

## **Treasurer/Collector**

The town of Tyngsborough is seeking a qualified individual to serve as the first combined Treasurer/Collector. This position directs and manages activities of workers engaged in the collection of the town's revenues and coordinates treasury functions including budgeting, accounting, cash management, investments, debt service, payroll, and payables. Minimum qualifications include: Bachelor's Degree in Accounting, Finance, Business or Public Administration, or a related field. Three years' experience working in a municipal government in a supervisory position. Certified MA municipal Collector/Treasurer highly preferred and required within five years of appointment. Position is a full-time (40 hours) member of SEIU collective bargaining unit Grade M-3 with a starting salary range of \$70,000 to \$80,000 DOQ. Position open until filled. Send letter of interest and resume to: Town Administrator, 25 Bryants Lane, Tyngsborough, MA 01879 or email [tgay@tyngsboroughma.gov](mailto:tgay@tyngsboroughma.gov). For full job description please visit our website at: [www.tyngsboroughma.gov](http://www.tyngsboroughma.gov). AA/EOE. (posted 10/24 exp. 11/10)