chipper, school boilers, the Town Master Plan, remodel of the Town offices, and technology for the schools. In the summer of 2013, the Town participated in a Moody's rating review, whereby Moody's affirmed the Town's general bond rating of Aa3 and issued a short term note rating of MIG 1.

Payroll & Personnel

The Town purchases health insurance together with a group of municipalities known as the Minuteman Nashoba Health Group. Our self-insured health plans include Tufts, Harvard Pilgrim and Fallon. During 2013, employees' health care premiums decreased by up to 2%. At the year end, there were 239 Town employees with health insurance coverage. The Town also contributes 50% toward the cost of health premiums for 118 retirees.

The payroll is prepared in-house with an integrated accounting system. In addition, this department administers various benefit programs, payroll deductions, and payroll withholding taxes. During calendar year 2013, 625 individuals were on the Town's payroll roster.

Trust Funds

The Treasurer is the custodian of all Town Trust Funds. These funds cover Library, Scholarship, Cemetery, Conservation, Charity, and miscellaneous other funds. As of June 30, 2013, \$703,250 was distributed among 30 individual funds in cash and equivalents. The Town engages the services of a local investment company, which specializes in the municipal market, to manage the Town Trust Fund portfolio.

Tax Title & Deferred Accounts

When taxes become seriously delinquent, the Tax Collector places a lien on the property, and the unpaid bill, known as a Tax Title account, becomes the responsibility of the Treasurer for control and collection. This office also monitors and collects elderly deferred accounts. As of June 30, 2013, \$1,150,030 was the principal amount due (excluding interest) in Tax Title and elderly deferred accounts. Many of the properties are commercial/industrial and vacant land.

Respectfully submitted,
Kerry Colburn-Dion, Treasurer / Finance Coordinator

Veterans' Services Department

Christopher W. Dery, Veterans' Agent
Nancy Johnson, Veterans Secretary

The Veterans' Services Department continues an aggressive outreach program to bring benefit information to our needy veterans and their widows. This outreach has more than doubled the number of families that we assist on a daily basis. We provide financial and medical assistance based on family income and assets. Single veteran/widow monthly gross income of \$1,915.00 or below and a couple monthly gross income \$2,585.00 or below. A car and home is NOT countable income. The veterans' benefits budget will exceed \$260,000 in FY-14 of which 75% is reimbursed to the town from the Commonwealth of Massachusetts.

The Massachusetts legislature has provided a bonus for our members of the armed forces who have served in harm's way since September 11, 2001. A \$1,000.00 bonus for those who served in Iraq and Afghanistan. A \$500.00 bonus for those who served elsewhere around the world. Also, an increase in annuities to \$2,000.00 annually for our 100% service-connected disabled veterans, Gold Star Parents and Gold Star Spouses!

The Veterans' Services Department is a one-stop center for Veterans and their dependents. We are committed to aid, counsel, and assist. My office has seen a marked increase in filing claims for our returning veterans from Iraq and Afghanistan. Most of those claims are for battlefield injuries including post-traumatic stress disorder (PTSD). The following information may be of some assistance.

Some of the services we provide are as follows – assistance with filing for domiciliary care, nursing home care, health care enrollment, outpatient pharmacy services, agent orange and gulf war claims, alcohol and drug dependence treatment, education and training, home loan guarantees, service life insurance, burial benefits including headstones and markers, bonuses, license plates, record retention, Massachusetts veterans' cemeteries, women veterans issues, homeless veterans, replacing military records and medals, review of discharges, social security and SSI assistance, veterans' preference in employment and housing, real estate tax abatements, along with many more benefits and entitlements.

There are approximately 1,180 veterans residing in Tyngsborough. The Veterans' Services Department assists many of these veterans in filing disability compensation claims with the Veterans Administration. We have been successful in delivering over \$2.55 million in financial benefits to our deserving Tyngsborough veterans! Respect, Courtesy, Confidentiality is our motto! We advocate for veterans whatever their needs. If you are a Veteran, Widow or Dependent of a Veteran who needs these services, we are available in the Town Hall, Monday through Friday, (978) 649-2300 x131, veteransagent@tyngsboroughma.gov.

Respectfully submitted,
Christopher W. Dery, Veterans' Agent

Zoning Board of Appeals

Claire Cloutier, Chair
Robb Kydd, Vice-Chair
Cheryl Bradley, Member
Christine Mechalides, Member

Joseph Polin, Member
Scott Bordeleau, Associate Member
Pamela Berman, Administrative Assistant

The Tyngsborough Zoning Board of Appeals continues to work with the Tyngsborough Building Commissioner to provide valuable assistance to residents and project developers.

The Zoning Board of Appeals held 9 public meetings in 2013 and heard 9 requests for Variances and/or Special Permits.

The Board continued to monitor the active 40B developments located in Town with the issuance of a comprehensive project status report for all existing 40B projects which aided the Board in addressing the outstanding issues associated with each project. There were no new 40B project applications received during this period.

The Board is also pleased to report that the new Senior Center is in the design stages, as the Wyndbrook 40B project has reached the units sold threshold. Construction is slated to begin sometime in 2014.

In addition, the Board continues to diligently monitor and maintain 40B project engineer inspection account funding per the Comprehensive Permit conditions. This is an important component of the Comprehensive Permit as it protects the Town from the financial burdens of these types of large projects.

Finally, rising costs prompted the Board to revise its application fees in order to maintain a net-zero cost to the Town.

Ambulance Study Committee

Arthur Michaud, Chair
Darryl Wickens, Vice-Chair
William Gramer, Clerk

David Carney, Member
Catherine Gabriel, Member
Advisors: Kerry Colburn-Dion, Treasurer & Chief Tim Madden

The Tyngsborough Ambulance Study Committee has been established to review, evaluate, and make recommendations regarding the addition of an ambulance service as a Tyngsborough Fire Department responsibility and service. The Ambulance Study Committee is tasked with evaluating the benefits and consequences and make recommendations that benefit the residents and taxpayers in improved public safety, services, cost savings, and other benefits that may be realized by the town, fire department and citizens of Tyngsborough.

The Committee is composed of five (5) members plus two (2) non-voting advisors: Board of Fire Engineer's member, Board of Selectmen member, Finance Committee member, Capital Asset Committee member, and a Citizen at large. Non-voting advisors: Town Treasurer & Fire Chief

Ambulance services are currently provided to the town by two service providers:

- Basic Life Support (BLS) – Trinity EMS
- Advanced Life Support (ALS) – Lowell General Hospital Paramedics

The Tyngsborough Fire Department presently responds to medical emergencies as well as other emergency events such as fire, motor vehicle accidents, hazardous material incidents, and human-caused or natural disasters.

The Ambulance Study Committee has held five meetings since our initial organizational meeting in October, 2014.

In that time we have consulted with and compiled data from various external sources dealing with all aspects of establishing, operating, funding, and financial management of a fire department run ambulance service. The focus of this study is to provide Basic Life Support (BLS) service and collaborate with the town's existing Advanced Life Support (ALS) partner as each emergency dictates.

This external information was then analyzed and applied to the Tyngsborough Fire Department (TYFD) emergency medical incident data starting from the 1999 town funded study through to current statistics. The TYFD Emergency Medical (EMS) incidents in FY2104 totaled 1,039 of which 663 resulted in transports. These were divided as 495 BLS & 168 ALS. A first year of operation revenue estimate is approximately \$500,000 before expenses.

In summary, the study to date has been helpful and shows promise in generating a non-tax based revenue source along with providing enhanced services and benefits to our residents. From a fiscal viewpoint, the Ambulance service operations will likely break-even in the first 12 months of operation.

Benefits discussed to date include:

- Non-tax revenue source
- Improved service to our residents and tax payers
- Expands Fire Department staffing without a tax increase and permit 5 firefighters to respond immediately to a building fire verses only 3 today
- Predicted lower base billing fees
- Consistent personnel that know the equipment, roads and people of Tyngsboro
- Continues to provide excellent response times now seen with TYFD EMS responses
- Lowers the Fire department cost of running a fire engine to EMS calls & extends its life
- Fuel is reimbursable
- Opportunity to operate cooperatively with a private ambulance service since the TYFD service will not handle scheduled transports

The Committee's next step is to research implementation and operational details regarding third party medical billing options along with startup funding alternatives.

Government Study Commission

Karyn M. Puleo, Chair
Eileen Farrell, Vice-Chair
Linda Bown, Member
Burt Buchman, Member
Paula Derby, Member

Diana Keohane, Member
Donald Lampron, Member
Robert Mercier, Member
Jacqueline Schnackertz, Member

In the fall of 2013, the Government Study Commission was established to review and evaluate certain areas of Town government in order to make recommendations for improvement of government efficiency & effectiveness, and enhancement of productivity and customer service. The Government Study Commission is tasked with the evaluation of the form of town management, efficiency and effectiveness of boards, committees and employees, and town meeting processes.

At the Annual Town Meeting of May 20, 2014, at the recommendation of the Government Study Commission, the Board of Selectmen proposed the following summarized 5 warrant articles, and subsequently withdrew Articles 29 & 30 upon the failure of Articles 26 & 28:

- Article 26.** Tax Collector position become an appointed position;
- Article 27.** A petition to the state legislature to enact a Special Act that the Board of Selectmen shall appoint the existing Town Clerk at the expiration of her term, upon passage of the change in making the position appointed;
- Article 28.** Town Clerk position become an appointed position;
- Article 29.** Tree Warden position become an appointed position; and
- Article 30.** To have the Selectmen act as Cemetery Commissions or vote to have the Selectmen appoint the Cemetery Commissioners.

On August 25, 2014, at the recommendation of the 7-member Government Study Commission, the Board of Selectmen expanded the Commission by two members by revising the regulations. On September 22, 2014 the Board of Selectmen appointed Member Linda Bown and Member Burt Buchman to the Government Study Commission.

On October 30, 2014, at the request of the Commission, representatives of the Massachusetts Municipal Association Form of Government Committee met with the Commission to discuss broad form of government options with the Commission. Ms. Marilyn Contreas, Program and Policy Director of DHCD and Ms. Selina Shaw, Town Administrator of the Town of Boxborough met with the Commission and presented discussion on the following broad topics:

1. Home Rule Charter Commission;
2. Special Acts of the Legislature; and
3. Enabling or optional legislation choices.

Following the detailed discussion with the Form of Government representatives, and subsequent meetings, the Commission began working with Town Counsel on a proposal to present a Special Act establishing a Department of Public Works.

Respectfully Submitted,
Karyn M. Puleo, Chair

Greater Lowell Technical High School

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260), 250 Pawtucket Boulevard, Tyngsborough, Massachusetts. Meetings are public and district residents are welcome to attend. School Committee and sub-committee meeting schedule, past meeting minutes, and the current fiscal year budget are listed on the school's web site at www.gltech.org.

ELECTED SCHOOL COMMITTEE MEMBERS

Joseph M. Espinola III	Dracut	Raymond J. Boutin	Lowell
Paul E. Morin	Dracut	George W. O'Hare	Lowell
David E. Tully	Dunstable	Curtis J. LeMay	Lowell
Fred Bahou	Lowell	George A. Tatseos	Tyngsboro

MISSION STATEMENT

Greater Lowell Technical High School commits to ensure students' readiness for career, college, and citizenship in the 21st century. We challenge and support students as they realize their individual potential for personal and professional success.

STUDENT ENROLLMENT CHARACTERISTICS

- 73.2% high needs students which is 24.4% higher than the state average of 48.8%.
- 62.3% low income students which is 24% higher than the state average of 38.3%.
- 22.5% students with disabilities which is 5.5% higher than the state average of 17%.

STUDENT SUCCESS INDICATORS

- MCAS passing rate of 97% in ELA, 93% in math, and 91% in science.
- MCAS Advanced/Proficient rate of 84% in ELA, 70% in math, and 63% in science.
- Graduation rate of 92.3% which is 7.3% higher than the state average of 85%.
- Graduation rate of 86.5% for students with disabilities which is 18.7% higher than the state average of 67.8%.
- Dropout rate of 0.7% which is more than 3 times lower than the state average of 2.2%.
- Retention rate of 0.7% which is more than half the state average of 1.8%.
- 31% of the Class of 2014 (155 students) were employed in their career major at graduation through the school's Cooperative Education program.

VOCATIONAL TECHNICAL EDUCATION PROGRAMS

Greater Lowell Tech offers high school students a career focused education in 23 diverse vocational technical programs organized into the following four occupational clusters: Construction Technology, Transportation/Manufacturing, Personal Services, and Technology. Each of the 23 programs are supported by an Advisory Committee comprised of business and industry partners that meet twice per year to make recommendations on program improvements and assist with identifying student employment opportunities.

\$65M CONSTRUCTION PROJECT

Progress on Greater Lowell Technical High School's construction and renovation project continues to be on-time and on-budget with a substantial completion date of August 28, 2015. The project will result in the construction of a new cafeteria and science labs with extensive renovations to the restrooms, windows, doors, roof, HVAC, electrical, fire alarm, and fire suppression systems.

Superintendent's Office

To the Community of Tyngsborough,

Tyngsborough Public Schools continue to provide a comprehensive, challenging and "personalized" learning experience for all students. A fundamental question as one looks at a school system: "Does the school reflect the values of its community or does the community reflect the values of the school?" We are proud to say that we are in fact one entity bound by the belief that we all pull on the same rope in the same direction. The schools serve as the host for almost all of our community events, interscholastic sports, town recreational programming, performing arts and town meeting.

Tyngsborough Public Schools serve approximately 1,894 students housed in three district buildings. The Tyngsborough Elementary School, our newest facility, opened in March 2002. It serves all of our preschool, kindergarten, and early education programs, and students from transition to grade five, and houses 907 students. The Tyngsborough Middle School houses 483 students in grades six, seven and eight. Tyngsborough High School provides for grades nine through twelve and houses 504 students. We currently lease our Lakeview Elementary School to the Valley Collaborative of which we are a member district.

Tyngsborough Elementary School has provided this "personalized learning experience" by moving to two smaller learning communities (see TES Annual Town Report letter). Tyngsborough Middle School uses the team approach to personalize the learning experience (see TMS Annual Town Report letter). While Tyngsborough High School does so through diversified and comprehensive curriculum offerings designed to promote an inquiry and personal interest based learning experiences (see THS Annual Town Report letter).

As always, we would like to acknowledge our tremendous support groups: *PTO* (Parent Teacher Organization), *TST* (Tyngsborough Scholarship Trust), *Tiger Pride*, *EFT* (Education Foundation of Tyngsborough), *FOTT* (Friends of Tyngsborough Theater), *TMPA* (Tyngsborough Music Parents), *SEPAC* (Special Education Parents Advisory Council), all of our School Councils and of course our School Committee. If you are new to our community, we encourage you to join your neighbors and become a member of one or more of these groups. The commitment, dedication and effort of all of you help make Tyngsborough Public Schools a very special place.

Respectfully submitted,
Don Ciampa, Superintendent

Tyngsborough Elementary School

To the Community of Tyngsborough,

Tyngsborough Elementary School is filled with engaged, enthusiastic, kind children. This dynamic school community welcomes almost 900 smiling faces each day. Despite the large size, we remain committed to our goal of creating smaller learning communities: a Lower Elementary School (Preschool-Grade 2) and an Upper Elementary School (Grades 3-5). This approach has created a learning environment that provides the personalized attention and commitment that our students, families, and staff deserve.

TES began its fifth year of a multi-year initiative to enhance literacy instruction and our Readers' Workshop and Writers' Workshop models. The most notable changes have been an increased amount of time devoted to literacy instruction, more consistent use of a common framework, and an increased emphasis on focused, connected mini-lessons. Students have demonstrated a higher level of engagement and stamina during reading and writing blocks.

After several years of use, the Fountas & Pinnell Benchmark Assessment System (BAS) is firmly established as a key assessment tool. Teachers are confident in their results, and use those results to plan for instruction, and, to identify students who require additional intervention. Several teachers are using the Leveled Literacy Intervention (LLI) program to provide more intense support to struggling readers.

Our mathematics curriculum seamlessly and effectively incorporates and integrates the use of technology while delivering a balance of mathematical investigation and skill development. The utilization of technology provides interactive activities that capture the attention and interest of students, while also providing real-time feedback and assessment data to teachers.

Our school community continues to demonstrate a strong commitment to a personalized, social emotional education for all students by continuing the implementation of our core values (STRIPES), Morning Meeting, and bullying prevention lessons. As a result of the commitment and dedication of our staff, the level of buy-in and shared ownership by students, families, and staff is remarkable. Our goal of creating a community in which all participants have a greater respect and an active concern for others is witnessed each day!

Tyngsborough Elementary School is strongly supported by our families and the organizations of this amazing community. There is commitment to academic excellence and a personalized education. Important information about our school can be found on our school website and Facebook page.

Respectfully submitted,
Kerry Cavanaugh, Principal
Scott Middlemiss, Associate Principal, Gr (3-5)

Tyngsborough Middle School

To the community of Tyngsborough,

Over the past year, Tyngsborough Middle School has worked diligently to provide an education for our students that meets not only our state and country's rigorous academic standards, but seeks to foster strong relationships between our young adolescents and the adults who support them.

The overall population of the middle school remains steady, and includes more than 430 students and close to 60 staff. One point of pride is the way we continue to adapt and change teaching spaces within the confines of an outdated building. In addition to the efforts of our teaching staff, our maintenance and kitchen personnel are constantly seeking new opportunities and ideas on improving the structure of our school spaces. I am proud to be involved in daily conversations that are student centered and collaborative across all domains.

Our school maintains a strong connection with the high school as the Norris Road campus. We share staff and students between our two buildings, and the opportunities for peer tutoring or shadowing, athletics, and expanded learning for all students are unique and ever changing. Additionally, over the past few years our increased collaboration with the Tyngsborough Police and Fire Departments, as well as TPS Central Office has improved the safety, security, and practices across both schools. Collaboratively we have rehearsed and drilled for a multitude of scenarios, and trained staff, parents, and students in the A.L.I.C.E. protocols. The preparedness of both our students and staff is better than ever before.

Academically this year we continued efforts to integrate literacy skills across all content areas, as both digital literacy and writing with a purpose are necessary 21st century skills in all college and career paths. Traditionally, students in 8th grade have always had the opportunity to begin learning a foreign language, but I am pleased to say this past year we were able to expand Spanish into a part of our Unified Arts rotation for 6th and 7th graders. This allows students a global perspective on learning throughout all three middle school years.

Tyngsborough Middle School is strongly bolstered by our families and the organizations that dedicate endless time, money, and efforts to support us. There is a commitment in this community for academic achievement, as well as for excellence in enrichment, athletics, and extracurricular activities. It is a privilege to work alongside our students as they grow from unsure, young 6th graders to the confident and mostly independent young adults they are when leaving our building at the end of 8th grade.

Highlights from Tyngsborough Middle School can always be found on our school website, Facebook page, and through our Twitter feed, and I hope you will take an opportunity to learn more about our day-to-day operations at your convenience.

Respectfully submitted,
Mary Alise Herrera, Principal

Tyngsborough High School

To the Community of Tyngsborough,

It is my pleasure to provide an update on the progress and direction of Tyngsborough High School. We are committed to providing our students with the skills they need to succeed in the global economy. Our focus on our Core Values as well as our expectations regarding the mastering of 21st Century skills are meant to provide a foundation for our students as they venture into continuing their education, entering the workforce or proudly serving in our nation's armed forces. Our staff has worked diligently to train our students to think independently as well as work collaboratively and their focus rests equally between building important skills and dispensing factual knowledge.

This year we took part in our decennial accreditation visit. The visit takes place in cooperation with the New England Association of Schools and Colleges (NEASC). Our visit this year represents the culmination of many years of hard work on behalf of our faculty and school community. In preparation for this visit, we prepared a thorough self-study in which we identified the strengths and weaknesses of our school from our perspective. This past October, sixteen professional educators from all over New England spent four days with staff, students, administration, school committee members, central office personnel and parents, surveying our adherence to all of the seven standards central to the accreditation process. We are pleased with the feedback from our fellow educators. This partnership allows us to gain an unbiased perspective of what our school does well and what we need to work on to better provide for our students. The report, in its entirety is available on the high school's web site for all to read.

Our students receive so many wonderful opportunities inside the and outside the classroom. These opportunities cannot be fully funded within our budget and we are so fortunate to receive assistance from many groups within our town. We are forever grateful for the support of these organizations as well as individuals who are generous financially and with their time, to make sure that our students enjoy a well-rounded high school experience. Specifically we would like to recognize the efforts of The Education Foundation of Tyngsborough, The Tiger Pride Club, the Grad Night Committee, the Tyngsborough Scholarship Trust, Friends of Tyngsborough Theatre, the Tyngsborough Music Parents Association and the Tiger Football Club. Tyngsborough is truly a community in every sense of the word and I am proud and honored to be a part of it.

Respectfully submitted,
Michael Woodlock, Principal

Student Services Department

To the Community of Tyngsborough,

Over the course of the year, Student Support Services has continued to enhance many aspects of the department and district including, but not limited to, Special Education Services, School Counseling, and Nursing.

In Special Education we continue to have a highly dedicated, caring, and professional staff within each of our buildings that support students each day. Students are supported in settings to meet their individual needs including inclusion and/or sub-separate programs. Our commitment to professional learning communities provide teachers the opportunity to participate in collaborative learning and program solving related to their teaching, and is led by our Special Education Facilitators. These administrative positions allow building-based teams to make all relevant decisions regarding special education and to ensure open lines of communication for our families. We are proud of the continued work and enhancements to our sub-separate programs, co-taught classes, and fully integrated classrooms throughout the district. This year the Department of Elementary and Secondary Education conducted a Mid-cycle review of our district to review special education criteria to determine our district's compliance with special education laws and regulations. Based on the departments review TPS was found to have successfully implemented the requirements.

Students attending Tyngsborough Public Schools have a comprehensive academic and social program as part of their experience. Within the area of Support Services each of our schools are represented with professionals to best support students' social emotional experience. Professionals include but are not limited to Nursing, School Counseling, Occupational Therapy, Physical Therapy, Speech and Language Pathologists, and School Psychologists. The work and expertise of these individuals help support our students, families and faculty.

We are committed to providing a quality educational environment for all students and strongly believe that developing and maintaining strong partnerships with families is essential for student success. We value family relationships and encourage ongoing communication.

In closing, the Student Services Department works collaboratively to coordinate programming and professional development to best serve the students and staff of TPS. We are committed to providing a quality education, and support services to help our students to meet with success.

Respectfully submitted,
Sarah Lewenczuk, Director of Student Services

Dracut Water Supply District

As another fiscal year comes to a close for the District, I am pleased to report that the Dracut Water Supply District remains financially sound and continues to strive to improve services to our customers.

The District continues to pursue improvements in the Master Plan while maintaining costs. Major improvements to your water system included the following:

- Completion of new replacement wells constructed in the Tyngsboro Well Field
- Engineering design and construction specifications for 3 booster pump station upgrades
- Installation of 3,000 feet of replacement water mains
- Engineering design for new replacement well in the New Boston Well Field
- Installation of new security at all locations in the water system
- Research for new water storage tank at the State Forest

The District rolled out a new and improved web page that is more user friendly. One of the new features includes enhanced customer account information access and payments through Invoice Cloud. Once you register your account on-line, you can make payments, review your invoice and payment histories, go paperless and schedule automatic payments. It's fast, easy, safe, secure and eco-friendly. Check out the "On-Line Payment" link on the District's home page at www.dracutwater.com.

The financial audit report shows a strong financial picture with credit going to the careful management of spending along with consistent and fair implementation of the District's bill collection procedures. Most important was the voter's approval to make an early payment of \$1,140,580 in bond debt. This early payment saved the District rate payers approximately \$290,000 in interest payments over the next 10 years.

I am pleased to announce that the District continues giving credit to senior citizens and conservation credits for customers using water wisely.

The Water Commissioners continue to lead the District through their work ethic and strong leadership style. I am proud to lead a team of dedicated employees that take pride in their work. I am grateful to be able to be working with them.

I would like to thank the customers and ratepayers for their continued support of the District. I often hear people commenting on how well the District is running.

I pledge to continue to work on the behalf of all the District customers and I welcome your constructive criticism in order to improve the efficiency of the District operations.

Respectfully,
Mark R. Riopelle
Executive Director – Superintendent
Dracut Water Supply District

North Chelmsford Water District

Commissioners:

Bruce H. Clark, Chairman
Leslie H. Adams, Jr.
Robert M. Leavitt, Clerk

Employees:

William G. Jones, Jr.
Gene A. Silva
Robert J. Cossette
John H. Daughraty
John E. Viegas
Daysha Morell, Office Assistant

Management:

Bruce J. Harper, Sr., Superintendent
Christine M. McCarthy, Treasurer/Office Mgr.

To the Citizens of Tyngsborough:

The North Chelmsford Water District was originally established in 1906 as the North Chelmsford Fire District with the purpose of providing an abundant supply of pure water for drinking purposes and fire protection for 200 service connections. In 1946, by Chapter 72 of the Acts of 1946, the District became known by its current name.

Today, the District has approximately 2,800 service connections, with just under 100 service connections in Tyngsborough. The North Chelmsford Water District remains committed to providing residents with a safe, reliable supply of high-quality drinking water. Our water is tested using sophisticated equipment and advanced procedures. The District's water is sourced from 4 gravel packed wells located in the Bomil Well Field. We pump water from the 4 wells and pipe it to a state-of-the art Ultrafiltration Treatment Plant. At the Treatment Plant, Chlorine Dioxide is added to oxidize iron and manganese to aid in its removal from the water supply. Potassium Hydroxide is added to adjust the pH and aid in corrosion control, and Poly Aluminum Chloride is added to aid in the filtration process. Prior to sending the finished water to the distribution system, we add chlorine to maintain a residual level between .45 to .75 milligrams per liter. We do not add fluoride to the water supply. Our water meets or exceeds all State and Federal Standards.

A three member Board of Water Commissioners, elected by the water takers of North Chelmsford monitors the operations of the North Chelmsford Water District. Current members are Chairman, Bruce H. Clark, Leslie H. Adams, Jr., and Robert M. Leavitt, Clerk.

Commissioners meet on the first Monday of each month at 6:00 PM at the Water District office. All meeting times and agendas are posted at the Chelmsford Town Hall. Those who wish to meet with the Commissioners are asked to put their request in writing and they will be added to the next agenda. We encourage public interest and participation in our decisions affecting drinking water.

The Water District office is located at 64 Washington Street, N. Chelmsford, MA. The office hours are 7:30AM to 3:30PM Monday through Friday. A member of our maintenance staff is on-call at all times. After hours, the answering service takes messages and will page the on call person for water emergencies.

Our contact information:

Phone: 978-251-3931
Fax: 978-251-1181
Email: northchelmsfordw@aol.com
Website: www.northchelmsfordwater.com

We invite you to visit our website to find information on our current water rates, rules & regulations, Consumer Confidence Report, Summer Water Management Program, pay your bill, and to view helpful links.

Tyngsborough Water District

Board of Water Commissioners:

Warren W. Allgrove, Jr., Chair
David J Reault, Vice-Chair
Edgar W. Gordon, Clerk
George L. Dupras, Member
Thomas C. Ives, Member

Management:

Dale Thompson, Superintendent

To the Citizens of Tyngsborough:

The Tyngsborough Water District was established in 1983 with the purpose of “supplying the Town with water for the extinguishment of fires and for domestic and other purposes”.

Over the years, the District has dedicated themselves to delivering drinking water that meets all state and federal standards. The District continually strives to adopt new methods for delivering the best quality drinking water to you. As new challenges to drinking water safety emerge, we remain vigilant in meeting the goals of source water protection, water conservation, and community education while continuing to serve the needs of all our water users.

Commissioners meet on the first and third Tuesday of each month at 7:00 PM at the Tyngsborough Water District Office, 87 Progress Avenue, Unit #2, Tyngsborough, MA 01879. All meeting times and agendas are posted at Tyngsborough Town Hall, 25 Bryants Lane, Tyngsborough, MA 01879. You are invited to participate in our public forum and voice your concerns about your drinking water.

The office hours are 7:00 AM to 3:30 PM Monday through Friday.

Our contact information:

Phone: 978-649-4577

Fax: 978-649-4453

Email: info@tyngsboroughwater.org

Website: <http://www.tyngsboroughwater.org/>

We invite you to visit our website to find information on our current water rates, our Consumer Confidence Report, and to pay your bill.

Our Annual Consumer Confidence Report will be available after June 1st at the Water District Office and at the Tyngsborough Town Offices.

Tyngsborough Housing Authority

Richard "Rick" Deleo, Jr., Chair
John Pelletier, Vice-Chair

Margaret "Peg" Giguere, Treasurer
Corliss "Cory" Lambert, Asst. Treasurer

The Tyngsborough Housing Authority (THA) was established in 1979 and is responsible for all state public housing programs in town. Currently the THA has 86 senior, 8 congregate, 14 family, and 8 units for Department of Mental retardation clients. All housing applications are prioritized according to the state Department of Housing and Community Development (DHCD) guidelines. Tyngsborough resident veterans and Tyngsborough residents, receive preference for housing.

The THA consists of a five member non-salaried Board of Commissioners, who serve staggered five year terms. Four members are elected by town voters and one member is appointed by the Governor to a five year term. The Governor's seat is currently vacant as the Governor hasn't filled the seat. The Board meets on the last Wednesday of each month, alternating between the Community Rooms at Brinley Terrace at 198 Middlesex Road and the Red Pine Terrace at 186 Frost Road. The Authority has two developments for seniors and people with disabilities: **BRINLEY TERRACE, 198 Middlesex Road** is a 54-unit development of two story buildings in a lovely village setting on 5 acres. **RED PINE TERRACE, 186 Frost Road** is an accessible 32-unit, two-story building on 8 wooded acres. Each apartment has a refrigerator, stove, generous closet space, and wall to wall carpeting. Heat, electric and hot water are included in the rent. There are on site laundry facilities and parking. The maintenance staff cares for the lawn removes snow and responds to emergencies. **Red Pine Terrace has 14 family units**, two of which are wheelchair accessible. The two and three bedroom apartments are designed for families and have a refrigerator, stove, generous closet space, washer/dryer hookups, storage sheds and parking. **CONGREGATE UNITS** are a group living situation offering four private rooms and a shared kitchen, living room, dining room, and bathrooms. Meals, housekeeping, personal care, laundry services and shopping are provided by the servicing agency. Red Pine Terrace's congregate unit is for persons needing some assistance in daily living with Elder Services of the Merrimack Valley, Inc. providing the services. Brinley Terrace's congregate unit is currently vacant and has started the process of converting this into two apartments. **LIVE OAK TERRACE, 130 Coburn Road** is a residential development for Massachusetts DMR's clients.

ELIGIBILITY FOR HOUSING is limited to seniors 60 years or older, people with disabilities under age 60, and persons 18 years of age with a need for family housing. The household's income must be below the following amounts: One person \$44,750, Two persons \$51,150, Three persons \$57,550, Four persons \$63,900, Five persons \$69,050, and Six persons \$74,150.

The Commissioners and the Executive Director wish to thank the following organizations for their efforts: The Tyngsborough Highway Department for sanding and salting the Authority's developments during the winter months. Middlesex Sheriff's Community Work Program for providing eligible inmates to undertake strong manual labor and specialty projects. The Tyngsborough Garden club for the lovely spring and fall plantings at Brinley Terrace. Cub Scout troop and Girl Scout troop for its wonderful holiday caroling at Brinley Terrace and Red Pine Terrace, Cub Scout troop for Valentine dinner at Brinley. The VNA of Greater Lowell for providing monthly health screenings for seniors. The trial Court's Community Work Program for grounds-keeping and housekeeping efforts. The Manolis Family Foundation, Inc./Project Helping Hands for their generous donation of Thanksgiving Baskets to the residents of Tyngsborough Housing Authority. The Villages of Maple Ridge Dickens Way for providing Christmas gifts to the Red Pine Terrace families. The Wish Project in Lowell for Mother's Day bags, Christmas bags for seniors and backpacks full of school supplies for Red Pine Terrace children.

Tyngsborough Housing Board of Commissioners was happy to finally see our project to build additional family units at our Red Pine Terrace location get underway.

The Tyngsborough Housing Authority's office is located at Brinley Terrace, 198 Middlesex Road. Office hours are 9 A.M. – 2 P.M. Monday thru Friday. For applications or information, please call 978-649-9941 or printout an application from our website at www.tyngsboroha.org.

Acknowledgements

Annual Town Report Published partly by the Town of Tyngsborough and partly by Ann Tinnirella, Carbon Colors of Dracut. This Annual Report was compiled by the Board of Selectmen's Office.

We sincerely thank all Boards, Commissions, Committees, Departments of the Town of Tyngsborough and all governmental organizations in Tyngsborough for submitting a report.

Special thanks to David Machado, Media Coordinator for the excellent cover page and page layout template and to Therese Gay, Administrative Assistant for collecting and organizing the submitted reports.

Please note that the Employee Wage List is posted on the Town's website (www.tyngsboroughma.gov) under Important Documents and is available by request in the Board of Selectmen's Office.