



Town of Tyngsborough, Massachusetts

2011

*Pages hearwith contain the Annual Reports of the Officers, Trustees,
Agents, Committees and Organizations for the Town of Tyngsborough.
Located in the County of Middlesex in the Commonwealth of
Massachusetts. EndingYear December 31, 2011.*

**Annual
Town
Report**

PAGE LEFT BLANK INTENTIONALLY

TABLE OF CONTENTS

	Page
Listing of Elected Boards/Commissions	3
Listing of Appointed Boards/Commissions	4
Town Clerk	9
Town Election Results May 10, 2011	11
Annual Town Meeting Warrant/Minutes – June 7, 2011	12
Special Town Meeting Warrant/Minutes – June 7, 2011	25
Board of Selectman	26
Board of Assessors	27
Board of Health	29
Finance Committee	30
Library Trustees	31
Sewer Commission	33
Tax Collector	34
School Department	
Superintendent's Office	36
Tyngsborough Norris Road Campus (Middle & High School)	37
Tyngsborough Westford Road Campus (Elementary School)	38
Special Education Department	39
Greater Lowell Technical High School	40
Town Accountant	42
Combined Balance Sheet: All Fund Types and Account Group	43
Summary of Receipts: Agency Funds	45
Combined Balance Sheet: Capital Project Funds	46
Combined Balance Sheet: Permanent Funds	47
Combined Balance Sheet: Special Revenue Funds	48
Community Preservation Act Funds	49
Statement of Appropriations	52
Statement of Long Term Debt Group of Accounts	58
Sewer Enterprise Fund (Budget to Actual)	61
Summary of Receipts, Expenditures: Private Purpose Trust Funds	62
Summary of Receipts, Expenditures: Permanent Trust Funds	63
Summary of Receipts, Expenditures: Capital Projects	64
Summary of Receipts, Expenditures: Special Revenue Funds	65
Building Department	73
Community Preservation Committee	74
Conservation Commission	76
Council on Aging	77
Fire Department	78
Historical Commission	79
Highway	80
Media Programming	81
Planning Board	82
Police Department	83
Recreation and Parks Department	85
Tyngsborough Housing Authority	86
Veterans' Services Department	87
Zoning Board of Appeals	88
Cultural Council	89
Town Treasurer	90
Acknowledgements	91

**TYNGSBOROUGH ELECTED BOARDS AND COMMISSIONS
2011**

<u>OFFICE</u>	<u>TERM</u>	<u>OFFICE</u>	<u>TERM</u>
BOARD OF SELECTMEN		MODERATOR	
Elizabeth A. Coughlin	2012	Robert L. Kydd, Jr.	2014
Robert G. Jackson	2012		
Richard D. Reault	2013	PLANNING BOARD	
Allen T. Curseaden	2014	Steven P. O'Neill	2012
Corliss F. Lambert	2014	Caryn DeCarteret	2013
		Thomas Delmore	2014
		William F. Gramer	2015
		Steven A. Nocco	2016
BOARD OF ASSESSORS		GREATER LOWELL VOCATIONAL TECHNICAL HIGH SCHOOL COMMITTEE	
Philip F. O'Brien	2012	Steven P. O'Neill	2012
Marc R. Welch	2013		
Ann Marie G. Conant	2014	SCHOOL COMMITTEE	
		John R. Hickey	2012
BOARD OF HEALTH		Jeffrey M. Hunt	2012
Bernadette C. Harper	2012	Collin T. Manzo, resigned	2012
Frederick C. Wendt, resigned	2012	Burton J. Buchman	2013
Patricia M. Quinn	2013	Herbert G. Desrosiers	2013
Christopher Mellen	2014	Paul R. Mitchell	2014
Sheila M. Perrault	2014	Hillari I. Wennerstrom	2014
		SEWER COMMISSION	
CEMETERY COMMISSIONERS		Jeffrey L. Hannaford	2012
Robert J. Pelletier, Sr.	2013	Gerald P. Foley	2013
Robert R. Hardy	2014	Frederick H. Perrault	2014
		TOWN COLLECTOR	
CONSTABLES		Gene R. Spickler	2013
Charles Emerson	2012	TOWN CLERK	
John R. Pelletier	2012	Joanne Shifres	2012
		TREE WARDEN	
FINANCE COMMITTEE		Douglas P. Latulippe	2014
Kenneth A. Times	2012		
John L. Griffin	2012		
Linda L. Geyer	2013		
Robert L. Mullin, II	2013		
Christopher Mellen	2014		
HOUSING AUTHORITY			
Michelle L. Richter	Appointed		
Margaret A. Giguere	2013		
John R. Pelletier	2014		
Richard J. DeLeo, Jr.	2015		
Corliss F. Lambert	2016		
LIBRARY TRUSTEE			
Paula M. Flaherty	2012		
Errin E. Howe	2012		
Lynne G. Lown	2013		
William B. Shambley	2013		
Ann Marie G. Conant	2014		
William E. Lekas	2014		

Submitted by: Joanne Shifres, Town Clerk

**TYNGSBOROUGH APPOINTED
BOARDS AND COMMISSIONS**

2011

**SURVEYOR OF WOOD, BARK AND
LUMBER**

Alan A. Sherburne 2012

SELECTMEN APPOINTMENTS

ACCOUNTANT

Jacquelyn Cronin, resigned
Linda L. Geyer, Interim

ANIMAL CONTROL OFFICER

David Robson 2012

ANIMAL INSPECTOR

David Robson 2012

BOARD OF APPEALS

Claire L. Cloutier 2012
Joseph A. Polin 2012
Scott Bordeleau, associate 2013
Christina M. Mechalides 2013
Cheryl M. Bradley 2014
Robert L. Kydd, Jr. 2014

BOARD OF FIRE ENGINEERS

James P. Doster 2012
Raymond J. Ledoux 2012
Arthur E. Michaud 2012
Chief Timothy J. Madden 2012

BOARD OF REGISTRARS

Therese Gay 2012
David W. Coles 2013
Colleen Gabriel 2014

BUILDING COMMISSIONER

Mark E. Dupell, resigned
Paul Welcome 2012

BURIAL AGENT

Robert J. Pelletier 2012

**CAPITAL ASSET MANAGEMENT
COMMITTEE**

Kerry Colburn-Dion 2012
Jacquelyn Cronin, resigned 2012
Linda L. Geyer 2012
Jeffrey Hunt 2012
Robert Mullin 2012
Richard D. Reault 2012

TOWN MEETING APPOINTMENTS

MEMORIAL DAY COMMITTEE

Nancy A. Johnson 2012
Kevin V. O'Connor, resigned 2012

**CITIZENS' TAXATION AID
COMMITTEE**

Charlotte Chafe 2012
Kerry Colburn-Dion 2012
Richard J. DeLeo, Jr. 2012
Pauline S. Knight 2012
Philip F. O'Brien 2012

**COMMUNITY PRESERVATION
COMMITTEE**

Mark L. Rohrbaugh 2012
Kenneth A. Times, III 2012
William Gramer 2012
Guy Denomme 2013
John Pelletier 2013
Joelyn Riley 2013
Warren W. Allgrove, Jr. 2014
Linda L. Geyer 2014
Edward L. Smith 2014

COMMUNITY TEAMWORKS, INC.

Richard B. Lemoine
Corliss F. Lambert

CONSERVATION COMMISSION

Jerome Earl 2012
John A. Nappi 2012
Edward L. Smith 2012
Brian J. Martin 2013
Linda Bown 2013
Lucille N. Gertz 2014
J. Jeffrey Kablik 2014

CONSTABLES

Henry E. Sullivan 2012
David H. Muscovitz 2013
Guy J. Gill 2014

COUNCIL ON AGING

Carol A. Doig 2012
Claire Downing 2012
Mildred R. Poirier 2012
Patricia Quinn 2012
Roger N. Downing 2013
Philip F. O'Brien 2013
George Geisenhainer 2014
Michael H. Knight 2014

Robert McCarthy	2014
Charlene R. Muscato	2014
Patricia Wagner	2014

CULTURAL COUNCIL

Karin R. Ameral	2012
Mary E. Brush	2012
Richard Tessier	2013
Julie Rogers	2013
Tammy Adams	2013
Christina Dugas	2013
Sujatha Meyyappan	2013

ECONOMIC DEVELOPMENT

Tracy Connor	2013
Walter K. Eriksen, Jr.	2013
Sam G. Glavin	2013
Robert A. Nista	2013

EDUCATIONAL FUND COMMITTEE

Phyllis Beck	2012
Donald Ciampa	2012
Kerry Colburn-Dion	2012
Christine Miceli	2012

ELECTRICAL INSPECTOR

Joseph Smith	2012
--------------	------

EMERGENCY MGMT. DIRECTOR

Wesley W. Russell	2012
-------------------	------

ASST. EMERGENCY MGMT. DIR.

Richard D. Howe	2012
-----------------	------

EMERGENCY PREPAREDNESS COMMITTEE

Timothy J. Madden, Fire Chief	2012
William F. Mulligan, Police Chief	2012

ENERGY AND ENVIRONMENTAL AFFAIRS COMMITTEE

Elizabeth A. Coughlin	2012
Caryn DeCarteret	2012
Diana Keohane	2012
Steven P. O'Neill	2012
Richard Reault	2012
Richard Stimpson	2012
Kenneth Times, III	2012
Paul Worthington-Berry	2012

FIELDS USE COMMITTEE

Eric L. Estochen	2012
------------------	------

Alison J. McNamara	2012
George Trearchis	2012

**FIRE DEPARTMENT
FIRE CHIEF/FOREST
WARDEN/RIGHT TO KNOW**

Timothy J. Madden	2012
-------------------	------

DEPUTY FIRE CHIEF

Richard N. Blechman	2012
---------------------	------

ASSISTANT CHIEF

Wilfred D. Mercier	2012
--------------------	------

STATION 1

Capt. Wesley W. Russell	2012
Lt. Christopher A. Mahoney	2012
Lt. Christopher P. Newton	2012

STATION 2

Capt. Donald B. Singleton	2012
Lt. Dana M. Coccoziello	2012

STATION 3

Capt. Robert R. Lown	2012
Lt. Patrick E. Sands	2012
Lt. Laval Blanchette	2012

GAS/ PLUMBING INSPECTOR

Ken Kleynen

HISTORICAL COMMISSION

Jill E. Bowen	2012
George L. Dupras	2012
Joy K. Richardson	2012
Warren W. Allgrove, Jr.	2013
Marie R. Lambert	2013
Herbert F. Morton	2013
Robert L. Kydd, Jr.	2014
Rodney Wood	2014

INSURANCE ADVISORY COMMITTEE

Gloria Clancy	2012
James Hustins	2012
Cheryl Laforge	2012
Matt Marro	2012
Laurie Patnaude	2012
George Richardson	2012
Shaun Woods	2012

LRTA BOARD

Kevin V. O'Connor	2012
-------------------	------

NMCOG
Richard D. Reault, representative 2012

PARKING CLERK
Gene Spickler, Town Collector 2012

POLICE DEPARTMENT

POLICE CHIEF
William F. Mulligan 2013

DEPUTY POLICE CHIEF
Richard C. Burrows 2013

LIEUTENANTS
Richard D. Howe 2014
Christopher C. Chronopoulos 2014
Shawun M. Woods 2014

SERGEANTS
Mark J. Bourque 2014
John J. Manning 2014
Bryan Nasworthy 2014
Shaun M. Wagner 2014
Cynthia Weeks 2014

PATROLMEN
Michael Cassella 2014
John Coburn, Jr. 2012
Robert V. Cote 2014
Stephen J. Desilets 2014
Stephen R. Georges 2014
Kenneth Healey 2014
Peter Kulisich 2014
Steven R. Manning 2014
Charles Melanson 2014
Christopher Rider 2014
Charles Rubino 2014
Thomas F. Walsh 2014
Daniel Whitman 2014

COMMUNICATIONS SPECIALIST
Walesca Carrucini 2014
Glenna Greenslade; Supervisor 2014
Matt Leung 2014
John Martin 2014
Jose Martinez 2014
Bonnie Murray 2014
Kevin Ronan 2014

PART-TIME CLERK DISPATCHER
M. Michael Johnson 2012

POLICE MATRON
Walesca Carrucini 2012
Glenna Greenslade 2012
Kathie L. Johnson 2012

Lisa A. Strobel 2012

RESERVE OFFICERS
Nathan Abdallah 2012
Edward Caissie
Brian Jones
Paul Patalano 2012
Kevin Ronan 2012
Richard St. Pierre 2012

SPECIAL POLICE OFFICERS
Tyngsborough, MA Officers
Carlos Borges 2012
John Callahan 2012
Walesca Carrucini 2012
Edward Cossette 2012
Michael Johnson 2012
Philip B. LeBlanc 2012
John Martin 2012
Jose Martinez 2012
Richard Mello 2012
Joseph Pivrotto 2012
Joseph E. Taff 2012
Top Phonexay Xayachack 2012

Dunstable, MA PD Officers
George Aggott 2012
James W. Dow 2012
James G. Downes, Jr. 2012
James G. Downes, III 2012
Darrell Gilmore 2012
Erik Hoar 2012
Daniel Kowalski 2012
John Koyutis 2012
Michael Lynn 2012
Nicholas Papageorgiou 2012
Sean Ready 2012
Gregg Sanborn 2012
Michael Tedesco 2012

Groton, MA PD Officers
George R. Aggott 2012
Nicholas C. Beltz 2012
Robert L. Breault 2012
Peter S. Breslin 2012
Edward Bushnoe 2012
Gordon A. Candow 2012
Paul R. Connell 2012
James A. Cullen, III 2012
Richard C. Elie 2012
Bethany Evans 2012
Ryan Fogarty 2012
Derrick J. Gemos 2012
Jeffrey M. Gigliotti 2012
Jason M. Goodwin 2012
Kevin Henehan 2012
Stephen McAndrew 2012

Rachel E. Mead	2012
Donald L. Palma, Jr.	2012
Irmin L. Pierce, III	2012
Rachel Robinson	
Dale P. Rose	2012
Edward P. Sheridan, Sr.	2012
Cory E. Waite	2012

Littleton, MA PDOfficers 2012

Robert J. Bielecki	2012
Lisa A. Bonney	2012
Edmond D. Bussiere	2012
Brian M. Casey	2012
John P. Corbett	2012
Michael L. Croy	2012
Pablo S. Fernandez	2012
John M. Janakos	2012
John J. Kelly	2012
Matthew J. King	2012
David P. Leslie	2012
John M. Murphy	2012
Patrick L. O'Donoghue	2012
Jeffry M. Patterson	2012
Matthew J. Pinard	2012
Robert A. Raffaello	2012
Robert R. Romilly	2012
Timothy M. W. Schaeffer	2012
Michael J. Stander	2012

E-911 MUNICIPAL COORDINATOR
Glenna Greenslade 2012

RECREATION & PARKS COMMISSION

Mindy J. Boyd	2012
Jean A. Barrett	2012
Carol E. Chisolm	2012
Allison A. Kelly	2012
Richard B. Lemoine	2012
Christopher J. Lenzi	2012
Laura Barton, associate	2012
Laura Larochele	2012
Beth Lundberg, associate	2012
Michael Maltby, associate	2012
Laura J. Pruy	2012
Jamie Wilson, associate	2012
Matthew J. Bogacz	2013
Eric L. Estochen	2013
Robert W. McNamara	2013
Theresa Clawson	2014
Linda L. Geyer	2014
Michael H. Knight	2014
Heather McGaffigan	2014
Anthony A. Saracco, associate	2014
Dennis Stewart	2014

ROAD INSPECTOR
Allen T. Curseaden, Jr. 2012

SEALER OF WEIGHTS & MEASURES
Edward P. Johnson 2012

SEWER DESIGN & CONSTRUCTION COMMITTEE

Richard Reault	2012
Thomas Delmore	2012
Jeffrey Hannaford	2012
Christopher Mellen	2012
Walter Eriksen	2012
Allen Mello	2012
Ronald Sylvester	2012

ASSISTANT TAX COLLECTOR
Nancy Dutton

ASSISTANT TOWN CLERK
Nancy Johnson

ASSISTANT TREASURER
Gloria A. Clancy

TOWN ADMINISTRATOR
Michael Gilleberto

TOWN TREASURER
Kerry Colburn-Dion

TRUST FUND COMMITTEE

Michael Gilleberto	2012
William F. Mulligan	2012
Barbara Roche	2012

DIRECTOR OF VETERANS' SERVICES/VETERANS' AGENT/VETERANS' GRAVES OFFICER AND BURIAL AGENT

Kevin V. O'Connor, resigned	2011
Christopher W. Dery	2012

ASSESSOR'S APPOINTMENT ASSIST. ASSESSOR/APPRaiser

Joseph Gibbons, resigned	2011
Lauren M. Woekel	2012

Submitted by: Joanne Shifres, Town Clerk

Office of the Town Clerk

Joanne Shifres, Town Clerk
Nancy Johnson, Assistant Town Clerk

978-649-2300 x 129

jshifres@tyngsboroughma.gov
njohnson@tyngsboroughma.gov

To the Citizens of Tyngsborough:

Often considered the gateway to local government and the community, the Office of the Town Clerk serves as the central information point for residents and visitors alike. The Town Clerk is the chief election official, recording official and registrar of vital records, public records official and licensing officer. The Town Clerk is responsible for ensuring the integrity of all elections and election-related activities. We are responsible for the polling places and providing safe and accessible locations for all registered voters. The Town Clerk records all actions of Town Meeting and updates the permanent record book for the Town. The annual town census is conducted through the Town Clerk's office from which the annual street list is compiled. This year, we worked with the Secretary of the Commonwealth's office to re-draw precinct lines. We succeeded in drawing the precincts such that those on the east side of the river now vote on the east and all those on the west side vote on the west.

The Clerk's office is responsible for submitting By-Law changes, both General and Zoning, to the Attorney General for approval. After approval is received, the By-Laws are then updated and distributed to the appropriate departments. We also maintain the official Town bulletin board, oaths of office, appointments and resignations of all Town officials. The Clerk's Office issues state licenses and permits, including marriage licenses, business certificates, dog licenses, hunting and fishing licenses, fuel storage licenses, raffle/bazaar permits and certified requests for public documents.

The following table summarizes the 2011 fees collected:

Paid to State for Fish and Wildlife Licenses	7,191.25
Paid to Town for Fish and Wildlife Fees	297.45
Paid to Town for Dog Licenses	9,809.00
Paid to Town for Non-Criminal Disposition Fees	1,200.00
Paid to Town for Town Clerk's Fees	7,069.70
Total Receipts	25,567.40

Respectfully submitted,
Joanne Shifres, Town Clerk

**TOWN ELECTION
May 10, 2011**

Registered Voters	1,851	1,792	1,950	2,118	7,711
Precinct voters	217	139	196	273	825
Precinct voting %	11.72%	7.76%	10.05%	12.89%	10.70%
Offices & Candidates	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Board of Selectmen					
Blanks	138	78	103	185	504
Allen T. Curseaden	120	81	112	135	448
Corliss F. Lambert	98	90	136	132	456
Write-Ins:	2	3	0	9	14
A. Michael Moran	76	26	41	85	228
Total	434	278	392	546	1,650
Board of Assessors					
Blanks	60	42	47	71	220
Ann Marie G. Conant	157	97	149	202	605
Write-Ins	0	0	0	0	0
Total	217	139	196	273	825
Board of Health					
Blanks	134	93	123	167	517
Christopher Mellen	153	85	129	181	548
Sheila M. Perrault	146	100	140	198	584
Write-Ins	1	0	0	0	1
Total	434	278	392	546	1,650
Cemetery Commissioner (1 yr)					
Blanks	208	138	185	263	794
Write-Ins	9	1	11	10	31
Total	217	139	196	273	825
Cemetery Commissioner (3 yrs)					
Blanks	65	43	43	75	226
Robert R. Hardy	152	95	153	197	597
Write-Ins	0	1	0	1	2
Total	217	139	196	273	825
Finance Committee					
Blanks	72	50	63	95	280
Christopher Mellen	144	88	133	178	543
Write-Ins	1	1	0	0	2
Total	217	139	196	273	825
Housing Authority					
Blanks	105	53	70	107	335
Corliss F. Lambert	110	86	124	162	482
Write-Ins	2	0	2	4	8
Total	217	139	196	273	825
Library Trustee (2)					
Blanks	140	90	111	178	519
Ann Marie G. Conant	148	97	143	187	575
William E. Lekas	144	91	138	181	554
Write-Ins	2	0	0	0	2
Total	434	278	392	546	1,650

Planning Board (2 yrs)					
Blanks	69	40	60	81	250
Caryn DeCarteret	148	99	136	192	575
Write-Ins	0	0	0	0	0
Total	217	139	196	273	825
Planning Board (5 yrs)					
Blanks	73	48	57	79	257
Steven A. Nocco	143	91	139	194	567
Write-Ins	1	0	0	0	1
Total	217	139	196	273	825
School Committee (2)					
Blanks	56	47	59	60	222
Hillari I. Wennerstrom	140	72	117	208	537
Barry R. Dick	90	80	108	151	429
Paul R. Mitchell	145	78	106	123	452
Write-ins			1		1
Michael Moran	3	1	1	4	9
Total	434	278	392	546	1,650
Sewer Commissioner					
Blanks	206	138	185	263	792
Write-ins	7	0	6	5	18
Peter DiLello	0	0	0	5	5
Fred Perrault	4	1	5	0	10
Total	217	139	196	273	825
Tree Warden					
Blanks	62	43	47	67	219
Douglas P. Latulippe	154	96	149	206	605
Others	1	0	0	0	1
Total	217	139	196	273	825
Moderator					
Blanks	52	42	40	68	202
Robert L. Kydd, Jr.	165	97	156	205	623
Others	0	0	0	0	0
Total	217	139	196	273	825

*A true copy: Attest
Joanne Shifres, Town Clerk*

ANNUAL TOWN MEETING MINUTES
June 7, 2011

Place: Tyngsborough Elementary School
Moderator: Robert L. Kydd, Jr.

Time: 7:10 PM
Voters: 188

Meeting opened with the Pledge of Allegiance.

Motion: To allow the following non-residents to address the meeting: Atty. Charles Zaroulis – Town Counsel, Michael Gilleberto - Town Administrator, Susana Arthur – Library Director, Barbara Reynolds – COA Director, Donald Ciampa – Superintendent of Schools, and Joseph Rizza – Engineer Court Street Architects.

Action: Motion carries.

Article 2. To see if the Town will vote to accept the reports of the Town Officers and Committees as printed, or take any other action relative thereto.

Motion: That the Town vote to accept the reports of the Town Officers and Committees as printed.

Action: Passes unanimously.

Article 3. To choose all officers not named in Article 1 of the Annual Town Election Warrant, or take any other action relative thereto.

Motion: That the Town vote to appoint Alan A. Sherburne as Surveyor of Wood, Bark and Lumber and to appoint Nancy A. Johnson and Kevin V. O’Connor to the Memorial Day Committee.

Action: Does carry.

Article 4. To see if the Town will vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal Year 2012 (July 1, 2011 - June 30, 2012), or take any other action relative thereto. Salaries of the Elected Officials are included in the Department Appropriations.

	SALARIES	REQUEST	RECOMMENDED
	7/01/10	7/01/11	7/01/11
	6/30/11	6/30/12	6/30/12
<u>Elective Town Officers</u>			
Moderator	\$ 0	\$ 0	\$ 0
Selectmen Members (5)	\$ 0	\$ 0	\$ 0
Tax Collector	\$56,993	\$57,701	\$ 57,701
Town Clerk	\$52,998	\$53,657	\$ 53,657
Assessors (3)			
Chairman	\$ 1	\$ 1	\$ 1
Member (1)	\$ 0	\$ 0	\$ 0
Member (1)	\$ 0	\$ 0	\$ 0
Board of Health			
Chairman	\$ 0	\$ 0	\$ 0
Members (4)	\$ 0	\$ 0	\$ 0
Tree Warden	\$ 0	\$ 0	\$ 0
Cemetery Commissioners (3)	\$ 0	\$ 0	\$ 0
School Committee (7)	\$ 0	\$ 0	\$ 0
Library Trustees (6)	\$ 0	\$ 0	\$ 0
Sewer Commissioners (3)			
Chairman	\$ 0	\$ 0	\$ 0
Member (1)	\$ 0	\$ 0	\$ 0
Member (1)	\$ 0	\$ 0	\$ 0
Planning Board (5)			
Chairman	\$ 0	\$ 0	\$ 0
Members (4)	\$ 0	\$ 0	\$ 0
Finance Committee (5)	\$ 0	\$ 0	\$ 0
Constables (2)	\$ 0	\$ 0	\$ 0
Greater Lowell Technical High School	\$ 0	\$ 0	\$ 0

The Town of Tyngsborough, MA

The 2011 Annual Report

Motion: That the Town fix the salary and compensation of elective officers as shown in the recommended column.

Action: Does carry.

Article 5. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to fund town expenses for the Fiscal Year 2012 (July 1, 2011 - June 30, 2012), or take any other action relative thereto.

	FY 2011	FY 2012	FY 2012	FY 2012
	ADJUSTED	DEPT	SELECTMEN	FINCOM
<u>DEPARTMENT/DESCRIPTION</u>	<u>BUDGET</u>	<u>REQUEST</u>	<u>PROPOSED</u>	<u>PROPOSED</u>
... 1 SALARIES & WAGES:	0.00	0.00	0.00	0.00
... 2 DEPT. EXPENSES:	0.00	0.00	0.00	0.00
DEPT 114 MODERATOR:	0.00	0.00	0.00	0.00
... 1 SALARIES & WAGES:	41,382.00	41,382.00	41,382.00	41,382.00
... 2 DEPT. EXPENSES:	8,400.00	8,250.00	8,250.00	8,250.00
DEPT 122 SELECTMEN:	49,782.00	49,632.00	49,632.00	49,632.00
... 1 SALARIES & WAGES:	113,000.00	113,000.00	113,000.00	113,000.00
... 2 DEPT. EXPENSES:	12,000.00	2,000.00	2,000.00	2,000.00
DEPT 123 TOWN ADMINISTRATOR:	125,000.00	115,000.00	115,000.00	115,000.00
... 1 SALARIES & WAGES:	0.00	0.00	0.00	0.00
... 2 DEPT. EXPENSES:	1,655.00	655.00	655.00	655.00
DEPT 131 FINANCE COMMITTEE:	1,655.00	655.00	655.00	655.00
... 2 DEPT. EXPENSES:	55,000.00	55,000.00	55,000.00	55,000.00
... LESS FY10 TRANSFERS				
DEPT 132 RESERVE FUND:	55,000.00	55,000.00	55,000.00	55,000.00
... 1 SALARIES & WAGES:	83,079.00	86,002.00	86,002.00	86,002.00
... 2 DEPT. EXPENSES:	7,740.00	8,115.00	8,115.00	8,115.00
DEPT 135 ACCOUNTANT:	90,819.00	94,117.00	94,117.00	94,117.00
... 2 DEPT. EXPENSES:	27,000.00	32,500.00	32,500.00	32,500.00
DEPT 136 ANNUAL AUDITS:	27,000.00	32,500.00	32,500.00	32,500.00
... 1 SALARIES & WAGES:	95,975.00	104,074.00	104,074.00	104,074.00
... 2 DEPT. EXPENSES:	23,350.00	23,350.00	23,350.00	23,350.00
DEPT 141 ASSESSORS:	119,325.00	127,424.00	127,424.00	127,424.00
... 2 DEPT. EXPENSES:	27,500.00	27,500.00	27,500.00	27,500.00
DEPT 142 REVALUATION:	27,500.00	27,500.00	27,500.00	27,500.00
... 1 SALARIES & WAGES:	108,262.00	116,935.00	116,935.00	116,935.00
... 2 DEPT. EXPENSES:	26,950.00	28,752.00	28,752.00	28,752.00
DEPT 145 TREASURER:	135,212.00	145,687.00	145,687.00	145,687.00
... 1 SALARIES & WAGES:	99,087.00	104,212.00	104,212.00	104,212.00

... 2 DEPT. EXPENSES:	29,708.00	29,545.00	29,545.00	29,545.00
DEPT 146 TOWN COLLECTOR:	128,795.00	133,757.00	133,757.00	133,757.00
... 2 DEPT. EXPENSES:	61,092.00	62,000.00	62,000.00	62,000.00
DEPT 151 TOWN COUNSEL:	61,092.00	62,000.00	62,000.00	62,000.00
... 2 DEPT. EXPENSES:	51,000.00	35,000.00	35,000.00	35,000.00
DEPT 159 SPECIAL LEGAL SERVICES:	51,000.00	35,000.00	35,000.00	35,000.00
... 1 SALARIES & WAGES:	72,780.00	75,402.00	75,402.00	75,402.00
... 2 DEPT. EXPENSES:	2,150.00	1,760.00	1,760.00	1,760.00
DEPT 160 TOWN CLERK:	74,930.00	77,162.00	77,162.00	77,162.00
... 1 SALARIES & WAGES:	10,461.00	7,358.00	7,358.00	7,358.00
... 2 DEPT. EXPENSES:	18,543.00	14,912.00	14,912.00	14,912.00
DEPT 162 ELECTION/REGISTRATION:	29,004.00	22,270.00	22,270.00	22,270.00
... 1 SALARIES & WAGES:	0.00	0.00	0.00	0.00
... 2 DEPT. EXPENSES:	250.00	300.00	300.00	300.00
DEPT 169 OTHER LICENSING & REG:	250.00	300.00	300.00	300.00
... 1 SALARIES & WAGES:	36,306.00	38,168.00	38,168.00	38,168.00
... 2 DEPT. EXPENSES:	3,350.00	3,350.00	3,350.00	3,350.00
DEPT 171 CONSERVATION COMMISSION:	39,656.00	41,518.00	41,518.00	41,518.00
... 1 SALARIES & WAGES:	15,681.00	16,725.00	16,725.00	16,725.00
... 2 DEPT. EXPENSES:	7,880.18	7,880.00	7,880.00	7,880.00
DEPT 175 PLANNING BOARD:	23,561.18	24,605.00	24,605.00	24,605.00
... 1 SALARIES & WAGES:	1,000.00	700.00	700.00	700.00
... 2 DEPT. EXPENSES:	2,700.00	3,000.00	3,000.00	3,000.00
DEPT 176 ZONING BD OF APPEALS:	3,700.00	3,700.00	3,700.00	3,700.00
... 2 DEPT. EXPENSES:	6,000.00	6,000.00	6,000.00	6,000.00
DEPT 182 ECONOMIC DEVELOPMENT:	6,000.00	6,000.00	6,000.00	6,000.00
... 2 DEPT. EXPENSES:	119,225.00	125,625.00	125,625.00	125,625.00
DEPT 192 PUBLIC BLDGS AND PROPERTY:	119,225.00	125,625.00	125,625.00	125,625.00
...2 DEPT. EXPENSES:	0.00	26,500.00	26,500.00	26,500.00
DEPT___ INFORMATION TECHNOLOGY	0.00	26,500.00	26,500.00	26,500.00
... 2 DEPT. EXPENSES:	500.00	600.00	600.00	600.00
DEPT 195 TOWN REPORTS:	500.00	600.00	600.00	600.00
... 2 DEPT. EXPENSES:	200.00	200.00	200.00	200.00
DEPT 198 CAPITAL MANAGEMENT:	200.00	200.00	200.00	200.00

... 1 SALARIES & WAGES:	1,894,779.00	1,958,562.00	1,850,146.00	1,850,146.00
... 2 DEPT. EXPENSES:	210,436.00	233,439.00	208,439.00	208,439.00
DEPT 210 POLICE DEPARTMENT:	2,105,215.00	2,192,001.00	2,058,585.00	2,058,585.00
... 1 SALARIES & WAGES:	19,817.00	20,481.00	20,481.00	20,481.00
... 2 DEPT. EXPENSES:	46,750.00	47,250.00	47,250.00	47,250.00
DEPT 211 POLICE STATION:	66,567.00	67,731.00	67,731.00	67,731.00
... 1 SALARIES & WAGES:	265,908.00	311,840.00	291,840.00	291,840.00
... 2 DEPT. EXPENSES:	48,400.00	54,700.00	54,700.00	54,700.00
DEPT 215 COMMUNICATION CENTER:	314,308.00	366,540.00	346,540.00	346,540.00
... 1 SALARIES & WAGES:	410,714.00	422,714.00	417,000.00	417,000.00
... 2 DEPT. EXPENSES:	150,997.00	150,997.00	150,997.00	150,997.00
DEPT 220 FIRE DEPARTMENT:	561,711.00	573,711.00	567,997.00	567,997.00
... 1 SALARIES & WAGES:	96,025.00	93,783.00	93,783.00	93,783.00
... 2 DEPT. EXPENSES:	26,560.00	18,260.00	18,260.00	18,260.00
DEPT 241 BUILDING INSPECTOR:	122,585.00	112,043.00	112,043.00	112,043.00
... 1 SALARIES & WAGES:	4,417.00	8,817.00	8,817.00	8,817.00
... 2 DEPT. EXPENSES:	900.00	900.00	900.00	900.00
DEPT 242 GAS INSPECTOR:	5,317.00	9,717.00	9,717.00	9,717.00
... 1 SALARIES & WAGES:	4,417.00	8,817.00	8,817.00	8,817.00
... 2 DEPT. EXPENSES:	1,000.00	1,000.00	1,000.00	1,000.00
DEPT 243 PLUMBING INSPECTOR:	5,417.00	9,817.00	9,817.00	9,817.00
... 2 DEPT. EXPENSES:	0.00	0.00	0.00	0.00
DEPT 244 WEIGHTS & MEASURERS:	0.00	0.00	0.00	0.00
... 1 SALARIES & WAGES:	6,455.00	12,955.00	12,955.00	12,955.00
... 2 DEPT. EXPENSES:	1,900.00	1,900.00	1,900.00	1,900.00
DEPT 245 ELECTRICAL INSPECTOR:	8,355.00	14,855.00	14,855.00	14,855.00
... 1 SALARIES & WAGES:	1,200.00	1,200.00	1,200.00	1,200.00
... 2 DEPT. EXPENSES:	1,000.00	1,000.00	1,000.00	1,000.00
DEPT 291 EMERGENCY MANAGEMENT:	2,200.00	2,200.00	2,200.00	2,200.00
... 1 SALARIES & WAGES:	775.00	775.00	775.00	775.00
... 2 DEPT. EXPENSES:	45,000.00	37,500.00	37,500.00	37,500.00
DEPT 292 ANIMAL INSPECTION & CONTROL:	45,775.00	38,275.00	38,275.00	38,275.00
... 2 DEPT. EXPENSES:	7,450.00	7,450.00	7,450.00	7,450.00
DEPT 294 FORESTRY:	7,450.00	7,450.00	7,450.00	7,450.00
... 1 SALARIES & WAGES:				
... 2 DEPT. EXPENSES:				
DEPT 300 SCHOOL DEPARTMENT:	15,808,073.00	16,047,397.00	16,047,397.00	16,047,397.00

... 2 DEPT. EXPENSES:	1,035,975.00	1,273,875.00	1,273,875.00	1,273,875.00
DEPT 301 GR. LOWELL REG. SCHOOL:	1,035,975.00	1,273,875.00	1,273,875.00	1,273,875.00
... 1 SALARIES & WAGES:	0.00	0.00	0.00	0.00
... 2 DEPT. EXPENSES:	1,000.00	5,000.00	5,000.00	5,000.00
DEPT 420 TOWN ENGINEER	1,000.00	5,000.00	5,000.00	5,000.00
... 1 SALARIES & WAGES:	14,568.00	18,540.00	18,540.00	18,540.00
... 2 DEPT. EXPENSES:	24,595.00	25,095.00	25,095.00	25,095.00
DEPT 421 HIGHWAY & STREETS ADMIN:	39,163.00	43,635.00	43,635.00	43,635.00
... 1 SALARIES & WAGES:	448,322.00	465,094.00	465,094.00	465,094.00
... 2 DEPT. EXPENSES:	109,000.00	109,000.00	109,000.00	109,000.00
DEPT 422 HWY & STREETS CONSTR/MAINT:	557,322.00	574,094.00	574,094.00	574,094.00
... 1 SALARIES & WAGES:	37,500.00	37,500.00	37,500.00	37,500.00
... 2 DEPT. EXPENSES:	212,500.00	212,500.00	212,500.00	212,500.00
DEPT 423 HWY SNOW EXPENSE:	250,000.00	250,000.00	250,000.00	250,000.00
... 2 DEPT. EXPENSES:	53,000.00	53,000.00	53,000.00	53,000.00
DEPT 424 HWY STREET LIGHTING:	53,000.00	53,000.00	53,000.00	53,000.00
... 2 DEPT. EXPENSES:	60,750.00	60,750.00	60,750.00	60,750.00
DEPT 425 HWY VEHICLE MAINTENANCE:	60,750.00	60,750.00	60,750.00	60,750.00
... 2 DEPT. EXPENSES:	840,000.00	840,350.00	818,350.00	818,350.00
DEPT 430 WASTE COLLECTION & DISPOSAL:	840,000.00	840,350.00	818,350.00	818,350.00
... 1 SALARIES & WAGES:	36,200.00	36,200.00	33,200.00	33,200.00
... 2 DEPT. EXPENSES:	11,650.00	11,650.00	11,650.00	11,650.00
DEPT 491 CEMETERY DEPARTMENT:	47,850.00	47,850.00	44,850.00	44,850.00
... 1 SALARIES & WAGES:	50,414.00	53,498.00	53,498.00	53,498.00
... 2 DEPT. EXPENSES:	19,525.00	19,490.00	21,490.00	21,490.00
DEPT 510 BOARD OF HEALTH:	69,939.00	72,988.00	74,988.00	74,988.00
... 2 DEPT. EXPENSES:	200.00	200.00	200.00	200.00
DEPT 520 OTHER CLINICAL SERVICES:	200.00	200.00	200.00	200.00
... 1 SALARIES & WAGES:	81,205.00	88,654.00	84,394.00	84,394.00
... 2 DEPT. EXPENSES:	17,386.00	18,350.00	18,350.00	18,350.00
DEPT 541 COUNCIL ON AGING:	98,591.00	107,004.00	102,744.00	102,744.00
... 1 SALARIES & WAGES:	41,027.00	43,257.00	43,257.00	43,257.00
... 2 DEPT. EXPENSES:	243,225.00	283,225.00	283,225.00	283,225.00
DEPT 543 VETERANS AGENT:	284,252.00	326,482.00	326,482.00	326,482.00

... 1 SALARIES & WAGES:	211,565.00	224,034.00	224,034.00	224,034.00
... 2 DEPT. EXPENSES:	58,000.00	91,895.00	77,300.00	77,300.00
DEPT 610 LIBRARY:	269,565.00	315,929.00	301,334.00	301,334.00
... 1 SALARIES & WAGES:	25,826.00	25,826.00	25,826.00	25,826.00
... 2 DEPT. EXPENSES:	19,963.00	20,813.00	5,073.00	5,073.00
DEPT 630 RECREATION DEPARTMENT:	45,789.00	46,639.00	30,899.00	30,899.00
... 2 DEPT. EXPENSES:	850.00	850.00	850.00	850.00
DEPT 691 HISTORICAL COMMISSION:	850.00	850.00	850.00	850.00
... 2 DEPT. EXPENSES:	900.00	900.00	900.00	900.00
DEPT 692 MEMORIAL DAY COMM:	900.00	900.00	900.00	900.00
... 2 DEPT. EXPENSES:	506,176.00	542,597.32	542,597.32	542,597.32
DEPT 710 LONG TERM DEBT PRINCIPAL:	506,176.00	542,597.32	542,597.32	542,597.32
... 2 DEPT. EXPENSES:	251,486.00	228,695.23	228,695.23	228,695.23
DEPT 751 LONG TERM DEBT INTEREST:	251,486.00	228,695.23	228,695.23	228,695.23
... 2 DEPT. EXPENSES:	18,660.00	19,479.00	19,479.00	19,479.00
DEPT 760 SHORT TERM DEBT INTEREST:	18,660.00	19,479.00	19,479.00	19,479.00
... 2 DEPT. EXPENSES:	2,873.00	3,000.00	3,000.00	3,000.00
DEPT 840 N. MIDDX. COUNCIL OF GOV'T:	2,873.00	3,000.00	3,000.00	3,000.00
... 2 DEPT. EXPENSES:	5,272,733.00	5,784,801.00	5,784,801.00	5,784,801.00
... LESS FY11 SFAF GRANT	(135,435.00)			
DEPT 910 EMPLOYEE BENEFITS:	5,137,298.00	5,784,801.00	5,784,801.00	5,784,801.00
... 2 DEPT. EXPENSES:	244,147.00	254,041.00	254,041.00	254,041.00
DEPT 940 OTHER INSURANCE:	244,147.00	254,041.00	254,041.00	254,041.00
... 2 DEPT. EXPENSES:	0.00	0.00	0.00	0.00
DEPT 992 TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00
TOTALS:	30,037,965.18	31,464,648.55	31,247,923.55	31,247,923.55
SUMMARY BY FUNCTION				
GENERAL GOVERNMENT	1,169,206.18	1,206,752.00	1,206,752.00	1,206,752.00
PUBLIC SAFETY	3,244,900.00	3,394,340.00	3,235,210.00	3,235,210.00
EDUCATION	16,844,048.00	17,321,272.00	17,321,272.00	17,321,272.00
HIGHWAY & CEMETERY	1,849,085.00	1,874,679.00	1,874,679.00	1,874,679.00
HUMAN SERVICES	452,982.00	506,674.00	504,414.00	504,414.00
CULTURAL & RECREATION	317,104.00	364,318.00	333,983.00	333,983.00
DEBT	776,322.00	790,771.55	790,771.55	790,771.55
INTERGOVERNMENTAL	2,873.00	3,000.00	3,000.00	3,000.00
UNCLASSIFIED	5,381,445.00	6,038,842.00	6,038,842.00	6,038,842.00

TOTAL TOWN BUDGET	30,037,965.18	31,500,648.55	31,283,923.55	31,283,923.55
--------------------------	----------------------	----------------------	----------------------	----------------------

Motion #1: That the Town approve the amounts in Article 5 as shown in the Finance Committee Proposed column, that the sum of \$31,283,923.55 is raised and appropriated. This figure represents the correction of a clerical error in Department #301, Greater Lowell Regional School.

Motion #2: That Department #301 is pulled from Article 5 and discussed separately.

Action #2: Carries.

Motion #3: That Article 5 is moved for discussion until after Article 14.

Action #3: Does not carry.

Action #1: Article 5 passes without Department 301.

Motion #4: That Department 301 is funded at the FY2011 level reducing the budget by \$273,900.

Motion #5: That George Garabedian, the Business Manager for GLTHS is allowed to address the meeting.

Action #5: Carries.

Action #4: (Vote on the lower amount first.) Does not carry.

Motion #6: To approve the budget for Department #301 at the recommended amount.

Action #6: Does carry.

Motion: To suspend the Annual Town Meeting to begin the Special Town Meeting.

Action: Annual Town Meeting suspended at 7:34 pm.

Annual Town Meeting reconvened at 7:36 pm.

Article 6. To see if the Town will vote to appropriate by transfer from Free Cash the sum of \$499,000 to be expended by the Board of Selectmen to be used to stabilize the tax rate for fiscal year 2012, or take any other action relative thereto.

Motion: That the Town vote to appropriate by transfer from Free Cash the sum of \$499,000 to be expended by the Board of Selectmen to be used to stabilize the tax rate for fiscal year 2012.

Action: Does carry.

Article 7. To see if the Town will vote to appropriate by transfer from the Capital Asset Stabilization Fund the sum of \$200,000, to be expended by the Board of Selectmen to be used to stabilize the tax rate for fiscal year 2012, or take any other action relative thereto.

Motion: That the Town will vote to appropriate by transfer from the Capital Asset Stabilization Fund the sum of \$200,000, to be expended by the Board of Selectmen to be used to stabilize the tax rate for fiscal year 2012.

Action: Does carry unanimously.

Article 8. To see if the Town will vote to accept to establish a "Billboard Stabilization Fund" as per MGL Chapter 40, Section 5B, and transfer \$20,000.00 from Misc. Departmental Revenue, received in FY2011 as contracted in the amount of \$20,000, and to appropriate \$15,740 to the FY2012 Recreational budget and \$4,260 to the FY2012 Council on the Aging budget, or take any other action relative thereto.

Motion: That the Town vote to establish a "Billboard Stabilization Fund" as per MGL Chapter 40, Section 5B, and appropriate by transfer the sum of \$20,000.00 from Misc. Departmental Revenue received in FY2011 as contracted in the amount of \$20,000, to the Bill Board Stabilization Fund Account; and to appropriate \$15,740 to Account #630 Recreation Department Expense Account and \$4,260 to Account #541 Council on Aging Department's Salaries and Wages both from the Bill Board Stabilization Fund Account.

Action: Does carry unanimously.

Article 9. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money, to be expended by the Sewer Commission, to operate the Sewer Enterprise for fiscal year 2012 as follows:

That the following sums be appropriated:

Salaries	\$ 223,214.00
Expenses	\$ 608,876.00
Capital outlay	\$ 345,200.00
Debt	\$ 75,491.00
Subtotal	\$1,252,781.00

And that \$1,252,781.00 be raised as follows:

Department receipts	\$1,125,574.00
Capital Reserve Account	\$ 127,207.00
Total	\$1,252,781.00

Or take any other action relative thereto.

Motion: That the Town approve this article as printed.

Action: Does carry.

Article 10. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, and/or burrow a sum of money, and that the Town be authorized to accept any available grant dollars, for the purpose of purchasing a fire truck, including the payment of any and all costs incidental and related thereto, to be expended by the Board of Fire Engineers, or take any other action relative thereto.

Motion: That the Town vote to borrow a sum of money not to exceed \$210,000 for the purpose of purchasing a new piece of fire apparatus including costs incidental and related thereto and that the Town be authorized to accept any available grant dollars; that the Board of Fire Engineers is authorized to expend these sums on behalf of the Town; and the Treasurer is authorized to issue bonds and notes of the Town therefor, with the approval of the Selectmen, under and pursuant to Chapter 44 Sections 7(23) and 7(25) of the General Laws.

Action: Does carry unanimously.

Article 11. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money in accordance with Massachusetts General Laws, chapter 150E, section 7(b) to fund the cost items contained in collective bargaining agreement between the Town and the New England Police Benevolent Association, Inc. Local 8 (Police), or take any other action relative thereto.

Motion: That the Town vote to withdraw this article.

Action: Does carry.

Article 12. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money in accordance with Massachusetts General Laws, chapter 150E, section 7(b) to fund the cost items contained in collective bargaining agreement between the Town and the SEIU Local 888 (Clerical), or take any other action relative thereto.

Motion: That the Town vote to withdraw this article.

Action: Does carry.

Article 13. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money in accordance with Massachusetts General Laws, chapter 150E, section 7(b) to fund the cost items contained in collective bargaining agreement between the Town and the SEIU Local 888 (Mid Managers), or take any other action relative thereto.

Motion: That the Town Article 13 be withdrawn.

Action: Does carry.

Article 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money in accordance with Massachusetts General Laws, chapter 150E, section 7(b) to fund the cost items contained in collective bargaining agreement between the Town and the SEIU Local 888 (Highway), or take any other action relative thereto.

Motion: That the Town vote to withdraw this article.

Action: Does carry.

Article 15. To see if the Town will vote to certify the Chapter 90 apportionment for Fiscal Year 2012 of \$353,926 as an available fund to be expended by the Board of Selectmen, or take any other action relative thereto.

Motion: That the Town to certify the Chapter 90 apportionment for Fiscal Year 2012 of \$353,926 as an available fund to be expended by the Board of Selectmen.

Action: Does carry.

Article 16. To see if the Town will vote to authorize pursuant to the authority granted under Massachusetts General Laws Chapter 44, Section 53E½ the following revolving funds for the purpose of receiving fees and making disbursements in connection with the duties of the following town entities or as so specified below, and that any surplus revenue accumulated in FY 2011 and FY 2012 shall remain in the revolving accounts for each of the following town entities.

<u>Fund</u>	<u>Programs & Purposes</u>	<u>Departmental Receipts</u>	<u>Authorization</u>	<u>Maximum Annual Expenditure</u>
Fire Department	Fire programs and materials	Hazmat fees	Board of Fire Engineers or designee	\$20,000.00
Recreation Committee	Recreational programs and activities	Fees collected from participants	Board of Selectmen or designee	\$120,000.00
School Field Use Committee	Field maintenance	Field use fees	School Field Use Committee or designee	\$10,000.00
Recycling Committee	Recycling programs and materials	Fees collected from participants	Board of Health or designee	\$ 7,000.00
Board of Health	Collection and disposal of bulky items and appliances	Fees collected from participants	Board of Health or designee	\$30,000.00
Board of Health	Reimbursement program for Medicare Plan members	Medicare reimbursements	Board of Health or designee	\$ 6,000.00
Conservation Commission	Conservation Commission activities	Fees from local Wetland Protection By-law	Conservation Commission or designee	\$ 5,000.00
Sealer of Weights and Measures	Inspection activities	Fees collected from participants	Sealer of Weights and Measures or designee	\$ 3,000.00

Or take any other action relative thereto.

Motion: That the Town approve this article as printed.

Action: Does carry.

Article 17. To see if the Town will vote to authorize the Board of Selectmen to enter into Lease/Purchase Agreements up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations, or take any other action relative thereto.

Motion: That the Town vote to authorize the Board of Selectmen to enter into Lease/Purchase Agreements up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations.

Action: Does carry unanimously.

Article 18. To see if the Town will vote that the following sums be appropriated or reserved from estimated annual revenues of the Community Preservation Fund for fiscal year 2012, with each item to be considered a separate appropriation, for the payment of administrative expenses of the Community Preservation Committee, debt service, community preservation projects, and all other necessary and proper expenses.

Appropriations

Administrative Expenses	\$ 24,000.00
Long-Term Debt Service (Long Pond)	\$ 55,825.00
Interest on Long-Term Debt (Rec. Fields)	\$ 3,740.00
Retirement of Debt (Rec. Fields)	\$250,000.00
Lake Mascuppic Weed Control Program	\$ 6,000.00
	<u>\$339,565.00</u>

Reserves

To Reserve for Historic Preservation	\$ 48,000.00
To Reserve for Affordable Housing	\$ 48,000.00
To Reserve for Open Space	\$ 48,000.00
FY12 Budgeted Reserve	\$144,000.00

Total \$483,565.00

Or take any other action relative thereto.

Motion: That the Town vote to approve as written since this is a standard article.

Action: Does carry.

Article 19. To see if the Town will vote to appropriate by transfer from existing Community Preservation Budgeted Reserve, Historic Reserve, Unreserved Fund Balance, and/or borrow a sum of money in the amount of \$2,500,000.00 for the restoration and rehabilitation of the historic "Old Town Hall", to be expended by the Board of Selectmen, or take any action relative thereto.

Motion: That the Article be amended as follows: To see if the Town will vote to appropriate by transfer from existing Community Preservation Budgeted Reserve, Historic Reserve, Unreserved Fund Balance, and/or borrow a sum of money in the amount of \$2,500,000.00 for the Historical Commission Project for the restoration and rehabilitation of the historic "Old Town Hall", to be expended by the Board of Selectmen, or take any action relative thereto.

Action: Does carry.

Motion: That the sum of \$2,500,000 be borrowed to pay for the cost of restoration and rehabilitation of the historic "Old Town Hall" and further that the Treasurer with the approval of the Selectmen be authorized to borrow the full amount under and pursuant to Chapter 44, Sections 7 (23) and 7 (25) of the General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefor, and that the Community Preservation Committee, with the approval of the Board of Selectmen, is authorized to apply for, accept and expend any Federal, State or private grants or contributions that may be made available to the project, all of which contributions and grants shall be applied to the project's borrowing balance.

Action: Count required. Moderator counts 20 opposed and in excess of 61 in favor. The motion carries.

Article 20. To see if the Town will vote to change the purpose of the Special Town Meeting Article 20, dated October 2005 from "Sherburne House Interior Fix-up" to building a Boardwalk through the Sherburne Nature Center in the amount of \$5,000.00 and \$10,000.00 and to vote to appropriate from the Community Preservation Fund Reserve for Open Space to equal a TOTAL of \$15,000 for the
The Town of Tyngsborough, MA *The 2011 Annual Report*

purpose of building a Boardwalk through the Sherburne Nature Center, to be expended by the Conservation Commission, or take any action relative thereto.

Motion: That the Town will vote to change the purpose of the Special Town Meeting Article 20, dated October 2005 from "Sherburne House Interior Fix-up" to building a Boardwalk through the Sherburne Nature Center in the amount of \$5,000.00 and vote to appropriate \$10,000.00 from the Community Preservation Fund Reserve for Open Space to equal a TOTAL of \$15,000 for the purpose of building a Boardwalk through the Sherburne Nature Center, to be expended by the Conservation Commission.

Action: Does carry.

Article 21. To see if the Town will vote that a sum of money in the amount of \$5,000.00 be appropriated from the Community Preservation Fund Reserve for Historic Preservation to be used to review and organize existing historical records for the purpose of future scanning, to be expended by the Historic Committee, or take any other relative thereto.

Motion: That the Town vote this article as written.

Action: Does carry.

Article 22. To see if the Town will vote that a sum of money in the amount of \$500.00 be appropriated from the Community Preservation Fund Reserve for Open Space for the purpose of building Bluebird houses for the Greene property, to be expended by the Tyngsborough Bluebird Society, or take any other action relative thereto.

Motion: That the Article be amended as follows: To see if the Town will vote that a sum of money in the amount of \$500.00 be appropriated from the Community Preservation Fund Reserve for Open Space for the purpose of building Bluebird houses for the Greene property, to be expended by the Community Preservation Committee, or take any other action relative thereto.

Action: Motion to amend carries.

Motion: To accept amended Article.

Action: Does carry.

Article 23. To see if the Town will vote that a sum of money in the amount of \$30,000 be appropriated from the Community Preservation Fund Reserve for Open Space for the purpose of completing the Frost Road Park, to be expended by the Board of Selectmen, or take any other action relative thereto.

Motion: That the Town will vote that a sum of money in the amount of \$30,000 be appropriated from the Community Preservation Fund Reserve for Open Space for the purpose of completing the Frost Road Park the Town will vote that a sum of money in the amount of \$30,000 be appropriated from the Community Preservation Fund Reserve for Open Space for the purpose of completing the Frost Road Park.

Action: Does carry.

Article 24. To see if the Town will vote to authorize the Tyngsborough Public Schools to enter into a joint occupancy lease agreement with the Merrimack Special Education Collaborative for the provision of educational services to collaborative students pursuant to M.G.L. c. 40 s3 in the school building known as the Lakeview School/ECC School, resulting in the joint occupancy of the school by Tyngsborough Public School staff, programs and students and collaborative staff programs and students, or take any other action relative thereto.

Motion: That the Town will vote to authorize the Tyngsborough Public Schools to enter into a joint occupancy lease agreement with the Merrimack Special Education Collaborative for the provision of educational services to collaborative students pursuant to M.G.L. c. 40 s3 in the school building known as the Lakeview School/ECC School, resulting in the joint occupancy of the school by Tyngsborough Public School staff, programs and students and collaborative staff programs and students.

Action: Does carry.

Article 25. To see if the Town will vote to accept the provisions of M.G.L. c. 40 s3 which authorize the Tyngsborough School Committee to retain in a revolving account at the end of the fiscal year any balance on rental receipts received for a lease of a portion of the Lakeview School/ECC School, said balance to be used by the Committee for the upkeep and maintenance of any facility under the control of the School Committee.

The Town of Tyngsborough, MA

The 2011 Annual Report

Motion: That the Town will vote to accept the provisions of M.G.L. c. 40 s3 which authorize the Tyngsborough School Committee to retain in a revolving account at the end of the fiscal year any balance on rental receipts received for a lease of a portion of the Lakeview School/ECC School, said balance to be used by the Committee for the upkeep and maintenance of any facility under the control of the School Committee.

Action: Does carry.

Article 26. To see if the Town will vote to accept Ten thousand dollars (\$10,000.00) from Whispering Pines, R.E. Development as a donation for the sole purpose of purchasing new furnishings for the New Senior Center, to be expended by the Board of Selectmen, with the following conditions: 1) the amount will be reserved for senior center furnishings as needed when and if the new senior center is built, or an existing Tyngsboro town-owned property is converted to a new senior center; 2) the amount will be held in a standard interest bearing account created no later than June 30, 2011 by the assigned Tyngsboro authority the Town Treasurer, until the time it is to be used for senior center furnishings, or up until the end of the fifth year, commencing from this warrant article being adopted; 3) if the entire or partial (remaining) amount is not used for the purpose of senior center furnishings by the end of the fifth year, it will be returned to Whispering Pines Real Estate Development or its heirs or assignees by the last day of June 30, 2016, or take any other actions relative thereto.

Motion: Recommend that we accept the Article as written.

Motion #2: To withdraw the Article.

Action: Carries to withdraw the Article.

Article 27. To see if the Town will vote to authorize the Board of Selectmen to grant an easement to Massachusetts Electric Company for the purpose of placing an Underground Distribution System, which would provide for the transmission of intelligence and electricity in, on and over a certain portion of a parcel of land owned by the Town described below:

Lot 56 as shown on the Town of Tyngsborough Assessor's Map 20A and also being identified in a deed recorded with the Middlesex North District Registry of Deeds in Book 40, page 55. And further, said "Underground System" (locations of the electrical equipment and other facilities on the hereinafter referred to premises of the Grantor) is approximately shown on a sketch entitled: nationalgrid; WR#7532543: Date: 12/16/2010; Drawn by: S. Steeves; Approved by: D. Marceau; Sketch to Accompany Easement for: To install approximately 150' 2-3" conduits with secondary conductor to new Handhole in order to correct aerial trespass and provide electric service to 10, 12, 14 and 18 Kendall Road, Tyngsborough, MA", a reduced copy of said sketch may be reviewed Monday through Thursday 8:30 AM to 4:00 PM and Friday 8:30 AM to 12:30 PM in the Selectmen's Office, or take any other action relative thereto.

Motion: That the Town vote to approve this Article as printed.

Action: Does carry.

Article 28. To see if the Town will vote to approve an amendment to the By-Laws establishing a "Right to Farm" bylaw, or take any other action relative thereto.

Motion: To withdraw this Article.

Action: Does carry to withdraw.

Article 29. To see if the Town will vote to establish an Agricultural Commission, or take any other action relative thereto.

Motion: To withdraw this Article.

Action: Does carry to withdraw.

Article 30. To see if the Town will vote to approve an amendment to the Zoning By-Laws to regulate the siting of wind energy generation facilities, or to take any other action relative thereto.

Motion: That the Town vote to withdraw this Article.

Action: Carries to withdraw.

Article 31. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$50,000 for the purpose of town field maintenance of the fields located at the Tyngsborough Elementary School, or to take any other action relative thereto.

Motion: To withdraw this Article.
Action: Carries to withdraw.

Article 32. To see if the Town will vote to accept M.G.L. Chapter 152, Section 69 to provide worker's compensation insurance coverage to full time elected officials, or take any other action relative thereto.

A yes vote protects the Town at no cost by insuring that full time elected officials are covered. At the present time, MIIA, has given verbal assurances of coverage but will not do so in writing. In addition, the MIIA website reads as follows: "If an elected official in a city or town without an affirmative vote on worker's compensation is injured on the job, Massachusetts law will take precedence and those claims will likely be denied."

A no vote exposes the Town to an unnecessary liability if an injury occurred and MIIA reverted to Massachusetts law denying claim.

Motion: To accept this Article as printed.
Action: Does carry.

Article 33. To see if the Town will vote to authorize the Board of Selectmen to seek special legislation authorizing recall of elected officials in the Town; provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of the petition, or take any other action relative thereto.

SECTION 1. Any holder of an elective office in the Town of Tyngsborough may be recalled therefrom by the registered voters of the town.

SECTION 2. One hundred registered voters of the town may file with the town clerk a recall affidavit, using either a blank recall affidavit as prepared by the town clerk or an affidavit substantially similar thereto, containing the name of the officer sought to be recalled and a statement of the grounds for recall. The town clerk shall thereupon deliver to the first named voter on the affidavit copies of petition blanks addressed to the board of selectmen demanding a recall, copies of which printed forms the clerk shall keep available. The blanks shall be issued under the signature and official seal of the town clerk. They shall be dated, and shall contain the names of the first 10 voters whose names appear on the recall affidavit, the name of the person whose recall is sought and the grounds of recall as stated in the affidavit, and shall demand the election of a successor to the office. A copy of the petition shall be entered in a record book to be kept in the office of the town clerk. The recall petition shall be returned and filed with the town clerk within 30 days after the filing of the affidavit, with signatures, names and street addresses of at least 8 per cent of the registered voters of the town as of the date the affidavit was filed with the town clerk. Within 5 working days of receipt, the town clerk shall submit the petition to the registrars of voters in the town, and the registrars shall forthwith certify thereon the number of signatures which are names of registered voters of the town.

SECTION 3. If the petition shall be found and certified by the town clerk to be sufficient, it shall be submitted with her certificate to the board of selectmen without delay. The board of selectmen shall forthwith give written notice of the receipt of the certificate, either by hand or by certified mail, return receipt requested, to the officer sought to be recalled. If the officer does not resign within 5 working days after receipt of the notice, the board of selectmen shall forthwith order an election to be held on a date fixed by them not less than 64 nor more than 90 days after the date the election is called, but if any other town election is scheduled to occur within 120 days after the receipt of the certificate, the board of selectmen shall postpone the holding of the recall election to the date of such other election. If a vacancy occurs in the office after a recall election has been ordered, the election shall nevertheless proceed as provided in this act.

SECTION 4. An officer sought to be removed may be a candidate to succeed himself/herself in an election to be held to fill the vacancy, and unless the officer requests otherwise in writing, the town clerk shall place said name on the ballot without nomination. The nomination of other candidates, the

publication of the warrant for the recall election, and the conduct of the same, shall all be in accordance with the provisions of the law relating to elections, unless otherwise provided in this act.

SECTION 5. The incumbent shall continue to perform the duties of his/her office until the recall election. If the incumbent is not recalled, he shall continue in office for the remainder of his unexpired term, subject to recall as before, except as provided in this act. If recalled and not re-elected in the recall election, the incumbent shall be deemed removed. If the successor fails to qualify within 5 days after receiving notification of his/her election, the office shall be deemed vacant.

SECTION 6. Ballots used in a recall election shall contain the following question:

Shall (name and title of officer whose recall is sought) be recalled? Yes ___ No ___

Under the question shall appear the word "Candidates", the directions to voters required by section 42 of chapter 54 of the General Laws, and beneath this, the names of candidates nominated as hereinafter provided.

If a majority of the votes cast upon the question of recall is against the recall, the ballots for candidates shall not be counted. If a majority of the votes cast upon the question of recall is in favor of the recall, the officer shall be recalled and the ballots for candidates shall be counted. The candidate receiving the highest number of votes shall be declared elected and shall serve for the balance of the unexpired term of the officer recalled.

SECTION 7. A recall petition shall not be filed against an officer within 6 months after he/she takes office, nor, in the case of an officer subjected to a recall election and not recalled thereby, until at least 6 months have elapsed after the election at which the recall was submitted to the voters of the town.

SECTION 8. A person who has been recalled from an office or who has resigned from office while recall proceedings were pending against him/her shall not be appointed to any town office or position within 1 year after the recall or resignation.

SECTION 9. This act shall take effect upon its passage.

Motion: To accept as printed.

Action: Does not carry.

Article 34. *To see if the Town will vote to amend Article 2.11.44 of the Tyngsboro Zoning By-Laws to read as follows:*

2.11.44 – Business Uses-Principal Use Definitions

2.11.44 **Commercial Recreation:** Indoor or outdoor facilities, operated as a business and open to the public for a fee such as facilities for ice skating, roller skating, racquet sports, bowling, horseback riding, swimming miniature golf, **soccer, softball, baseball, golf, wrestling, martial arts, mixed martial arts, boxing, basketball, fitness activities, volleyball, football, lacrosse and other sports or sporting related social events. Such activities may either be participatory by the public or conducted for the public to attend as spectators at entertainment sporting related events conducted by the business or third party vendors or promoters at an arena like setting for a fee for admission,** or take any other action relative thereto.

Motion: To accept Article 34 as printed.

Action: Hand count required. Moderator counted 15 opposed and in excess of 80 in favor. The Article does pass.

Motion to adjourn
Meeting adjourned at 9:54 pm

*Attest: a true copy
Joanne Shifres, Town Clerk*

The Town of Tyngsborough, MA

SPECIAL TOWN MEETING MINUTES
June 7, 2011

Place: Tyngsborough Elementary School
Moderator: Robert L. Kydd, Jr.

Time: 7:32 PM
Voters: 188

Article 1. To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts a sum of money to supplement various municipal government groups for fiscal year 2011, or take any other action relative thereto.

Motion: That the Town vote to accept as printed.

Transfer From Accounts:		Transfer To Accounts:	
141 Assessor Expense	5,000	132 FC Reserve	5,000
192 Public Buildings & Prop Expense	15,000	135 Town Accountant Salaries	4,000
210 Police Department Expense	4,500	142 Revaluation	3,000
242 Gas Inspection Salaries	2,000	145 Treasurer Salaries	4,000
243 Plumbing Inspection Salaries	2,000	160 Town Clerk Salaries	500
245 Electrical Inspection Salaries	2,000	171 Conservation Commission Salaries	8,000
291 Emergency Management Expense	1,000	210 Police Department Salaries	100,000
292 Animal Inspection Expense	5,000	241 Building Inspection Salaries	1,100
294 Forestry Expense	1,000	421 Highway & Streets Expense	2,500
422 Highway & Streets Construction	15,000	422 Highway & Streets Salaries	7,000
424 Street Lighting	23,000	425 Vehicle Maintenance Expense	8,000
430 Waste Collection & Disp. Expense	40,000	430 Waste Collection & Disp. Expense	1,000
491 Cemetery Salaries	17,000	510 Board of Health – Inspector Salaries	1,000
491 Cemetery Expense	4,000	541 Council on Aging Salaries	4,000
751 Interest on LT Debt Non-Exempt	10,300		
910 Employees Benefits Wkrs Comp	23,300		
Total	170,100	Total	170,100

Action: Carries.

Article 2. To see if the Town will vote to appropriate by transfer a sum of monies from Sewer Enterprise Fund Retained Earnings Reserve to the Sewer Enterprise fund Capital Outlay Account for fiscal year 2011, to be expended by the Sewer Commissioners, or take any other action relative thereto.

Motion: To withdraw this Article.

Action: Carries.

Motion to adjourn Special Town Meeting
 Meeting adjourned at 7:34 pm.
 Annual Town Meeting reconvened.

Attest: a true copy
 Joanne Shifres, Town Clerk

Board of Selectmen

Richard Reault, Chairman
Robert Jackson, Vice Chairman
Elizabeth Coughlin, Clerk

Allen Curseaden, Member
Corliss Lambert, Member

Greetings, fellow residents:

At the annual election in May 2011, Allen Curseaden and Corliss Lambert were elected to a 3-year term. At the re-organization meeting after the election, Rick Reault was appointed Chairman, Robert Jackson was appointed Vice Chairman, and Elizabeth Coughlin was appointed Clerk.

Activities. Activities occupying much of the Selectmen's attention during the year included:

Budget. In June, the annual budget was approved at the Annual Town Meeting. The Town continues to do its best to provide a high quality of services with the funds approved by the Town Meeting. The uncertainties of the economy are expected to affect next year's budget, including the financial aid received from the State.

Tax Rate. The Selectmen approved keeping the property tax rate the same for businesses and residential properties. This helps to attract and maintain businesses thereby providing tax revenues and jobs and lessening the burden on residential taxpayers. The tax rate is \$13.95.

Strategic Financial Planning Committee. A Strategic Financial Planning Committee has completed their five year financial plan, forwarded it to the Finance Committee and has disbanded.

Capital Plan. The Town has a long-term capital plan that is updated each year. The Capital Asset Management Committee provides recommendations to the Selectmen and Finance Committee.

Schools. The Selectmen continue to communicate with the Tyngsborough Public Schools and Greater Lowell Technical High School, the Academy of Notre Dame, and the Innovative Academy Charter School about budgets and other issues. Monthly meetings are being held with the Chairman of the Board of Selectmen, Chairman of the Tyngsborough School Committee, School Superintendent, and Town Administrator to foster open communications.

Green Community Initiative. The Town has been designated a Green Community and the process of receiving grants is underway. The Town has acquired grants for four electric vehicle charging stations, the Town Offices insulation project, and the Street Lights acquisition.

Frost Road Recreation Area. The Town has reached its goal to develop the park. The park is completed and includes picnic tables and the playground equipment installation. The Park now officially opened.

Senior Citizen Property Tax Work-Off Abatement Program. During the year, the Town implemented this program that provides a maximum tax abatement of \$750 for 94 hours worked by 7 senior citizens. The senior citizens must be at least 60 years old and have owned and resided in a home in Tyngsborough for at least the previous year. This program helps keep our senior citizens living in the Town.

Personnel and Volunteers. The Selectmen thank our employees for their fine work during the year. Also, we appreciate the many hours performed by our volunteers on behalf of the Town and its citizens. Our Town would not be the first-rate community that it is without the efforts of our employees and volunteers.

Respectfully submitted,

Rick Reault, Chairman
Board of Selectmen

Board of Assessors

Board members:

Phil O'Brien, Chairman
Ann Marie Conant
Marc Welch

Chief Assessor: Lauren M Woekel, M.A.A.
Assessor's Assistant: Jennifer Wilson

Phone: 978-649-2300 Ext.121
Fax: 978-649-2327

The Board of Assessors is made up of three elected members who meet regularly on the first Tuesday of every month. 2011 was a successful and fruitful year, in which the Assessors were able to help the town bring in over \$360,000 in new growth and almost \$65,000 in supplemental assessments.

In the fall, the town completed the Fiscal Year 2012 interim adjustment program with the help of our vendor, Patriot Properties. This allowed the Assessors to set the Fiscal Year 2012 tax rate at \$15.29 and allowed the Collector to mail the FY 2012 property tax bills in a timely fashion.

The Assessors would like to thank Chief Assessor Joe Gibbons, who resigned in June to take a position with another community. His commitment to the town will be missed. The Board welcomed Lauren Woekel in September as his successor. Mrs. Woekel comes to the town with thirteen years assessing experience. The Board would also like to thank Assessor's Assistant Jennifer Wilson for her professionalism and hard work during this transition and throughout the year.

The major duty and responsibility of the Board of Assessors is to discover, list, and value all classes of real and personal property. In 2010, property values appeared to stabilize although the marketing time to sell a home took up to a year or more in some cases due to tighter lending restrictions and the overall weak national economy. Per state law and DOR regulations, 2010 market data was used in assessing the current Fiscal Year 2012 property valuations. The total valuation of the town increased by about two million dollars, which was due in part to the construction of new residential condominiums, apartments and an increase in personal property values. We are required to assess property at full and fair cash market value. In order to achieve this, various statistical analyses are done. One of the things we look at first is the assessments/sales ratios and then we break them down by size, location, neighborhood, age et cetera. Values are reviewed annually to ensure that they reflect the market value. Revaluations are conducted triennially and a full measure and list of all real property is required every nine years.

Taxpayers are encouraged to view property assessment data for accuracy as incorrect data may generate an incorrect value. Assessments may be viewed at the Assessors' Office where there is a counter terminal available for public use; or on the Town's website www.tyngsboroughma.gov.

The Board of Assessors is committed to serving the taxpayers of the Town of Tyngsborough. Our office hours are: Monday, Tuesday and Thursday 8:30 a.m. - 4:00 p.m, Wednesday 8:30 a.m. - noon and Friday 8:30 a.m. - 12:30 p.m.

Board of Assessors

FISCAL YEAR 2012 TAX LEVY COMPUTATIONS

Total Amount to Be Raised	\$ 35,883,473.21
Total Receipts and Other Revenue	<u>14,754,913.62</u>
Local Tax Levy	\$ 21,128,559.59

TOTAL VALUATIONS BY CLASS

	<u>VALUE</u>	<u>LEVY %</u>	<u>TAX DOLLARS</u>
Residential	\$ 1,184,594,680	85.7250	\$ 18,112,452.66
Commercial	102,457,564	7.4145	1,566,576.15
Industrial	54,768,105	3.9634	837,404.33
Personal Property	40,034,431	2.8971	612,126.45
TOTAL	\$ 1,381,854,780	100.00%	\$ 21,128,559.59

Fiscal Year 2012 Tax Rate \$15.29 per Thousand, All Classes

Levy Limit Components

FY2011 Base	\$ 19,986,520
+2.5%	499,663
Allowable New Growth	367,946
Debt Exclusion	<u>436,178</u>
Total	\$ 21,290,307

Excess Levy Capacity **\$ 161,747**

Respectfully submitted,

*Lauren M. Woekel, MAA #1069
Chief Assessor*

Board of Health

Fred Wendt, Chairman

Sheila Perrault, Vice Chairman
Christopher Mellen

Bernadette Harper
Patricia Quinn

To the Citizens of Tyngsborough:

The mission of the Board of Health is to promote and protect public health in Tyngsborough. Our main focus is through prevention by routine inspections, investigating complaints, plan reviews, and education.

The Board of Health consists of an elected five member committee with a part time health agent and a part time assistant health administrator. A Board of Health meeting is held once a month on the second Monday of the Month.

The Board of Health oversees food and retail establishments, tobacco establishments, public and semi-public swimming pools and spa, tanning salons, public beach, campground, recreational camp, septic systems, drinking water wells, flu and rabies clinics, trash and recycling program, housing, nuisance and complaints. Land-Tech Consultants is our contracted engineering services that reviews plans and inspects septic systems to meet compliance with Title V. All other duties are done by the health agent and assistant health administrator.

The Town of Tyngsborough is on a totter trash system and unlimited recycling every other week. Allied Waste is the Town's trash hauler and can be reached at 978-649-7564. Extra trash bags and bulky items can be disposed of with a purchase of stickers from the Board of Health. The hours for the purchase of the stickers are Monday and Wednesday, from 8:30 AM to 12:30 PM. Composters and extra recycling containers can be also be purchased at the Board of Health. "Recycling" Stickers for barrels are available free of charge. Residents can dispose of Appliances, CRTs, and Tires for a fee by calling Appliances Recyclers at 1-877-228-2898. Needles and syringes in puncture proof containers (such as detergent container) and printer cartridges can be dropped off at the Board of Health office. All other hazardous materials such as fluorescent light bulbs, motor waste, chemicals, etc. can be dropped off on Hazardous Waste Day, held once a year on Saturday, in the month of May.

The Board would like to recognize the Trash and Recycling Subcommittee for their time and services for the Tyngsborough community. They continue to provide education and beautify the parks and community through their services and annual town clean up day. For more information on recycling, please visit <http://www.tyngsboroughma.gov/recycling/>.

Tyngsborough Board of Health is part of the Upper Merrimack Valley Health Coalition. The Coalition consists of 7 communities: Tyngsborough, Westford, Dracut, Lowell, Chelmsford, Billerica, and Tewksbury. The coalition is formed through the grant from CDC and Massachusetts Department of Public Health. The Health Coalition's role is to be prepared to set up an Emergency Dispensing Site (EDS) in the event of an emergency, whether man-made or natural. The Town also belongs to the Upper Merrimack Valley Medical Reserve Corps which is comprised of volunteers from the communities and volunteers may be called upon to help in an emergency situation.

Respectfully submitted,
Kerri C. Oun
Health Agent

Finance Committee

Ken Times III, Chair
Robert Mullin, Vice Chair
Linda Geyer

John Griffin
Chris Mellen

To the Citizens of Tyngsborough:

In Massachusetts, towns with a property valuation of over a million dollars are required to create a Finance Committee. Under Massachusetts General law, a Finance Committee "shall consider any or all municipal questions for the purpose of making reports or recommendations to the town and shall submit a budget at the annual town meeting. (Massachusetts General Law, Chapter 30, Section 16)

The Tyngsborough By-Laws state there shall be a Finance Committee consisting of five elected members. The By-Laws also outline further duties of the Finance Committee including the consideration of all matters that impact the town monetarily when placed on a warrant article.

The Finance Committee meets during the year as needed and posts its meetings as required by law. The Finance Committee has members who serve on the Community Preservation Committee, the Capital Asset Management Committee, and attend other meetings as necessary.

We continue to review the status of the current fiscal year budget and are working with town boards, committees and departments to provide a fair and equitable fiscal year 2013 budget for the residents of the Town of Tyngsborough.

The Finance Committee is committed to keeping the public informed and providing recommendations that are in the best long-term interest of our community.

Respectfully submitted,

Ken Times III, Chair
Tyngsborough Finance Committee

Board of Library Trustees

William E. Lekas, Chairman
Ann Conant, Vice Chairman
Lynne Lown, Secretary

Paula Flaherty, Library Trustee
Errin Howe, Library Trustee
Will Shambley, Library Trustee

Greetings, fellow residents:

Providing exemplary public service to the residents of Tyngsborough continues to be the primary goal of the Trustees. Our mission is to build a collection, varied in both scope and format, which reflects the needs and interests of the Library's patrons. Additionally, we strive to provide a broad range of programs in a safe, accessible environment for patrons of all ages.

To reach our goal, we have embraced both traditional and contemporary methods of reaching out to members of the community. We have established a Facebook page (www.Facebook.com/Tyngsborough.Public.Library), accessible from the Library's website (www.tynglib.org). Visit us on Facebook and "like" us! Both portals provide access to the past, present and future offerings of the Library from your home or mobile device. Also available from the website are electronic services and varied databases, such as *World Book Encyclopedia* and *Safari Tech Books Online*. Recently, we introduced our exciting, improved eReader Service. For eReader owners, the experience of borrowing books through Overdrive has been enhanced through the expanded offerings of Overdrive Advantage. For those who need assistance, staff support is available through individual instruction and upcoming digital downloads classes. Don't have an eReader? Check out one of our Nooks preloaded with bestselling and classic titles.

The Library has been blessed with phenomenal community support. Transcendent splendor was truly evident during *Art in Bloom*, a beautiful expression of collaboration with the Tyngsborough Garden Club. Another successful endeavor involved showing the works of talented students in an exhibit coordinated through the Tyngsborough High School Art Department. The Friends of the Library have steadfastly supported the Library through funding of children's books, furniture, eReaders, museum passes and a variety of programs for all ages. The Friends' diligent efforts were manifested during the Used Book Sales, membership drive and other fundraising activities. A grant awarded through the Tyngsborough Cultural Council provided funding for several performances selected for their relevance to the statewide Summer Reading Program theme, *One World, Many Stories*. To those groups, and the individuals and local businesses that made many generous donations of both time and money, we offer our heartfelt appreciation.

The Board advocated for continued and increased support for libraries from all levels. Members attended Legislative Breakfasts and maintained membership in MLTA (Massachusetts Library Trustees Association) as a means to gain a broader perspective of the issues facing libraries today. At the town level, developing relationships with the Board of Selectmen and the Finance Committee was part of the advocacy initiative. Town leaders voiced strong support for the Library, as did the many individuals who attended town meetings and wrote letters of endorsement. The Board recognizes the importance of all these relationships in bolstering the Library's standing as an appreciated and much-used town service.

Respectfully submitted,

William E. Lekas, Chairman
Board of Library Trustees

Tyngsborough Public Library	FY2007	FY2008	FY2009	FY2010	FY2011
Public Computing					
Terminals Available	8	8	11	11	11
Sessions	13,578	11,932	11,497	8,905	7,998
Hours of Use	5,558	5,444	6,435	4,999	4,617
Library Passes					
Museum Passes Borrowed	596	566	622	571	659
Collection Development					
Total Holdings	49,395	54,742	60,405	64,353	68,662
Print Holdings	42,154	45,117	49,982	49,487	51,451
Audio-Visual Holdings	5,964	8,400	10,423	11,364	15,787
Materials Added	10,594	10,768	9,826	6,858	5,470
Material Circulation					
Print Material Circulation	58,931	65,100	74,096	69,108	61,491
Audio-Visual Circulation <i>(i.e. DVDs, Audiobooks, ebooks, CDs)</i>	27,437	37,008	41,842	44,399	37,525
Total Print & AV Circulation	86,368	102,108	115,938	113,507	99,016
Library Users					
Registered Library Users	6,859	7,331	7,769	6,181	6,270
Interlibrary Loan					
Interlibrary Loan <i>(Materials sent to Tyngsborough)</i>	10,450	11,134	11,771	12,819	12,185
Reciprocal Borrowing					
Total Materials Borrowed <i>(Materials borrowed at other Libraries)</i>	10,674	10,495	11,222	11,607	12,779
Summer Reading/School Support					
Summer Reading Participants	543	517	493	487	510
Materials Checked Out to Teachers	1,256	464	544	323	334
Website Use					
Website - "Unique Visitors"	13,301	15,071	23,724	17,476	18,307
Website - "Pages Viewed"	1,615,400	2,175,439	1,914,801	181,149	156,963
Programming					
Adult - # of Programs	42	44	25	43	139
Adult - Attendance	471	1,240	850	376	928
Children's - # of Programs	156	143	99	167	91
Children's - Attendance	1,685	1,567	1,695	1,957	1,945

Sewer Commission

Commissioners:

Jeff Hannaford, Chairman
Gerry Foley
Fred Perrault

Employees:

Caryn DeCarteret, Administrator
Allen Curseaden, Superintendent
Paul Provencher, Asst. Superintendent
Bill Wilson, Skilled Maintenance Craftsman

The Tyngsborough Sewer Commission is pleased to report that the municipal sewer system is in excellent operating condition. Scheduled maintenance of the town-owned pump stations is ongoing and other major capital improvements have been recently completed or planned. Electrical upgrades and the installation of web-based monitoring systems is providing real-time data resulting in early detection of potential problems and a more efficient use of the resources.

The Commission is pleased to announce that the Sewer Department Administrator position has been filled by Caryn DeCarteret. Caryn will be responsible for all administrative tasks associated with running the department and providing support to the Commission and Sewer Superintendent.

The Commission is also pleased to announce that they also hired William Wilson for additional emergency response coverage and technical support with electrical components.

The Sewer Enterprise Fund is in sound financial condition. Although the economic climate has slowed new construction, the fund has realized moderate growth from new connections through FY 2012. We do not anticipate a User Fee rate increase for FY 2013.

The Sewer Commission is currently focused on the implementation of the town's approved Comprehensive Wastewater Management Plan. The Sewer Design and Construction Committee (SDCC) was formed this year and has met numerous times over the past 6-8 months. The Committee is comprised representatives from the Board of Selectmen, Finance Committee, Planning Board, Sewer Commission, and 3 citizens-at-large that include business owners and other stakeholders in the community. The goal of the SDCC has been to identify costs, set priorities and determine the best method of financing the design and construction of new sewer infrastructure. The SDCC will be preparing various proposals for the Selectmen and Finance Committee in the near future. The Sewer Commission is also working closely with their consultants, Woodard & Curran, to continue the annual effort of seeking low interest loans from the State's Revolving Loan fund (SRF). The Town is well positioned for the next round of funding if the legislation is passed at the state and federal levels.

Once again, all data collection information indicates that inflow and infiltration (I/I) continues to be the most costly problem with the system. Infiltration is caused by leaks in the system allowing groundwater or surface storm water runoff to enter the system. This represents approximately 32% of the I/I problem and the Sewer Department has identified those areas and is proactively repairing the system. Inflow is the deliberate dumping of water into the sewer system from basement sump pumps and other similar sources. This volume of clean water is metered at the town lines and the town is invoiced for every gallon. Discharging clean water into the sewer system is a fineable offense, but difficult to enforce. It continues to be the number one reason for rate hikes because the cost of treatment at the Lowell Regional Treatment Facility is passed down to the users. We request that all users seek alternative means for discharging sump pumps.

The Sewer Commission meets the second and fourth Thursday of every month. Deviations from that schedule are posted in advance. The first item on every agenda is Citizens Time. If you have any questions or concerns, please attend one of our meetings or call 978-649-2300 Ext. 134.

Tax Collector

Collector: Gene Spickler, CMMC / Asst. Collector: Nancy Dutton / PT Clerk: Sharon Tetreault

The Collector is a salaried official elected to a 3 year term and is responsible to collect the taxes committed by warrants and tax lists for real estate, community preservation, personal property, motor vehicle excise, PILOT- (Payment in Lieu of Taxes), sewer usage, covenants and liens. We also collect parking tickets and voluntary contributions to the Elderly/Disabled or Education Funds, as well as departmental fees for inspections, connections, permits, licenses, hearings, and other services as indicated on the next page under UNCOMMITTED DEPARTMENTAL RECEIPTS. Tax receipts, including interest & fees are recorded to the tax lists daily. Funds are turned over to the Treasurer weekly, with a list indicating accounts credited.

COMPARISON OF FISCAL YEAR 2010 TO 2011

TYPE	FY 2010	FY 2011	\$ DIFF	% +/-
Committed Tax Amounts	21,311,428.27	21,671,394.60	359,966.33	1.69%
Committed Tax Receipts	20,979,924.29	21,379,498.25	399,573.96	1.90%
Uncommitted Receipts	473,780.66	461,647.42	(12,133.24)	-2.56%
Sewer Committed Amounts	1,101,252.72	1,143,226.09	41,973.37	3.81%
Sewer Committed Receipts	1,035,120.68	1,079,148.88	44,028.20	4.25%
Sewer Uncommitted Receipts	534,565.50	259,424.18	(275,141.32)	51.47%
Total Receipts to Treasurer	23,023,391.13	23,179,718.73	156,327.60	0.68%
Tax Rate	13.95	14.17	0.22	1.58%

BALANCES BY ACCOUNT FOLLOW BELOW & ON THE NEXT PAGE

TOWN COLLECTOR'S FY 2011 SEWER BALANCES BY ACCOUNT - 7/1/10 THROUGH 6/30/2011

TAX YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS & ADJ	REFUNDS & ADJ	RECEIPTS TO TREASURER	ABT/EXMP & ADJ	ENDING BALANCE
FY 2011						FY 2011
Sewer Use		1,025,991.71	770.38	937,998.74	45,645.01	43,118.34
Sewer Covenant		33,187.50	19.77	30,019.77	1,687.50	1,500.00
Unpaid Liened as Tax		84,046.88		75,107.58	562.43	8,376.87
FY 2010						FY 2010
Sewer Use	59,647.18			30,548.61	29,098.57	0.00
Sewer Covenant	1,500.00			375.00	1,125.00	0.00
Unpaid Liened as Tax	8,425.61			3,891.55		4,534.06
FY 2009						FY 2009
Unpaid Liened as Tax	7,507.53				(128.37)	7,635.90
FY 2008						FY 2008
Unpaid Liened as Tax	1,271.28			906.48		364.80
FY 2007						FY 2007
Unpaid Liened as Tax	301.15			301.15		0.00
Committed Totals	78,652.75	1,143,226.09	790.15	1,079,148.88	77,990.14	65,529.97
Uncommitted Penalty Interest Receipts				2,084.18		
Uncommitted Sewer Revenue Receipts				257,340.00		
TOTAL SEWER RECEIPTS TO TREASURER				1,338,573.06		

TOWN COLLECTOR'S FY 2011 BALANCES BY ACCOUNT - JULY 1, 2010 THROUGH JUNE 30, 2011

TAX YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS & ADJUSTMENTS	REFUNDS & ADJUSTMENTS	RECEIPTS TO TREASURER	ABT/EXMP/ADJ & TAX TITLES	ENDING BALANCE
FY 2011						FY 2011
REAL ESTATE + REVISED		18,988,771.99	39,811.32	18,379,817.08	159,541.19	489,225.04
RE SUPPLEMENTAL		64,972.97	190.08	12,821.56	190.08	52,151.41
CPA-Preservation Act + REVISED		394,889.44	6.92	380,808.27	5,852.17	8,235.92
CPA-SUPPLEMENTAL		1,780.18	5.70	340.93	5.70	1,439.25
PERSONAL PROP		564,516.71	976.85	560,319.70	951.34	4,222.52
VEHICLE EXCISE		1,412,137.81	9,079.61	1,328,363.53	21,992.28	70,861.61
OTHER TAXES (PILOT/ROLL BACK)		19,971.44		19,971.44		0.00
FY 2010						FY 2010
REAL ESTATE	467,923.43			185,037.00	17,613.29	265,273.14
RE SUPPLEMENTAL	86,118.03	1,536.15	171.26	84,623.55	1,475.54	1,726.35
CPA-Preservation Act	8,842.58			3,690.39	401.25	4,750.94
CPA-SUPPLEMENTAL	1,642.67	46.08		1,568.67	44.26	75.82
PERSONAL PROP	4,633.76			629.31		4,004.45
VEHICLE EXCISE	49,434.57	214,426.47	9,430.64	242,082.71	13,721.31	17,487.66
FY 2009						FY 2009
REAL ESTATE	233,716.12		81.44	68,212.79	10,216.97	155,367.80
RE SUPPLEMENTAL/OMITTED	3,119.81			3,119.81		0.00
CPA-Preservation Act	3,958.17			947.33	193.56	2,817.28
CPA-SUPPLEMENTAL/OMITTED	93.59			93.59		0.00
PERSONAL PROP	3,250.91			387.00		2,863.91
VEHICLE EXCISE	27,434.48	8,345.36	168.55	22,172.99	316.06	13,459.34
FY 2008						FY 2008
REAL ESTATE	117,755.01			47,338.66	9,858.65	60,557.70
RE SUPPLEMENTAL	1,462.55			890.79		571.76
CPA-Preservation Act	2,265.05			1,006.35	190.36	1,068.34
PERSONAL PROP	1,986.57					1,986.57
VEHICLE EXCISE	21,523.58		789.81	8,035.34	1,110.00	13,168.05
FY 2007						FY 2007
REAL ESTATE	67,529.45			17,776.91	4,863.02	44,889.52
CPA-Preservation Act	1,200.84			314.92	79.28	806.64
PERSONAL PROP	2,605.76					2,605.76
VEHICLE EXCISE	8,347.83			685.42	131.25	7,531.16
FY 2006						FY 2006
REAL ESTATE	30,216.75			4,591.28		25,625.47
CPA-Preservation Act	504.09			102.94		401.15
PERSONAL PROP	2,892.18					2,892.18
VEHICLE EXCISE	6,246.48			806.46	43.75	5,396.27
FY 2005						FY 2005
REAL ESTATE	5,049.51			2,475.24		2,574.27
CPA-Preservation Act	63.42			52.96		10.46
PERSONAL PROP	2,558.97					2,558.97
VEHICLE EXCISE	8,990.25			413.33		8,576.92
FY 2000 - 2004						FY 2000 - 2004
REAL ESTATE	8,520.07					8,520.07
CPA-Preservation Act	0.48					0.48
PERSONAL PROP	966.24					966.24
TOTALS	1,180,853.20	21,671,394.60	60,712.18	21,379,498.25	248,791.31	1,284,670.42

UNCOMMITTED TAX OFFICE RECEIPTS

RE-PP INTEREST	97,242.54
CPA INTEREST	1,605.32
MV INTEREST	9,411.64
EARNED INTEREST	539.62
PENALTY FEES	53,218.06
DEPUTY FEES	19,482.00
RMV FEES	8,240.00
MLC PREPERATION	21,650.00
DUPLICATE BILLS	4,866.00
MISC. RECEIPTS	866.32
PAA (mv pd after abt)	798.33
PARKING TICKETS	505.00
ELD/DISABLED FUND	1,715.00
EDUCATION FUND	440.00
FY 2012 Tax Prepayments	25,811.27
TOTAL UNCOMMITTED	246,391.10

COMMITTED TAXES	21,379,498.25
UNCOMMITTED (non sewer)	461,647.42
TOTAL SEWER (prev page)	1,338,573.06
TOTAL TO TREASURER	23,179,718.73

UNCOMMITTED DEPARTMENTAL RECEIPTS

INSPECTIONAL DEPARTMENTS		BOARD OF HEALTH	
BLD	91,958.00	LICENSE	11,925.00
ELEC	27,744.00	PERMIT	17,180.00
GAS	10,255.00	BULKY ITEMS	11,755.00
PLB	15,920.00	RECYCLE	90.00
TRENCH	1,250.00	TRASH BINS	8,625.00
		COMPOST	80.00
TOTAL INSPECT	147,127.00	MISC.	45.75
		MED. REIMB.	120.00
ZONING BOARD OF APPEALS			
HEARING	3,882.26		
MISC.	192.18		
TOTAL ZBA	4,074.44	TOTAL BOH	49,820.75

CONSERVATION COMMISSION		PLANNING BOARD	
BYLAW - REVOL	1,477.50	ENGINEERING	
ENGINEERING		FILING/HEAR	9,654.30
HEARING	1,113.33	MAPS/BOOKS	137.00
OTHER - MISC.	8.25	MISC.	123.75
WETLAND	1,720.00		
TOTAL CONS	4,319.08	TOTAL PLN BRD	9,915.05

Public Schools | Superintendent

Greetings,

The Tyngsborough Public School System is united in its vision to promote the learning, growth, and success of all students and staff. We believe in powerful teaching and learning, safe, efficient and effective learning environments, and sustaining partnerships with all stakeholders. These stakeholders are our community members; parents, town officials, students, town employees and citizens. We value your continued partnership as we work collectively to preserve what makes our community a wonderful place to work, live and learn.

Although we continue to operate with less revenue than in prior years, we work diligently to provide programs that are educationally sound and fiscally responsible. One example of how we are reallocating resources this year is an elementary school pilot of a content coaching model which allows for imbedded and sustainable professional development for our math teachers. Instead of training teachers in out of district workshops and courses, we are using these funds to allow for more frequent training with staff members considered master teachers and teacher leaders. The high school and middle schools are working with outside consultants to do similar work with their content departments. This work is focused on teaching in the long blocks and engaging students in the content they are studying. This type of training is more effective and individualized to the teacher's needs.

We are also in first year of a two year phase-in of a new math curriculum grades K-6. We are working carefully to create a seamless transition from grade 5 to 6 in all aspects of curriculum and student needs. THS is in the initial stages of the decennial accreditation process through the New England Association of Schools and Colleges. All of our schools are aligning the new Massachusetts Curriculum Frameworks including the Common Core with their curriculum and instructional practices. We are also in the process of working with the teacher union on adopting or adapting the new model teacher and administrator evaluation framework rolled out by the Department of Education this January. The latest buzz is around the State's waiver approval for some of the NCLB requirements.

This waiver will allow us to spend some of our federal funds in a more useful and effective manner by removing some of the restrictions placed on these monies.

We are so proud of our schools and community and much of what we do would not be possible if it weren't for our supporting organizations. Special thanks to the many organizations and individuals who support our schools, first and foremost your School Committee as well as: the School Councils Friends of Tyngsborough High School Athletics, Education Foundation for Tyngsborough, Special Education Parent Advisory Council, Parent Teachers Organization, Tiger Pride Club, Tyngsborough Scholarship Trust, Friends of Tyngsborough Theater, Grad Night and many others. We appreciate your continued dedication, effort and contributions.

Once again our greatest challenge in the upcoming year will be fiscally related. We were able to negotiate a lease with the Merrimack Special Education Collaborative who began running programs from the Lakeview School this January. These revenues will assist with the offset of building maintenance and a new geothermal HVAC system as well as the cost of operation. We will soon begin our feasibility study of renovations for the athletic complex and THS auditorium. Planning and design work is underway to have new bleachers at Pierce Field in the fall of 2012.

Special recognition and well wishes for a happy and healthy retirement to Eileen Flynn, Fran Diodati, Susan Miceli, Maureen Baril and Wallace Legro. Thank you so much!

Respectfully,
Don Ciampa

Public Schools | Norris Road Campus High School & Middle School

Greetings, fellow residents:

It is my privilege to provide an update on the progress and direction of Tyngsborough High School and Tyngsborough Middle School. We are committed to providing an educational experience that is student centered, engaging, and committed to challenging all students to reach their full potential.

Tyngsborough High School has spent considerable time this year working collaboratively with students and staff to refocus our direction and update our core values and beliefs about learning. After many meetings and much dialogue, we are pleased to adopt *Collaboration, Engagement, Honesty, Perseverance and Respect* as our core values. We have established nine learning beliefs that incorporate twenty-first century learning skills into all that we do. We have also successfully transitioned to a Trimester Schedule that affords our students more diverse learning opportunities, as well as additional time in core content areas. The effort of the staff at Tyngsborough High School has made this possible. We are confident that our students will be prepared to compete internationally beyond the walls of Tyngsborough High School.

Tyngsborough Middle School has worked hard to improve upon our instructional practices, as well as develop relationships with students in a true middle school model. Our student empowerment programs are highly successful and a strong sense of community exists within the building. Students are challenged to achieve on a daily basis and continue to develop the necessary skills to be successful in high school. Tyngsborough Middle School continues to develop all students academically and socially, and we are proud of the family partnerships that we have developed and depend upon.

The education of our students cannot fully be met within our school budget. For this reason, we are extremely appreciative of the support provided by the many community groups that enable Tyngsborough Students opportunities to grow. Specifically, we would like to recognize and thank the following groups: The Education Foundation of Tyngsborough, The Tiger Pride Club, Grad Night Committee, Tyngsborough Scholarship Trust, Parent Teacher Organization, Friends of Tyngsborough Theater, Tyngsborough Music Parents Association, FOTHSA as well as countless other individuals. Your efforts are critical for the success of our students, and we are truly thankful.

The Tyngsborough Public Schools have had much success in the classroom, on the fields and on the stage. We continue to focus on teaching and learning as we prepare students for life in a global society.

Respectfully,

Michael Flanagan
Principal THS/TMS

Public Schools | Elementary School

Dear Citizens of Tyngsborough,

Once again, I am pleased to inform you about your elementary school. At the elementary school, we continually strive to ensure that your children are provided with every opportunity to reach their full potential as students and community members as we prepare them for their global future.

Your elementary school is a very special community. We educate over one thousand children in our preschool and elementary programs. On any given day, you can hear the laughter of preschoolers in one hallway, and then witness the silent confidence of fifth graders in another. As one of the largest elementary schools in the state, we strive to create and develop a small-school feel and focus by implementing smaller learning communities. Preschool to grade two comprise our Lower Elementary School, and our Upper Elementary School consists of grades three to five. Last spring, we departmentalized our entire Upper Elementary School. In a departmentalized approach, students change teachers for instruction in different subjects. The teachers cover fewer subject areas, allowing their teaching and instructional practices to be more focused. One teacher is responsible for English Language Arts and Social Studies and the other teacher is responsible for teaching Math and Science.

Furthermore, we are constantly looking for ways to improve classroom instruction. This year, we have purchased a new math curriculum for students in grades three to five. In addition, we have hired a math coach to work with our staff and are looking to hire a part-time literacy coach. Also, this fall, we obtained a literacy grant that has allowed us to partner twenty-one English Language Arts teachers with consultants from Teaching and Learning Alliance to work in the area of Writers' Workshop.

We at TES continue to work toward achieving excellence under less than ideal conditions. However, after ten years of a no growth budget, there is bound to be some adverse impact. The Massachusetts Department of Elementary and Secondary Education has determined that we are a school that is not making Adequate Yearly Progress (AYP) in both ELA and Math based on MCAS performance results from last spring. We have developed and implemented a plan of action to address our accountability status of Restructuring Year 1.

We, as a school community, would like to thank the members of the Tyngsborough PTO and the Educational Foundation, whose members volunteer their time to raise money for our schools. Each year, the PTO provides all the Arts & Enrichment programs at TES, and it organizes several family events. The Education Foundation of Tyngsborough's new grant program seeks to fund instructional technology and classroom materials requested by teachers each year.

In closing, ten years ago this spring, we transitioned students from Winslow, Lakeview, and Norris Road to the new elementary school. The second graders who moved into TES that March will be graduating Tyngsborough High School this June. This fall, on September 11th, many of our high school seniors, including a number of students from Mrs. Alison Kinney's second grade class, came together once again to dedicate the baseball diamond at the Bicentennial Fields in honor of Brian Kinney, Alison's husband who lost his life ten years ago. As a community, we should all be proud of these students. They have grown up in a country that has changed drastically in order to promote our freedoms. I wish them all the best for their promising futures.

As always, it is my honor to serve as your elementary principal. I remain fortunate to work with the wonderful children of this community and their families. I have a dedicated staff that works hard to provide challenging, academic programs within a safe, nurturing environment for all.

Respectfully submitted,
Elizabeth F. Devine, Principal

Public Schools | Special Education

Greetings, fellow residents:

The Tyngsborough Public School system is committed to quality education for all students and offers an array of support services and programs in all of our schools. State and federal law mandates that each town provide special education services to its residents beginning at age three until age twenty-two. The Special Education Department offers a continuum of programs and services to ensure system-wide collaboration and coordination, Preschool through Grade 12.

Over 80% of special education students receive services and support within the general education setting. Special educators and general educators work closely to facilitate positive, inclusive educational experiences whenever appropriate. Over the past five years, we have increased our programming across the district to offer students specialized instruction to meet their unique learning needs in alternative settings. Students may attend a program for only a portion of their school day while integrating with their peers for the remainder of their day. We are committed to providing an inclusive and supportive environment for students who require intensive remediation due to significant disabilities. Our mission is to ensure high quality programming and services that remediate challenges in reading, writing, mathematics, social, emotional and behavioral needs, teach compensatory strategies, foster self-awareness, and promote independent learning skills that prepare students for success in inclusion settings. While each classroom offers developmentally appropriate curriculum and instruction designed to support student strengths and address vulnerabilities, all programs share common values and strategies. This will increase our capacity to teach students within the local community and decrease the number of out-of-district placements for students.

One may ask why there is a need to create alternative programs within our schools. The miracle of medical technology has occurred across our country and has gone unnoticed by most. Due to the advances in neonatal medicine, there has been a significant increase in the number of children with moderate to severe disabilities who require extensive services. "For example from 2000 to 2010, the number of moderately to severely disabled children enrolled in the state's early intervention programs has increased 57% from 17,290 to 28,929." Many children today would not be alive if not for modern medical advances. Some of those children will require intensive and highly specialized services to become productive members of society. In keeping with the intent of the federal and state laws of placement in the least restrictive environment, our district is proud to offer a wide array of in-district programs.

We are very proud of our department, our schools, our students, and strong partnerships with families. If you need assistance from the Tyngsborough Public Schools Special Education Department, you are welcome to contact us at 978-649-8914.

Respectfully submitted,

Kerry Cavanaugh
Administrator of Special Education

Mary Jane Caron & Casey Finnegan
Special Education Facilitators

Greater Lowell Technical High School

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260), 250 Pawtucket Boulevard, Tyngsborough, Massachusetts. Meetings are public and district residents are welcome to attend. School Committee and sub-committee meeting schedule, past meeting minutes, and the current fiscal year budget are listed on the school's web site at www.gltech.org.

MISSION STATEMENT

Greater Lowell Technical High School commits to ensure students' readiness for career, college, and citizenship in the 21st century. We challenge and support students as they realize their individual potential for personal and professional success.

PHILOSOPHY

Greater Lowell Technical High School believes in the philosophy and goals of the Massachusetts Common Core of Learning, the Massachusetts Curriculum Frameworks, and the Massachusetts Vocational Technical Education Frameworks to ensure that students attain the academic and technical skills required to secure employment, to continue post-secondary studies, or to pursue a combination of both.

MCAS

Greater Lowell Technical High School's first time passing rates are as follows: English 97% math 91%, and Grade 9 science 99%. The passing rate continues to improve. Students scoring in the Advanced and Proficient English category totaled 69%, compared to 51% in 2010. While 59% our GLTHS students scored in the Advanced and Proficient categories for math, up from 55% in 2010. Ninety-nine percent of recommended Grade 9 students passed the science test in their first attempt. Students scoring in the Proficient and Advanced categories totaled 75%.

POSTSECONDARY AND LPN PROGRAMS

Postsecondary - Greater Lowell offers a variety of choices for those interested in improving job skills, changing careers or simply pursuing a leisure-time interest. More than 650 students took postsecondary courses during the past school year. Students can earn certificates of completion in many of the courses including vocational-technical courses for licensure, postsecondary career courses, and enrichment courses.

LPN - The Practical Nursing Program is a 40-week, postsecondary course with 1,097 hours of classroom and clinical instruction. This past year 66 students graduated from the program and became licensed practical nurses. After completing the program, graduates are eligible to take the National Council of Licensing Examination - Practical Nursing, with 95% of the students passing the exam. To accommodate diverse schedules, both a daytime and an evening/weekends division are offered.

COMMUNITY INVOLVEMENT

Greater Lowell Technical High School takes pride in giving back to the member communities. Examples include: Automotive students provided a free community auto inspection service to senior citizens; medical students organized a blood drive for Saints Medical Center; Greater Lowell students volunteered with the Merrimack Valley Food Pantry to assist with their annual food drive; students organized a domestic violence awareness campaign for the Alternative House Battered Women's Shelter; a roofing project at a local church; four shops worked together to purchase more than 125 pairs of mittens for a local elementary school; Auto Collision students painted a police cruiser for a community within the district; Graphic students printed the Greater Lowell Walk for Hunger brochures; Culinary students made and served soup at the Empty Bowl fundraiser to benefit the Hunger/Homeless Commission of Lowell.

The Community Service Learning Program at Greater Lowell Technical High School promotes community involvement by connecting academic studies to real-life experiences. Service learning projects combine community service with student learning in a practical way that enhances academic knowledge, empowers students to take on a leadership role, and improves community environments and fellowship. This year more than 150 students participated in over 25 community service events.

Greater Lowell Technical High School

PLACEMENT

	Total	Percent
Total Students	332*	-
Trade Related	113	34%
Chapter 74 Related	287	86%
(Graduates are working in a technical field, But not specifically in their shop)		
College/Technical	163	49%
Military	11	3%
Non-trade Related	39	12%
Unemployed	1	<1%
Positive Placement	334	75%

*Four hundred twenty-four students graduated, three hundred thirty-two were tracked.

FINANCES

Revenue

	2011 - 2012
1. Excess and Deficiency	\$526,563
E & D & Reserves - Transportation	\$316,743
Reserves - Building Upgrades	\$380,000
2. Assessments: includes minimum contribution, and transportation aid	
Dracut	\$3,304,961
Dunstable	\$172,077
Lowell	\$5,633,970
Tyngsborough	<u>\$1,270,505</u>
Total	\$10,381,513
3. State Aid	
Chapter 70	\$21,736,787
Transportation	<u>\$840,293</u>
Total State Aid	<u>\$22,577,080</u>
 TOTAL REVENUE	 \$34,181,899

Expenses

1. Operating	
Instruction	\$16,076,623
Plant	\$3,613,572
Fixed Charges	\$7,654,200
Administration	\$2,291,568
Other Services	\$4,205,318
Programs w/other Districts	\$340,618
 TOTAL BUDGET	 \$34,181,899

TYNGSBOROUGH BOARD MEMBER

Steven P. O'Neill 2012 Tyngsborough

Town Accountant

Linda L. Geyer, Interim Town Accountant
lgeyer@tyngsboroughma.gov

Kathy Cayer, Assistant Town Accountant
kcayer@tyngsboroughma.gov

To the Honorable Board of Selectmen
and the Citizens of Tyngsborough:

I herewith submit the annual report of the financial transactions of the Town of Tyngsborough in accordance with Chapter 41, Section 61 of the General Laws of the Commonwealth of Massachusetts.

Payrolls and invoices are on file in the Accounting Department and may be examined by appointment. Weekly bills are accepted prior to noon on Thursday.

Respectfully submitted,

Linda L. Geyer, Interim Town Accountant
Kathleen Cayer, Assistant Town Accountant

Town of Tyngsborough
Combined Balance Sheet
June 30, 2011

	Governmental Fund Types				Proprietary Fund Type	Fund Type	Debt Group	Totals
	General Fund 001	CPA Fund 230	SRFS/ Grants Funds 220-280	Capital Projects Fund 300	Sewer Fund 600	Trust & Agency Funds 500, 700, 800, 900, 990 and 290	General Long Term Debt Fund 050	(Memorandum Only)
Assets and Other Debits								
Cash:								
Unrestricted Deposits	3,313,356	845,391	2,436,648	451,277	1,814,067	1,786,239		10,646,978
Perry Cash	400		100			(6,734)		500
Investments, Market Value Adjustments	-	(822)				94,427		(7,556)
Equity Investments								94,427
Restricted Deposits								-
Total Cash and Investments	3,313,756	844,569	2,436,748	451,277	1,814,067	1,873,931	-	10,734,348
Taxes and Excises Receivable:								
Personal Property Taxes	22,101							22,101
Real Estate Taxes	1,106,483							1,106,483
Community Preservation Act (CPA)		19,606						19,606
Deferred Real Estate	21,427							21,427
Tax liens	705,753	4,531						710,284
Tax Possessions & Foreclosures	309,407							309,407
Excise taxes	136,481							136,481
Total Tax and Excise Receivables	2,301,652	24,137	-	-	-	-	-	2,325,789
User Charges, Liens and Assessments:								
Sewer Use and Liens					68,013			68,013
Sewer Assessment & Assess Added to Tax					1,500			1,500
Total Charges, Utility Liens and Assessments	-	-	-	-	69,513	-	-	69,513
Inter Government Receivables:								
State Aid: Grants & Contracts	262,844		613,965					876,809
Due From Other Agencies	159,725			1		12,738		12,739
Due From Other Funds								159,725
State Aid: Due from MSBA								-
Total Governmental Receivables	422,569	-	613,965	1	-	12,738	-	1,049,273
Amount to be Provided for the Payment of Debt							7,253,848	7,253,848
Amount to be Provided for the Payment of Capital Leases								-
Amount to be Provided for Post Landfill Closures								-
Amount to be Provided for Sick, Vacation, and Ret. Accruals								-
TOTAL ASSETS AND OTHER DEBITS	6,037,977	868,706	3,050,714	451,277	1,893,590	1,886,669	7,253,848	21,432,771

TOWN OF TYNGSBOROUGH
SUMMARY OF RECEIPTS, EXPENDITURES, AND CHANGES IN FUND BALANCES
AGENCY FUNDS
FOR THE FISCAL YEAR ENDING 6/30/2011

Description	Balance 7/1/2010	Receipts	Payrolls Expenditures	Other Expenditures	Transfer In (Out)	Grand total
Firearms License Due	-	8,400.00	-	(10,212.50)	-	(1,812.50)
Abandon Property	24,887.36	-	-	-	-	24,887.36
Deputy Collector Fee	3,200.00	19,482.00	-	(22,682.00)	-	-
Wildfile Licenses Due state	-	7,402.00	-	(7,402.00)	-	-
Conservation AM Development	931.42	1.50	-	-	-	932.92
Planning Board Surety Bond	78,988.02	256.67	-	-	-	79,244.69
Police Details	(28,577.43)	187,488.17	(212,248.71)	9,263.94	-	(44,074.03)
Firearms Licenses Due State	0	0	-	-	-	-
Tyngs Youch Council	0	850	-	-	-	850.00
School Discretionary Fund	35.45	200	-	(117.50)	-	117.95
School Special Arts Agency Account	119,924.85	314,635.11	(4,205.00)	(269,244.28)	-	160,510.68
Tyngsbrough Housing Authority Fuel Account	800	3051.82	0	(3,012.00)	-	839.82
TOTAL AGENCY FUNDS	199,589.67	541,767.27	(216,453.71)	(303,406.34)	-	221,496.89

TOWN OF TYNGSBOROUGH
 COMBINING BALANCE SHEET
 CAPITAL PROJECTS FUNDS
 June 30, 2011

Capital Outlay Expenditures	Elementary School	Early Childhood Center Roof Repair	Sewer Extension	Sewer Phase III, IV, V Study	Sewer Infiltration/Inflow Study	Totals (Memorandum Only)
-----------------------------------	----------------------	--	--------------------	------------------------------------	---------------------------------------	--------------------------------

ASSETS

Cash and Interest Bearing Deposits	\$ 49,484	\$ 297,045	\$ 81,367	\$ 23,381	\$ (1)	\$ -	\$ 451,277
Due from Other Governments	-	-	-	-	-	-	-
TOTAL ASSETS	\$ 49,484	\$ 297,045	\$ 81,367	\$ 23,381	\$ (1)	\$ -	\$ 451,277

LIABILITIES AND FUND EQUITY

Warrants Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Anticipation Notes Payable	968,000	-	-	-	-	-	968,000
TOTAL LIABILITIES	\$ 968,000	\$ -	\$ 968,000				

FUND EQUITY

Unreserved Fund Balance - Deficit	\$ (918,516)	\$ 297,045	\$ 81,367	\$ 23,381	\$ (1)	\$ -	\$ (516,723)
Unreserved Fund Balance	-	-	-	-	-	-	-
TOTAL FUND EQUITY	\$ (918,516)	\$ 297,045	\$ 81,367	\$ 23,381	\$ (1)	\$ -	\$ (516,723)
TOTAL LIABILITIES & FUND EQUITY	\$ 49,484	\$ 297,045	\$ 81,367	\$ 23,381	\$ (1)	\$ -	\$ 451,277

TOWN OF TYNGSBOROUGH
 COMBINING BALANCE SHEET
 PERMANENT FUNDS
 June 30, 2011

	In Custody of Treasurer	Library	Totals
Non Expendable Trust Funds	Expendable Trust Funds	Expendable Trusts	(Memorandum Only)

Cash and Interest Bearing Deposits	\$ 179,002	\$ -	\$ 259,325
Equity Investments Held by Trustees			94,427
TOTAL ASSETS	\$ 179,002	\$ -	\$ 353,752

LIABILITIES AND FUND EQUITY

Warrants Payable	\$ (2,755)		\$ (2,755)
TOTAL LIABILITIES	\$ (2,755)	\$ -	\$ (2,755)

FUND EQUITY

Reserved for Special Purpose	\$ 181,757	\$ -	\$ 178,911
Reserved for Equity Portfolios			94,427
Undesignated Fund Balance			80,415
TOTAL FUND EQUITY	\$ 181,757	\$ -	\$ 353,752
TOTAL LIABILITIES AND FUND EQUITY	\$ 179,002	\$ -	\$ 532,754

Town of Tyngsborough
Community Preservation Act Funds
As of June 30, 2011

	FY02-FY06	FY07	FY08	FY09	FY10	FY11	Cumulative Total
Revenues & Expenditures:							
CPA Surcharge - Current	\$ 1,475,581.16	\$ 371,600.66	\$ 380,615.08	\$ 389,646.47	\$ 380,520.20	\$ 389,318.03	\$ 3,387,281.60
CPA Surcharge - Prior Years					4,934.78		4,934.78
CPA State Trust Fund Distribution	1,125,191.00	357,681.00	375,208.00	357,231.00	223,756.00	174,457.00	2,613,524.00
BAN Proceeds	1,695,000.00	-	-	-	1,040,000.00		2,735,000.00
Bond Proceeds	478,000.00	-	-	-			478,000.00
Self-Help Grant (Lake Massapoag)	148,800.00	-	-	-			148,800.00
Lake Mascopic Donation	9,675.00	1,282.50	1,852.50	2,195.00	50.00		15,005.00
Sale of Surplus Property	-	-	-	962.00			1,012.00
Penalty & Interest on Surcharge	4,661.85	869.35	1,629.25	1,354.32	1,292.89	1,605.32	11,412.98
Earnings on Investments	81,761.65	48,627.80	25,465.84	19,148.38	11,835.76	9,457.96	196,297.39
Community Preservation Expenditures	(2,664,943.57)	(1,216,079.10)	(1,312,576.82)	(392,655.99)	(1,183,677.25)	(205,733.20)	(6,975,665.93)
BAN Paydown	(478,000.00)						(740,000.00)
Debt Service	(117,055.42)	(59,897.50)	(56,722.50)	(57,371.25)	(58,943.75)	(72,969.17)	(424,959.59)
Administrative Expenses	(38,150.61)	(20,646.67)	(13,351.50)	(1,500.00)	(1,733.14)	(1,869.40)	(77,251.32)
Total Cash	\$ 1,720,521.06	\$ (516,561.96)	\$ (599,880.15)	\$ 319,009.93	\$ 418,035.49	\$ (445,733.46)	\$ 895,390.91
Changes in Fund Balances:							
Reserved for Open Space	\$ (78,473.11)	\$ (22,835.00)	\$ 101,308.11	\$ -	\$ -	\$ -	\$ -
Reserved for Historic Preservation	(20,049.00)	45,665.00	70,000.00	21,400.00	(10,000.00)	60,000.00	167,016.00
Reserved for Affordable Housing	68,451.00	49,665.00	66,000.00	66,400.00	65,000.00	60,000.00	375,516.00
Budgeted Reserve	-	-	-	-	-	65,405.00	65,405.00
Reserved for Expenditure - Open Space	6,917.50	829,550.00	(763,989.32)	159,625.20	(144,275.86)	(70,029.48)	17,798.04
Reserved for Expenditure - Recreation	24,567.33	49,171.69	(36,141.98)	(100,280.47)	148,161.66	(46,329.36)	39,148.87
Reserved for Expenditure - Historic	101,614.60	(43,350.29)	(20,371.28)	(3,386.19)	71,350.00	25,000.00	130,856.84
Reserved for Expenditure - Aff Hours	44,868.00	8,502.00	594.39	(400.95)			53,563.44
Reserved for Expenditure - Mixed Use	-	30,000.00	(13,486.41)	150,689.42	(141,619.01)	25,000.00	50,584.00
Reserved for Expenditure - Other	-	-	-	-	540,000.00	(540,000.00)	-
Unreserved Fund Balance	1,572,624.74	(1,462,930.36)	(3,793.66)	24,962.92	(110,581.30)	(24,779.62)	(4,497.28)
Total Fund Balances	\$ 1,720,521.06	\$ (516,561.96)	\$ (599,880.15)	\$ 319,009.93	\$ 418,035.49	\$ (445,733.46)	\$ 895,390.91

Town of Tingsborough
 Community Preservation Committee
 Funding Summary of CPA Projects
 As of June 30, 2011

Reserve for Expenditure/Open Space

Project	Funding Source	Voted CPC Funds	Outside Funding	Expended to Date	Balance Closed	Balance Remaining	Account Number
June 2003 ATM Art. 14	Unreserved Fund Balance	\$ 297,078.00		\$ 297,078.00		\$ -	-
June 2003 ATM Art. 14	FY04 Annual Revenues	52,922.00		52,922.00		-	-
Oct. 2003 STM Art. 18	Reserve for Open Space	70,592.11		70,592.11		-	-
Oct. 2003 STM Art. 18	FY04 Annual Revenues	51,200.00		51,200.00		-	-
Oct. 2003 STM Art. 18	Unreserved Fund Balance	178,207.89		178,207.89		-	-
Oct. 2003 STM Art. 18	Borrow	478,000.00	1,217,000.00	1,695,000.00		-	-
Oct. 2004 ATM Art. 20	Unreserved Fund Balance	91,200.00	1,48,800.00	240,000.00		-	-
May, 2005 Lake Mascuppig Weed Control	Reserve for Open Space	15,000.00	10,957.50	25,957.50		-	-
Oct. 2005 Sherburne House Interior Fix-up	Reserve for Open Space	5,000.00		-		5,000.00	194-6204
Oct. 2006 Lake Mascuppig Weed Control	Reserve for Open Space	10,000.00	1,852.50	11,852.50		-	-
Oct. 2006 STM Art. 26	Unreserved Fund Balance	515,000.00		515,000.00		-	-
Oct. 2006 STM Art. 27	Reserve for Open Space	85,000.00		85,000.00		-	-
May, 2007 ATM Art. 13	Open Space and Recreation Plan	20,000.00		20,000.00		-	172-6207
May, 2007 ATM Art. 16	FY07 Budgeted Reserve	474,670.00		474,670.00		-	-
May, 2007 ATM Art. 16	Unreserved Fund Balance	250,000.00		250,000.00		-	-
May, 2007 ATM Art. 16	FY08 Annual Revenues	375,330.00		375,330.00		-	-
May, 2007 ATM Art. 16	FY08 Annual Revenues	15,000.00		9,097.05		5,902.95	179-6208
May, 2007 ATM Art. 16	FY08 Budgeted Reserve	8,000.00		10,195.00		-	-
May, 2007 ATM Art. 16	Reserve for Open Space	60,000.00	2,195.00	60,000.00		-	-
Mar. 2008 STM Art. 7	Unreserved Fund Balance	60,000.00		60,000.00		-	-
Feb. 2009 STM Art. 11	FY09 Budgeted Reserve	183,600.00		203,201.96		210,000.00	172-6804
Feb. 2009 STM Art. 11	Reserve for Open Space	26,400.00		26,400.00		(203,201.96)	172-6804
June, 2009 ATM Art. 11	FY10 Annual Revenues	6,500.00		6,500.00		-	172-6201
May, 2010 ATM Art. 12	FY11 Annual Revenues	6,000.00		6,000.00		6,000.00	172-6201
May, 2010 ATM Art. 2	Lake Mascuppig Weed Control	6,000.00		6,000.00		-	172-6201
Total Reserve for Expenditure/Open Space		\$ 3,280,700.00	\$ 1,380,805.00	\$ 4,637,804.01	\$ 5,902.95	\$ 17,798.04	

Reserve for Expenditure/Recreation

March, 2006 STM Art. 5	Design Plans for Recreation Fields	\$ 50,000.00		\$ 50,000.00		\$ -	-
May, 2006 ATM Art. 26	Create Multi-Use Recreation Spaces	675,000.00		675,000.00		-	-
Feb, 2009 STM Art. 10	Create Playing Fields, Courts, etc (Total \$1,261,932)	221,932.00		1,222,978.77		(1,001,046.77)	172-6801
Feb, 2009 STM Art. 10	"	1,040,000.00				1,040,000.00	172-6801
Total Reserve for Expenditure/Recreation		\$ 1,986,932.00	\$ -	\$ 1,947,978.77	\$ -	\$ 38,953.23	agrees on 5

Reserve for Expenditure/Historic Preservation

June 2003 ATM Art. 15	Restore Hand-Drawn Map	\$ 1,160.00		\$ 1,065.00		\$ 95.00	-
June 2003 ATM Art. 16	Continue Old Town Hall Restoration	43,708.00		43,708.00		0.28	-
Oct. 2004 STM Art. 19	Historical Purposes Software	3,500.00		3,499.72		-	-
May, 2005 ATM Art. 17	Preserve Historical Town Buildings	85,000.00		64,143.16		20,856.84	194-6203
Oct. 2006 STM Art. 23	Replace Sherburne House Windows	16,500.00		16,371.00		129.00	-
May, 2010 STM Art. 4	Restoration Plans for Old Town Hall	75,000.00				75,000.00	194-6205
May, 2010 ATM Art. 16	Town Ctr Barn Code/Cost Analysis	10,000.00				10,000.00	194-6209
May, 2010 ATM Art. 10	Fencing & Signage Town Center	25,000.00				25,000.00	194-6807
Total Reserve for Expenditure/Hist Preserv		\$ 259,868.00	\$ -	\$ 128,786.88	\$ 224.28	\$ 130,856.84	

Town of Tjungsborough
 Community Preservation Committee
 Funding Summary of CPA Projects
 As of June 30, 2011

Project	Funding Source	Voted CPC Funds	Outside Funding	Expended to Date	Balance Closed	Balance Remaining	Account Number
Reserve for Expenditure/Affordable Housing							
June, 2003	ATM Art. 17 Advance Community Housing Programs (TCHP)	\$ 44,868.00		\$ -		\$ 44,868.00	183-6202
Oct, 2006	STM Art. 7 Advance Community Housing Programs	4,000.00		4,000.00		-	
Oct, 2006	STM Art. 24 Community Housing Study	8,500.00		-		8,500.00	183-6206
Oct, 2007	STM Art. 20 Advance Community Housing Programs	4,000.00		3,804.56		195.44	183-6202
Total Reserve for Expenditure/Afford Hou		\$ 61,368.00	\$ -	\$ 7,804.56	\$ -	\$ 53,563.44	

Project	Funding Source	Voted CPC Funds	Outside Funding	Expended to Date	Balance Closed	Balance Remaining	Account Number
Reserve for Expenditure/Mixed Use							
May, 2007	ATM Art. 17 Town Center Develop/Preserv Plan (\$30,000)	\$ 10,000.00		\$ 10,000.00		\$ -	
May, 2007	ATM Art. 17 " "	10,000.00		10,000.00		-	
May, 2007	ATM Art. 17 " "	10,000.00		10,000.00		-	
Oct, 2007	STM Art. 17 Town Center Develop/Preserv Plan (\$15,000)	5,000.00		5,000.00		-	
Oct, 2007	STM Art. 17 " "	5,000.00		5,000.00		-	
Oct, 2007	STM Art. 17 " "	5,000.00		2,796.99	2,203.01	-	179-6803
Feb, 2009	STM Art. 13 Town Center Market Analysis (Total \$30,000)	10,000.00		10,000.00		-	179-6806
Feb, 2009	STM Art. 13 " "	10,000.00		10,000.00		-	179-6806
Feb, 2009	STM Art. 13 " "	10,000.00		7,900.00	2,100.00	-	179-6806
Feb, 2009	STM Art. 12 Demolish Portion of Shurfine (Total \$135,000)	45,000.00		45,000.00		-	179-6805
Feb, 2009	STM Art. 12 " "	40,000.00		40,000.00		-	179-6805
Feb, 2009	STM Art. 12 " "	40,000.00		40,000.00		-	179-6805
May, 2010	ATM Art. 16 To: Town Ctr Barn Code/Cost Analysis	50,000.00		14,416.00		25,584.00	179-6805
May, 2010	ATM Art. 11 Town Center Master Plan Consultant	25,000.00				25,000.00	179-6808
Total Reserve for Expenditure/Mixed Use		\$ 225,000.00	\$ -	\$ 170,112.99	\$ 4,303.01	\$ 50,584.00	

TOTAL COMMUNITY PRESERVATION FUND RESERVE FOR EXPENDITURE

\$ 291,755.55

**TOWN OF TYNGSBOROUGH
STATEMENT OF APPROPRIATIONS
FISCAL 2011**

Note Only:	Salaries & Wages	S
	Expenses	E

DESCRIPTION	APPROPRIATION	NET TRANSFERS IN (OUT)	EXPENDED	REMAINING BALANCE
GENERAL GOVERNMENT:				
Selectmen	41,382.00	-	(41,382.00)	-
Selectmen	18,400.00	6,500.00	(17,665.34)	7,234.66
Town Administration	113,000.00	-	(113,000.00)	-
Town Administration	12,000.00	-	(6,083.19)	5,916.81
Finance Committee	1,655.00	-	(842.00)	813.00
FC Reserve Fund	55,000.00	(47,665.96)	-	7,334.04
Town Accountant	81,436.00	5,643.00	(85,040.23)	2,038.77
Town Accountant	7,740.00	-	(7,438.65)	301.35
Annual Audit	27,000.00	2,400.00	(19,200.00)	10,200.00
Assessors	95,975.00	-	(94,689.46)	1,285.54
Assessors	23,350.00	(5,000.00)	(16,952.90)	1,397.10
Revaluation	27,500.00	3,000.00	(27,500.00)	3,000.00
Treasurer	101,614.00	10,648.00	(108,916.68)	3,345.32
Treasurer	26,950.00	-	(12,560.80)	14,389.20
Town Collector	95,635.00	3,452.00	(99,083.56)	3.44
Town Collector	29,708.00	-	(29,639.39)	68.61
Town Counsel	61,092.00	-	(54,329.31)	6,762.69
Other Legal Services	51,000.00	-	(43,323.18)	7,676.82
Town Clerk	70,613.00	2,667.00	(73,120.57)	159.43
Town Clerk	2,150.00	-	(1,180.14)	969.86
Elections/ Registrations	10,461.00	-	(10,460.31)	0.69
Elections/ Registrations	18,543.00	-	(18,228.50)	314.50

**TOWN OF TYNGSBOROUGH
STATEMENT OF APPROPRIATIONS
FISCAL 2011**

Note Only:	S
Salaries & Wages	E
Expenses	E

DESCRIPTION	APPROPRIATION	NET TRANSFERS		EXPENDED	REMAINING BALANCE
		IN	(OUT)		
Other Licensing and Reg	E 250.00	-	(205.46)	44.54	
Conservation Commission	S 34,116.00	10,190.00	(43,305.44)	1,000.56	
Conservation Commission	E 3,350.00	-	(2,540.84)	809.16	
Planning Board	S 14,733.00	948.00	(15,680.00)	1.00	
Planning Board	E 7,200.00	680.18	(5,946.42)	1,933.76	
Zoning Board of Appeals	S 1,000.00	-	-	1,000.00	
Zoning Board of Appeals	E 2,700.00	590.35	(3,290.35)	-	
Economic Development	E 6,000.00	-	(175.00)	5,825.00	
Public Buildings and Prop	E 119,225.00	(15,000.00)	(96,773.70)	7,451.30	
Town Reports	E 500.00	-	(500.00)	-	
Capital Assett Managent	E 200.00	-	-	200.00	
TOTAL GENERAL GOVERNMENT	1,161,478.00	(20,947.43)	(1,049,053.42)	91,477.15	
PUBLIC SAFETY:					
Police Department	S 1,793,821.00	200,958.00	(1,973,873.42)	20,905.58	
Police Department	E 210,436.00	1,822.79	(210,230.60)	2,028.19	
Police Station	S 18,977.00	840.00	(19,805.62)	11.38	
Police Station	E 46,750.00	3,280.00	(46,268.76)	3,761.24	
Communication Center	S 310,908.00	(28,000.00)	(281,912.64)	995.36	
Communication Center	E 48,400.00	-	(47,756.03)	643.97	
Fire Department	S 410,714.00	-	(403,477.11)	7,236.89	
Fire Department	E 150,997.00	-	(150,890.10)	106.90	
Building Inspection	S 85,642.00	11,483.00	(96,049.42)	1,075.58	
Building Inspection	E 11,260.00	15,300.00	(24,527.58)	2,032.42	

**TOWN OF TYNGSBOROUGH
STATEMENT OF APPROPRIATIONS
FISCAL 2011**

Note Only:	S
Salaries & Wages	S
Expenses	E

DESCRIPTION	APPROPRIATION	NET TRANSFERS		EXPENDED	REMAINING BALANCE
		IN	(OUT)		
Gas Inspection	S 8,817.00	(6,400.00)	(2,416.90)	0.10	
Gas Inspection	E 900.00	-	(277.10)	622.90	
Plumbing Inspection	S 8,817.00	(6,400.00)	(2,417.00)	-	
Plumbing Inspection	E 1,000.00	-	(277.06)	722.94	
Electrical Inspection	S 12,955.00	(8,500.00)	(4,452.37)	2.63	
Electrical Inspection	E 1,900.00	-	(554.16)	1,345.84	
Emergency Management	S 1,200.00	-	(1,200.00)	-	
Emergency Management	E 1,000.00	(1,000.00)	-	-	
Animal Inspection and Control	S 775.00	-	-	775.00	
Animal Inspection and Control	E 45,000.00	(5,000.00)	(39,000.00)	1,000.00	
Forestry	E 7,450.00	(1,000.00)	(6,220.12)	229.88	
TOTAL PUBLIC SAFETY	3,177,719.00	177,383.79	(3,311,605.99)	43,496.80	
EDUCATION:					
School Department	S & E 15,819,513.69	109,575.00	(15,887,683.67)	41,405.02	
Regional School District	S & E 1,035,975.00	-	(1,034,903.00)	1,072.00	
TOTAL EDUCATION	16,855,488.69	109,575.00	(16,922,586.67)	42,477.02	
PUBLIC WORKS:					
Engineering	E 1,000.00	-	-	1,000.00	
Highway and Streets Adms.	S 12,800.00	1,768.00	(14,568.00)	-	
Highway and Streets Adms.	E 24,595.00	2,500.00	(25,304.07)	1,790.93	
Highway and Streets Maint	S 441,000.00	14,322.00	(452,417.03)	2,904.97	
Highway and Streets Maint	E 109,000.00	(15,000.00)	(86,683.72)	7,316.28	

**TOWN OF TYNGSBOROUGH
STATEMENT OF APPROPRIATIONS
FISCAL 2011**

Note Only:	Salaries & Wages	S
	Expenses	E

DESCRIPTION	APPROPRIATION	NET TRANSFERS		EXPENDED	REMAINING BALANCE
		IN	(OUT)		
Highway and Streets Maint	E 18,000.00	-	(17,957.90)	42.10	
Snow and Ice Removal	S 37,500.00	-	(108,639.46)	(71,139.46)	
Snow and Ice Removal	E 112,500.00	100,000.00	(402,408.25)	(189,908.25)	
Street Lighting	E 53,000.00	(20,238.13)	(46,511.87)	(13,750.00)	
Street Lighting	E 7,318.00	10,000.00	(3,568.00)	13,750.00	
Vehicle Maintenance	E 60,750.00	10,313.74	(71,063.74)	-	
Waste Collection & Disposal	S 840,000.00	2,000.00	(458.04)	1,541.96	
Waste Collection & Disposal	E 840,000.00	(40,000.00)	(772,105.69)	27,894.31	
Cemetery	S 36,200.00	(17,000.00)	(18,691.00)	509.00	
Cemetery	E 11,650.00	(4,000.00)	(6,519.32)	1,130.68	
TOTAL PUBLIC WORKS	1,765,313.00	44,665.61	(2,026,896.09)	(216,917.48)	
HUMAN SERVICES:					
Board of Health	S 47,209.00	3,205.00	(49,611.31)	802.69	
Board of Health	E 19,525.00	-	(18,462.60)	1,062.40	
Other Clinical Services	E 200.00	-	(200.00)	-	
Council on the Ageing	S 69,745.00	15,460.00	(81,233.51)	3,971.49	
Council on the Ageing	E 17,386.00	3,000.00	(19,748.19)	637.81	
Veterans Services	S 46,875.00	(5,848.00)	(40,689.15)	337.85	
Veterans Services	E 243,225.00	48,000.00	(290,227.65)	997.35	
TOTAL HUMAN SERVICES	444,165.00	63,817.00	(500,172.41)	7,809.59	
CULTURAL & RECREATION					
Library	S 192,751.00	18,814.00	(209,623.33)	1,941.67	

**TOWN OF TYNGSBOROUGH
STATEMENT OF APPROPRIATIONS
FISCAL 2011**

Note Only:	S
Salaries & Wages	S
Expenses	E

DESCRIPTION	APPROPRIATION	NET TRANSFERS		EXPENDED	REMAINING BALANCE
		IN	(OUT)		
Library	E 58,000.00	-	(58,000.00)	-	
Recreation	S 25,826.00	-	(25,826.00)	-	
Recreation	E 19,963.00	-	(19,138.21)	824.79	
Historical Commission	E 850.00	-	(278.61)	571.39	
Memorial Day Committee	E 900.00	-	(750.00)	150.00	
TOTAL CULTURAL & RECREATION	298,290.00	18,814.00	(313,616.15)	3,487.85	
RETIREMENT OF DEBT:					
Long Term Debt Principal	520,176.00	(14,000.00)	(505,984.43)	191.57	
Long Term Debt Interest	264,001.00	(22,815.00)	(241,127.12)	58.88	
Short Term Debt Interest	18,660.00	-	(14,666.54)	3,993.46	
TOTAL DEBT	802,837.00	(36,815.00)	(761,778.09)	4,243.91	
INTERGOVERNMENTAL:					
Cherry Sheet Charges	694,040.00	-	(786,918.00)	(92,878.00)	
No. Middlesex Council of Gov't	2,873.00	-	(2,872.93)	0.07	
TOTAL INTERGOVERNMENTAL	696,913.00	-	(789,790.93)	(92,877.93)	
TRANSFERS:					
Transfers to Stabilization	-	170,000.00	(170,000.00)	-	
Transfer to Capital Asset Stab.	-	200,000.00	(200,000.00)	-	
TOTAL TRANSFERS	-	370,000.00	(370,000.00)	-	

**TOWN OF TYNGSBOROUGH
STATEMENT OF APPROPRIATIONS
FISCAL 2011**

Note Only:	Salaries & Wages	S
	Expenses	E

DESCRIPTION	APPROPRIATION	NET TRANSFERS IN (OUT)	EXPENDED	REMAINING BALANCE
EMPLOYEE BENEFITS AND OTHER:				
Employee Benefits	5,137,298.00	(23,300.00)	(4,944,802.53)	169,195.47
Insurance Expenses	244,147.00	-	(215,456.00)	28,691.00
TOTAL EMPLOYEE BENEFITS AD OTHER	5,381,445.00	(23,300.00)	(5,160,258.53)	197,886.47
TOTAL APPROPRIATIONS	30,583,648.69	703,192.97	(31,205,758.28)	81,083.38

TOWN OF TYNGSBOROUGH
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
FISCAL 2011

Exhibit I

		Beginning Balance	Bond Proceeds	Principal Payments	Ending Balance
MWPAT Ph I					
Refunded Loan: \$2,894,171					
	Dated: Aug 25, 2004				
Due: Aug 01, 2019		2,060,000.00		(180,000.00)	\$ 1,880,000.00
MWPAT Ph II					
Original Loan: \$90,000.00					
	Dated: Nov 16, 2005				
Due: Jul 15, 2025		75,068.00		(4,021.00)	\$ 71,047.00
MWPAT Ph III, IV					
Original Loan: \$268,625					
Authorized: \$300,000					
	Dated: Dec 10, 2007				
Due: Jul 15, 2027		246,701.00		(8,055.17)	\$ 238,645.83
MWPATI & I Study					
Original Loan: 144,155.					
Due: June 15, 2014	Dated: July 18, 2010	-			\$ 144,155.00
KIWANIS LAND					
Original Loan: \$478,000					
Due: Nov 1, 2014	Dated: Nov 1, 2004	240,000.00		50,000.00	\$ 190,000.00
ELEMENTARY SCHOOL					
Original Loan: \$5,850,000					
	Dated: Nov 1, 2004				
Due: Nov 1, 2024		3,900,000.00		260,000.00	\$ 3,640,000.00
ELEMENTARY SCHOOL					
Original Loan: \$367,000					
	Dated: 8/15/07				
Due: 8/15/19		315,000.00			\$ 290,000.00
ELEMENTARY ADD'L					
Original Loan: \$150,000					
	Dated: 8/15/07				
Due: 8/15/19		120,000.00			\$ 105,000.00
ECC ROOF Ph I					
Original Loan: \$410,000					
	Dated: 8/15/07				
Due: 8/15/19		340,000.00			\$ 305,000.00
ECC ROOF Ph II					
Original Loan: \$185,000					
	Dated: 8/15/07				
Due: 8/15/19		150,000.00			\$ 135,000.00
SCHOOL COMMUNICATION					
Original Loan: \$275,000					
	Dated: 8/15/07				
Due: 8/15/17		215,000.00			\$ 185,000.00
DUMP TRUCK					
Original Loan: \$106,000					
Authorized: \$117k; Rescinded \$11K					
	Dated: 8/15/07				
Due: 8/15/17		80,000.00		10,000.00	\$ 70,000.00
TOTAL LONG TERM DEBT					<u>\$ 7,253,847.83</u>

Indebtedness statement
Note from ST to Long Term
Assistance funds not recorded on

Bond Anticipation Notes Payable:

HWY GARAGE TANK/WASH SYSTEM

Original Note: \$200,000
Date of Vote: 5/15/07
Dated: 11/7/07, 8/20/08, 8/20/09
Due: 8/19/10

Assistance funds not recorded on
Assistance funds not recorded on
Balance Sheet number

BALANCE: \$ 188,000.00

HWY GARAGE TANK/WASH SYSTEM

Original Note: \$30,000
Date of Vote: 3/25/08

TOWN OF TYNGSBOROUGH
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
FISCAL 2011

Exhibit I

Dated: 11/5/08, 8/20/08, 8/20/09 Due: 8/19/10	BALANCE:	30,000.00
MIDDLE SCHOOL BOILERS Original Note: \$375,000 Date of Vote: 5/20/08 Dated: 8/20/09 Due: 8/19/10	BALANCE:	375,000.00
FIRE TRUCK Original Note: \$375,000 Date of Vote: 5/20/08 \$400k Date of Rescind: 6/16/09 \$25k Dated: 8/20/09 Due: 8/19/10	BALANCE:	375,000.00
INFILTRATION/INFLOW EVALUATION Authorized: \$150,000 Date of Vote: 5/20/08 Interim Approval: 4/27/09 Interim Matures: 7/8/10	BALANCE:	-
RECREATIONAL FACILITIES Authorized: \$1,040,000 Date of Vote: 2/10/09 Dated: 8/20/09 Due: 8/19/11	BALANCE:	<u>250,000.00</u>
TOTAL SHORT TERM DEBT	\$	<u>1,218,000.00</u>
TOTAL DEBT	\$	<u>8,471,847.83</u>
AUTHORIZED & UNISSUED		
balances with statement of Indebt		
Sewer Filtration Study & Design Authorized: \$227,000 Original Loan: \$assuming 227,000-2,754 Date of Vote: 5/16/00 Article #10	BALANCE:	\$ 2,754.00
MWPAT Ph III, IV Authorized: \$300,000 Original Loan: \$268,625 Date of Vote: 5/16/06 Article #34	BALANCE:	<u>31,375.00</u>
Inflow and Infiltration Study Authorized: \$150,000 Date of Vote: 5/20/2008 Article # 19		5,845.00
TOTAL AUTH & UNISSUED		39,974.00
GRAND TOTAL DEBT		8,511,821.83

**TOWN OF TYNGSBOROUGH
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
FISCAL 2011**

		Beginning Balance	Bond Proceeds	Principal Payments	Ending Balance
MWPAT Ph I Refunded Loan: \$2,894,171	Dated: Aug 25, 2004				
Due: 08/01/2019		2,060,000.00		(180,000.00)	\$ 1,880,000.00
MWPAT Ph II Original Loan: \$90,000.00	Dated: Nov 16, 2005				
Due: 7/15/2025		75,068.00		(4,021.00)	\$ 71,047.00
MWPAT Ph III, IV Original Loan: \$268,625 Authorized: \$300,000	Dated: Dec 10, 2007				
Due: 7/15/2027		246,701.00		(8,055.17)	\$ 238,645.83
MWPATI & I Study Original Loan: 144,155. Due: 06/14/2014	Dated: July 18, 2010				
		-			\$ 144,155.00
KIWANIS LAND Original Loan: \$478,000 Due: Nov 1, 2014	Dated: Nov 1, 2004				
		240,000.00		50,000.00	\$ 190,000.00
ELEMENTARY SCHOOL Original Loan: \$5,850,000 Due: Nov 1, 2024	Dated: Nov 1, 2004				
		3,900,000.00		260,000.00	\$ 3,640,000.00
ELEMENTARY SCHOOL Original Loan: \$367,000 Due: 8/15/19	Dated: 8/15/07				
		315,000.00			\$ 290,000.00
ELEMENTARY ADD'L Original Loan: \$150,000 Due: 8/15/19	Dated: 8/15/07				
		120,000.00			\$ 105,000.00
ECC ROOF Ph I Original Loan: \$410,000 Due: 8/15/19	Dated: 8/15/07				
		340,000.00			\$ 305,000.00
ECC ROOF Ph II Original Loan: \$185,000 Due: 8/15/19	Dated: 8/15/07				
		150,000.00			\$ 135,000.00
SCHOOL COMMUNICATION Original Loan: \$275,000 Due: 8/15/17	Dated: 8/15/07				
		215,000.00			\$ 185,000.00
DUMP TRUCK Original Loan: \$106,000 Authorized: \$117k; Rescinded \$11K Due: 8/15/17	Dated: 8/15/07				
		80,000.00		10,000.00	\$ 70,000.00
TOTAL LONG TERM DEBT					<u>\$ 7,253,847.83</u>

TOWN OF TYNGSBOROUGH
SEWER ENTERPRISE FUND (BUDGET TO ACTUAL)
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

REVENUES:	BUDGET	ACTUAL	VARIANCE
			FAVORABLE \$ (UNFAVORABLE)
Sewer Usage	\$ 992,486	967,777	(24,709)
Covenants Phase I	76,997	30,375	(46,622)
Sewer Liens Added	-	80,078	80,078
Interest, Penalties, & Other	-	2,084	2,084
Permits & Connections	125,000	257,340	132,340
TOTAL REVENUES	\$ 1,194,483	1,337,655	143,172

FAVORABLE
(UNFAVORABLE)

EXPENDITURES:

Salaries, Wages, & Employment Benefits	175,739	191,690	(15,951)
Departmental Expenditures	570,944	419,122	151,822
Capital Outlay	279,500	302,383	(22,883)
Debt Service	78,300	47,937	30,363
TOTAL EXPENDITURES	1,104,483	961,132	143,351

EXCESS OF REVENUE OVER (UNDER) EXPENDITURES 90,000 376,523 286,523

SEWER ENTERPRISE FUND EQUITY Beg Balance	1,281,296
Revenue	1,337,655
Expenditures	(961,132)
Fund Balance June 30, 2011	<u>1,657,819</u>

TOWN OF TYNGSBOROUGH
SUMMARY OF RECEIPTS, EXPENDITURES, AND CHANGES IN FUND BALANCES
PRIVATE PURPOSE TRUST FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Description	Balance			Transfers		Balance 6/30/2011
	7/1/2010	Receipts	Expenditures	In	(out)	
NON-EXPENDABLE						
Enlo Perham Scholarship	5,000.00	-	-	-	-	5,000.00
Charles H. Coburn Scholarship	2,000.00	-	-	-	-	2,000.00
Daniel Lawrence Charity	8,000.00	-	-	-	-	8,000.00
Daniel Lawrence Woodlot	1,000.00	-	-	-	-	1,000.00
Tiwn Farm Invetment	7,000.00	-	-	-	-	7,000.00
Lawrence & Town Farm Income	2,000.00	-	-	-	-	2,000.00
TOTAL NON-EXPENDABLE	25,000.00	-	-	-	-	25,000.00
EXPENDABLE						
Enlo Perham Schorlarship	1,117.82	99.62	(400.00)	-	-	817.44
Wang Institute Scharship Fund	3,997.45	64.52	(400.00)	-	-	3,661.97
Charles Coburn Scholarship Fund	257.82	27.00	(100.00)	-	-	184.82
Kenneth & Ruth Lamb Scholarship Fund	1,710.09	27.50	(200.00)	-	-	1,537.59
Edgar Scarborough School Trust	1,958.94	221.43	(400.00)	-	-	1,780.37
Michael S. Johnson Jr. S\Memorial	14,684.28	1,443.26	(1,200.00)	-	-	14,927.54
Daniel Lawrence Charity	12,988.59	347.69	-	-	-	13,336.28
Daniel Lawrence Wooklot	3,976.16	82.46	-	-	-	4,058.62
Town Farm Investment Income	22,971.48	481.50	(2,900.00)	-	-	20,552.98
Lawrence and Town Farm Income	11,602.08	224.04	(300.00)	-	-	11,526.12
Taxation Ad to Elderly & Disables	10,124.76	1,731.24	(2,000.00)	-	-	9,856.00
All Funds: FMV Adjustments	(327.44)	-	-	-	-	(327.44)
TOTAL EXPENDABLE	85,062.03	4,750.26	(7,900.00)	-	-	81,912.29
GRAND TOTAL PRIVATE PURPOSE TRUST FUNDS	110,062.03	4,750.26	(7,900.00)	-	-	106,912.29

TOWN OF TYNGSBOROUGH
SUMMARY OF RECEIPTS, EXPENDITURES, AND CHANGES IN FUND BALANCE
PERMANENT TRUST FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Description	7/1/2011		6/30/2011	
	Balance	Receipts	Expenditures	Transfers In (Out)
NON-EXPENDABLE:				
Cemetery Perpetual Care	\$ 156,728.00	\$ 5,750.00	-	\$ 162,478.00
Mary E. Bennett Trust	5000.00	-	-	5,000.00
Lucy Littlefield Trust Fund	4000.00	-	-	4,000.00
Frederick Blanchard Library Fund	2000.00	-	-	2,000.00
Polly Bennett Fund	300.00	-	-	300.00
Mary F. Bridges Fund	100.00	-	-	100.00
Anna F. Elliot Fund	1100.00	-	-	1,100.00
Bessie Norris Fund	965.00	-	-	965.00
Lucy A. Parks Fund	148.00	-	-	148.00
Edgar Perham Fund	1000.00	-	-	1,000.00
Carl & Catherine Richmond Fund	1000.00	-	-	1,000.00
Catherine Lambert Historical Fund	320.00	-	-	320.00
Clara A Perham Cemetery Fund	500.00	-	-	500.00
TOTAL NON-EXPENDABLE	173,161.00	5,750.00	-	178,911.00

EXPENDABLE IN CUSTODY OF TREASURER				
	\$	\$	\$	\$
Local Education Fund	1,092.00	441.60	-	1,533.60
Cemetery Perpetual	90,327.06	4,104.05	-	94,431.11
Clara A. Perham Cemetery Fund	5,765.00	103.77	-	5,868.77
David Perham Cemetery Income	1,601.60	26.54	-	1,628.14
Mary E Bennett Library Trust	37,249.07	699.91	-	37,948.98
Lucy Littlefield Library Trust Fund	67,217.71	1,179.75	-	68,397.46
Frederick Blanchard Library Fund	27,602.06	490.37	-	28,092.43
Polly Bennett Library Fund	1,287.84	26.32	-	1,314.16
Mary F. Bridges Fund	414.90	8.53	-	423.43
Anna F. Elliot Fund	4,303.46	89.51	-	4,392.97
Bessie Norris Fund	2,134.59	51.36	-	2,185.95
Lucy A Park Fund	905.61	17.45	-	923.06
Edgar Perham Fund	8,068.57	150.24	-	8,218.81
Carl & Katherine Richmond	4,385.79	89.24	-	4,475.03
Maude Coburn Library Fund	1,370.65	22.61	-	1,393.26
Ethel Keyes Library Fund	718.99	11.60	-	880.64
Catherine Lambert History	1,199.22	25.17	-	1,224.39
TOTAL EXPENDABLE FUNDS	255,644.12	7,538.02	-	263,332.19
TOTAL PERMANENT FUNDS	428,805.12	13,288.02	-	442,243.19

TOWN OF TYNGSBOROUGH
SUMMARY OF RECEIPTS, EXPENDITURES, AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Description	Balance 7/01/2010	Receipts	Payroll Expenditures	Other Expenditures	Transfers In (Out)	Balance 6/30/2011
Capital Outlay Expenditures	\$ (919,798)	\$ -	\$ -	\$ 1,282	\$ -	\$ (918,516)
Elementary School Project	356,370	-	-	(59,325)	-	297,045
ECC Roof Replacement	81,367	-	-	-	-	81,367
Sewer Extension Project	23,381	-	-	-	-	23,381
Sewer Phase III, IV & V Study	27,530	-	-	(27,530)	-	-
Sewer I & I Analysis & System Evaluation	(144,154)	144,154	-	-	-	-
TOTAL CAPITAL PROJECT FUNDS	\$ (575,304)	\$ 144,154	\$ -	\$ (85,573)	\$ -	\$ (516,723)

TOWN OF TYNGSBOROUGH
SUMMARY OF RECEIPTS, EXPENDITURES, AND CHANGES IN FUND BALANCES
SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Description	Balance	Receipts	Payroll		Other Expenditures	Transfers In (Out)	Balance 6/30/2011
			Expenditures	Expenditures			
HIGHWAY IMPROVEMENT FUND:							
Chapter 90 Construction	(0.03)	841,657.05	(2,814.93)	(838,842.13)	-	-	(0.04)
RECEIPTS RESERVED FOR APPROPRIATION:							
Community Preservation Fund	300,701.67	574,023.00	-	(280,162.00)	-	-	594,562.67
Dog Pound Fees	35,657.50	9,956.00	-	-	-	-	45,613.50
Vesper Dev Impact Fee - Conservation	5,532.62	-	-	-	-	-	5,532.62
Vesper Dev Impact Fee - Fire Dept	29,444	-	-	-	-	-	29,444
Vesper Dev Impact Fee - Highway Dept	16,937.93	-	-	-	-	-	16,937.93
Recreation Fields Fund	1,820.80	-	-	-	(872.20)	(872.20)	948.60
Highway Machinery Reserve	924.62	725.00	-	-	-	-	1,649.62
Cemetery Sale of Lots	46,571.77	5,750.00	-	-	-	-	52,321.77
TOTAL RECEIPTS RES FOR APPROPRIATION	408,176.35	590,454.00	-	(280,162.00)	(872.20)	(872.20)	717,596.15
TOWN SPECIAL PURPOSE & REVOLVING FUNDS:							
Stabilization Fund	584,977.75	178,715.90	-	-	-	-	763,693.65
Capital Asset Stabilization Fund	13,180.95	200,843.05	-	-	(200,000.00)	-	14,024.00
Conservation Fund	27,999.54	463.84	-	-	-	-	28,463.38
Pension Reserve Fund	15,055.98	259.41	-	-	-	-	15,315.39
Christmas Lighting Donations	(39.78)	-	-	-	-	-	(39.78)

TOWN OF TYNGSBOROUGH
SUMMARY OF RECEIPTS, EXPENDITURES, AND CHANGES IN FUND BALANCES
SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Description	Balance	Receipts	Payroll		Other		Transfers		Balance 6/30/2011
			Expenditures	Expenditures	Expenditures	In (Out)			
G I S Grant	7,000.00	-	-	-	-	-	-	-	7,000.00
Project Sidewalk Donations	15,000.00	-	-	-	-	-	-	-	15,000.00
Project Ericson Gas Station	(298.50)	-	-	-	-	-	-	-	(298.50)
Project Review Wickens	1,225.00	-	-	-	-	-	-	-	1,225.00
Selectmen Gifts and Donations	41,403.64	-	-	-	-	-	-	-	41,403.64
Public Educational Access	219,227.81	65,879.31	(44,400.20)	(32,904.84)	(8,414.05)	-	-	199,388.03	
Verizon Educational Access	197,011.79	58,465.27	-	-	-	-	-	255,477.06	
Conservation Ch 131 Wetlands Protection Bylaw	67,638.26	1,720.00	-	(6,861.40)	-	-	-	62,496.86	
Local Wetlands Protection Bylaw	24,267.70	1,477.50	-	(8,740.00)	-	-	-	17,005.20	
Conservation Open Space Grant	3,980.00	-	-	-	-	-	-	3,980.00	
Conservation Tree Grant	4,387.00	-	-	-	-	-	-	4,387.00	
Sherburne Nature Center Donations	1,545.00	719.00	-	(395.00)	-	-	-	1,869.00	
Conservation 53G Dabills	1,079.25	-	-	-	-	-	-	1,079.25	
Conservation 53G Olive Garden	2,031.25	-	-	-	-	-	-	2,031.25	
Conservation 53G Flints Realty	278.41	-	-	-	-	-	-	278.41	
Conservation Winbrook at Tyngs	1,224.26	-	-	-	-	-	-	1,224.26	
Conservation B&T Constr 61 Progress	343.75	-	-	-	-	-	-	343.75	
Conservation 53G Gardner Progress	172.00	-	-	-	-	-	-	172.00	
Conservation 53G Digital Credit Un	1,679.75	-	-	-	-	-	-	1,679.75	
Conservation 53G 72 Progress Ave	2,000.00	-	-	-	-	-	-	2,000.00	
Westford Rd Solar Panel IF	-	2,000.00	-	(2,340.00)	-	-	-	(340.00)	
Planning Bd 53G Tyngs Crossing	(296.41)	296.41	-	-	-	-	-	-	
Planning Bd 53G McCarty - Althea	1,378.30	-	-	-	-	-	-	1,378.30	
Planning Bd 53G Applewood Constr	76.25	-	-	-	-	-	-	76.25	
Planning Bd 53G B&T Constr	1,160.00	-	-	-	-	-	-	1,160.00	

TOWN OF TYNGSBOROUGH
SUMMARY OF RECEIPTS, EXPENDITURES, AND CHANGES IN FUND BALANCES
SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Description	Balance	Receipts	Payroll		Other		Transfers In (Out)	Balance 6/30/2011
			Expenditures	Expenditures	Expenditures	Expenditures		
Planning Bd 53G Dabillis Estates	(312.50)	-	-	-	-	-	-	(312.50)
Planning Bd Beaver Run South	286.83	-	-	-	-	-	-	286.83
Planning Bd 53G Frank Shen	528.21	-	-	-	-	-	-	528.21
Planning Bd 53G St. Mary Lane	881.43	-	-	-	(507.50)	-	-	373.93
Planning Bd 53G 440 Midd TJ Maxx	3,669.29	-	-	-	-	-	-	3,669.29
Planning Bd 53G Heritage Hill Connell	1,749.01	-	-	-	-	-	-	1,749.01
Planning Bd 53G MassCrane 72 Progress	424.33	-	-	-	-	-	-	424.33
Planning Bd 53G 90 Progress Ave	1,797.00	-	-	-	(612.50)	-	-	1,184.50
Planning Bd 53G 41 Phalanx Street	704.50	-	-	-	(704.50)	-	-	-
Planning Bd 53G Cell Tower New Wilson	49.65	-	-	-	-	-	-	49.65
Planning Bd 53G Cell Tower 180 Sherburne	-	3,500.00	-	-	(4,560.46)	1,426.10	-	365.64
Planning Bd 53G Cell Tower 56 Coburn	-	2,000.00	-	-	(2,000.00)	-	-	-
Planning Bd 53G Sherb Cell, D, Maxon	-	3,500.00	-	-	(2,073.90)	(1,426.10)	-	-
Planning Bd 53G Frost Road Patel Parking	-	2,000.00	-	-	(2,000.00)	-	-	-
Planning Bd 53G 77Middlesex Road	-	2,000.00	-	-	(2,000.00)	-	-	-
Planning Bd 53G Cell Tower Locast Ave	-	2,000.00	-	-	(2,000.00)	-	-	-
Planning Bd 53G Golden Bowl	-	2,000.00	-	-	(381.44)	-	-	1,618.56
Planning Bd 53G Tyngsborough Commons	-	3,000.00	-	-	(5,519.82)	-	-	(2,519.82)
Planning Bd 53G	-	2,000.00	-	-	(2,000.00)	-	-	-
Planning Bd 53G 18 Progress Ave	-	2,000.00	-	-	(518.54)	-	-	1,481.46
Planning Bd 53G Bahama Breeze	-	-	-	-	1,930.88	-	-	1,930.88
ZBA 53G Cricones/East Home	2,108.33	-	-	-	-	-	-	2,108.33
ZBA 53G Maple Ridge Erickson	(5,239.84)	3,700.00	-	-	(2,500.00)	6,239.84	-	2,200.00
ZBA 53G Merr Landing	4,552.10	-	-	-	-	-	-	4,552.10
ZBA 53G Wynchbrook at Tyngs	13,826.88	-	-	-	-	-	-	13,826.88
ZBA 53G T-Mobile	286.50	-	-	-	-	-	-	286.50
ZBA 53G Maple Ridge Dakota	-	11,550.00	-	-	(3,040.00)	(6,239.84)	-	2,270.16

TOWN OF TYNGSBOROUGH
SUMMARY OF RECEIPTS, EXPENDITURES, AND CHANGES IN FUND BALANCES
SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Description	Balance	Receipts	Payroll		Other		Transfers In (Out)	Balance 6/30/2011
			Expenditures	Expenditures				
Recreation/School Fields Use Fund	14,892.85	8,722.00	-	(2,202.45)	872.20	22,284.60		
Police Law Enforcement Trust	1,080.92	504.00	-	(252.00)	-	1,332.92		
Police Federal Law Enf Trust	9,141.77	21,090.20	-	(1,000.00)	-	29,231.97		
Police DARE Donations	26,177.42	18,256.00	(10,786.14)	(9,752.39)	-	23,894.89		
Fire Dept HazMat Revolving A/C	9,753.08	3,238.94	-	(4,566.00)	-	8,426.02		
Extended Polling Hours	-	2,552.00	-	(487.00)	-	2,065.00		
Weights & Measures Revolving Fund	-	1,065.00	-	(1,065.00)	-	-		
Cemetery Improvement Fund	15,099.37	-	-	-	-	15,099.37		
BOH Recycling Revolving	2,823.99	4,240.83	-	(916.21)	-	6,148.61		
BOH Bulky Items	-	11,755.00	-	(384.00)	-	11,371.00		
BOH Medicare Reimbursement	12,258.70	9,811.81	(65.00)	(2,612.45)	-	19,393.06		
BOH Compost Bins Grants/Sales	570.00	80.00	-	-	-	650.00		
BOH Health Fair Donations	31.47	-	-	-	-	31.47		
COA Programs	-	1,420.00	-	(1,602.94)	-	(182.94)		
COA LRTA Grant	9,470.12	43,745.33	(30,481.05)	(9,880.61)	-	12,853.79		
COA Formula Grant 2010	-	-	(365.70)	121.90	243.80	-		
COA Formula Grant 2011	-	7,301.00	(6,918.01)	(137.98)	(243.80)	1.21		
COA Sr. Center Gifts and Donations	420.89	6,930.34	-	(4,707.30)	0.03	2,643.96		
COA Sr. Center Temp Help Donations	0.03	-	(67.93)	67.93	(0.03)	0.00		
Library Replacement Donations	337.73	1,085.67	-	-	-	1,423.40		
Library Donations	128.57	1,454.00	-	-	-	1,582.57		
MTBE Litigation Settlement	-	813.84	-	-	-	813.84		

TOWN OF TYNGSBOROUGH
SUMMARY OF RECEIPTS, EXPENDITURES, AND CHANGES IN FUND BALANCES
SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Description	Balance	Receipts	Payroll		Other Expenditures	Transfers		Balance 6/30/2011
			Expenditures	Expenditures		In	(Out)	
Recreation Revolving	70,880.00	94,329.56	-	-	(63,213.32)	-	-	101,996.24
Recreation B. Kinney Ball Field	10,000.00	-	-	-	-	-	-	10,000.00
Library - Tyngs Cultural Council Grant	-	-	-	-	(330.00)	-	-	(330.00)
Historical Survey Grant	3,000.00	-	-	-	-	-	-	3,000.00
Historical Restoration Gifts	4,636.81	2,632.00	-	-	(1,042.53)	-	-	6,226.28
Bicentennial Celebration	9,908.87	-	-	-	(1,675.00)	-	-	8,233.87
Insurance Claims Trust	17,003.42	2,756,139.09	-	-	(2,773,125.58)	-	-	16.93
TOTAL TOWN SPECIAL PURP & REV FUNDS	1,477,616.68	3,547,256.30	(93,084.03)	(2,958,491.95)	(207,541.85)	1,765,755.15		
SCHOOL SPECIAL PURPOSE & REVOLVING FUNDS								
School Lunch	1,060.26	467,465.08	-	-	(468,525.34)	-	-	-
School Preschool Tuition	69,933.39	224,870.25	(214,811.39)	-	(1,124.40)	(36,238.42)	-	42,629.43
School Kindergarten Tuition	60,185.17	175,402.05	(105,646.20)	-	(140.00)	(26,260.36)	-	103,540.66
School Community/ Adult Ed	86,334.79	184,902.50	(64,858.36)	-	(97,673.88)	-	-	108,705.05
School Choice Program	280,800.04	215,217.00	(12,885.75)	-	(106,664.51)	(2,729.90)	-	373,736.88
School Lost Book Fund	2,282.13	-	-	-	-	-	-	2,282.13
School User Fees (Ath&Clubs)	19,793.85	176,535.50	(121,365.50)	-	(68,991.72)	-	-	5,972.13
School Athletic Revolving	19,528.62	49,495.56	(7,237.00)	-	(49,498.65)	-	-	12,288.53
School Parking Fees Revolving	36,050.07	19,780.00	-	-	(20,721.09)	-	-	35,108.98
School Transportation Fees Revolving	30,563.00	144,680.00	-	-	(82,834.00)	-	-	92,409.00
School Staff Day Care	3,920.12	106,440.75	(88,043.99)	-	2,548.66	(21,235.05)	-	3,630.49
School ECC Before/After Care	59,081.52	102,620.65	(57,389.00)	-	(2,468.50)	-	-	101,844.67

TOWN OF TYNGSBOROUGH
SUMMARY OF RECEIPTS, EXPENDITURES, AND CHANGES IN FUND BALANCES
SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Description	Balance	Receipts	Payroll		Other		Transfers In (Out)	Balance 6/30/2011
			Expenditures	Expenditures	Expenditures	Expenditures		
School Professional Development	2,194.12	264.58	-	(2,053.50)	-	-	405.20	
School Building Use Fund	29,665.48	46,512.01	(19,984.31)	(15,665.52)	-	-	40,527.66	
School Gifts & Donations	17,574.02	45,390.73	-	(43,359.40)	-	-	19,605.35	
School Sarah Winslow Fund	1,094.77	-	(646.96)	23.96	-	-	471.77	
School Energy Initiative	13,050.00	-	-	-	-	-	13,050.00	
LGH Smoking Cessation Grant	438.82	-	-	-	-	-	438.82	
Target Field Trip Grant	1,000.00	-	-	-	-	-	1,000.00	
Sp Ed Parent Advisory Council	-	5,890.53	-	-	-	-	5,890.53	
TOTAL SCHOOL SPECIAL PURP & REVOLVING	734,550.17	1,965,467.19	(692,868.46)	(957,147.89)	(86,463.73)		963,537.28	
TOWN GRANT FUNDS:								
Police Gov's Highway Safety Grant	176.65	-	-	-	-	-	176.65	
Police Bullet Proof Vest Grant	5,477.37	6,251.61	-	(1,458.22)	-	-	10,270.76	
Byrne JAG Grant	(1,545.32)	4,112.35	(201.44)	(6,288.68)	-	-	(3,923.09)	
Police Community Grant	124.09	-	-	-	-	-	124.09	
Communication Ctr SETB 911 Grant	-	2,092.12	(1,345.12)	(747.00)	-	-	-	
PSAP Communication Grant	-	26,574.23	(38,203.13)	11,628.90	-	-	0.00	
Local Emerg Planning Grant	250.00	-	-	-	-	-	250.00	
Fire Dept Safe State Grant	7,203.42	-	(903.91)	(1,308.08)	-	-	4,991.43	
Civil Def Emergency Planning Grant	2,500.00	-	-	-	-	-	2,500.00	
Green Community Grant Town	-	55,824.50	-	-	-	-	55,824.50	
Green Community Grant School	-	25,000.00	-	-	-	-	25,000.00	

TOWN OF TYNGSBOROUGH
SUMMARY OF RECEIPTS, EXPENDITURES, AND CHANGES IN FUND BALANCES
SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Description	Balance	Receipts	Payroll		Other		Transfers In (Out)	Balance 6/30/2011
			Expenditures	Expenditures	Expenditures	Expenditures		
DHS Emerg Prep Grant	664.35	1,218.92	-	-	(1,491.63)	-	391.64	
DHS PHER 1&2 Grant	1,256.37	-	-	-	(1,256.37)	-	-	
DHS PHER 3 Grant	215.07	-	-	-	(215.07)	-	-	
COA Formula Grant 2010	-	-	(365.70)	121.90	-	243.80	-	
COA Formula Grant 2011	-	7,301.00	(6,918.01)	(137.98)	-	(243.80)	1.21	
Library Incentive Grant	15,437.81	5,003.99	-	(10,678.86)	-	-	9,762.94	
Library Circulation Offset	3,450.07	2,371.10	-	-	-	-	5,821.17	
Library MEG Grant	7,034.53	3,602.27	-	-	-	-	10,636.80	
Tyngsborough Cultural Council	3,310.11	3,876.56	-	(2,542.00)	-	-	4,644.67	
TOTAL TOWN GRANT FUNDS	45,554.52	143,228.65	(47,937.31)	(14,373.09)	-	-	126,472.77	
SCHOOL GRANT FUNDS:								
School Title I	8,549.50	140,264.00	(109,196.00)	(21,523.69)	-	-	18,093.81	
School Title 2A Teach Quality	11,938.87	48,789.00	(34,402.50)	(10,536.37)	-	-	15,789.00	
School Title II D Grant	3.90	-	-	(3.90)	-	-	-	
RTTT Vertical SIF	-	3,800.00	-	(1,800.00)	-	-	2,000.00	
School PL 94-142	50,449.34	487,727.00	(425,332.00)	(43,224.90)	-	-	69,619.44	
School Early Childhood Grant	-	8,524.57	(11,256.00)	(110.10)	2,841.53	-	-	
School ARRA IDEA Grant	-	322,248.53	(264,376.00)	(55,031.00)	(2,841.53)	-	0.00	
School ARRA Early Childhood Grant	-	16,797.00	(12,847.00)	(41,116.00)	37,166.00	-	-	
ARRA SFSE	-	37,166.00	-	-	(37,166.00)	-	-	
School SPED Circuit Breaker	132,223.00	131,587.00	(3,835.00)	(133,323.36)	-	-	126,651.64	
School Literacy Prof Devel Partnership	-	23,000.00	-	(21,000.00)	-	-	2,000.00	

TOWN OF TYNGSBOROUGH
SUMMARY OF RECEIPTS, EXPENDITURES, AND CHANGES IN FUND BALANCES
SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Description	Balance	Receipts	Payroll		Other		Transfers		Balance 6/30/2011
			Expenditures	Expenditures	Expenditures	In (Out)			
School Academic Grant HS	-	6,400.00	(5,400.00)	-	-	-	-	-	-
MCC Big yellow School Bus Grant	600.00	200.00	-	(200.00)	-	-	-	-	600.00
TOTAL SCHOOL GRANT FUNDS	203,764.61	1,226,503.10	(867,644.50)	(327,869.32)	-	-	-	-	234,753.89
GRAND TOTAL SPECIAL REVENUE FUNDS	2,869,662.30	8,314,566.29	(1,704,349.23)	(5,376,886.38)	(294,877.78)	-	-	-	3,808,115.20

Building Department

Paul Welcome, Building Commissioner
pwelcome@tyngsboroughma.gov

Donna McPartlan, Secretary
dmcpartlan@tyngsboroughma.gov

Joseph Smith, Wire Inspector
jsmith@tyngsboroughma.gov

Kenneth Kleynen, Plumbing & Gas Inspector

Phone: (978) 649-2300, Ext. 112

To: The Citizens of Tyngsborough

780 CMR: State Board of Building Regulations and Standards

780 CMR 105 PERMITS

105.1 Required: It shall be unlawful to construct, reconstruct, alter, repair, remove or demolish a *building* or *structure*; or to change the **use** or *occupancy* of a *building* or *structure*; or to install or alter any equipment for which provision is made or the installation of which is regulated by this code without first filing a written application with the *building official* and obtaining the required *permit*.

Rule of Thumb: Call first to see if you will need a permit. Thank you!

The Building Commissioner, Wire Inspector, and the Plumbing/Gas Inspector submit the following report from **July 1, 2010 to June 30, 2011**.

Building Department

Building permits issued	334
Valuation of jobs	\$ 10,126,843.77
Fees collected	\$ 92,841.00

Plumbing and Gas Department

Plumbing / Gas permits issued	311
Fees collected	\$ 26,785.00

Electrical Department

Electrical permits issued	233
Fees collected	\$ 25,789.00

Total All Permits	878
Total Building Valuations	\$ 10,244,637.77
Total of all Fees Collected	\$ 145,415.00

Paul Welcome, Building Commissioner

Community Preservation Committee

Committee Members:

Linda L. Geyer – Chair (Recreation Committee), Mark Rohrbaugh – Vice Chair (Member at Large), Kenneth Times, Treasurer (Finance Committee), William Gramer (Member at Large), Ed Smith (Conservation Commission), Warren Allgrove (Historic Committee), John Pelletier (Housing Authority), Guy Denomme (Member at Large), Joelyn Riley (Member at Large)

Review of the Community Preservation Act

The Community Preservation Act (CPA) was passed in Tyngsborough in May 2001 FY2002. The Act requires that a Committee be formed to investigate the preservation needs of the community and make recommendations to Town Meeting for use of the CPA funds. CPA monies are raised by a community-wide real estate property surcharge of 3%. The State will provide matching funds to the extent that it has collected through the state registry of deeds. Tyngsborough passed the Act at the maximum 3% surcharge level and the State matched this money dollar for dollar from FY2002 through FY2008 at the approximate rate of \$375,000.00 per year. In FY2009 the town received another 92% match, however recent changes to the growth of registration fees has forced the receipt of state matching funds to be much lower. In FY2010 we received a 57% match and in FY 2011 we received a 46% match and we are expected to receive the same again this year. Future matching is forecasted to remain between 40-50% for the town of Tyngsborough.

In FY2011, between Town and State contributions the Tyngsborough CPA fund accrued approximately \$564K. The funds must be spent in three areas, Open Space for passive recreation or recreational purposes, Historic Preservation, and Affordable Housing. At least 10% of the monies must be allocated for current or future spending on each of the three categories. The Act also allows for the Committee to recommend that up to 5% of the funds be allocated for the potential use of administrative expenses each year. The remaining 65% can be put toward any combination of the three. The CPC makes recommendations for allocation and use of the funds at Town meetings after carefully scrutinizing proposals. Before CPA funds can be spent on the Committee's recommendation the Finance committee and the Board of Selectman vote on these recommendations. The final purchase or allocation for future purchases must be voted on by the residents of Tyngsborough at Town Meeting. Applications for projects are available on the town website. A window of 60 days prior to town meeting is expected to allow the CPC to review and qualify proposals submitted.

Since its inception the CPC has been meeting with Town Boards whose efforts dealt with our three core areas of interest. Those boards are the Housing Partnership, and the Housing Authority for Affordable Housing, Historical Commission for Historic Preservation, and the Conservation Commission for Open Space preservation. New areas of interest and focus in FY 2011 would be the completion of the Town Center's Adam Barn restoration, Old Town Hall restoration, and the formation of administrative support to allow the Housing Authority to meet future affordable housing initiatives.

Historic Preservation

The CPC continues its concern with the restoration effort for the Old Town Hall, the Littlefield Library and the Winslow School. Contributions made to the Historical Committee will be used to establish matching funds from government agencies and replenish funds used in the initial work to restore the Old Town Hall, the Littlefield Library and the Winslow School. We look forward to establishing and making available funds to meet the requirements necessary to refurbish these buildings and bring them up to codes necessary to utilize them once again. Plans are currently being worked on to refurbish the Old Town Hall to make it available to the general public for cultural events and town owned meeting space as well as leased space for weddings, networking events, fundraising events and other such to ensure the operating plan will be sustained.

Open Space and Recreational Purchases

The CPC realizes that one of the mandates given to this committee is to do extensive review and appraisal of the Open Space areas in Town. The committee took special interest in those properties already under the protection of Chapter 61 (Forest, Agriculture, and Recreation). In addition, the CPC is consistently looking for Open Space that is under threat of development. In addition, another high level of consideration is given to parcels that fit into the "Master Plan" and give back to the community as open space that can be used for current and future recreation. Recently the town voted to spend funds to establish a sport field and recreational park adjacent to the Tyngsborough Elementary School. This field is complete and contains 5 sports fields, tennis courts, basketball courts and a walking path.

Affordable Housing

The Tyngsborough Community Housing Partnership (TCHP) is a not-for-profit organization that has been tasked with helping the Town deal with the need for affordable housing. The TCHP has plans for several programs to promote affordable housing in the Town. The funds can be used for some of the following areas, first time home buyers assistance programs, rental assistance programs, purchase of property for use as affordable housing development and community educational affordable housing programs.

The Town of Tyngsborough, MA

The 2011 Annual Report

Open Space and Project Selection Criteria

The CPC requires that all proposed projects be eligible for CPA funding according to the requirements described in the state's CPA statute. Many parcels and projects have been and will be reviewed to determine the level of selection criteria met. Project proposals are being evaluated without discrimination according to the following criteria:

- Consistency with Tyngsborough Master Plan, Open Space and Recreational Plan, Affordable Housing Plan, and other planning documents that have received wide input and scrutiny.
- Feasibility
- Urgency
- Affordability
- Serving a current under-served population
- Serving multiple needs and populations
- Consistency with recent town meeting actions
- Preservation of currently-owned town assets
- Acquisition of threatened resources
- Multiple sources of funding (availability of grants, etc.)
- Level of support for appropriate Town Committee, Commission or Board

The CPC is now preparing recommendations for the Spring Annual Town meeting 2012. The CPC has used the Town Web-Site to keep the Community informed. Minutes from all meetings are posted on the CPC home page as they become available. The Committee plans on recording all documentation and press releases concerning its activity on the website in the near future. Please feel free to contact any member of the committee should you require more information or would like to participate in our monthly meetings and open discussions. As a committee we are always looking for new ideas and opinions. The community's input is extremely valuable to us. Normally our meetings are in the Town Hall Community room on the last Wednesday night of each month.

Other Projects and Funding Sources

Currently projects are being reviewed for their level of selection criteria and will be discussed with council prior to addressing in a public hearing. The CPC will continue to maintain a professional relationship with state environmental agencies and seek out advice and partnerships whenever possible. Funding sources will remain a high priority in selections of open space, community housing and historical preservation. Grant writing and state funding resources are always a high priority in gaining additional funds to support preservation projects. Any advice or knowledge of state funding would be very much appreciated as it gives us a green signal to pursue.

Please feel free to contact me at 781-718-0769 should you have any questions or concerns about this committee, its plans or functions. This past year has been fulfilling to the committee and the town. I feel we have as a team made important decisions that will provide abundant benefits to the current and future population of Tyngsborough. I speak for all of our committee members in thanking you for all of your efforts and support.

Linda L. Geyer
Chairperson
Community Preservation Committee

Conservation Commission

The Conservation Commission had a busy year in 2011. The Commission held Fifteen meetings totaling fifty nine hearings. These hearings included Seventeen Notices of Intent filings, Eight Requests for Determinations of Applicability, Seven Enforcement Order, Ten Certificates of Compliance, two storm water permits, and fifteen Director's Permits (determinations).

Other activities of the Conservation Commission included members attending the Massachusetts Association of Conservation Commissions annual meeting in March and the continued maintenance and program activities of the Sherburne property inclusive of a well attended earth day celebration. Other conservation lands were maintained through volunteer efforts as well and we would like to thank those residents who care and step forward to aid in the continued protection of our precious natural resources.

Stormwater management is by far becoming one of the priority issues across the country with the EPA mandates that affect every community across the country. The Conservation Director has been implementing the new storm water management by-law. This new by-law meets the requirements of EPA mandates. As part of the implementation, the director has inspected outfalls and basins as well as portions of the river and ponds and lakes. The Commission has also worked with the Lake Masscuppic Association and the Lake Massapoag Rod and Gun Club for the continued management and protection of a vital resource. The director has also implemented storm water education by means of distributing information to residents at the earth day celebration as well as recording a public service video shown on local access television. There shall be more videos on different topics to be covered as part of this program. The Conservation Commission has started to hold public hearings for permits under the new by-law and the annual EPA required storm water report was completed by the Director and turned in timely as it has been in previous years. The director also continues to carefully monitor activities on the former Charles Georges Landfill and has worked with the Army Corps of Engineers on the monitoring requirements.

Edward Smith – Chairman
Jeffrey Kablick - Vice Chairman
Lucy Gertz- Member
Linda Bown – Member

Jerry Earl – Member
Brian Martin - Member
John Nappi- Member
Matthew Marro- Director
Pamela Berman- Clerk

Council on Aging

The Tyngsborough Council on Aging and Senior Center is the bridge to an aging generation. The mission is to advocate for an improved quality of life for all seniors through supportive services, programs, events, and education and also to identify and assess the health, economic, social and cultural needs of seniors. The elder population (age 60 years and older) in Tyngsborough is currently over 1,800 (15% of the town's total population), and is predicted to rise to 2,000 by 2013.

The Senior Center at 180 Lakeview Avenue offers a wide range of necessary and elective programs and events. The Center continues to be a focal point where elders can enjoy social and recreational activities, learn new skills, receive life essential information and receive critical services. Through the Center, seniors are connected to Home Care programs and a variety of outreach programs offered by the COA and others. We offer health and educational programs, and communicate to local seniors through our monthly newsletter "News and Tyngs" that is distributed to 700 seniors at various distribution sites.

Activity Report for 2011:

Transportation	4,233 rides provided to 57 senior and disabled clients
Meals on Wheels	7,299 meals provided to 52 homebound clients
Congregate meals	985 meals served to 83 clients at the Center
Recreation/Social	204 clients attended a total of 2,380 events
Wellness programs	200 provided to 58 seniors
Fitness programs	1,205 classes attended by 63 seniors
Brown Bag through Food Bank	250 bags provided to 24 seniors
Volunteers (not counting Town departments & other agencies)	over 6,900 hours of services provided by 59 volunteers
Who came to the Center in FY2011?	82.6% from Tyngsborough/17.4% from other towns
	The service population is approximately 61% female/39% male

Affiliate and supporting agencies: Elder Services of Merrimack Valley (ESMV), Visiting Nurse Association of Greater Lowell, Inc. (VNA), Community Teamwork, Inc. (CTI), Merrimack Valley Nutrition Program, and Lowell Regional Transit Authority (LRTA). We offer a variety of programs and presentations to elders that improve communication and provide information from town departments such as the Fire Department, Police Department, Assessors Office, Veterans Office, Highway Department and the Board of Selectmen.

As the aging population continues to grow, there is a heavier reliance on the Center in the role of a social service agency. The Center continues to operate with less staff every year and is heavily reliant on volunteers. The Center also offers referral services to non-seniors as a social service agency for the town.

The Center is staffed with a full time Director of Elder Services and Scheduler/Clerical (both are funded through town appropriations and grant funding), Meal-site Coordinator 6hrs wk. and a Custodian for 10hrs wk. Beside Director and Clerk, additional grant funded positions include: one PT program coordinator; two PT van drivers; a PT Meal-site Coordinator; and four to five volunteer MOW Drivers.

Some of our programs/events that were added or continued in 2011 include: Bone Builders sponsored by CTI; Spring concert at the High School; presentations on the following subjects - Alzheimers, Diabetes, Sewer Department updates, Veteran's updates, Visiting Angels, Consumer Information seminar, SHINE updates and Retirement options; monthly craft classes; Hawaiian Day; cookouts sponsored by Senator Eileen Donahue and the Police Union; Parties for special occasions with entertainment provided by the Local Cultural Council; Yoga; Yoga Dance; Wii bowling; Under the Hood Inspections; Pampered chicks and Free Tax Preparation.

Goals of the Council on Aging for FY12: Focus on maintaining the current programs, provide more critical programs and services and implement programs that will improve better safety for the elder population; concentrate on more outreach and create new programs that are creative and will attract new seniors to the Center through the use of members of the community and volunteers.

Board of Fire Engineers

Board of Fire Engineers:

James P. Doster
 Raymond J. Ledoux
 Arthur E. Michaud
 Timothy Madden

Chief Officers:

Fire Chief: Timothy Madden
 Deputy Chief: Richard N. Blechman
 Assistant Chief: Wilfred Mercier

Significant Events: During early fall our community experienced two large weather related events that produced prolonged power outages and required the Town shelter to be in operation for five days. In the days following these events a coordinated response from all Town Departments aided the citizens and businesses that were impacted.

The Tyngsborough Fire Department received a SAFER Grant from the Department of Homeland Security for Firefighter recruitment and retention. The monies from this grant will pay for 5 recruit firefighters per year, to attend the firefighter I/II certification class for the next 4 years. Also it provides funding for a regional recruitment and retention officer to assist our department.

Alarm Report Summary 2011:

Activated Alarm 202
 False Alarm 34
 Haz-Mat 22
 Ice/Water Rescue 3
 Vehicle/Equipment Fire 4
 Chimney Fire 6
 Building Fire 7
 Brush Fire 10
 Fire/other 2
 Medical Aid 446
 Carbon Monoxide 12

Mutual Aid 29
 MVA/Medical 50
 MVA/Extrication 2
 MVA/other 102
 Electrical 36
 Food on Stove 2
 Smoke in Building 14
 Carbon Monoxide 12
 Other 396
Total 1379



Congratulations to the three new members of the Tyngsborough Fire Department.
 Left to Right: Andrew Taylor, Ken Higgins and Nelson Ruiz.

Historical Commission

The Tyngsborough Historical Commission has had a productive year, beginning with the rededication of the Wannalancit Rock in the Spring of 2011 which included a new dedication plaque to the great chief as well as an informational kiosk.

Plans are still afoot on the old Town Hall restoration with most of the red tape out of the way. With the appointment of a clerk of works construction should begin soon with a hopeful opening in the Spring of 2013.

The Adams barn in the center has plans in place for the commencement of reconstruction, first of which is a foundation company to repair the back wall facing the pond.

With the use of the old Littlefield Library now in definite use by the commission, the much needed work of cataloguing and filing town artifacts and documents has begun. Compiling records, documents and photographs into an easily referenced system will allow easy access to articles that have until now been in the times but inaccessible.

In addition to construction of the old Town Hall and Adams Barn beginning we are planning more visits with our senior citizens at the Littlefield to document the earlier life in Tyngsborough and to ask their help in identifying old photos. Earlier meetings have met with much success.

We are currently planning to set up our own web site to be accessed by that of the town to be interactive with town citizens to ask and answer questions and post old photographs.

Respectfully submitted,
Herbert Morton
Assistant Bottle Washer
Tyngsborough Historical Commission

Highway Department

James Hustins	Senior Foreman	William Lannan	Skilled Laborer
Richard Gill	Highway Foreman	Robert Morency	Skilled Laborer
Thomas Makevich	Foreman	Joshua Clancy	Skilled Laborer
Michael Bergeron	Equipment Operator	Kristine Hartwell	Highway Clerk
Robert Lareau	Skilled Maintenance Craftsman		
Phillip Tatseos	Skilled Laborer		

The Tyngsborough Highway Department maintains the safety and quality of more than 100 miles of road in town. Our department is on call 24 hours a day, 365 days per year. Some of our duties include; road repairs, catch basin maintenance, drainage pipe maintenance, street sweeping, crosswalk painting, street signs, traffic signs, street opening permits, snow plowing and treating of roadways throughout the winter months, maintaining town beach, lawn maintenance at the center of town, town hall, intersections and select town fields. These duties are performed in conjunction with many other highway related tasks.

Along with the numerous responsibilities our department is faced with, we provide mechanical maintenance and auto body work for our aging fleet of trucks as well as landscaping equipment. We are fortunate to have skilled mechanics performing these repairs in house. Thank you gentlemen, for your vast knowledge and skill keeping us moving.

This past year we utilized the services of The Commonwealth of Massachusetts, Middlesex Sheriff's Office, Community Work Program. This program provides supervised inmate work crews to help us with some of our maintenance tasks. The officer supervised crews helped with trash pick up in several locations and lawn trimming near the bridge. A tremendous amount of trash was removed from our roadways at a substantial savings to the town.

In 2011 State appropriated Chapter 90 funds helped us to pave the following streets; Willowdale Ave., Lands End Rd., Indian Rd., Scribner Rd., and a section of Willowdale Rd. Grant funded money allowed us to purchase a maintenance software program that has also helped to document and track roadways and road signs. We have started a blanket replacement program, replacing old signs with newer, highly reflective signs, to comply with new Federal Highway standards. This replacement program will be in effect over the next several years, starting with the regulatory and warning signs followed by street signs.

My colleagues and I would like to extend our appreciation and thanks to the residents of Tyngsborough for their support and patience during Hurricane Irene in August and the major snow storm at the end of October. Please visit the town website for information regarding winter operations, parking bans, street light outage reporting and how residents can help.

www.tyngsboroughma.gov/government/departments/highway/winter-parking/

Respectfully Submitted,

James Hustins
Senior Foreman
jhustins@tyngsboroughma.gov (978)649-2310

Office of Media Programming

To The People of Tyngsborough, MA:

The Office of Media Programming's mission is to provide town residents with the most current information available on the daily events happening at the municipal government level and occasionally surrounding communities we provide this information in the following platforms:

Broadcast:

Our Government/Access Channel airing on Comcast 8 and Verizon FiOS 29&30
Our Education Channel airing on Comcast 10 and Verizon FiOS 28

Digital:

The Town Website: www.tyngsboroughma.gov
Video-On-Demand: www.tyngsboroughma.peqcentral.com

Social Media: www.facebook.com/tyngsboroughma
www.Twitter.com/tyngsboroughma
www.Flickr.com/tyngsboroughma

Mobile: YouTown.com, a mobile Application for the iPhone and Android Market

Once again it has been a busy year and enterprising year for the department. Our goal is to continue to generate civic engagement online. In May of 2011 we were one of 20 communities in the United States to test pilot-test YouTown, a mobile application for the iPhone, iPad and Android Market. Thus far this app has been fundamental in feeding information quickly to our residents for not only day-to-day events – it has been used during severe weather. For instance: during Tropical Storm Irene and the October 29, 2011 storm – both left area residents without power for days. We were able to continuously able to feed the latest info from the Town Emergency Management Team.

In 2011 we successfully launched two additional websites
Tyngsborough Recycles www.tyngsboroughma.gov/recycling
Tyngsborough Trails Committee & Sherburne Nature Center: www.tyngsboroughma.gov/Sherburne

Our office is always open to suggestions from residents for ideas and how we can improve our services. The Office of Media Programming is ALWAYS looking for volunteers to come and learn about the production process and submit their locally produced content to share with the community.

Thank you to the citizens, fellow employees, elected officials and businesses of Tyngsborough, MA for your continued support.

Respectfully Submitted:

Rony Camille
Media Program Director/Webmaster

Planning Board

Steven Nocco, Chairman
Thomas Delmore, Vice Chairman
Pamela Berman, Administrative Assistant

Steven O'Neill, NMCOC Representative
William Gramer
Caryn DeCarteret

The Tyngsborough Planning Board held 20 public meetings in 2011 and continued to provide valuable assistance to the residents of Tyngsborough and project developers across the country.

In May, member Steven Nocco was re-elected to the Board for a five year term. In addition, Caryn DeCarteret returned to the Board and was elected to a 5 year term.

The Board held public hearings for several Special Permits and included the following projects:

54R Locust Ave. – STC Six Co. & LightSquared Telecommunications Tower Co-Location (Approved)
180 Sherburne Ave. – SBA Towers for T-Mobile Telecommunications Tower (Approved)
77 Middlesex Rd. – Belley Limousine (Withdrawn)
130 Middlesex Rd., Unit 5 – Golden Bowl Chinese & Thai Restaurant (Approved)
50 Westford Rd. – Mixed-Use Development known as Tyngsborough Commons (Approved)
413 Middlesex Rd. – Bahama Breeze Island Grille Restaurant (Approved)
81 Westford Rd. – Honey Dew Donuts Commercial Building (Ongoing)

The Board was presented with the following Approval Not Required (ANR) plans for review. The ANR for 15 Davis St. was approved; a plan for an ANR at 35 Davis St. was presented but not approved, citing further revisions required. Finally, an ANR Lot Delineation for 50 Westford Rd. was submitted and approved.

The Board continued to work with Town Administration to further the street acceptance process. In addition, the Planning Board continued to play an integral role in assisting NMCOC with their ongoing project with the Town of revising the Town's Zoning By-Laws.

The Planning Board a held public hearing for the following Zoning By-Law revision petition and recommended it for Town Meeting vote.

Section 2.11.44 Amendment (Definition of Commercial Recreation)

Police Department

To the Citizens of Tyngsborough,

This report will identify the activities that have taken place during the calendar year and accomplishments that have occurred.

As I submit the annual report for the 2011 calendar year, your police department is looking toward the future. In any organization, a vision of the future is essential in the performance of the present. In order to plan effectively and to have the best interest of the agency in mind, input from every part of the organization and its stakeholder is critical. We have developed a five year plan to look ahead to determine what will be necessary to meet our obligations. It is the goal of the Tyngsborough Police Department to anticipate and prevent problems, to look at innovative solutions, and respond to issues with fairness, sensitivity, and compassion.

As a community-oriented Police Department, we are always looking for ways to interact with our community and we recognize that our mission is to provide the best quality service to the citizens of Tyngsborough.

Programs and Accomplishments

- Developed a Five Year Plan for the Department
- Child is Missing Alert Program
- Reserve Officer Program
- Good Morning Tyngsborough Program
- Completed new web page for the police department
- A Department Memorial has been placed in front of the Police Department
- Speed Monitoring Radar Trailer, assigned to roads throughout the town
- Motorcycle Unit officers trained and assigned to traffic post
- Bicycle Patrols officers assigned to neighborhoods and special events
- Continued working toward State Accreditation
- DARE Program, no cost to citizens
- Partnership with Council on Aging
- School Resource Officer continued the partnership with all of the schools in Tyngsborough
- Propertyroom.com
- Villagevault.com
- Replaced and updated office furniture within the police department at no cost to citizens
- Inside of police building painted, no cost to citizens
- Taser Programs, at no cost to citizens
- The Tyngsborough Police Department became the 38th Department to reach State Certification this is the first step to reaching State Accreditation.
- School Resource Officer Assigned to Schools Full-Time
- Three Sergeants Promoted to Lieutenants

We would like to thank the Board of Selectmen, Town Administrator, Town staff, and most of all, the citizens for their continued support.

Respectfully Submitted,
William F. Mulligan, Chief of Police



Town of Tyngsborough

Police Department

20 Westford Road

Tyngsborough, Massachusetts 01879-0549



Case Activity Statistics

2010 - 2011

	2010	2011	Change
Total calls received and dispatched	25,912	22,544	-3,368
Total offenses committed:	1009	951	-58
Total crime related incidents:	456	404	-52
Total non-crime related incidents	562	507	-55
Total arrests (on view)	100	70	-30
Total arrests (warrant or previous incident)	32	23	-9
Total summons arrests:	113	137	+24
Total arrests	245	230	-15
Total protective custody	16	9	-7
Total restraining orders:	68	78	+10
Arrests for domestic violence:	35	34	-1



Recreation and Parks Department

Eric Estochen, Chairman
Michael Knight, Vice Chairman
Dennis Stewart, Treasurer
Teresa Clawson, Secretary
Mindy Boyd, Voting Member
Heather McGaffigan, Voting Member
Chisolm, Associate Member
Jean Barrett, Associate Member
Karen LaRoche, Associate Member
Phillip Culver, Associate member

Matt Bogacz, Voting Member
Scott Ellis, Voting Member
Laura Barton, Voting Member
Linda Geyer, Voting Member
Beth Lundberg, Voting Member
Chris Lenzi, Associate Member Carol
Michael Maltby, Associate Member
Wendy Wood, Associate Member
Brenda Babcock, Associate Member
Molly Culver, Associate Member

A sampling of this years programs are Zumba with Michelle, Yoga, Drawing classes, winter fun dance for children . The holiday season begins with the annual Tree Lighting ceremony in conjunction the Festival of Trees. This year's activities were again held at the Littlefield Library, which made for a festive hometown event. Children are invited to make multiple holiday crafts and activities carolers graced the library with seasonal song. January begins the youth basketball programs and a men's pick-up style session was again offered. The Shamrock Ball, the Father-Daughter Dance was a toe tapping experience for approximately 350 Girls and their Dads of Tyngsborough. The Girls Youth Softball program rolled forward into its fourth year under the umbrella of the Recreation Department which included a indoor skills clinic in January. An outdoor movie night held at Wicasse Park was a great event which was enjoyed by many. The most popular summer event by far is Track and Field Night held at Pierce Field. The Department oversees the Town Beach, with the assistance of the Lake Mascuppic Assoc.

The Recreation Center building on Westford Road remains a key piece in the Committees' ability to offer programming. It serves as a home for the majority of the programs that do not require large spaces or gymnasium usage. The Building also serves as a meeting place for many youth groups, town organizations and other groups and the before and after school YMCA program.

The Recreation Committee continues to run and operate the concession stand at Wicasse Ball Park from April to August. All proceeds are used to self fund the Committees programming and events.

The Department maintains the towns three athletic field complexes; Community Center, Bridge Meadow and Wicasse Park. Maintenance is carried out with the assistance of the Parks liaison at the Highway Department. Tri-yearly permitting and scheduling of all athletic fields is handled through the Department for Recreation programs, youth sports, and all schools in town

The Director continues to work as a member of the Fields Committee which oversee the Bicentennial Fields Complex and Pierce Field. A second group was formed to include a member of each youth sport organization and the school athletic director, to work as a group for the upkeep on the new facility. The group continues to raise funds to maintain the facilities and continue with plans for a future concession/bathroom/storage facility. The facility was open for the spring 2011 for it's first sport season. The dedication of the Brian Kinney Field was held on September 11, 2011. Teacher, Allison Kinney had donated funds to the town to build a baseball field in the memory of her husband as part of the Bicentennial project.

Alison Page, Recreation Director

Tyngsboro Housing Authority

To the Honorable Board of Selectmen and the Citizens of the Town of Tyngsborough:

The Tyngsborough Housing Authority (THA) was established in 1979 and is responsible for all public housing programs and oversight in town. Currently the THA has 86 senior, 8 congregate, 14 family, and 8 units for Department of Mental Retardation clients. All housing applications are prioritized according to the state Department of Housing and Community Development (DHCD) guidelines. Tyngsborough resident veterans and Tyngsborough residents, receive preference for housing. The THA consists of a five member non-salaried Board of Commissioners, who serve staggered five year terms. Four members are elected by town voters and one member is appointed by the Governor to a five year term. The Board meets on the last Wednesday of each month, alternating between the Community Rooms at Brinley Terrace at 198 Middlesex Road and the Red Pine Terrace at 186 Frost Road. The Board of Commissioners is responsible for setting and adhering to all state and federal policies and procedures, pertinent to the proper and efficient operation of the Tyngsborough Housing Authority. The Executive Director is appointed by the Board of Commissioners and is responsible for the day to day operation, daily supervision of the THA, and implementation of all policies and procedures approved by the Board of Commissioners. Additional staff includes an Administrative Assistant and two Maintenance Mechanics, who provide essential services for residents and properties. The Authority has two developments for seniors and people with disabilities: **BRINLEY TERRACE, 198 Middlesex Road** is a 54-unit development of two story buildings in a lovely village setting on 5 acres. **RED PINE TERRACE, 186 Frost Road** is an accessible 32-unit, two-story building on 8 wooded acres. Each apartment has a refrigerator, stove, generous closet space, and wall to wall carpeting. Heat, electric and hot water are included in the rent. There are on site laundry facilities and parking. Comcast and Verizon FIOS provide cable service. The maintenance staff cares for the lawn, removes snow and responds to emergencies. **Red Pine Terrace has 14 family units**, two of which are wheelchair accessible. The two and three bedroom apartments are designed for families and have a refrigerator, stove, generous closet space, washer/dryer hookups, storage sheds and parking. **CONGREGATE UNITS** are a group living situation offering four private rooms and a shared kitchen, living room, dining room, and bathrooms. Meals, housekeeping, personal care, laundry services and shopping are provided by the servicing agency. Brinley Terrace's congregate unit is for persons needing some assistance in daily living with Elder Services of the Merrimack Valley, Inc. providing the services. Red Pine Terrace's congregate unit is currently vacant and looking for clients. **LIVE OAK TERRACE, 130 Coburn Road** is a residential development for Massachusetts DMR's clients. Requests for housing or employment applications are directed to the area office at 325 Chelmsford Street in Lowell, telephone 978-970-0223. **ELIGIBILITY FOR HOUSING** is limited to seniors 60 years or older, people with disabilities under age 60, and emancipated minors or persons 18 years of age with a need for family housing. The household's income must be below the following amounts: One person \$45,100 Two persons \$51,550 Three persons \$58,000 Four persons \$64,400 Five persons \$69,600 Six persons \$74,750. The Commissioners and the Executive Director wish to thank the following organizations for their efforts: The Tyngsborough Highway Department for sanding and salting the Authority's developments during the winter months. Middlesex Sheriff's Community Work Program for providing eligible inmates to undertake strong manual labor and specialty projects. The Tyngsborough Garden club for the winter plantings at Brinley Terrace. Cub Scout Troop for its wonderful holiday caroling at Red Pine Terrace, spaghetti dinner at Brinley, Helping our Brinley Terrace seniors with their fall yard sale and Christmas decorating party. The VNA of Greater Lowell for providing monthly health screenings for seniors. The Trial Court's Community Work Program for grounds-keeping efforts. The Manolis Family Foundation, Inc./Project Helping Hands for there generous donation of Thanksgiving Baskets to the elderly/disabled/families of Brinley Terrace and Red Pine Terrace. The U.S. Marine Corps Reserve Toys for Tots Program for providing Christmas gifts to the Red Pine Terrace families. Four Friends, Four Years, For a Difference providing Christmas stockings for our Elderly Veterans. The Wish Project in Lowell for Mother's Day bags, Christmas bags for seniors, backpacks full of school supplies and Christmas Wishes for Red Pine Terrace children.

The Tyngsborough Housing Authority's office is located at Brinley Terrace, 198 Middlesex Road. Office Hours are 9 A.M. – 2 P.M. Monday thru Friday. For applications or information, please call 978-649-9941.

Respectfully submitted,
Richard Deleo, Jr., Chairperson
Michelle Richter, Treasurer
Corliss "Cory" Lambert, Member

John Pelletier, Vice-Chairperson
Margaret "Peg" Giguere, Asst. Treasurer

Veterans Affairs

The veterans' office continues an aggressive outreach program to bring benefit information to our needy veterans and their widows. This outreach has more than doubled the number of families that we assist on a daily basis. We provide financial and medical assistance based on family income and assets. Single veteran/widow monthly gross income of \$1805.00 or below and a couple monthly gross income \$2428.00 or below. A car and home is NOT countable income. The veteran's benefits budget will exceed \$300,000 in FY-13 of which 75% is reimbursed to the town from the Commonwealth of Massachusetts.

The Massachusetts legislature has provided a bonus for our members of the armed forces who have served in harms way since September 11, 2001. A \$1,000.00 bonus for those who served in Iraq and Afghanistan. A \$500.00 bonus for those who served elsewhere around the world. Also, an increase in annuities to \$2,000.00 annually for our 100% service-connected disabled veterans, Gold Star Parents and Gold Star Spouses!

The Veteran's service Department is a one-stop center for Veterans and their dependents. We are committed to aid, counsel, and assist. My office has seen a marked increase in filing claims for our returning veterans from Iraq and Afghanistan. Most of those claims are for battlefield injuries including post traumatic stress disorder (PTSD). The following information may be of some assistance.

Some of the services we provide are as follows – domiciliary care, nursing home care, health care enrollment, outpatient pharmacy services, agent orange and gulf war claims, alcohol and drug dependence treatment, education and training, home loan guarantees, service life insurance, burial benefits including headstones and markers, bonuses, license plates, record retention, Massachusetts veterans' cemeteries, women veteran's issues, homeless veterans, replacing military records and medals, review of discharges, social security and ssi assistance, veterans' preference in employment and housing, real estate tax abatements, along with many more benefits and entitlements.

There are approximately 1159 veterans residing in Tyngsboro. The veteran's office assists many of these veterans in filing disability compensation claims with the Veterans Administration. We have been successful in delivering over 2 Million Dollars in financial benefits to our deserving Tyngsboro veterans! Respect, Courtesy, Confidentiality is our motto! We advocate for veterans whatever their needs. If you are a Veteran, Widow or Dependent of a Veteran who needs these services, we are available in the Town Hall, Monday through Friday, (978) 649-2300 X131, veteransagent@tyngsboroughma.gov.

Christopher W Dery
Veterans' Agent

Zoning Board of Appeals

The economy continues to be a factor in the number of request for variances and special permits which have come before the Zoning Board of Appeals in 2011.

The Zoning Board of Appeal meets monthly on the second Thursday at the Tyngsborough Town Hall Community Room at 6:30 PM.

As in 2010 the 40B Developers continue to search for creative ways to make their existing projects more appealing to the current buyers.

Currently we have the following 40B projects under development:

Maple Ridge off Old Tyng Road, single family, 55 and older, and apartments

Wyndbrook – Westford Road – an active adult community of 80 detached condominium homes with Senior Center

Whispering Pines Estates – off Lakeview Avenue – 16 townhouse style units

Merrimack Landing off Middlesex Road – townhouse style and multi unit buildings for both sales and rental. Again, the developer is trying to accommodate today's real estate market and continue filling the units.

There are no new 40B projects in the application process at this time.
Requests for variances are minimal – 15 for 2011.

There has been a rise in the requests for "tear downs" of properties on smaller lots on the East side of town. In each case we have seen great improvements to the neighborhood by the replacement of older properties with updated, more energy efficient homes.

Businesses have come before the board for additional signage to make their businesses more visible to potential customers including "take out" signs directing patrons to their pick up location. This is a newer service by restaurants and a "sign of the times".

The Zoning Board of Appeals is a five member appointed Board and consists of the following members and staff:

Robb Kydd, Chair
Chris Mechalides, Vice Chair
Clair Cloutier, Member
Cheryl Bradley, Member
Joseph Polin, Member
Scott Bordeleau, Alternate Member

Secretary: Donna McPartlan
Phone 978-649-2300, Extension 112

Respectfully Submitted:

Robb Kydd, Chair
Tyngsborough Zoning Board of Appeals

Cultural Council

Juli M Rogers, Chair
Tamara Adams, Treasurer
Christina Dugas, Secretary
Sujatha Meyyappan, Member

Greetings, fellow residents:

It is the mission of the Tyngsborough Cultural Council (TCC) to promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Tyngsborough residents and to contribute to the economic vitality of Tyngsborough's community through the re-granting of public monies awarded to the TCC by the Massachusetts Cultural Council (MCC).

The Tyngsborough Cultural Council is an agent of the Massachusetts Cultural Council, which receives funding from the Massachusetts Legislature and the National Endowment for the Arts. Distributions are based on a local aid formula devised by the state and are not determined by the individual municipality.

The Cultural Council meets the needs of Tyngsborough's residents throughout the year.

The Tyngsborough Cultural Council began 2011 with an all newly appointed council. As in past years, cultural services and on-going activities continue to be available to Tyngsborough residents.

As of this writing, the council has approved the cultural grants for 2012, allowing the funded applicants to move forward and begin the process for which they have been awarded.

The challenge for the Tyngsborough Cultural Council is to advocate for cultural arts and humanities and appropriate the funding for the programs upon completion.

We wish to thank all the former Tyngsborough Cultural Council members who provided the service and volunteer hours prior to the appointment of the current Tyngsborough Cultural Council, and recognize their dedication and hard work.

Furthermore, the former and current Tyngsborough Cultural Council and the grant applicants serve to remind us all there are numerous ways that individuals working together can enhance public services, in this case, arts and humanities.

Indeed, we wish to thank all of you. It is our hope we can count on your continued support in participation in the process and programs that had been granted funding for future enhancement of our town.

Respectfully submitted,

Juli M. Rogers, Chair

Office of the Town Treasurer

Kerry Colburn-Dion, Treasurer
978-649-2300x125 kcolburn@tyngsboroughma.gov

To the Honorable Board of Selectmen and the Citizens of Tyngsborough:

The Treasurer's office performs various functions and provides services as follows:

Cash Management

Cash Management involves cash flow forecasting, investing, and borrowing. It is the responsibility of this office to ensure that Town government, with the proper management of its cash, can function in a smooth and orderly fashion. The goal is to optimize the investment of funds and borrow in a prudent and fiscally responsible manner, always with safety and liquidity of primary importance. During 2011, the focus continued to be on protection of the Town's funds via collateralization.

A short-term note was issued during the year in the amount of \$1,132,500 for the Highway Garage Remodeling Project, school boilers and fire trucks. This note was issued with an interest rate of 1.5% and will come due in August 2012. The Town's current general bond rating, as issued by Moody's is Aa3.

Payroll & Personnel

The Town purchases health insurance together with a group of municipalities known as the Minuteman Nashoba Health Group. Our self-insured health plans include Tufts, Harvard Pilgrim and Fallon. There were 259 Town employees with health insurance coverage, with the Town contributing 70% to 75% toward the cost of health insurance for these employees. The Town also contributes 50% toward the cost of health and life insurance for 100 of the Town retirees.

The payroll is prepared in-house with an integrated accounting system. In addition, this department administers various benefit programs, payroll deductions, and payroll withholding taxes. During calendar year 2011, 584 individuals were on the Town's payroll roster.

Trust Funds

The Treasurer is the custodian of all Town Trust Funds. These funds cover Library, Scholarship, Cemetery, Conservation, Charity, and miscellaneous other funds. As of June 30, 2011 there was a total \$700,672.06 distributed among 30 individual funds in cash and equivalents. The Town engages the services of a local investment company, which specializes in the municipal market, to manage the Town Trust Fund portfolio with laddered investments in US Government and Agency securities.

Tax Title & Deferred Accounts

When taxes become seriously delinquent, the Tax Collector places a lien on the property, and the unpaid bill, known as a Tax Title account, becomes the responsibility of the Treasurer for control and collection. This office also monitors and collects elderly deferred accounts. As of June 30, 2011, \$717,490 was the principal amount due (excluding interest) in Tax Title and elderly deferred accounts. Many of the properties are commercial/industrial and vacant land.

Respectfully submitted,

Kerry Colburn-Dion, Treasurer
Gloria Clancy, Assistant Treasurer
Kathleen Cayer, Payroll Administrator